



# Penrith City Council

A COUNCIL COMMITTED TO PROVIDING THE HIGHEST QUALITY SERVICE TO ITS CUSTOMERS

30 August 2001

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and Regulations thereunder, notice is hereby given that an **ORDINARY MEETING** of Penrith City Council is to be held in the Council Chambers, Civic Centre, 601 High Street, Penrith on Monday 3 September, 2001 at 7.00pm.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours faithfully,

**Bruce McDonald**  
Deputy General Manager

## *B U S I N E S S*

1. **APOLOGIES**
2. **LEAVE OF ABSENCE**
3. **CONFIRMATION OF MINUTES**  
*Ordinary Meeting - 20 August 2001*
4. **DECLARATIONS OF INTEREST**  
*Pecuniary Interest*  
*Other Interest*
5. **ADDRESSING THE MEETING**
6. **MAYORAL MINUTE**
7. **NOTICE OF MOTION**
8. **ADOPTION OF REPORTS AND RECOMMENDATIONS OF COMMITTEES**  
*Policy Review Committee – 27 August 2001*
9. **MASTER PROGRAM REPORTS**
10. **SUPPLEMENTARY AND LATE REPORTS**  
(to be dealt with in the master program to which the item relates)
11. **QUESTIONS WITHOUT NOTICE**
12. **COMMITTEE OF THE WHOLE**

*Enquiries regarding this Business Paper should be directed to the  
Public Officer, Peter Huxley on (02) 4732 7649*

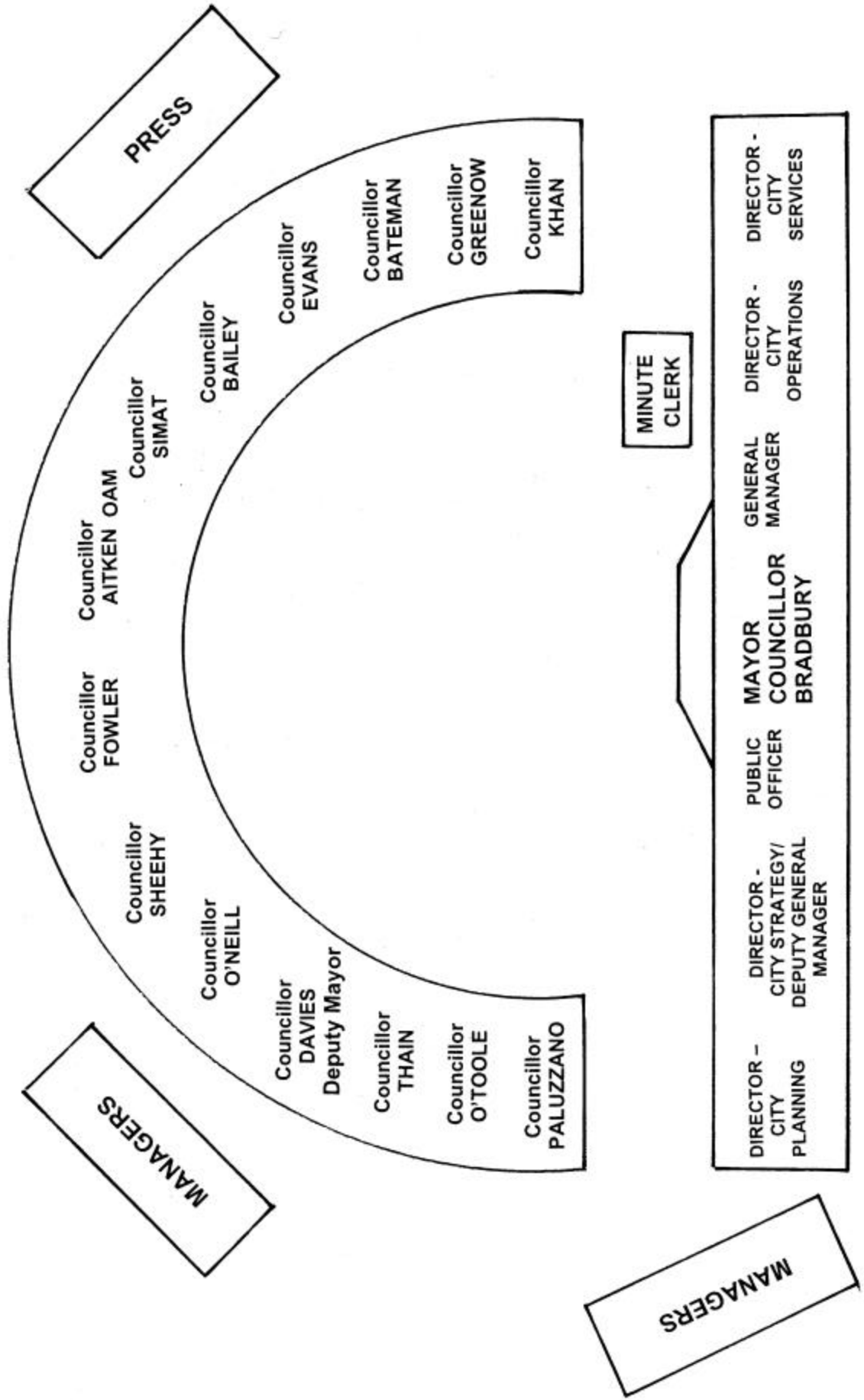
# **PRAYER**

“Almighty God, we acknowledge that you are sovereign over the nations of the World and in the lives of individuals. Our destiny is in your hands. Help us who are gathered here in this Council Meeting to seek your way and the welfare of the people we represent.

Guide us, we pray in our deliberations, in our differing opinions, to listen to each other with respect and interest. Help us to be fair in our judgements, wise in our actions, endeavouring to keep a spirit of harmony and peace, so that our city may prosper and our people live in contentment. In the name of Jesus Christ our Lord. Amen.”



# COUNCIL CHAMBERS SEATING ARRANGEMENTS



## PENRITH CITY COUNCIL

### MEETING CALENDAR

1 July 2001 – 31 December 2001

#### MINUTE NO

	TIME	SEPT	OCT	NOV	DEC
		Mon	Mon	Mon	Mon
Ordinary Meetings	7.00 pm	3 17	8 22	5 19#	3 17
Extraordinary Meeting					
Policy Review Committee	7.00 pm	24	15	12	10

**Council has two Ordinary Meetings per month where practicable. Extraordinary Meetings are held as required.**

**Policy Review Meetings are held monthly.**

**Members of the public are invited to observe at meetings of the Council. Should you wish to address Council, please contact The Public Officer, Peter Huxley on 47327649.**

**# Meetings at which the Management Plan quarterly review is tabled and discussed.**

<b>WORKSHOP CALENDAR 2001</b>				
	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
<b>OTHER COUNCIL ACTIVITIES</b>				
Economic Development & Employment	14		13	
Strategic Planning Review Workshop <b>(To Be Determined)</b>				
Management Planning Special Workshop				
Local Traffic Committee Meetings	3	8	5	3
WSROC Board Meeting		12-13	29	
WSROC EMC Meeting	20		15	
Local Government Week				
<b>POLICY FORUMS</b>				
National General Assembly - (Canberra) (ALGA)			25-28	
Local Government Association Conference - (Wollongong) (LGA)		27-31		
Australian Local Government Executive Meetings		6-7		1-2
Flood Plain Management Conference				
State Assembly of Local Government (Sydney)				

**UNCONFIRMED MINUTES**  
**OF THE ORDINARY MEETING OF PENRITH CITY COUNCIL HELD IN THE**  
**COUNCIL CHAMBERS, PENRITH**  
**ON MONDAY 20 AUGUST 2001 AT 7.04 PM**

**PRAYER**

The meeting opened with the National Anthem and the Prayer read by Reverend Neil Checkley

**PRESENT**

His Worship the Mayor Councillor David Bradbury, Councillors J Aitken, D Bailey, J Bateman, G Davies, G Evans, R Fowler, J Greenow, A Khan, C O'Neill, C O'Toole, K Paluzzano, P Sheehy, S Simat, and J Thain

**APOLOGIES**

No apologies were received.

**CONFIRMATION OF MINUTES**

**Ordinary Meeting – 6 August 2001**

389 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Aitken that the minutes of the Ordinary Meeting of 6 August 2001 be confirmed with the following amendments:

*Item 7 (page 6) Meeting with users of Jamison Park to read:*

RESOLVED on the MOTION of Councillor Aitken seconded Councillor Paluzzano That:

1. the information concerning the meeting held with representatives of the Jamison park users be received.
2. The sum of \$5,000 be taken from South Ward Voted Works and allocated to this project at Jamison Park.

**DECLARATIONS OF INTEREST**

No declarations of interest.

**SUSPENSION OF STANDING ORDERS**

390 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Bailey that Standing Orders be suspended to allow Mr Don Barnes, Dr Reg Cammack, Mrs Elfie Lewis, Dr Margaret Cole, Dr Steve Pastras, Mrs Julie McCammont and Mr Roy Fabiano to address the meeting, the time being 7.07pm

Don Barnes of Andromeda Drive North Cranebrook addressed Council on the Development Application to extend Corpus Christie and Xavier College. Mr Barnes is against the proposal to place extra demountable classrooms on the site.

Mr Barnes expressed concern regarding removal of the bush and having more traffic in the area. He stated that the extension to the development for more than 500 students should not go ahead.

Dr Reg Cammack of Emu Plains requested that Council remove the "slow point" on Francis Street & River Road Emu Plains.

Dr Cammack expressed concerns about the danger the chicane has caused since it was installed. He stated that Council's Technical Services Manager organised for special lines to be painted which proved to be ineffective.

Dr Cammack suggested that Council remove the existing structure and reduce the speed limit to 50km/hour.

Elfie Lewis of St Clair addressed Council on Item 4 - Development Application for the use of an existing dwelling house as a professional consulting room 194 Bennett Road, St Clair

Ms Lewis represented the McLaren Grove/Bennett Road Action Group. She advised Council that the Action Group opposed the application and urged Council not to grant approval for the development.

Ms Lewis stated she appreciated Council's endeavours to address their concerns by the implementation of special conditions but believed the development will have a detrimental impact on the safety, amenity and quality of life of residents. She raised concerns that the development contravenes the current DCP Health Consulting Rooms objectives 5(c) and 6.1 (1).

Dr Margaret Cole and Dr Steve Pastras, owners of 194 Bennett Road St Clair addressed Council on Item 4 - Development Application for the use of an existing dwelling house as a professional consulting room 194 Bennett Road, St Clair

Dr Margaret Cole stated their aim is to be able to provide health care to the community. She raised concerns about misconceptions stating that they had to renew the lease at their current consulting room due to the delay to get the development application approved.

Dr Margaret Cole stated that the development application complies with the DCP and therefore should be approved.

Dr Steve Pastras stated that other surgeries in the area have not had to comply with such conditions. He stated it is most important to him to ensure the medical management of his 3,000 patients. Any parking problems are a result of emergency situations only.

Julie McCammont of St Clair addressed Council on Item 4 - Development Application for the use of an existing dwelling house as a professional consulting room 194 Bennett Road, St Clair

Ms McCammont replied to issues raised by Dr Pastras at the last Council Meeting of 6 August 2001.

Ms McCammont advised Council that her objection to the proposed development was on the basis of its location to Coonawarra Drive and Bennett Road. She disputed the accident statistics and gave an example of a fatal accident on Bennett Road.

Ms McCammont raised concerns about traffic and the safety of residents, doctors, patients and the general public.

Ms McCammont requested Council place a time limit on the consent of three years to allow sufficient time to assess traffic and safety concerns.

Roy Fabiano of Llandilo addressed Council on Item 5 - Extension to Fruit and Vegetable Market DP2214731.

Mr Fabiano stated that his business has gradually decreased by the opposing Fruit and Vegetable Market. He raised concerns about the limited amount of people in the area being able support two large stores. He advised Council that the Fruit and Vegetable market does not just sell fruit and vegetables but also other goods classifying it as a General Store.

## **RESUMPTION OF STANDING ORDERS**

391 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Greenow that Standing Orders be resumed the time being 7.40pm.

## **REPORTS OF COMMITTEES**

### **Local Traffic Committee – 6 August 2001**

Councillor Greenow referred to Item 9.3 – Bus Routes. Councillor Greenow stated the road is not wide enough and that buses are already running. Councillor Greenow requested that Council write to the Bus Company and inform them that they cannot begin the service until Council has given approval.

Councillor Greenow referred to item 9.17 – Debrincat Avenue, St Marys and requested that all Eastward Councillors receive a copy of what traffic calming devices will be put there for speeding before this goes ahead.

392 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Thain that the recommendations LTC1 to LTC 25 contained in the Minutes and Report of the Local Traffic Committee Meeting of 6 August 2001 be adopted.



**MASTER PROGRAM REPORTS**

**THE CITY IN ITS ENVIRONMENT**

- 5 Proposed Extension to Existing Fruit and Vegetable Market at Lot 2 DP221473 (No.312) Third Avenue, Llandilo, Applicant: Falson & Associates Pty Ltd, Owner: Messrs A & B Agostino DA01/1084**

393 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bailey  
That:

A. Council resolve to refuse the subject application for the following reasons:

- The State Environmental Planning Policy No. 1 objection to the maximum floor area of 150m<sup>2</sup> permitted by Clause 41(3) of Penrith LEP No.201 – Rural Lands is not considered to be well founded in the circumstances, as the development would be contrary the provisions of the Environmental Planning and Assessment Act, 1979.
- The proposed development is inconsistent with the objectives and provisions of the Rural Development –Development Control Plan, and the draft Rural Lands Study.
- The proposed development is considered to represent an over-development of the site which is not appropriate in its rural context;
- The proposed development would be detrimental to the amenity of the locality because it would
  - (i) undermine the rural character within which it is set.
  - (ii) introduce a building more appropriately located outside the rural area.
  - (iii) formalise a use that is commercial in nature with no substantial nexus to the existing rural allotment.
  - (iv) result in a use more suitably located in a commercial zone.
- The proposed development is not considered to be in the public interest.

B. The applicant and those making a submission be informed of Council’s decision;

C. Appropriate action be commenced by Council’s officers in relation to non-compliances with the existing consents for the property, and the other relevant planning controls.

- 6 Funding for Stormwater Infrastructure Throughout the City (5009/27 Pt 2)**

394 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bailey  
That:

1. The information contained in the Design and Technical Advice Manager’s report be noted;
2. Council endorse the funding proposal for a comprehensive water quality/quantity audit of the City’s stormwater systems.

**16 Western Sydney Biodiversity Conservation Initiative** ##

395 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bailey  
That:

1. Council make submissions to Environment Australia and relevant State Government agencies in the pursuit of the development of a biodiversity conservation network for Western Sydney; and
2. Council explore opportunities with the Commonwealth, State and institution land owners for the dedication of land as biodiversity conservation reserves and connecting corridors.

**1 Construction of a Golf Course Tee, Protective Screen Net and Grassed Dish Drain** **DA01/0970**

Councillor Bailey left the meeting the time being 7.50pm.

Councillor Bailey returned to the meeting the time being 7.55pm.

396 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Bailey that the application be deferred pending further consultation with adjoining property owners.

Councillor Aitken and Councillor Bateman called for a Division.

***For***

Councillor Khan  
Councillor Greenow  
Councillor Bateman  
Councillor Evans  
Councillor Bailey  
Councillor Simat  
Councillor Aitken  
Councillor Fowler

***Against***

Councillor Sheehy  
Councillor O'Neill  
Councillor Davies  
Councillor Thain  
Councillor O'Toole  
Councillor Paluzzano  
Councillor Bradbury

**2 State Environmental Planning Policy No.1-Development Standards.** **4114/1**

397 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Davies  
That:

- A The information contained in this report be received and noted.
- B This report be submitted to the Department of Urban Affairs and Planning as Council's submission to the proposed amendments to State Environmental Planning Policy No.1-Development Standards.
- C Council endorse the need to review the Urban Land LEP 1998 in relation to the rear setback requirements for dwellings.

- 3 Development Application to subdivide Lot 7 DP 616045 into 2 lots and erect a McDonalds restaurant with drive-through facility, Boomerang Place & Star Court, Cambridge Gardens. Applicant: McDonalds Australia Pty ltd. Owner: Errol Investments Pty Ltd. DA01/1168**

398 RESOLVED on the MOTION of Councillor Davies seconded Councillor Sheehy that the matter be deferred.

- 4 Development application for the use of an existing dwelling house as a professional medical consulting rooms at Lot 1142 DP259309 (No.194) Bennett Road St Clair. Owner and Applicant: Drs. M Cole and S Pastras. DA00/5472**

399 RESOLVED on the MOTION of Councillor Davies seconded Councillor Sheehy That:

- A. The development application to use the existing dwelling at 194 Bennett Road, St Clair (Lot 1142 DP259309) as health care consulting rooms, including the demolition of the pergola, be approved subject to the following standard conditions, as adopted by Council at the meeting of 5 February 2001, and the following special conditions:

**Standard Conditions**

A001 {Approved Plans}, A007 {Prescribed condition for residential works}, A009 {Engineering Works DCP}, A016 {Occupation Certificate}, A026 {Goods in building}, A030 {Business Registration}, A034 {Graffiti}, B002 {AS for Demolition and disposal to approved landfill site}, B004 {Dust}, B006 {Hours of work}, K001 {Tree Preservation Order}, N002 {Fees associated with Council land}, O001 {Notice of Commencement & Appointment of PCA}, O008 {Occupation Certificate}.

**Standard Conditions with text inserted/ deleted**

A005 This consent is limited to a period of 12 months from the date that an Occupation Certificate has been issued for the development or date of commencement of operation of the health care consulting room (whichever occurs first). Prior to the expiry date of this consent, the applicant will be required to submit a new development application for any continuance of the use.

A008 All construction works shall be in accordance with Penrith Development Control Plan-Residential Construction Works. In particular, attention is drawn to the following specific provisions:

- (i) Part A2–Drainage
- (ii) Part B6–Driveway Design and Construction
- (iii) Part B7–Works Associated with Council Owned Land & Infrastructure
- (iv) Part B13–Hours of Work
- (v) Part B14–Authorities and Utility Providers
- (vi) Part B14.1–Major Utilities “Dial Before You Dig Service”

A020 The 'health care consulting room' shall not:

- involve use of the premises by more than two health care professionals,
- contain more than two consulting rooms,
- provide health care services to persons other than outpatients of the health care consulting room,
- employ more than three employees (two health care professionals and one receptionist) in connection with the health care services provided by the health care consulting room,
- involve procedures such as x-rays, ultrasounds, cat scan, radiography, pathology tests or the like.

A023 The approved hours of the health care consulting room are from 8am to 6pm Mondays to Fridays, and from 9am to 12 noon on Saturdays. The development is not to function on Sundays and public holidays.

I001 Under the Roads Act, 1993 the following works in Bennett Road and McLaren Grove are to be approved by Penrith City Council prior to the issue of a Construction Certificate:

- Provision of concrete footpath to both street frontages of the property.
- A 1m driveway splay west of the driveway (off McLaren Grove).
- Increase the width of the driveway to 6m (off Bennett Road) and 5.5m (off McLaren Grove) in accordance with the stamped-approved plans.
- Opening the road reserve for the provision of services.
- Placing of hoardings, containers, waste skips, etc. in the road reserve.

All works shall be carried out in accordance with Penrith City Council's specifications and Council's Engineering Works Development Control Plan and Guidelines for Engineering Works for Subdivisions and Developments Part 1-Design and Part 2-Construction. The works are to be completed prior to the issue of the Occupation Certificate. Contact Council's Development Services Unit on (02) 4732 7777 to arrange for payment of fees and an inspection of the works.

J027 A total of nine off-street parking spaces, including the garage space, are to be provided for the development. The six parking spaces, including two spaces for persons with disabilities, located at the rear of the site are to be linemarked and maintained generally in accordance with the approved schedule of external finishes. The parking space dimensions and manoeuvring areas are to comply with Australian Standard AS2890.1-1993.

In this regard, the number of parking spaces generated by this development was calculated at the rate of three spaces per health care professional plus a space for each ancillary staff member.

### **Special Conditions**

1. A revised landscaping plan is to be submitted to Penrith City Council for its consideration and approval, prior to the issue of a Construction Certificate. The plan is to be prepared in consultation with Council's Landscape Architect and is to include:
  - Details of semi-formal, non-paved/concreted parking areas.

- All landscape areas not required for car parking or manoeuvring/ access in accordance with the stamped-approved plan as amended 'IN RED' by Council or as a result of Special Condition 8.
- Three street trees on the Bennett Road frontage of the site
- Two street trees on the McLaren Grove frontage of the site
- The type of tree and their location is to be approved by Council's Landscape Architect and Traffic Engineer so as to ensure they do not introduce any intrusion into the motor vehicle drivers' sightlines.
- Replacement fencing to the existing brick wall, except for the 2.5m return, facing McLaren Grove
- Location, species and pot sizes of the plantings proposed.

The plan is to also show the location and width of the footpath to be constructed to both street frontages of the site.

All landscaping depicted on the stamped-approved landscape plan shall be completed in accordance with that approved landscaping plan. Landscaping shall be maintained in a healthy state and maintained in perpetuity by the existing or future owners and occupiers of the property. If any of the vegetation comprising that landscaping dies or is removed, it is to be replaced with vegetation of the same species and, to the greatest extent practicable, the same maturity, as the vegetation which died or was removed.

2. The three parking spaces, including the garage space, that is accessed off Bennett Road shall be designated for use by the two health care professionals and a staff member of the health care consulting rooms.

The six parking spaces located at the rear of the site are to be made available for patients of the health care consulting rooms at all times during the approved operating hours.

3. A parking management strategy for the development is to be prepared in conjunction with standard condition I001 and submitted to Council for approval. The strategy is to be approved by Council before a Construction Certificate for the development can be issued. The strategy is to show the measures that the applicant/operators of the health care consulting rooms will employ to actively ensure that patients, visitors and staff of the health care consulting room are, in most circumstances, parking in accordance with the development consent.

The approved parking management strategy shall be implemented on commencement of operation of the health care consulting room.

Prior to the expiration of this consent, the applicant shall review the approved parking management strategy to evaluate whether the aims of the strategy and this condition were achieved or otherwise. This review is to be submitted as part of the development application for any continuance of the use and is to include any additional measures necessary to achieve the intentions of the parking management strategy and this condition.

4. The health care consulting room shall be restricted to the following signage:
  - (i) one doctor's cube in the front setback area,

- (ii) one 1.2m x 0.6m sign in the front yard facing Bennett Road directing access and parking at the rear.
- (iii) one 1.2m x 0.6m sign to be erected on the fence facing McLaren Grove directing access and parking at the rear.

With regard to points (ii) and (iii) above, the applicant shall submit details of the location, height and the following wording “Access and parking only at the rear” to Penrith City Council for approval prior to the installation of the signs.

Signage in accordance with this condition shall be erected prior to the commencement of operation of the health care consulting room.

No other signs, other than signage prescribed by this condition, are to be displayed on the property.

5. The brick wall facing McLaren Grove, with the exception of the 2.5m return, shall be demolished and replaced with 1.2m high open style fencing (eg. pool fencing) and associated landscaping to ensure that the car park area is visible from McLaren Grove at the same time as providing security to the site. A gate that does not open out onto the road reserve and in line with the fencing shall also be provided across the 5.5m wide driveway (off McLaren Grove) to provide security to the site outside the approved operating hours. This gate is to remain open only during the approved operating hours.

Details of the replacement fencing, gate and landscaping are to be submitted to Penrith City Council for approval prior to the issue of the Construction Certificate.

Prior to the preparation of the drawings, the applicant shall liaise with Council in respect to the appropriate planting species and pot sizes to ensure that the aim of this condition is achieved.

The approved landscaping, fencing and gate shall be installed prior to the commencement of operation of the health care consulting room.

6. A submission is to be made to Council seeking consideration to the imposition of ‘No Stopping’ zone restrictions at the following locations. Consultation with Council’s Local Traffic Committee and affected residents is to occur before the associated signposting is installed:
- (i) Western side of Bennett Road opposite McLaren Grove to a distance of 43m, being 21.5m in either direction from the centre point of McLaren Grove.
  - (ii) McLaren Grove (north side) fronting the development site.
  - (iii) McLaren Grove (south side) adjacent to No. 196 Bennett Road, in consultation with the property owner of No.196 Bennett Road.

The applicant is to liaise with Council’s Local Traffic Committee before the Construction Certificate is issued for the development.

Associated signage for ‘No Stopping’ zone restrictions are to be installed prior to the commencement of operation of the health care consulting room. The cost of the supply and installation of the signs associated with the above parking restrictions are to be met by the applicant.

7. The number of outpatients booked/visiting the site is to be limited, and subject to an appointment system so as to ensure that vehicles associated with the health care consulting room can be predominantly parked on the site.
8. Subject to section 80A(2) of the Environmental Planning and Assessment Act, 1979 the following matters are to be satisfied prior to the issue of a Construction Certificate for the development:
  - (a) Amended plans submitted to Council incorporating the following alterations;
    - Direct access to the building being provided from the rear, adjacent the car park.
    - Closure of the access to the building from Bennett Road.
    - Deletion of the gate adjacent to the “waiting room window”.
    - The pathway in front of the doctor’s room shall be replaced with landscaping.
  - (b) A drainage design submitted for the development and prepared in consultation with Council that demonstrates that the rear car park will drain to McLaren Grove.
  - (c) A structural engineer’s certificate certifying to the structural adequacy of the fence, for its full length is to be submitted and any identified deficiencies in the wall corrected.
  - (d) A Waste Management Plan be submitted to Council and approved.

The requirements of this condition shall be satisfied prior to a Construction Certificate being issued for the development either by council or a Private Certifier. Appeal provisions relating to the ancillary aspects of the development referred to in this condition apply under section 80A(3) and 97 of the Environmental Planning and Assessment Act, 1979.

## **THE CITY AS A SOCIAL PLACE**

### **7 Community Assistance Programme**

**6016/4 Pt33**

400 RESOLVED on the MOTION of Councillor Davies seconded Councillor Greenow that Council allocate \$400 from the Community Assistance Programme to PATH towards venue costs and refreshments for their 20<sup>th</sup> year anniversary celebrations.

### **8 NAIDOC Week 2001 Celebrations**

**1019/6 Pt.3**

401 RESOLVED on the MOTION of Councillor Davies seconded Councillor Greenow that Council receive the information in the NAIDOC Week 2001 Activities Report.

**THE CITY SUPPORTED BY INFRASTRUCTURE**

**9 Laneway Between Fawkener Place and Leslie Court,  
Werrington – Request for Closure (FA/15/1)**

402 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Fowler  
That:

1. Council approve of the laneway closure subject to no objections being received during the advertising of the proposal;
2. the Property Manager be authorised to negotiate disposal with the adjacent property owners;
3. physical closure of the laneway occur prior to its disposal, subject to satisfactory agreements with the adjacent owners.
4. A further report be presented to Council on laneways and the implementation of recommendations of the Laneways Working Party.

Councillor Thain left the meeting the time being 8.01 PM.

**10 City Operations Directorate Report to mid August, 2001 153/2**

Councillor Thain returned to the meeting the time being 8.02PM.

Councillor Paluzzano left the meeting and did not return the time being 8.02PM.

403 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Bateman that the Directorate of City Operations Progress Report to mid August, 2001 be received.

**11 River Road, Emu Plains – Traffic Calming (RI/03 Pt 4)**

404 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Khan  
That:

1. the information contained in the Design and Technical Advice Manager's report be noted.
2. the existing traffic calming medians in River Road at the intersection of Francis Street be removed and the pavement and linemarking be restored.
3. The Council petition the State Government to install a speed camera in River Road in the vicinity of Francis Street.



**12 Lucas Street, Emu Plains – Speeding Vehicles (LU/04)**

405 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Simat  
That:

1. A report on comparable speeds of all streets in the Penrith Local Government Area where records are kept be presented to each Councillor.
2. The report be provided to the Local Police Commanders so that it can be incorporated into their work.
3. The report be provided to the Police Minister, The Honourable Paul Whelan MP.
4. The report be presented to Police Commissioner Ryan.
5. Council ask the Police to take up all the funding offered by the RTA as part of the 50km per hour program.

**COUNCIL'S OPERATING ENVIRONMENT**

**13 Penrith City Council Open Day 1019/54**

406 RESOLVED on the MOTION of Councillor Bateman seconded Councillor Bailey that the information in the report on the Penrith City Council Open Day be received.

**14 Tender for External Auditors 6001/2**

407 RESOLVED on the MOTION of Councillor Bateman seconded Councillor Bailey  
That:

1. the tender from PricewaterhouseCoopers be accepted in accordance with the specifications defined in the tender documentation, and Council appoint the firm of PricewaterhouseCoopers for the period 1 July 2001 to 30 June 2007; and
2. the Common Seal of The Council of the City Of Penrith be affixed to any necessary documentation.

**15 Council Property - No. 686 High Street, Penrith 324642 LE1**

408 RESOLVED on the MOTION of Councillor Bateman seconded Councillor Bailey that \$3,600 be provided to the Nepean Area Disabilities Organisation Inc. for the provision of materials for a pergola at 686 High Street, Penrith.

**QUESTIONS WITHOUT NOTICE**

QWN1 Councillor Thain requested an investigation be undertaken of the line of sight at the roundabout at Forrester Road and Dunheved Roads. *FO/05 Pt 3*

QWN2 Councillor Sheehy requested that a total of \$3200 be allocated to the Penrith Senior Citizen Centre to undertake an upgrade of the lighting in the main hall and foyer and that North Ward and South Ward Voted Works contribute equally to the cost. *1053/1 Pt 3*

His Worship the Mayor, Councillor Bradbury ruled the matter to be urgent and that it be dealt with at the meeting.

409 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Bailey

That:

1. \$3200 be allocated to the Penrith Senior Citizen Centre to undertake an upgrade of the lighting in the main hall and foyer.
2. The \$3200 be funded equally from North and South Ward Voted Works.

QWN3 Councillor Aitken requested an urgent report on addressing the issues of zoning at the eastern end of High Street Penrith. *4100/1 Pt 9*

QWN4 Councillor Bailey requested a memo on Council's policy on recovering stray dogs from public schools. *7001/1 Pt 10*

QWN5 Councillor Bailey requested a report to Council on the feasibility of a discount on rates paid in full. *6501/15*

QWN6 Councillor Bailey requested a meeting at Rance Oval between himself, a resident, overseer and Parks Construction and Maintenance Manager to discuss solutions of anti social behaviour at Rance Oval. *3016/4*

QWN7 Councillor Bailey requested a report to Council on improvements to the current street signage. *9012/1 Pt 7*

QWN8 Councillor Greenow advised that she had been elected to be the Hawkesbury River County Council's delegate to the Local Government Conference. *751/6*

QWN9 Councillor Greenow advised that North St Marys School had reached the final 4 in the winter Olympics "Real Ideals" and requested that a letter of congratulations be forwarded to the School. *1129/1 Pt 2*

QWN10 Councillor Fowler requested that Councillor Sheehy be Council's voting delegate at the Local Government Conference. *751/6*

His Worship the Mayor, Councillor Bradbury ruled the matter to be urgent and that it be dealt with at the meeting.

410 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Greenow that Councillor Sheehy be Council's voting delegate at the Local Government Conference to be held in Wollongong in October 2001.



**COMMITTEE OF THE WHOLE**

411 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Fowler that the meeting adjourn to the Committee of the Whole to deal with the following matters, the time being 8.55PM.

**1 Presence of the Public**

CW1 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Fowler that the press and public be excluded from Committee of the Whole to deal with the following matters

*The City in Its Environment*

**2 Legal Status Report** **632925**

This item has been referred to Committee of the Whole as the report refers to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in open meeting would be, on balance, contrary to the public interest.

The meeting resumed at 9.00PM and the General Manager reported that the Committee of the Whole met at 8.55PM on Monday 20<sup>th</sup> August 2001, the following being present

His Worship the Mayor Councillor David Bradbury, Councillors J Aitken, D Bailey, J Bateman, G Davies, G Evans, R Fowler, J Greenow, A Khan, C O'Neill, C O'Toole, P Sheehy, S Simat, and J Thain

and the Committee of the Whole excluded the press and public from the meeting for the reasons set out in CW1 and that the Committee of the Whole submitted the following recommendations to Council.

**CONFIDENTIAL BUSINESS**

**2 Legal Status Report** **632925**

**RECOMMENDATION**

CW2 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bateman that the legal status report be received.

**ADOPTION OF COMMITTEE OF THE WHOLE**

412 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Bailey that the recommendation contained in the Committee of the Whole and shown as CW1 to CW2 be adopted.

There being no further business the Chairperson declared the meeting closed the time being 9.15PM.

Confirmed  
Chairperson

# PENRITH CITY COUNCIL

## Procedure for Addressing Meetings

Anyone can request permission to address a meeting, providing that the number of speakers is limited to three in support of any proposal and three against.

Any request about an issue or matter on the Agenda for the meeting can be lodged with the General Manager or Public Officer up until the time of the meeting, that is 7.00pm.

The Public Officer or Minute Clerk will speak to those people who have requested permission to address the meeting, prior to the meeting at 6.50pm, to advise them of the procedure to be followed.

It is up to the Council or Committee to decide if the request to address the meeting will be granted.

Where permission is to be granted the Council or Committee, at the appropriate time, will suspend Standing Orders to allow the address to occur.

The Chairperson will then call the person up to the lectern or speaking area.

The person addressing the meeting needs to clearly indicate:

- Their name;
- Organisation or group they are representing (if applicable);
- The issue or matter to be addressed;
- Whether they are opposing or supporting the issue or matter (if applicable) and the action they would like the meeting to take.

Each person then has five minutes to make their address. The Council or Committee can extend this time if they consider it appropriate, however, everyone needs to work on the basis that the address will be for five minutes only.

Councillors may have questions about the address so people are asked to remain at the lectern or in the speaking area until the Chairperson has thanked them.

When this occurs, they should then return to their seat.

**ORDINARY MEETING**  
**MONDAY 3 SEPTEMBER 2001**  
**TABLE OF CONTENTS**

**SEATING ARRANGEMENTS**

**MEETING CALENDAR**

**CONFIRMATION OF MINUTES**

**REPORT AND RECOMMENDATIONS OF COMMITTEES**

**MASTER PROGRAM REPORTS**

**Mayoral Minute - Marching in of the Australian National Flag Symbolising the First Raising of this Flag 100 years ago.**

The Centenary of Federation in Penrith City has been marked by a year long program of events celebrating this most significant milestone in our history. Both Penrith City Council and the community have played a major role in local celebrations.

A Council working party established last year to facilitate Council's Federation project saw the endorsement of a diverse program of events to celebrate the Centenary of Federation. This program has seen the incorporation of Centenary of Federation themes into existing events as well as conducting a number of specific events to celebrate the Centenary.

Tonight's brief Centenary celebration is being held to commemorate a significant anniversary. To symbolise the first raising of the Australian National flag we are about to witness a ceremonial "march in" of our national flag by three local members of the Australian Army Cadets.

Exactly 100 years ago to the day the Australian flag was raised for the first time in a public ceremony at the Royal Exhibition Building in Melbourne. There, Lady Hopetoun, wife of the Governor General, opened a display of the entries from a national flag competition that attracted 32,823 entries. The Prime Minister, Edmund Barton then announced that five entrants who had submitted similar designs, were to share the honour of being declared designers of Australia's own flag before it was raised for the first time.

As you may be aware before this time the Federation flag was regarded as the unofficial Australian flag. At our 12<sup>th</sup> May Centenary Celebrations earlier this year we unveiled a hand sewn replica of this flag. This flag has significance for Penrith in that one of these flags was presented to Penrith in 1901 after the Inauguration Celebrations. This flag will soon be mounted as part of our historical display on the first floor public foyer of the Civic Centre.

With many of our Centenary events we have had the enthusiastic support of various sections of the community to conduct our celebrations. Tonight is no different and we are fortunate to have three local members of the Australian Army Cadet Corps "march in" our national flag.

These fine young ambassadors for our City support Anzac Day parades both locally and in Sydney as well as the Remembrance Day Ceremonies. They also supported the Long Tan Ceremony in Springwood recently and assist with Legacy and the Red Shield Appeal with their door knock appeals.

The great success of our Centenary of Federation program to date has been the way in which many community groups and organisations have joined with Council to make the Centenary Year one to remember as we reflect on our past achievements and look to the future with confidence.

Councillor David Bradbury  
Mayor





## Mayoral Minute - Athletes Presentation

The Western Sydney Academy of Sport (WSAS) is one of nine regional academies of sport across NSW. It was launched in May 1997 by the NSW Minister of Sport and Recreation. The constituent councils are Blacktown, Blue Mountains, Hawkesbury and Penrith. The aim of the academies is to have a strategic approach to elite sport development in NSW. The academies are unique to NSW and bridge the gap between regional development programs and state and national development initiatives.

Athletes in the Academy are aged between 12-18 years. The sports currently involved with the academy are: Swimming, Rowing, Athletics, Softball, Slalom Canoeing and Netball. The Penrith Local Government Area has 82 athletes attached to the Academy.

The academy provides athletes with access to specialist support services including coaching and sports science. The academy encourages the development of high performance coaches at the local level. The academy is a valuable benefit to youth who have put a lot of hard work into their chosen sport.

Council is happy to participate in the WSAS and provides an annual subsidy.

The Academy's Executive Officer, Mrs Carolyn Brimfield is in attendance tonight to make a short presentation to Council of the highlights over the year and to present the athletes living in Penrith to Council.

Councillor David Bradbury  
Mayor



**REPORT AND RECOMMENDATION  
OF THE POLICY REVIEW COMMITTEE MEETING OF PENRITH CITY  
COUNCIL HELD IN THE COUNCIL CHAMBERS, PENRITH  
ON MONDAY 27 AUGUST 2001 AT 7.05PM**

**PRESENT**

His Worship the Mayor Councillor David Bradbury, Councillors J Aitken, D Bailey, J G Evans, R Fowler, J Greenow, C O'Neill, C O'Toole, K Paluzzano, P Sheehy, J Thain and Bateman (arrived 7.15PM), A Khan(arrived 7.15PM), G Davies (arrived 7.15PM) and S Simat (arrived 7.20PM).

**APOLOGIES**

PR117 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Evans that apologies be received and accepted from Councillors J Bateman, A Khan, G Davies and S Simat.

**CONFIRMATION OF MINUTES**

**Policy Review Committee Meeting – 23<sup>rd</sup> July 2001**

PR118 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Fowler that the minutes of the Policy Review Committee Meeting of 23<sup>rd</sup> July 2001 be confirmed.

**DECLARATIONS OF INTEREST**

Councillor Sheehy declared a non-pecuniary interest in Item 7 – Car Parking Around Nepean Hospital as he is a Director of the Wentworth Area Health Service Board.

**REPORTS OF COMMITTEES**

**Penrith Regional Gallery and Lewers Bequest Working Party – 30<sup>th</sup> July 2001**

Councillor Sheehy, as Chairperson of the Working Party, gave a short presentation on the progress of the Penrith Regional Gallery and Lewers Bequest Working Party.

PR119 RESOLVED on the MOTION of Councillor Evans seconded Councillor O'Neill that the recommendations PRG1 to PRG5 contained in the Minutes and Report of the Penrith Regional Gallery and Lewers Bequest Working Party Meeting of 30<sup>th</sup> July 2001 be adopted.

**Penrith Regional Gallery and Lewers Bequest Working Party – 13<sup>th</sup> August 2001**

PR120 RESOLVED on the MOTION of Councillor Evans seconded Councillor O'Neill that the recommendations PRG1 to PRG4 contained in the Minutes and Report of the Penrith Regional Gallery and Lewers Bequest Working Party Meeting of 13<sup>th</sup> August 2001 be adopted.

**Arts Working Party Meeting – 15<sup>th</sup> August 2001**

Councillor Sheehy, as Chairperson of the Working Party, gave a short presentation on the status of matters being considered by the Working Party.

PR121 RESOLVED on the MOTION of Councillor Evans seconded Councillor O'Neill that the recommendations AWP1 to AWP4 contained in the Minutes and Report of the Arts Working Party Meeting of 15<sup>th</sup> August 2001 be adopted.

**Disability Access Committee Meeting – 7<sup>th</sup> August 2001**

Councillor Greenow, as Chairperson of the Committee, gave a short overview of the matters being considered by the Committee.

PR122 RESOLVED on the MOTION of Councillor Evans seconded Councillor O'Neill that the recommendations DAC1 to DAC6 contained in the Minutes and Report of the Disability Access Committee Meeting of 7<sup>th</sup> August 2001 be adopted.

Councillors Davies, Bateman and Khan arrived the time being 7.15PM.

**MASTER PROGRAM REPORTS**

**COUNCIL'S OPERATING ENVIRONMENT**

**1 & 9 Local Government Association of NSW - Proposed Motions**

**752/31**

PR123 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Khan  
That:

1. the report concerning the Local Government Association's Annual Conference be received;
2. the motions listed in this report and the motions outlined in number 4 and 5 be submitted to the Local Government's Association Annual Conference.
3. Motion 1 be amended as follows  

That the Local Government recognises the adverse visual impact and environmental damage of abandoned shopping trolleys and calls on the NSW Government to amend legislation to require all owners of shopping trolleys to implement a program of identification and retrieval of the trolley.
4. that on the basis of there being broad community and environmental benefit, the NSW State Government be requested to develop and fund a program of

incentives for property owners required to upgrade their on-site sewage management systems to comply with current standards.

5. The Local Government Association of NSW lobby the State and Federal Government to bring back the 2.2.1 flood mitigation funding structure.

Councillor Simat arrived the time being 7.20PM.

## **2 Service Specification Program 36/35**

Council's Corporate Development Manager, Helen Lowndes introduced the report and Ken Lim gave a presentation on the information contained in the report. He highlighted the benefits of having a service specification for all Council Services, the proposed approach and the proposed program.

PR124 RESOLVED on the MOTION of Councillor Davies seconded Councillor Evans that the information in this report and presentation be received.

## **3 Development of a Maternity Leave Policy 906/12**

Council's Workforce Development Manager gave a presentation outlining the major aspects of the policy provisions.

The following issues were raised by Councillors:

- The difference in the leave provisions for maternity and adoption leave
- The ability of parents to comply with the notice provisions outlined under adoption leave
- The restrictions concerning the age of the child under the adoption leave provisions.

The Workforce Development Manager advised that the provisions in the policy were in line with the Industrial Relations Act.

PR125 RESOLVED on the MOTION of Councillor O'Toole seconded Councillor Paluzzano That:

1. Council adopt the Pregnancy and Parental Leave Policy as outlined in this report.
2. A urgent report be presented to Council after further investigation on the way in which the policy can be amended so that there is no difference in entitlements between maternity leave and adoption leave.

Councillors Evans and Thain left the meeting the time being 8.15PM.

Councillor Evans returned to the meeting the time being 8.16PM.

**4 Provision of a Breast Feeding Friendly Work Environment at  
Penrith City Council 909/33, 1111/17 & 959/1**

Council's Personnel Services Manager introduced the report and gave a presentation on issues in the report. She highlighted the statistics regarding the needs of women in the workforce to breast feed and the type of facility required.

Councillor O'Toole tabled a draft Penrith Council Breastfeeding Policy Statement.

Councillor Thain returned to the meeting the time being 8.21PM.

PR126 RESOLVED on the MOTION of Councillor O'Toole seconded Councillor Paluzzano That:

1. the information concerning Provision of a Breast Feeding Friendly Work Environment at Penrith City Council be received.
2. An urgent report on a Breast Feeding Policy be presented to the Policy Review Committee in line with the policy statement tabled at the meeting.

Councillors Evans and Davies left the meeting the time being 8.52PM.

Councillor O'Toole left the meeting the time being 8.53PM.

Councillor Paluzzano left the meeting the time being 8.54PM.

**THE CITY IN ITS ENVIRONMENT**

Councillor Paluzzano returned to the meeting the time being 8.56PM.

Councillors Davies and Evans returned to the meeting the time being 8.58PM.

**5 Update on Salinity Management 4109-24 Pt3**

Council's Building Approvals and Environment Protection Manager, Craig Butler introduced the report. Wayne Mitchell gave a presentation highlighting issues in the report including background information, the National Salinity Action Plan, WSROC employing a Salinity Project Officer and the outcomes of the Salinity monitoring program in the City.

Councillor O'Toole returned to the meeting the time being 9.09PM.

Councillor Khan left the meeting the time being 9.09PM.

Councillor Khan returned to the meeting the time being 9.17PM.

PR127 RESOLVED on the MOTION of Councillor Greenow seconded Councillor O'Neill

That:

1. This report be received.
2. Council write to the Federal Member for Lindsay and seek support in having Western Sydney added as a priority area under the National Salinity Action Plan.

**6 Sustainable Penrith Forum**

**4100/63**

Council's Environmental Planning Manager introduced the report and outlined the principles behind the report including the launching of Council's Greenhouse Strategy.

PR128 RESOLVED on the MOTION of Councillor Sheehy seconded Councillor Evans

That:

1. The concept of an annual Sustainable Penrith Forum be endorsed
2. The procedures as outlined in this report be endorsed including the budget be advanced.

**THE CITY SUPPORTED BY INFRASTRUCTURE**

**3 Car Parking Around Nepean Hospital**

**(232732 Pt 5)**

Councillor Sheehy declared a non-pecuniary interest in Item 7 – Car Parking Around Nepean Hospital as he is a Director of the Wentworth Area Health Board and took no part in the debate or voting.

The Design and Technical Advice Manager, Craig Ross introduced the report and gave a short history of the development of the hospital and the car parking around the hospital.

Councillors Simat and Thain left the meeting the time being 9.40PM.

Councillor Thain returned to the meeting the time being 9.43PM.

PR129 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Paluzzano

That:

1. a Restricted Area Parking Scheme in the streets around the hospital be implemented through the Local Traffic Committee;

2. a meeting be arranged with Wentworth Area Health Service to explore opportunities for additional on site parking within the hospital.

## **THE CITY AS A SOCIAL PLACE**

### **2 Audit of Community Facilities**

**1350/1**

PR130 RESOLVED on the MOTION of Councillor Davies seconded Councillor Aitken  
That:

1. Council receives the report concerning the Audit of Facilities and Condition Assessment and Rating of Buildings.
2. The information from the Gutteridge Haskins and Davey Audit of Facilities and Condition Assessment and Rating of Buildings Report be used to determine priorities for works to be carried out in these buildings.

There being no further business the Chairperson declared the meeting closed the time being 9.49PM.

Confirmed  
Chairperson

## MASTER PROGRAM REPORTS

### ORDINARY MEETING

3 SEPTEMBER 2001

<b>Item</b>		<b>Page</b>
<b>THE CITY AS A SOCIAL PLACE</b>		
1	Nepean District Tennis Association 2025/2	1
2	Madu Rasanga 2001 - Eastern Musical Concert 6016/4 Pt33	2
3	Penrith Whitewater Stadium 2988/1, 2988/4	3
4	Andromeda Drive Soccer Facility 3346/1	4
5	Visit By Mayoral Delegation From Fujieda City, Japan 1131/3	6
6	2001 Penrith / Fujieda Student Exchange Program 1131/7	8
7	Alcohol Free Zones 9008-13 Pt 3	10
8	Women's Information Day 2001 1019/56 Pt2	13
9	Kingswood Neighbourhood Centre 1350/10 Pt 4	16
10	Community Development And Support Expenditure Scheme 1117/30 Pt2	21
11	Nsw Local Government Aboriginal Network Conference 2001 1105/15 Pt3	24
12	Community Assistance Programme 6016/36	30
13	Yorrami Children's Centre 1309/4	32
14	Proposed Children's Services N.A.P.C.A.N. Project 1300/71	36
<b>THE CITY AS AN ECONOMY</b>		
15	Penrith City Centre Association And St. Marys Main Street Committee 4201/53, 4202/14	41
<b>THE CITY SUPPORTED BY INFRASTRUCTURE</b>		
16	Rta Grants - 2001/2002 6041/7	43
17	Tender No 37-00/01 - Filling Of The Carpenter Site, Mulgoa Road, Penrith 38/37 Pt 2	47



## **COUNCIL'S OPERATING ENVIRONMENT**

18	2001 LGMA (NSW Division) Annual Conference 932/18	51
19	Management Plan 2001-2001 - June Quarter And End Of Year Review 36/28	53
20	2001 National General Assembly Of Local Government 750/55 Pt.2	65
21	Australian Local Government Womens Association - 50th Anniversary	67
22	Presentation To Eric Taylor	69



---

The City as a Social Place

1 Nepean District Tennis Association

2025/2

Compiled by: Gary Dean, Facilities Operations Manager

Authorised by: Ray Moore, Director - City Operations

<p><b>Management Plan 4 Year Outcome (Page ##):</b> <i>Community recreation facilities and services in new and established areas meet contemporary needs.</i></p> <p><b>01/02 Critical Action:</b> <i>Provide in partnership with others an agreed plan for delivery of recreation facilities and services based on available resources.</i></p>
--

The Nepean District Tennis Association has recently advised Council that 2001 is the 80<sup>th</sup> Anniversary of the Association and celebrations have been organised to mark this milestone.

In particular the Association is arranging an Anniversary Dinner on 19 October 2001 at Panthers. It is anticipated that 300 guests will be present on that occasion.

The Association has advised that apart from some minor formal proceedings the evening will be one of renewing old friendships and enjoyment amongst like minded individuals.

Invitations have been extended to all local and neighbouring sporting fraternities and Tennis NSW is arranging a guest speaker.

The Association is seeking Council's support in hosting this function. A request has been made for a cash donation of \$5000 to help defray the costs. An invitation has also been extended to Council to take a table on the night.

This year is a significant time in the life of the Association and should be celebrated accordingly. Unfortunately there is no specific allocation in the budget for this event. However, if Council wishes to support this function with a donation, consideration could be given to funds from the "sporting facilities" reserve.

**RECOMMENDATION**

That Council receive the information from the Nepean District Tennis Association regarding the Association's 80<sup>th</sup> Anniversary celebrations.



**The City as a Social Place**

**2 Madu Rasanga 2001 - Eastern Musical Concert**

**6016/4 Pt33**

**Compiled by: Gary Dean, Facilities Operations Manager**

**Authorised by: Ray Moore, Director - City Operations**

**Management Plan 4 Year Outcome (Page 48):** *Social services and facilities are established and operating to meet community needs.*

**01/02 Critical Action:** *Support local community programs to meet identified community needs.*

The President of the Sri Lankan Arts Council of Australia Inc met recently with His Worship the Mayor and the Facilities Operations Manager regarding this concert which is to be held on 15 September 2001 at the Joan Sutherland Performing Arts Centre. The concert is part of an annual arts program.

The Sri Lankan Arts Council has now formally requested Council's support in providing funding towards the concert. The Sri Lankan Arts Council has in past years received financial assistance from Carnivale and other government sources but this year that funding is not available. The concert will not be held if sufficient funds cannot be achieved.

Sri Lanka Arts Council of Australia is a non-profit organisation which promotes excellence of South Asian Arts to a wider community. The Sri Lankan Arts Council is based at Cranebrook. Madu Rasanga is one of the key programs of the Sri Lankan Arts Council which promotes eastern music and dance to a broader community. This year will be the fifth occasion for this concert.

The Joan Sutherland Performing Arts Centre is the venue. The concert requires an overall budget of \$26,000 of which the venue hire is \$3,000. The Sri Lankan Arts Council is seeking funding from Council to match the venue hire.

There is no specific budget for this event. Council provided funding of \$300 in 1999 towards this concert from the Community Assistance Program (CAP). The Sri Lankan Arts Council is ineligible for further funding from that source under the CAP guidelines. Council also provided funding of \$3000 from Voted Works in November 2000 to the Sri Lankan Arts Council for the hire of the Joan Sutherland Performing Arts Centre.

The Sri Lankan Arts Council should be advised that Council is unable on this occasion to provide funding assistance for the planned concert.

**RECOMMENDATION**

That the Sri Lankan Arts Council of Australia be advised that Council is unable to offer any financial assistance towards the Madu Rasanga 2001 concert.



---

The City as a Social Place

3 Penrith Whitewater Stadium

2988/1, 2988/4

Compiled by: Gary Dean, Facilities Operations Manager

Authorised by: Ray Moore, Director - City Operations

<p><b>Management Plan 4 Year Outcome (Page ##):</b> <i>Community recreation facilities and services in new and established areas meet contemporary needs.</i></p> <p><b>01/02 Critical Action:</b> <i>Provide in partnership with others an agreed plan for delivery of recreation facilities and services based on available resources.</i></p>
--

Correspondence has been received from the Manager of Penrith Whitewater Stadium seeking Council's approval to expend funds on the following two projects:

1. Café (\$80,000)
  - ~ Supply and installation of new cooking and storage equipment
  - ~ Supply and construction of preparation benches, shelving etc
  - ~ New refrigeration
2. Administration Building (\$80,000)
  - ~ Additions to the existing building to provide a room for administration/office space, an area for ticket selling/merchandising and space for event management operations.

Penrith Whitewater Stadium will be funding these projects.

Under the terms of the Occupancy Agreement, Penrith Whitewater Stadium is required to seek Council's prior approval for purchases exceeding \$50,000. The work on the café has been completed notwithstanding that Council's approval had not been gained.

The works proposed will result in increased operational efficiencies at the Stadium and therefore Council should agree with the request.

**RECOMMENDATION**

That Penrith Whitewater Stadium be advised that Council agrees with the expenditure of funds up to \$160,000 for the additions to the administration building and the alterations to the café.



---

The City as a Social Place

4 Andromeda Drive Soccer Facility

3346/1

Compiled by: Raphael Collins, Parks Construction & Maintenance Manager

Authorised by: Ray Moore, Director City Operations

**Management Plan 4 Year Outcome (Page 45):** *Community recreation facilities and services in new and established areas meet contemporary needs.*

**01/02 Critical Action:** *Provide in partnership with others an agreed plan for delivery of recreation facilities and services based on available resources.*

Councillor O'Neill requested a report on the Andromeda Drive sporting grounds in Cranebrook. The purpose of the report is to investigate the possibility of carrying out some improvement works prior to next season.

### Background

Cranebrook Soccer Club has 36 teams and use the two fields at Andromeda for training and weekend games. The fields were developed in 1995 for soccer and cricket. There is also a Basketball and Netball court. Club officials met with Councillors in July and discussed some of the matters that need urgent attention on the grounds.

The main problem the club experiences is the continued damage from vehicles accessing the fields at night. Consequently, the good work put into the surface of the fields by Park's staff and the club is undone by vandalism.

The Club now wishes to have the fields protected by some form of fencing. Parks staff have inspected the grounds and suggest a combination of tree planting and steel post and rail fencing would help prevent the majority of vehicles from accessing the fields. The total cost of these vehicle deterrent measures will be \$4,400.

The Club also wishes to have the surfaces of their two fields improved. The surface of the fields is in very poor condition not only from damages from cars but also the intense usage from the Club. The eastern field has already been included for renovation in this year's field improvement program. This work is scheduled for mid September.

The club has recently submitted a letter indicating they are prepared to contribute \$2,500 towards the cost of renovating the western field, hence this field will be attended to at the same time as the eastern field.

### Proposal

The Cranebrook Soccer Club believes that any improvements on the fields would be ineffectual unless there is a perimeter vehicle barrier. The Andromeda fields seem especially prone to problems associated with vehicles and a combination of tree planting and steel fencing is a cost effective way to deter vehicle access.

The problem with vehicles gaining access has only been brought to our attention recently. In order to proceed with the scheduled field improvements, the vehicle barriers will need to be attended to immediately. No funds presently exist for such improvements.

A review of the S94 Plan for North Cranebrook is about to commence. It may well be that surplus funds in this Plan could be directed to the works outlined above. As it may be some time before the Plan review is completed, I propose to utilise funds from the Parks maintenance budget (\$4,400) to erect the perimeter fence. Any surplus funds from the S94 Plan may be able to reimburse this expenditure.

The proposed field improvements will be attended to according to the scheduled program in September.

**RECOMMENDATION**

That the information concerning the Cranebrook Soccer Club be received.



---

## The City as a Social Place

### 5 Visit by Mayoral Delegation from Fujieda City, Japan

1131/3

**Compiled by:** Tina Tallack, City Partnerships Officer

**Authorised by:** Peter Coyte, Local Economic Development Program Manager

**Management Plan 4 Year Outcome (Page 46):** *The City's cultural profile has been raised.*

**01/02 Critical Action:** *Maintain and develop international cultural relationships and respond to emerging opportunities.*

### Background

A sister city relationship between the City of Penrith and Fujieda City, Japan was formalised in November 1984.

### Current Situation

Fujieda Mayor Teruhiro Matsuno and a delegation of approximately 20 people will visit the City of Penrith from Monday 8 to Friday 12 October, 2001.

Mayor Matsuno, the fourth Mayor of Fujieda City, was elected in June 2000 replacing long term Mayor Kinpei Yagi who did not stand for re-election. The delegation will also include Mr Akira Goto, the new President of the Fujieda International Friendship Society (FIFS) and Mr Isamu Okamura who was President of FIFS from 1993 to April, 2001.

Mr Okamura participated in the formalisation of the sister city relationship between Penrith and Fujieda and, since the signing of the agreement, has been instrumental in the continued development of the highly successful sister city relationship. He has been a member of the board of directors of FIFS since its establishment in 1983, was elected Vice-President in 1988 and President in 1993.

Since 1972 Mr Okamura has served as a commissioner for the Protection of Fundamental Human Rights and in November 1999 was awarded a 'National Medal' by the Emperor of Japan.

In 1964 Japan introduced their National Medal awards that are presented twice a year. The medals are awarded for distinguished services to the nation and public. There are a number of categories and Mr Okamura was awarded the 'Fifth Order of the Sacred Treasure' for distinguished service for the Protection of Fundamental Human Rights.

The October 2001 visit to Penrith would provide an appropriate opportunity to recognise Mr Okamura's contribution to the City of Penrith and his achievement in the area of Human Rights.

Council has adopted the award of 'Key to the City of Penrith' that can be bestowed on distinguished persons visiting the City of Penrith within the following criteria –

- As acknowledgement, by the City, of an individual's contribution to the City of Penrith

- As an acknowledgement of a high level of achievement in the individual's chosen field
- As an acknowledgement of the individual's contribution to world affairs or the achievement was or has been of significance to the world

Previous recipients of the Key to the City of Penrith are Dame Joan Sutherland AC, DBE and Richard Bonyngne AO, CBE.

## **RECOMMENDATION**

That :

1. The report on the October, 2001 visit to the City of Penrith by a delegation from Fujieda City, Japan be received.
2. During the visit by the Fujieda delegation Mr Isamu Okamura be granted the Key to the City of Penrith in recognition of his contribution to the City of Penrith through the City's International Links program.





---

## The City as a Social Place

### 6 2001 Penrith / Fujieda Student Exchange Program

1131/7

**Compiled by:** Tina Tallack, City Partnerships Officer

**Authorised by:** Peter Coyte, Local Economic Development Program Manager

**Management Plan 4 Year Outcome (Page 46):** *The City's cultural profile has been raised.*

**01/02 Critical Action:** *Maintain and develop international cultural relationships and respond to emerging opportunities.*

### Background

The first stage of the 2001 Student Exchange Program, co-ordinated by the Penrith International Friendship Committee (PIFC) and the Fujieda International Friendship Society (FIFS), has been completed. This stage saw six students from Fujieda visit Penrith recently, and after a very successful visit to Penrith, the Fujieda students have returned safely to Japan.

### Current Situation

The second stage of the 2001 Student Exchange Program will see six students from the City of Penrith visit Fujieda City from 21<sup>st</sup> September to 13<sup>th</sup> October, 2001.

This year seven students applied for the Penrith Student Exchange Delegation to Fujieda. An interview panel consisting of Charles Deguara (PIFC Vice Chairperson and PIFC Student Exchange Sub-Committee Chairperson), Kevin Dwyer OAM (past Penrith Mayor and past PIFC Chairperson), Justin Koek (PIFC Executive Member and past Penrith Exchange Student), Catherine Rose (PIFC Executive Member and past English Teacher in Fujieda City), Tracy Jones (teacher at Jamisontown Public School) selected the following six students for the 2001 Penrith Student Exchange Delegation –

- Jessica Booth of Glenmore Park
- Angelica Decena of Erskine Park
- Bernadette Lack of Londonderry
- Briallen Midgley of Orchard Hills
- Jennifer Ward of Glenmore Park
- Mariko Ward of Emu Heights

While the Penrith Student Exchange Delegation's travel and insurance arrangements are organised by PIFC, each student is responsible for covering the cost of their visit to Fujieda.

To enhance the group appearance of the student delegation in their role as ambassadors of the City of Penrith during their visit to Fujieda, PIFC will be presenting each student with a jacket embroidered with their name and the words 'PIFC Student Exchange 2001' on the front and the word 'PENRITH' on the back. To assist the students with their expenses for the visit to Fujieda City, PIFC made a recommendation that Council donate \$100 per student from Council's International Links budget.

**RECOMMENDATION**

That :

1. The report on the Penrith / Fujieda 2001 Student Exchange Program be accepted.
2. Each student member of the 2001 Penrith Student Exchange Delegation receives a donation of \$100 with funds allocated from the International Links budget.



---

**The City as a Social Place**

**7 Alcohol Free Zones**

**9008-13 Pt 3**

**Compiled by:** Yvonne Perkins, Community Safety Officer

**Authorised by:** Barry Ryan, Acting Safety, Emergency & Waste Services  
**Manager**

**Management Plan 4 Year Outcome (Page 49):** *A City-wide Community Safety Plan, supported by the community, is in place.*  
**01/02 Critical Action:** *Facilitate partnerships with relevant stakeholders to implement the City's Community Safety Plan.*

**Background**

At Council's Ordinary meetings of 5 February 2001 and 4 June 2001, Council resolved to commence the process of establishing alcohol free zones in St Marys, Werrington, St Clair, Erskine Park and Penrith.

The statutory procedure to establish these zones has been followed. To finalise the process Council is required to resolve to establish the alcohol free zones for the three-year period and advertise in the local newspapers at least seven days before the commencement date.

Appropriate signage can then be provided in the designated areas.

**Procedure to Establish Alcohol Free Zones**

Council is required to follow procedures documented in the ministerial guidelines for the establishment of alcohol free zones.

These procedures include:

1. reporting to Council;
2. advertising and requesting community comment;
3. advising holders of liquor licences adjacent to intended zones;
4. advising Local Police Commanders;
5. consultation with community groups;
6. advising the Anti-Discrimination Board of the intention to establish the zones.

The above procedures have been completed and one representation has been received in regard to the establishment of the alcohol free zones.

That representation was in regard to the alcohol free zones in High St Penrith, and requested the extension of the alcohol free zone to Doonmore St.

I have approached the Penrith Local Area Commander who advised that he has no objection to the extension of the alcohol free zone to cover this area. Unfortunately this area of High street, from Evans to Doonmore will need to be advertised in the same process as has occurred for the areas noted below.

This report will recommend that the following areas be declared alcohol free zones, for a 3-year period commencing on the 1<sup>st</sup> of October 2001. Advertising in local media to confirm the establishment of the Zones and erection of suitable signage will be provided.

The alcohol free zones are to be located at:

1. The area of Queen Street, St Marys, a public street, extending from the Railway Station to Nariel Street.
2. The public carpark adjacent to Parklawn Park on Wattle Lane, North St Marys.
3. That area of Wattle Street, Willow Street and Willow Lane, being public roads that are adjacent to Parklawn Park, North St Marys.
4. The area of land and carpark adjacent to the St Clair Recreational Centre, bounded by Autumnleaf Parade, Timesweep Drive and Botany Lane.
5. The area of carparking adjacent to Victoria Street Community Cottage, Harold Corr Hall, Yoorami Child Care Centre and Before & After School Care, Cottage Street, Werrington.
6. The public carpark adjacent to Werrington Downs Neighbourhood Centre, Brookfield Road, Werrington Downs.
7. The public carpark within Peppertree Reserve, Swallow Drive, Erskine Park.
8. The public carpark adjacent to Erskine Park Community Hall, Peppertree Drive, Erskine Park.
9. The public carpark adjacent to the Mark Leece Sporting Complex, Endeavour Avenue, St Clair.
10. High Street, Penrith, between Station Street in the west and Evan Street in the east.
11. Station Street, Penrith between High Street and Union Road, including the public carpark known as Union Place.
12. Station Street, Penrith, between Belmore Street and Henry Street.
13. Belmore Street, Penrith, between Riley Street and Station Street.
14. The area between Lawson Street and Station Street, Penrith, known as Allen and Edwards carparks.
15. The area bounded by Lawson Street, Henry Street, Evan Street and High Street, Penrith, being public streets.

## **RECOMMENDATION**

That:

1. the report concerning alcohol free zones be received;
2. those areas detailed in this report be declared alcohol free zones pursuant to Section 644 of the Local Government Act 1993 for a three year period commencing 1 October 2001.

3. Council pursue the establishment of an alcohol free zone in High St, from Evans to Doonmore St.
4. suitable advertisements are placed in the local media of Councils intentions.



---

## The City as a Social Place

### 8 Women's Information Day 2001

1019/56 Pt2

**Compiled by:** Patricia Darvall, Community Projects Officer

**Authorised by:** Carol Joyce, Community Development Manager

**Management Plan 4 Year Outcome (Page 48):** *Social Services and facilities are established and operating to meet community needs.*

**01/02 Critical Action:** *Support local community programs to meet identified community needs.*

### Purpose of the Report

The purpose of this report is to inform Council about the 2001 Women's Information Day to be held at St. Marys Memorial Hall on Tuesday 18<sup>th</sup> September. The Women's Information Day is co-ordinated by St. Marys Area Community Development Project in partnership with other government and non-government community services including Penrith Council. The 2001 Women's Information Day represents an exciting community cultural development process and an activity compatible to Council's social planning goal of addressing women's needs within the Penrith LGA.

### Background

The NSW Local Government (General) Amendment (Community and Social Plan) Regulation 1998 requires all Councils to assess and address the needs of a number of specific target population groups, including women. Although Penrith Council provides a number of services used by women the Community Development Department identified the need for a further strategy to assess women's needs and assist women to access Council and other existing services.

In 1999 Penrith Council Community Development undertook a women's research project to identify the gaps in services for women within the Penrith LGA. A Project Team was formed with representatives from a range of community organisations providing services to women in Penrith City. This included representatives from Wentworth Area Health Service and the Department of Community Services along with a variety of community based organisations.

The Project Team identified the priority need for women within the LGA was access to information about existing services especially for isolated women. In response to this need the Project Team developed the idea of a Women's Information Day with the following objectives:

- to increase the awareness and knowledge of services available for women residents
- to identify gaps in information provision and unmet needs in relation to priority target groups
- to provide opportunities for interaction between women as well as between women and service providers
- to provide an atmosphere that reflects and is sensitive to the diversity in the community including age and culture

- to provide a fun and esteeming atmosphere for women
- to provide an opportunity for Penrith based services to have a presence in St. Marys

Council allocated some funds and staff time to the project. This funding was used to contract St Marys Area Community Development to act as the lead agency to co-ordinate and implement the event.

The Information Day was held on 27<sup>th</sup> May 1999. Approximately 350 women attended the day. In addition about 120 staff and volunteers from over 50 organisations provided information stalls or organised activities.

As a result of this successful event the Project Team confirmed a commitment to repeat a similar Information Day in 2001.

### **Current Situation**

The St Marys Area Community Development Project reconvened the Women's Information Day Project Team in 2000 to identify the most appropriate strategy for accessing isolated women in the Penrith Local Government Area. Council is a partner in this project team. Funding was successfully sought from the National Women's Health Initiative (\$25,000) and the NSW Ministry of the Arts (\$15,000) to develop a series of activities during 2001 culminating in the Women's Information Day.

A cultural community development project was developed to maximise access and support to isolated women as part of the 2001 strategy. A program of creative arts workshops with the theme "Stories Journeys Life" have been organised to take place between May and September 2001.

These creative workshops are being held throughout the Local Government Area. The objectives of Stories Journeys Life include:

- assisting women in Penrith City to have a voice by providing them with opportunities and support in overcoming barriers to artistic and cultural expression
- facilitating access by women to professional artists in Western Sydney through the organising of a range of culturally appropriate programs utilizing a variety of artistic mediums
- providing a showcase for women to tell their stories through a number of creative arts mediums at the St. Marys Information Day to be held on Tuesday 18<sup>th</sup> September, 2001
- enhancing community identity and social capital through collaborative action, the strengthening of networks and improved insight into the needs and aspirations of local women.

This project has targeted women in the St. Marys area from non-English speaking backgrounds, Indigenous women, women over 40 and not in the workforce, and housebound women. Stories Journeys Life has been promoted through a wide range of agencies and services in the Penrith LGA. Over 70 women indicated interest in the project that they heard about through a service provider, a community or neighbourhood centre, a welfare shop or the local press.

It is hoped that women who participate in a creative arts workshop will form supportive relationships with other local women. It is anticipated that the participants will not only have

improved health and social outcomes but also learn how to develop their artistic skills in a self-expressive way using artistic techniques as a voice to tell their story.

The womens' stories will form an integral part of this years Women Information Day. Service providers will again be invited to participate in sharing information about services available for women. A display of women's artistic expression will also be incorporated into events of the day.

The 2001 Womens' Information Day will be held at Memorial Hall on Tuesday, 18<sup>th</sup> September from 10.00am.

**RECOMMENDATION**

That Council receive the Women's Information Day 2001 report.





---

**The City as a Social Place**

**9 Kingswood Neighbourhood Centre**

**1350/10 Pt 4**

**Compiled by: Judy Cobb, Community Resource Development Officer**

**Authorised by: Carol Joyce, Community Development Manager**

<p><b>Management Plan 4 Year Outcome (Page 48):</b> <i>Social Services and facilities are established and operating to meet community needs.</i></p> <p><b>01/02 Critical Action:</b> <i>Provide well-managed and optimally-used Council-owned facilities, to support local communities.</i></p>
--

**Purpose**

At the Ordinary Meeting of the 2<sup>nd</sup> July 2001 Council resolved the following:

“That a further report be submitted to Council following consultation with the Kingswood community as outlined in the Acting Community Development Manager’s report regarding the option of locating a neighbourhood centre similar in design and size to Kingswood Park Community Centre on the corner of Orth Street and Bringelly Road.”

This report presents to Council the results of the consultation.

**Background**

During the budget planning process for the 99/2000 Management Plan, Council resolved to allocate funds for the staged development of a new, purpose built neighbourhood centre in Kingswood. It was estimated that the facility would be approximately 210 sqm size and that it would be designed with the capacity to accommodate future extensions, should it be required.

Site investigations were undertaken in late 1999 in an effort to identify suitable locations for a neighbourhood centre. Initial site assessments focused on finding appropriate sites that could accommodate a larger facility to be developed in stages.

At the Ordinary Meeting of 20<sup>th</sup> March 2000 Council’s resolved that the location of the neighbourhood centre be to the west of the ‘paper’ road along Second Ave, Kingswood. Community consultations regarding this resolution identified both community support and opposition to the proposal to locate a neighbourhood centre on the Second Ave site.

On the 5th February 2001 Council received a report that identified issues relating to the progress of the Kingswood Neighbourhood Centre project. In response to this report Council requested that potential sites for the neighbourhood centre be revisited. Council also resolved that the facility be similar in size to Kingswood Park Community Centre (approximately 300 sqm) and that it not be built in stages. This meant that sites initially eliminated as unsuitable could now be reassessed.

The reassessment of 24 possible sites for the facility occurred in March 2001. Eight sites were identified as worthy of further investigation. This investigation identified significant constraints with respect to six of the eight sites. Two sites were identified as having the fewest constraints, judged by the criteria used in the further investigation process. (See Attachment 1).

The two sites are:

- Second Ave, within Chapman Gardens (unsealed car park)
- Cnr Orth Street and Bringelly Rd.

Extensive community consultation had been undertaken regarding the Second Ave site during earlier assessment processes. (See Attachment 2). As a result, at the Ordinary Meeting of the 2<sup>nd</sup> July 2001 Council requested that a consultation program be undertaken in relation to the Orth Street and Bringelly Road site.

The current budget allocation for the Kingswood Neighbourhood Centre project is approximately \$545,000. This budget includes anticipated funds to be generated through a Section 94 Plan for the facility. When the final site is selected, the design completed and tenders called, Council will be in a position to estimate the total cost of the project. At this time the arrangements for additional funding will be confirmed.

### **Orth Street and Bringelly Road Consultations**

In August 2001 Council Officers conducted a consultation program regarding the possible location of a neighbourhood centre similar in size to Kingswood Park Community Centre on the corner of Orth Street and Bringelly Road, Kingswood.

The focus of the consultations was to ascertain the views of local residents, business operators, and property owners located in the immediate area of Orth Street and Bringelly Road regarding the proposed neighbourhood centre development.

The area of consultation was outlined in the Acting Community Development Manager's report of 2<sup>nd</sup> July 2001 and included:

- Derby St (to the south)
- Somerset St (to the west)
- Rodger St (to the north)
- All premises and dwellings that front Bringelly Rd from Santley Crescent to Second Avenue.

### **Methodology**

The following consultation process was undertaken:

- Letter to Property Owners, Households and Business Premises*

Council wrote to all landowners and conducted a letterbox drop to every household and business located in the area of consultation.

The letter summarised Council's plans to build a neighbourhood centre in Kingswood, identified the Orth St/Bringelly Rd site as a possible location for the neighbourhood centre, and detailed opportunities for community comment.

Included with the letter was an Information Sheet that clarified the role and function of neighbourhood centres and an invitation to attend an Information Session regarding the neighbourhood centre proposal.

*ii. Community Meeting / Information Session*

Two Information Sessions were organised to provide a forum for interested residents and property owners to find out more about neighbourhood centres, clarify any questions and comment on the Orth Street and Bringelly Road proposal.

One of the Information Sessions was cancelled due to a lack of community response.

*iii. Meeting with Department of Housing*

The NSW Department of Housing (DOH) is a major property owner in the area of consultation.

A meeting was held with representatives of DOH (Penrith Office) to discuss the possible location of a neighbourhood on the corner of Orth Street and Bringelly Road. Mr. Mark Lenic (Acting Area Manager) and Mr. Brian May (Team Leader) attended this meeting. The DOH representatives were provided with the same information that was presented to community members at the Information Session.

**Consultation Results**

A total of 15 residents responded to Council's letter regarding the Orth St / Bringelly Rd proposal. Seven people expressed their views by telephone. Eight people attended the Information Session. Council did not receive any comments or enquiries from local business operators or property owners who rent their Kingswood property to other residents.

Generally, the response to the proposal to locate a neighbourhood centre of approximately 300 sqm in size on the corner of Orth Street and Bringelly Road was positive. Favourable comments included:

- This community needs a neighbourhood centre.
- The centre will improve the looks of the park.
- The centre will create a focus for the area.
- It will be good to have a place to meet other people.
- We've been waiting years for this centre.
- The seniors in the area will have somewhere to go and something to do.

The concerns raised by the community were as follows:

- Existing congestion on Bringelly Rd will create egress and access difficulties to the proposed car park. The proposed parking area for the centre will be used by people other than centre users. (eg. local business customers, hospital visitors, train travellers etc.)
- Local children play in the open space area. The existing play equipment could be removed and not replaced. The proposal will take up too much of the park.
- The proposed development might shade the outdoor play area of the neighbouring child care centre.
- Fencing for the proposed centre could reduce the line of site in park. The centre will create safety issues for children using park as the general line of vision will be reduced by centre.

Feedback from the Department of Housing representatives was also positive. The DOH representatives indicated that they felt the site was a good location for a neighbourhood centre and that organised community programs/activities were needed in the area.

The only concern raised by DOH representatives was that local residents might be adversely affected by the development if a reasonable curfew was not imposed on centre activities.

### **Analysis of Concerns**

Many of the concerns raised by the community could be addressed during the Development Application process. In particular, the issues relating to parking, fencing, open space and shade would be addressed during the design stage. Hours of operation would be determined as part of the Development Application process itself.

Access difficulties to and from Bringelly Road to the neighbourhood centre car park would be minimal. Most neighbourhood centre activities occur outside of the peak hours traffic periods. For example, the most popular time for neighbourhood centre activities is on weekdays between 10:00 am and 2:30 pm.

The Orth Street and Bringelly Road site is approximately 6,200 sqm. The approximate area of the proposal facility (300 sqm building, outdoor fenced area, a car park and landscaping) is 1,900 sqm. Only one third of the existing park would be developed if the proposed neighbourhood centre were to be located on the Orth Street and Bringelly Road site.

### **Parks Construction and Maintenance Manager Comments**

The existing playground equipment located on the Orth Street / Bringelly Road site is listed as a "high priority" for additional play equipment in the Play Equipment Survey (conducted in 1999.) The 2001/2002 program for the provision of play equipment throughout the LGA has not yet been prepared.

### **Statutory Position**

The land is zoned 6(a) public recreation and community uses under Penrith Local Environmental Plan 1998 – Urban Land. Under that zoning community facilities are permissible with consent of Council.

Under the Local Government Act 1993 the land is designated as 'community land'. Council must only use community land for a purpose that is not inconsistent with a Plan of Management adopted under the Local Government Act 1993. The adopted Plan of Management enables Council to approve of a Neighbourhood Centre as outlined in this report.

Pursuant to the Local Government Act, Council is obliged to review all of its Plans of Management. We are presently pursuing this and in so doing will need to make provision for community facilities within those Plans of Management. Council must adopt the new Plans of Management prior to commencement of the use of the land for a Neighbourhood Centre.

### **Conclusion**

In March 2001 Council identified Second Ave, Chapman Gardens (unsealed carpark) as the most suitable site for a staged developed facility. In particular the site has the capacity to accommodate a facility that could be extended in the future if required.

The Orth Street / Bringelly Road site was not identified as suitable for a larger staged developed facility.

Council has resolved that the neighbourhood centre will not be built in stages and that the facility be similar in size to Kingswood Park Community Centre. (approximately 300 sqm). A development of this size could be adequately accommodated on the Orth Street and Bringelly Road site.

Both the Second Ave site in Chapman Gardens and the Orth Street and Bringelly Road site were identified as having some constraints.

The main constraint identified for the Second Ave site is the limited capacity of the site to accommodate overflow parking and the cost associated with replacing the existing unsealed car parking area to be displaced by the proposed development. Considerable resident opposition also exists to locating a neighbourhood centre on this site.

The main constraint for the Orth Street / Bringelly Road site relates to the overland water flow path that traverses the northern end of the site. A moderate amount of fill would be required to raise the southern end of the site where the proposed building would be located. This would have cost implications. The proposed parking area for the development could occasionally experience overland waterflow.

A Quantity Surveyor has estimated that the cost of constructing the proposed facility in Second Avenue to be \$686,788. In comparison, the estimated cost of building the proposed facility on the corner of Orth Street and Bringelly Road is \$618,211.

Generally, feedback from consulted community members regarding the proposal to locate a neighbourhood centre on the corner of Orth Street and Bringelly Road was positive. Many of the concerns raised by local residents could be addressed in the Development Application process.

It is recommended that a neighbourhood centre similar in size to Kingswood Park Community Centre be located on the corner of Orth Street and Bringelly Road, Kingswood

## **RECOMMENDATION**

That:

1. Council receive the Kingswood Neighbourhood Centre report.
2. Council confirm that the preferred site for the Kingswood Neighbourhood Centre is on the corner of Orth Street and Bringelly Road.
3. Council proceed with the Development Application process.
4. Council Officers write to those groups and individuals who have made submissions in relation to the site selection process for the Kingswood Neighbourhood Centre advising them of Council's proposed course of action.
5. A Community Design Reference Group be re-established as soon as possible.



---

**The City as a Social Place**

**10 Community Development and Support Expenditure Scheme 1117/30 Pt2**

**Compiled by: Patricia Darvall, Community Projects Officer**

**Authorised by: Carol Joyce, Community Development Manager**

**Management Plan 4 Year Outcome (Page 48):** *Social Services and facilities are established and operating to meet community needs.*

**01/02 Critical Action:** *Support local community programs to meet identified community needs.*

**Purpose**

To inform Council about the progress of the Penrith LGA 2001 Community Development Support Expenditure (CDSE) funding round.

**Background**

At the Ordinary Meeting on 20<sup>th</sup> November, 2000 Council was informed about the new guidelines released by the Department of Gaming and Racing covering the operation of the CDSE Scheme. These new guidelines included the establishment of CDSE Local Committees (CDSELC). The membership of the CDSELC comprises local government, the Department of Community Services, the NSW Council of Social Services or its local nominee and local CDSE qualifying registered clubs.

In these guidelines local councils have been identified as the most appropriate convenor of the local CDSELC. The primary objectives of each CDSELC is to:

- develop and implement the funding process and round
- identify priority projects and services with a local government area
- determine a list of recommended projects for consideration by the Boards of local CDSE qualifying registered Clubs.

The Penrith CDSELC was established in December, 2000 and the support from local Clubs has generally been very positive. The nine CDSE qualifying local registered clubs are participating in the CDSELC process. These Clubs are Emu Plains Sporting Club, Henry Lawson Club, Penrith RSL, Penrith Rugby League Club, Penrith Gaels, St Marys Bowling Club, St Marys RSL, St Marys District Band Club and St Marys Rugby League Club. The CDSELC is chaired by the Department of Community Services Nepean representative and resourced by Council's Community Development Department.

Council was informed about the timeframe for implementing the funding round for the Penrith CDSELC at the Ordinary Meeting of the 19<sup>th</sup> March, 2001.

**Current Situation**

The Penrith CDSE funding round opened on 17<sup>th</sup> April and closed on 25<sup>th</sup> May, 2001. The CDSE Local Committee received 131 applications and over 2.5 million dollars worth of requests for funding.

A working party of the CDSE Local Committee consisting of registered Clubs, Department of Community Services, Council and community services representatives was delegated with

the responsibility for assessing all the applications against the funding criteria and providing an initial high, medium or low ranking of projects for funding.

Thirty-one (31) of the applications received did not meet the funding criteria (e.g. organisation not incorporated or the project was the responsibility of another government department).

Projects to the value of \$539,873 have been recommended to the participating local Clubs for funding. Recommendations for funding include approximately:

- \$107,010 for projects for people with disabilities
- \$96,538 for projects for young people
- \$82,134 for projects for community arts/cultural activities
- \$70,131 for projects for families under stress
- \$47,160 for projects for the socially isolated
- \$26,500 for projects for employment activities
- \$24,000 for projects for emergency services
- \$17,600 for projects for gay and lesbian people
- \$15,000 for projects for children
- \$13,500 for projects for health activities
- \$13,300 for projects for Indigenous people
- \$10,500 for projects for older people
- \$10,000 for projects for homeless people
- \$6,500 for projects for organisational development

Community groups will be notified about the outcomes of their application by the end of August, 2001.

Individual clubs will be holding their own cheque presentations to community groups successful in applying for funds during September, 2001.

A media event will be held to announce the successful completion of the funding round, the allocation of funds to 52 community groups and acknowledge the co-operative, effective partnership that has made the funding round such a success.

The participating Clubs in the Penrith CDSELC are enthusiastic about promoting to the Minister for Racing and Gaming and to the local community the success of a local CDSE funding process which facilitates a partnership between local clubs and local community organisations in meeting local community needs.

**RECOMMENDATION**

That :

1. Council receive the information contained in the Community Development and Support Expenditure Scheme report.
2. Council write to the Minister for Gaming and Racing, the Honourable Richard Face MP, expressing Council's support for the current CDSE guidelines which support the partnership between the Registered Clubs, Council, DOCS and community service representatives in the process for administering local Category 1 Funds.





---

**The City as a Social Place**

**11 NSW Local Government Aboriginal Network Conference 2001 1105/15 Pt3**

**Compiled by: Erich Weller, Community Programme Co-ordinator; Carolyn Gartside, Aboriginal Liaison Officer**

**Authorised by: Carol Joyce, Community Development Manager**

**Requested by: Councillor Davies**

**Management Plan 4 Year Outcome (Page 54):** *Council has demonstrated leadership in developing a better understanding and greater co-operation with Aboriginal and Torres Strait Islander communities.*

**01/02 Critical Action:** *Undertake joint initiatives with ATSI organisations.*

**Purpose**

To inform Councillors of the 14<sup>th</sup> Annual NSW Local Government Aboriginal Network Conference, hosted by Great Lakes Council and to be held at Pacific Palms, near Forster, 17<sup>th</sup> to 19<sup>th</sup> October, 2001.

**Background**

The Local Government Aboriginal Network has been operating since 1988 to provide an information exchange and act as a forum for discussion of local government issues relating to Aboriginal communities.

The main purpose of the Network is to provide:

- An understanding of current issues in Local Government affecting Aboriginal people.
- A mechanism for support and a venue for information exchange on existing and new programmes and services in Local Government relevant to Aboriginal communities.
- A useful opportunity for promotion of reconciliation with Aboriginal people.

Aboriginal and non-Aboriginal elected Councillors, Aboriginal and non-Aboriginal staff from Councils, staff from Federal and State Government agencies with responsibilities in Aboriginal matters and interested representatives of local Aboriginal organisations are invited to attend.

The last Local Government Aboriginal Network Conference was held at Nowra in October 2000 and sponsored by Shoalhaven Council. Carol Joyce and Erich Weller attended this conference and found it very useful and informative on a range of issues relevant to Penrith.

**The 2001 Annual Conference**

This is the 14<sup>th</sup> Annual Conference of the Network and is hosted by the Great Lakes Council with the assistance of Forster Local Aboriginal Land Council, Karuah Local Aboriginal Land Council, Tobwabba Art and Cal Davis Consulting and Training. The Community

Development Manager or her nominee and the Aboriginal Liaison Officer will be attending. Council would need to endorse the attendance of any Councillors who may wish to attend.

The full programme of the Conference follows this report.

At the Annual Conference local government Councils have the opportunity to put forward their Council as future hosts of the annual Network Conference. Council Officers believe there would be significant support for Penrith City Council to host a future Annual Conference. The Network Executive maintains a standing list of Councils interested in doing so. Council may wish to add Penrith City Council to this list. This would probably require a modest budget bid in a future Project Evaluation round.

### **Membership of the Network**

Since the 2000 Annual Conference the NSW Local Government Aboriginal Network has incorporated. The objectives of the Network are:

- (1) To provide an understanding of current issues in local government, which affect Aboriginal people.
- (2) To maintain a mechanism for support of Aboriginal workers and Councillors in local government, and those involved in Aboriginal affairs that deal with local government.
- (3) To create a venue for information exchange on existing and new programmes and services in local government that is relevant to Aboriginal communities.
- (4) To protect and enhance the interests and rights of Aboriginal people in local government.
- (5) To act as a voice within local government for Aboriginal people by taking action in relation to any subject or activity of particular interest to Aboriginal people affecting local councils and/or local government legislation.
- (6) To encourage Aboriginal candidates to, and to advise those intending to, stand as candidates for local government elections.
- (7) To encourage Aboriginal people into professional careers in local government.
- (8) To promote reconciliation between Aboriginal and non-Aboriginal peoples through the agency of local councils.

### **Summary**

This is a well established and well regarded conference, which addresses many important issues for Penrith. There is merit in Council becoming a member of the Network and this will be arranged. Should any Councillors decide to attend endorsement will be required at this meeting so that registration can be arranged.

**RECOMMENDATION**

That Council receive the information in the report on the 2001 Local Government Aboriginal Network Conference.



**14TH ANNUAL CONFERENCE AGENDA  
PACIFIC PALMS RECREATION CLUB.  
THE LAKESWAY, PACIFIC PALMS NSW PH (02)6554 0207  
(Please see enclosed map for directions)**

**PRE-CONFERENCE WEDNESDAY 17TH OCTOBER, 2001**

3.00 pm	LGAN Executive Committee Meeting
5.30 pm	Pre—Conference Drinks
6.00 pm	Pre—Conference BBQ, Welcome, Registration and Entertainment
8.00 pm	Close

**DAY 1 THURSDAY 18TH OCTOBER, 2001**

8.00 am	Registrations	
9.00 am	House Keeping	House keeping by Mick Coombes Vice President (Community) LGAN
9.10 am	Welcome	Welcome to Country - Aboriginal Elders/Aboriginal Community - Mayor Great Lakes Council - CI Warren Mundine, President LGAN
10.00 am	Official Opening	
10.30 am	Morning Tea	Served by the lake.
11.00 am	Presentation	Linda Burney, Director General, Department of Aboriginal Affairs
11.30 am	Presentation	Rod Towney, Chairperson, NSW Aboriginal Land Council
12.00 pm	Presentation	- CI Peter Woods, President, NSW Local Government Association - CI Mike Montgomery, President, Shires Association of NSW
12.30 pm	Questions to Panel	of Speakers
1.00 pm	Lunch	Served by the Lake
2.00 pm	Annual General Meeting	
3.00 pm	Afternoon Tea	Served by the Lake



3.30 pm Presentation Arts as Community Development  
- Charles Trindall,  
NSW Regional Indigenous Cultural Officer  
- Rhoda Roberts,  
Actress  
- Richard Hollaway,  
Arts Mid North Coast

5.00 pm Close

**CONFERENCE DINNER 18TH OCTOBER, 2001**  
**PACIFIC PALMS RECREATION CLUB**

Dress—Lounge Suit or Sports Jacket

7.00 pm Pre—Dinner Drinks  
7.30 pm Dinner and Dinner Speaker  
- Robert Tickner  
Former Minister Aboriginal Affairs,  
8.30 pm Local Government Aboriginal Awards Presentation  
9.00 pm Entertainment—River Bank Band

**DAY 2 FRIDAY 19TH OCTOBER, 2001**

9.00 am House Keeping House keeping by Mick Coombes  
Vice President (Community) LGAN  
9.15 am Presentation Rick Farley, TO YOUR ACCOMMODATION AND  
- Co-Chairperson,  
NSW Reconciliation Council RECONCILIATION COUNCIL  
- Dr John Tierney,  
Hunter Based Liberal Senator NSW,  
representing Senator Ian McDonald  
- Hon Bob McMullen  
Federal Shadow Minister Aboriginal Affairs  
10.15 am Questions  
10.30 am Morning Tea Served by the lake.



**DAY 2 FRIDAY 19TH OCTOBER 2001 CONTINUED**

- |          |                   |  |
|----------|-------------------|--|
| 11.00 am | Presentation      | Youth and Employment<br>- Deb Nelson<br>Principal Project Manager Premier's Department<br>- Lydia Miller,<br>Department Juvenile Justice |
| 12.00 pm | Questions to the  | Panel Speakers   |
| 12.10 pm | Resolutions       |  |
| 12.40 pm | Close by Mayor of | Great Lakes and the President of the Local<br>Local Government Aboriginal Network.   |
| 1.00 pm  | Lunch and close.  |  |

---

**The City as a Social Place**

**12 Community Assistance Programme**

**6016/36**

**Compiled by: Patricia Darvall, Community Projects Officer**

**Authorised by: Carol Joyce, Community Development Manager**

<p><b>Management Plan 4 Year Outcome (Page 48):</b> <i>Social Services and facilities are established and operating to meet community needs.</i></p> <p><b>01/02 Critical Action:</b> <i>Support local community programs to meet identified community needs.</i></p>
---

**Purpose**

To inform Council about community requests for a donation from the Community Assistance Programme.

**Background**

Through the Community Assistance Programme, Council makes small grants to non-profit organisations and community-based groups to meet local community needs. The maximum grant is \$1,000.

There are three eligibility criteria endorsed by Council, which are:

- Non-profit organisations providing one-off activities
- Direct benefit to and participation from Penrith residents
- Projects and project management in line with Council's Access and Equity Policy

Fundraising programmes or organisations whose main job is to fundraise are not eligible.

The total annual budget for the programme is \$29,500 and this is allocated through three components.

**Planned Component**

Community groups are encouraged to plan major events or projects to coincide with this annual funding process. Community groups are able to access funds by application, within the advertised time period.

**Rolling Component**

Recognising that not all needs for funding can be foreseen, the Rolling Component allows for one-off requests to be brought before Council at any time during the year. This provides a flexible supplement to the Planned Component of the programme.

**Reimbursement Component**

This provides for the rates and sillage on community run non-Council owned rural halls. It can also be used to meet requests for reimbursement of hire fees for halls used for one-off events.

---

**Budget Allocation and Expenditure**

	<b>Allocated</b>	<b>Expenditure to date</b>	<b>Committed</b>	<b>Available</b>
Total annual funds	\$29,500.00	0		\$29,500.00
Planned	\$13,600.00	0		\$13,600.00
Rates/Sullage	\$4,400.00	0		\$4,400.00
Rolling Component	\$11,500.00	\$2,100		\$9,400.00

**Rolling Component Current Requests**

***Kingswood Park Community Centre English Classes***

The Kingswood Park Community Centre management has been offering free English as a second language classes to residents from a non-English speaking background at no cost. The committee is offering the classes to facilitate access to services by residents of non-English speaking background and to break down social isolation.

The centre management has been able to utilise the skills of a volunteer qualified teacher of English as a second language. The committee has been supporting the administrative costs of running the classes through their own centre funds up until now.

Classes have been promoted through the neighbourhood centres and through the Penrith City Library. Five residents are attending the classes regularly. These residents are from Arabic, Chinese, Croatian, Korean and Mongolian backgrounds.

The Kingswood Park Committee Centre Management Committee seeks \$500 assistance from Council to contribute towards the costs of the classes (hall hire, photocopying, bus fare for volunteer teacher).

**RECOMMENDATION**

That Council approve \$500 contribution towards Kingswood Park Community Centre for English as a second language classes.





---

The City as a Social Place

13 Yoorami Children's Centre

1309/4

Compiled by: Joanna Pickford, Children's Services Co-ordinator

Authorised by: Denise Gibson, Children's Services Manager

<p><b>Management Plan 4 Year Outcome (Page 57):</b> <i>Children's services are provided to assist families, family employment choices and to maximise children's potential.</i></p> <p><b>01/02 Critical Action:</b> <i>Provide best practice, quality children's services that supports workforce participation, families and children.</i></p>
--

### Background

The purpose of this report is to provide Council with an update on the amalgamation of the Yoorami Long Day Care and Yoorami Before and After School Care.

In a report to Council in May, 1999 we recommended studying the feasibility of amalgamating the long day care and before and after school care centres at Yoorami in order to achieve a single streamlined service for families and to achieve cost efficiencies. A project brief was undertaken with the following objectives.

- to achieve a more streamlined service provision
- streamline the financial administration
- to improve the B&A facilities by researching possibilities of moving the B&A into the long day care building

During the project consultations were undertaken with the staff, the committee, parents and interested stakeholders. A timeline for implementing the amalgamation was developed, and sample budgets were developed.

In May, 2000 a report was submitted to Council outlining progress to date and recommending that we proceed with the amalgamation. The recommendation was adopted.

### Process Undertaken for the Amalgamation of the Two Services

#### *Preparation of Budgets*

Budgets were prepared for the 2000/2001 financial period for the operation of the two services. These allowed for a potential change in operations mid-year. These budgets set fees at the same level to allow movement from the "separate centre separate budgets" model to the "combined budget" model mid-year. The combined budget for the amalgamated service included provision for a Cluster Director to oversee the combined services. The amalgamations commenced 1<sup>st</sup> January, 2001 with the services operating under one budget since this time. This has happened with the co-operation and support of the committee.

#### *Recruitment of Cluster Director*

The salary for this position was initially set at Band 3 Level 2 Grade 2, entry level. The first round of recruitment was unsuccessful. A market forces assessment was applied increasing salary costs within the budget. This increased cost will impact on the budget. It is recommended that funds be transferred from the Children's Services Reserves to Yoorami for the current financial year to make up the shortfall.

The position has been readvertised and a Cluster Director has been appointed to the position commencing 3<sup>rd</sup> September, 2001.

### ***Resolution of Clerical Positions***

One clerical position is necessary for the operation of the combined centre. A transfer of one incumbent clerical to another service was successfully completed in March, 2001. The remaining position has been accommodated in the budget with a temporary increase in hours to allow for the setting up of combined systems and office functions.

### **Current Position**

- The centre operations are being managed as one service by the Section 377 Committee with a temporary Cluster Director.
- The centre has combined administrative systems. Parents can now pay fees at either venue.
- Children can be enrolled at the one service and duplications of enrolments are no longer an issue for families using both services.
- 

### **Issues Arising out of the Amalgamation**

#### ***Building Upgrade***

The buildings have constraints in a number of ways.

#### ***Before and After School Care Building***

- The old cottage is maintenance intensive.
- The building is difficult to secure against intruders.
- The centre is difficult to supervise because it is a converted house with three different rooms leading into each other.
- The floor level drops between the rooms making it awkward for children with special needs.
- There is not enough floor space to meet the requirements of the Out of School Hours National Standards.

#### ***Long Day Care Building***

- The playrooms are all totally isolated from each other making transitions awkward for staff and children particularly at each end of the day.
- The design of the building requires additional staffing in excess of the regulation to supervise the rooms.
- There is a lot of wasted space throughout the building that could be better utilised.

A solution to the constraints can be found with a suitable building modification. It would be advantageous to combine the services within the long day care building.

#### ***Possible Building Solutions for Investigation***

- Improve access to the 0-3 year olds playrooms, 2-3 year olds playrooms and cotrooms and 3-5 year old rooms by removing partitioning as appropriate.
- Create playrooms and toileting facilities from existing staff and administrative facilities.
- Relocate staffing facilities to unused space.
- Create additional storage facilities for OOSH services.

Advice has been sought from Council's Architect, who has estimated the cost of the restructure at \$140,000. We recommend submitting an application to the Department of Family and Community Services for capital funding to assist with financial requirements for the upgrade of this building. In order to obtain a more accurate picture of the funding needed we may need to have plans drawn up for this modification. The focus of the application for funding is to develop a multifunctional "One Stop Shop" child care facility for children from birth to 12 years providing long day care, pre-school, occasional care, before and after school care and potentially vacation care. The funding application is being developed.

### **Design and Technical Advice Manager's Comment**

The above estimate has been based on a pre-design concept plan for the proposal. To enable a submission to be lodged, sketch plans will need to be developed and a Quantity Surveyor engaged to prepare an estimate. The cost for this work is estimated at approximately \$4,000.

On grant approval detail plans and documentation will need to be developed for the construction of the project. The design and documentation costs will be included in the total project cost submitted for the grant application.

No funds are available for the preliminary costing for the project to enable the grant to be lodged. For this to proceed it is proposed that the Design and Technical Advice department carry the cost for this work on the assumption that the costs are reimbursed at a later date.

### **Children's Services Manager's Comment**

Funds to undertake the sketch plan will need to be saved from the Children's Services Facilities Improvement budget.

### **Summary**

This report identifies the process undertaken to amalgamate the long day care and B&A services at Yoorami Children's Centre. This process included the development of a combined budget, the recruitment of a Cluster Director to supervise both services, and the amalgamation of administrative and financial systems for both service types. Recommendations are made to deal with issues associated with the functionality of the building.

### **RECOMMENDATION**

That:

1. Council receives the information contained in the Yoorami Children's Centre report.
2. An application be submitted for grant funding for a building upgrade.

3. That \$5,500 be transferred from Children's Services Reserves to the Yoorami 2001/2002 budget.
4. Funds be sourced from the Children's Services Facilities Improvement budget for costs for sketch plans.



## **The City as a Social Place**

### **14 Proposed Children's Services N.A.P.C.A.N. Project**

**1300/71**

**Compiled by: Anne Cipants, Children's Services Project Co-ordinator**

**Authorised by: Denise Gibson, Children's Services Manager**

<p><b>Management Plan 4 Year Outcome (Page 54):</b> <i>Children's services are provided to assist families, family employment choices and to maximise children's potential.</i></p> <p><b>01/02 Critical Action:</b> <i>Provide best practice, quality children's services that supports workforce participation, families and children.</i></p>
--

### **Purpose of the Report**

The purpose of this report is to:

- Inform Council of the outcomes of an investigation of the feasibility of establishing a special purpose play session at Koolyangarra Children's Centre in Cranebrook, and
- Seek Council's Approval to proceed with this project.

### **Background**

Council will recall their resolutions of 6 March and 3 July 2000 to investigate the feasibility of establishing a playsession for young children and their parents, with particular encouragement of Aboriginal families.

The proposed play session would operate in Koolyangarra Children's Centre on a day that the pre-school is not in operation. As Cranebrook population includes Aboriginal families, an Aboriginal worker would be included in the staff team participating in the playsession.

The National Association for Prevention of Child Abuse and Neglect (N.A.P.C.A.N.) which promotes positive parenting would provide funding support for the employment of this worker.

The playsession was proposed as a means of achieving the objectives of Council's S.A.A.C.S. Project (Supporting Aboriginal Access in Children's Services) which is funded by the Western Sydney Area Assistance Scheme (W.S.A.A.S.). It would also be consistent with the objectives of Koolyangarra and N.A.P.C.A.N.

Importantly, it would provide opportunities for young parents, isolated at home with their children, to build social networks and support each other. Role modelling by staff would provide opportunities for parents to gain confidence and learn new ways to guide their children's development through play. This is consistent with recent research which indicates the first five years as the most important to Children's development.

*In previous reports to Council it was reported that:*

- In a meeting of staff from Council's S.A.A.C.S. Project, the Koolyangarra Director and representatives of N.A.P.C.A.N. the possibilities of their respective contributions for venue, staffing and equipment were identified.
- Stakeholders were identified for consultation.
- The W.S.A.A.S. Liaison Officer was consulted and expressed satisfaction with the proposal as a strategy for achieving the S.A.A.C.S. Project objectives. The Area Assistance Scheme was subsequently informed of the proposed playsession.
- Community workers from the Cranebrook/Mount Pleasant area and the co-ordinator of a playgroup operated through the Murawina Child Care Centre were informed of the proposal and consulted regarding impact on their services. Responses from these groups were positive and suggested the proposed playsession would be complementary to their services.

*Council resolved that:*

- The feasibility of establishing the playsession be further investigated with the development of a project plan.
- A report be provided to Council on the project when further developed.

*Further Progress to date:*

- A project brief has been developed with identified objectives, outcomes and work breakdown. This has been provided to the Koolyangarra director and the N.A.P.C.A.N. National Co-ordinator.
- **Further consultation has taken place with responses as follows:**
  - The Department of Housing has approved use of the Koolyangarra Building
  - Children's Services Advisors from the Department of Community Services, the licensing and funding body for Koolyangarra have advised that as parents would be present, the playsession would be compliant with licensing regulations and funding requirements for Koolyangarra.
  - Aboriginal elders from the local community have expressed support for the proposed playsession.
- Council's social planner has provided information regarding the demographics of the Cranebrook community.
- Risk management has been investigated through consultation with Council's Legal Officer who has advised that the project as planned does not present any particular implications for risk and would therefore not require any additional insurance cover.

Council's Risk Management Co-ordinator has been consulted and concurs with this opinion.

- N.A.P.C.A.N.'s role in the project is documented in correspondence between their organisation and Council. N.A.P.C.A.N. will provide up-front contribution to staffing costs.
- Possible issues requiring contingency planning have been identified and addressed
- Areas of operation requiring policies and/or procedures have been identified and drafts developed for consultation with stakeholders
- Salary system band and level for the Aboriginal project worker has been determined and a budget for additional costs has been developed for consultation with N.A.P.C.A.N.

### **Action**

Should Council approve establishment of the playsession the following actions will proceed:

- N.A.P.C.A.N. will be advised so that funding can be secured.
- A recruitment panel will be convened to appoint an Aboriginal project worker.
- The project will be promoted in the Cranebrook Community
- Interested parents will be consulted regarding their needs and preferences for the structure and content of the sessions.
- Local services for parents will be consulted regarding parenting needs in the local community to guide program content.
- The project will commence at the beginning of 4<sup>th</sup> Term on 15<sup>th</sup> October 2001 following completion of the above action.

### **Summary**

The feasibility of establishing a special purpose playsession for parents with young children at Koolyangarra Children's Centre with support from N.A.P.C.A.N. has been investigated. A project brief has been developed to guide this process which has included consultation with: relevant community groups regarding support; the Department of Housing as owners of the property; the Department of Community Services, responsible for regulation and funding of Koolyangarra; Council's Legal Officer and Risk Co-ordinator; and Workforce Development regarding staffing costs.

Responses have been positive and supportive and possible risk implications have been addressed. Costs have been estimated and N.A.P.C.A.N. representatives have identified interest in funding. The final steps to establish the proposed project have been identified.

### **RECOMMENDATION**

That:

1. Council receive the information regarding the proposed Joint Children's Services N.A.P.C.A.N. project.

2. Council approve proceeding with the establishment of the proposed special purpose playsession.
3. A report be provided to Council when the playsession is established.







---

**The City as an Economy**

**15 Penrith City Centre Association and St. Marys Main Street  
Committee 4201/53, 4202/14**

**Compiled by: Gary Dean, Facilities Operations Manager**

**Authorised by: Bruce McDonald, Director - City Strategy**

**Management Plan 4 Year Outcome (Page ##):** *An environment conducive to business is in place.*

**01/02 Critical Action:** *Pursue, in partnership with economic groups, integrated initiatives to improve business sustainability and the City's economic performance.*

**Introduction**

Council received a progress report from both the Penrith City Centre Association and the St. Marys Town Centre Management Group regarding their activities for the period January to June, 2001.

Council supports the activities of these groups by the provision of a sub-category rate funding strategy over the respective commercial centres. A condition of that funding agreement is a requirement for the submission of regular reports detailing the group's activities.

**Current Situation**

Listed below are the activities from each of the Centres.

**Penrith**

Communication

~ Prepared and distributed newsletters bi-monthly to traders and landowners

Town Centre Co-ordinator

~ Carolyn Sheean was re-appointed for a 12 month period until February 2002.

Strategic Planning

~ Stakeholder meetings held to define priorities for events, public relations, marketing, capital works etc

Promotional Activities

~ Poster boards erected around CBD to promote events  
~ Easter celebrations  
~ Festival to the Max (previously reported to Council)

CBD Enhancements

~ Worked with Council in finalising the outdoor dining policy which has now been adopted. Continued to encourage participation by CBD eateries

- ~ Made submissions to Council for funding for further capital works in the CBD (western gateway landscape project remains priority)
- ~ Funded and arranged installation of 'park smarter' safety signs in the public car parks

The Association continued to meet on a monthly basis, the meetings being held in the Pasadena Room.

### **St. Marys**

#### Networking

- ~ Town Centre Manager attended several Town Centre Development Association meetings as an executive member

#### Promotions

- ~ Major portion of budget devoted to promotions (generally one per month) eg shop locally campaign, post Christmas auction dollar, cycle classic, Easter program, clog dancing

#### Town Centre Enhancements

- ~ Completed 'bud-lighting' in Queen Street trees
- ~ Engaged new contractor to re-commence graffiti removal program
- ~ Participated in safety audits of selected areas of town centre
- ~ Introduced a program to encourage landowners of vacant shops to refurbish premises pending re-occupation
- ~ Made representations on behalf of traders regarding outdoor dining/trading policy
- ~ Made submission to Council for funding for further capital works in the town centre (met with Council officers to discuss revamp of Coachmans Park)

#### Communication

- ~ Monthly distribution of newsletter to traders and landowners
- ~ Regular use of media eg WOW FM and local newspapers

### **Conclusion**

Both Centres have continued to operate in an effective manner and Council's funding has been applied accordingly.

Included in the attachments is a copy of each of the group's report with more specific detail on each of these activities.

### **RECOMMENDATION**

That Council receive the information regarding progress reports from the Penrith City Centre Association and the St. Marys Town Centre Management Inc.



---

**The City Supported by Infrastructure**

**16 RTA Grants - 2001/2002**

**6041/7**

**Compiled by: David Burns, Asset Manager**

**Craig Ross, Design & Technical Advice Manager**

**Authorised by: Ray Moore, Director of City Operations**

<p><b>Management Plan 4 Year Outcome (Page 87,89):</b> <i>A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating / Assets which are delivered meet community expectations.</i></p> <p><b>01/02 Critical Action:</b> <i>Prepare and implement a prioritised asset management plan / Design and construct approved works</i></p>
--

The Roads and Traffic Authority has advised of the following Grants to Council for 2001/2002. The RTA has stated that the funding advised is for the actual value of work and does not include GST. The 10% GST component will be added when the RTA makes payment to Council.

The grants and the amounts advised are as follows:

**A REGIONAL ROADS**

**1 Block Grant - Road Component**

The road component for maintenance work on regional roads is \$308,000. This is an increase of \$17,000 over the previous grant for the period 1 July 2000 to 30 June 2001.

This grant will assist Council as it strives to maintain the 57 kilometres of regional roads within the Penrith City area to an acceptable standard.

**2 Block Grant - Ex 3 x 3 Council Determined Component**

The Block Grant Agreement includes an item titled Ex 3 x 3 Council Determined Component. The 3 x 3 Council Determined Program ceased in the 1999/2000 financial year. However, the State Government gave a commitment to supply an equivalent level of funding to that received under the program in 1999/2000. This is a continuation of that commitment. An amount of \$156,000 has been allocated as the Ex 3 x 3 component of the Block Grant for 2001/2002. This Ex 3 x 3 component is available for road works as determined by Council on regional roads.

This grant has been allocated to the Rural Roads Widening Program in the 2001/02 Management Plan for the continuation of the staged widening of Llandilo Road.

Llandilo Road, Berkshire Park is classified as a Regional Road and forms part of the regional road link between Richmond Road and The Northern Road (a total length of 11.64 km). It carries an estimated traffic volume of 4,500 vehicles per day and varies in width between 5.8 metres to 6.2 metres. It is proposed to widen the road to allow for two 3.5 metres wide travel lanes and

0.5 metre wide sealed shoulder, ie a total sealed width of 8.0 metres. The construction of wider traffic lanes and sealed shoulders with painted edge lines will improve safety and delineation along Llandilo Road. In addition, the edge breaks of the existing narrow pavement will be greatly reduced, as vehicles will tend to travel within the marked lines.

This widening has been completed from Richmond Road to approximately 500 metres north of Spence Road. This allocation will allow for the widening to continue south towards Galvin Road.

As part of the agreement for this Grant the RTA requires two copies of the document "Agreement for Block Grant of Assistance to Council for Regional Roads 2000/01" to be executed under seal by the General Manager.

### **3 Block Grant - Traffic Facilities Component**

The RTA has been negotiating with Councils over the last few months with the aim of Councils taking over the maintenance and installation of regulatory signs and markings. Currently this work is carried out by the RTA on behalf of Penrith City Council. The allocation for Penrith City Council for 2000/2001 was \$151,000. This amount was held by the RTA and used to fund Council requests for regulatory signs and linemarking. The reason that this grant was not accepted by this Council (and many other Councils), was that it was totally inadequate to maintain the current network of regulatory signs and linemarking.

In their aim for Councils to accept this responsibility, a formula was jointly developed by the RTA and Councils to more accurately reflect the actual costs. Using this formula the annual grant required by Penrith City Council is \$394,000 per annum. However, the RTA, due to its current funding constraints, has offered Councils 80% of the actual calculated amounts in 2001/2002. The offer to Penrith City Council for 2001/2002 is \$312,000.

In addition, the RTA has requested Councils to carry out an audit of all the regulatory signs and markings and submit these by October 2001. These audit figures will then be used to calculate the 2002/2003 Grants. A number of WSROC Councils in negotiation with the RTA at the Consultative Forums have stated an unwillingness to accept the 80% Grant for 2001/2002 and have put an alternative case to the RTA. The alternative is that the RTA retain the current system for Councils who do not accept the Grant, however using the 80% Grants offered to Councils in 2001/02. Councils would then complete the audits as requested thus enabling the RTA to calculate the total 100% grant that would be offered to Councils in 2002/03. The RTA could then advise Councils of the Grant so that it could enable the grant to be included in the 2002/03 Management Plan and enable Councils to install systems and processes to enable them to take over responsibilities on 1 July 2002. The 100% Grant would be acceptable to enable Council to maintain its network of regulatory signs and markings.

Negotiations are continuing with the RTA, through the Consultative Forums. There has also been a lack of formal detail from the RTA regarding how the system will operate for those Councils who do not accept the Grants offered in 2001/02. Councils are still waiting on this advise from the RTA.

Until such time as Councils are made aware of all the details and are offered the full 100% of the Grant, I cannot recommend acceptance of the \$312,000

offered and recommend that the responsibility for regulatory signs and markings is not accepted until the 100% of the Grant is made available in 2002/03.

This issue will be the subject of a separate report to Council once further details are available.

#### **4 REPAIR Program**

Funding for regional roads is also available under the REPAIR (Repair And Improvement of Regional roads) Program on a 50/50 basis.

The RTA has advised of the following grants to Council under this program for 2001/02.

- **Glossop Street, St Marys** - between Brisbane Street and Hobart Street - \$50,000.

The total estimated cost of work for this project as submitted to the RTA is \$581,000. The total allocation for this project in 2001/02 is \$100,000 (\$50,000 RTA, \$50,000 Council). This grant will allow for preliminary works only. A further grant application will be submitted under this Program for 2002/03 to complete this work. Hence it is proposed to commence this work in June 2002 and continue into the 2002/03 year.

- **St Marys Road, Berkshire Park** - between Second Road and Government Road - \$200,000.

The total cost for this project is \$400,000 (\$200,000 RTA; \$200,000 Council) and allows for the reconstruction and widening of the road pavement and improvements to the intersection at Government Road.

Council's matching funds are included in the 2001/02 Road Reconstruction Program.

The maximum Grant available to an individual Council under the REPAIR Program for rehabilitation works is \$250,000.

#### **B LOCAL NETWORK SERVICES**

The RTA has provided in their grant proposal under this category the following facilities:

▪ Jamison Road/Racecourse Road roundabout	-	\$60,000
▪ Brisbane/Sydney Street roundabout	-	\$60,000
▪ Route traffic calming St Clair Ave, St Clair	-	\$25,000
▪ PAMP implementation	-	\$15,000
TOTAL		<u>\$160,000</u>

#### **DTAM Comment**

This grant is on a 1:1 basis which will require a Council component of \$160,000. It is noted that there is no component for bicycle facilities and in the past an amount of \$30,000 has been provided by the RTA towards bicycle facilities. This has been

based on Council's adopted Bike Plan for the City, however in this year's programme no provision has been made.

This matter has been discussed with the RTA and an agreement has been reached where a three year submission will be considered by the Authority (covering this year and the next two years). It is proposed that the submission make provision for \$30,000 in this year's programme which will be additional to the above allocation.

This will bring Council's contribution to \$190,000.

The Jamison Road/Racecourse Road facility is currently being reviewed as a seagull island treatment may be more appropriate for that location. This issue will need to be discussed with the RTA.

The PAMP allocation is similar to previous years and will address retrofit to the existing pedestrian network to provide accessible kerb ramps, etc.

It is recommended that Council accept the RTA grant for these facilities.

## **C ROAD SAFETY SERVICES**

The grant for this component of the programme is \$35,000 and is the Authority's contribution to the community road safety programme. This is towards the project costs and salaries for the Community Road Safety Supervisor. Council's practice in the past is to direct the RTA's allocation to project costs. Council's matching contribution is covered by the salaries component of the project.

## **RECOMMENDATION**

That:

- 1 The Block Grant - Road Component in the amount of \$308,000 be accepted.
- 2 The Block Grant - Ex 3x3 Council Determined Component in the amount of \$156,000 be accepted and allocated to the continuation of the widening of Llandilo Road under the Rural Road Widening Program.
- 3 The General Manager duly execute the documents "Agreement for Block Grant of Assistance to Council for Regional Roads 2001/02" under seal.
- 4 The Block Grant - Traffic Facilities Component in the amount of \$312,000 be declined and subject to a further report once further details are received from the RTA concerning the transfer of responsibilities for Regulatory Signs and markings.
- 5 The REPAIR Program for Glossop Street and St Marys Road in the amounts of \$50,000 and \$200,000 respectively be accepted.
- 6 The grant allocation for Local Network Services and Road Safety Services be accepted and further submission be lodged regarding the bicycle component.



**The City Supported by Infrastructure**

**17 Tender No 37-00/01 - Filling of the Carpenter Site, Mulgoa Road, Penrith**

**38/37 Pt 2**

**Compiled by: Bill Wood, Works Construction Engineer**

**Authorised by: David Burns, Asset Manager**

**Management Plan 4 Year Outcome (Page ##):** *Assets which are delivered meet community expectations.*  
**01/02 Critical Action:** *Design and construct new assets in accordance with ESD principles.*

Tenders closed at 3.00 pm on Monday, 13 August 2001 for the Stage 1 filling of the Carpenter site in Mulgoa Road. Twelve tenders were received.

A requirement of the tender documents was that tenderers were to show GST inclusive prices and specify the GST component.

It became apparent at the time of the opening of tenders that the documentation received from Tenderers included a mixture of prices that were either GST inclusive or GST exclusive and in some cases not stated as to whether the price was inclusive or exclusive of GST.

As a result a number of tenderers were contacted in writing to confirm their GST inclusive tender price and the GST component of that price.

The summary of the 12 tenders received is as follows:

Company	GST Inclusive	GST Component	GST Exclusive	Constrn. Period in Wks
P Ward Civil Engineering, Artarmon	\$387,310.00	\$35,210.00	\$352,100.00	6
TJ & RF Fordham, Camden	\$395,507.00	\$35,955.00	\$359,552.00	7
Kelly & Shepherd Plant Hire, Cranebrook	\$420,343.32	\$38,213.03	\$382,130.29	7
D & M Hughes Civil Engineering, St Marys	\$439,536.90	\$39,957.90	\$399,579.00	8
G & J Homes Pty Ltd, Blaxland	\$536,400.00	\$48,763.63	\$487,636.37	9
Bitupave Ltd Trading as Boral Asphalt, Seven Hills	\$546,155.50	\$49,650.50	\$496,505.00	5
Lilliendal Civil, Minto	\$603,974.25	\$54,906.75	\$549,067.50	7
Civil Systems Engineering, Baulkham Hills	\$658,900.00	\$59,900.00	\$599,000.00	14
Hallinan's Group of Companies, Kemps Creek	\$684,063.00	\$57,642.00	\$626,421.00	9
Nace Civil Engineering, Prestons	\$713,922.00	\$64,902.00	\$649,020.00	9
Billbergia Pty Ltd, Mona Vale	\$721,364.50	\$65,578.59	\$655,785.91	12
J A Bradshaw, Padstow	\$733,372.20	\$66,670.20	\$666,702.00	8

An alternative tender, in addition to its conforming tender, was received from the Hallinan's Group of Companies. This alternative was for the removal of the fill material from Christie



Street to its recycling centre in St Marys at a cost of \$512,120 (GST exclusive). This alternative tender gave no advantage to Council over the conforming tenders and was not considered.

The two lowest tenders from P Ward Civil Engineering and TJ& RF Fordham were assessed against the selection criteria which included tender price; proven experience and track record; starting date and anticipated date of completion; understanding of project; performance on previous projects of similar scale; proven experience in dealing with general environment issues.

An examination of the tenders offered by the other companies indicated that there was no real advantage to Council in considering these more expensive tenders any further.

Both companies were requested to attend meetings with Council's project staff to discuss the tenders and the company's understanding of the works required to be carried out. Referee checks were also carried out on both companies.

### **P Ward Civil Engineering**

P Ward Civil Engineering submitted the lowest lump sum tender in the amount of \$352,100 (GST exclusive). The construction period advised in its tender is six weeks.

The company has been in operation since 1972 and its average annual turnover for the last three years is \$40M. It has a staff of 104.

The Company's activities include all aspects of civil engineering and is also involved in design and construction projects and project management.

Typical projects are as follows:

- Bulk earthworks and pavements - US Site, Homebush for Baulderstone, Hornibrook.
- Earthworks, Project Management, Concrete works, services, landscaping and roadworks - Mt Penang Development Project, Central Coast for the Department of Public Works and Services.
- Bulk earthworks and civil works - Shoal Bay Country Club Development for Theiss Bros. Other projects carried out for Theiss include earthwork projects at Sydney Airport and the Prince Alfred Hospital. They are also a preferred contractor for Theiss.

Representatives of the above three organisations were contacted as referees. They indicated that P Ward Civil Engineering had good OH&S, sediment and erosion control and traffic management. All organisations would use them again.

### **TJ & RF Fordham**

TJ & RF Fordham submitted the second lowest lump sum tender in the amount of \$359,552 (GST exclusive). The construction period advised in its tender is seven weeks.

TJ & RF Fordham is a contractor specialising in civil construction, haulage and quarrying and is part of the TRN Group which has been operating in the Macarthur region for the past 35 years. The company own a modern fleet of earthmoving and haulage equipment consisting of over 50 items of plant.

Typical projects completed by TJ & RF Fordham in the past two years include:

- Road construction and industrial estate development
- Stormwater drainage construction
- Container terminal, Minto.
- Subdivision construction, Nowra
- 30,000 m<sup>2</sup> parking area.

They have carried out work for State Government Departments, Council and the private sector. The value of contracts ranged from \$100,000 to over \$10 million.

TJ & RF Fordham have satisfactorily carried out work for Penrith City Council on the earthworks and drainage project for the development of the Cosgrove Crescent site in Kingswood.

### **Conclusion**

Both P Ward Civil Engineering Pty Ltd and TJ & RF Fordham would be most suitable contractors for this project for the Stage 1 filling of the Carpenter site. There is no advantage to Council in the second highest tender and therefore it is recommended that the lump sum tender from P Ward Civil Engineering in the amount of \$352,100 (GST exclusive) be accepted.

This is only slightly higher than the estimated cost (\$350,000) advised to Council at its meeting on 16 July 2001. At this meeting Council resolved to allocate \$350,000 from the Property Development Reserve to fund this work. The additional cost of the project, \$2,100, can also be funded from this reserve.

### **Recommendation:**

That:

1. the lump sum tender from P Ward Civil Engineering for Tender No. 37-00/01, Filling of the Carpenter Site, Mulgoa Road, Penrith be accepted in the amount of \$352,100 (GST exclusive).
2. the unsuccessful tenderers be advised accordingly.
3. an additional \$2,100 be allocated from the Property Development Reserve giving a total project budget allocation of \$352,100





---

## Council's Operating Environment

18 2001 LGMA (NSW Division) Annual Conference

932/18

**Compiled by:** Gary Dean, Facilities Operations Manager

**Authorised by:** Steve Hackett, Director - City Services

**Management Plan 4 Year Outcome (Page ##):** *Effective corporate governance has been maintained.*

**01/02 Critical Action:** *Undertake effective local government.*

The NSW Division of the LGMA held its Annual Conference at the Sydney Convention centre, Darling Harbour, from 8 – 11 August 2001. The theme of the Conference was “It’s Magic! Management Innovation in the New Century”.

Council was represented at the Conference by Councillor Davies, the General Manager, the Director City Strategy, the Director City Services, the Facilities Operations Manager and Internal Auditor.

The State and National Presidents of the Association extended a welcome to all the delegates. Both spoke of the changing nature and role of Local Government across the nation and the need for innovation and reform.

The Hon Harry Woods MP, Minister for Local Government officially opened the Conference. Mr Woods encouraged Councils to look towards innovation, reform and sound financial responsibility. These issues, he pointed out, were the foundation to the Conference.

Leadership was the focus of the first morning presentations. Margot Cairnes, an international leadership expert, highlighted the impact of globalisation and that Local Government had the power to influence these changes and outcomes. “... Teach people what they need **not** what they like...” – a paradigm shift.

Mr Sandy Hollway, former CEO of SOCOG made it clear that the Olympics would not have happened without the participation of Local Government. He spoke of the value of volunteers and key management lessons gained from the Olympics.

A panel session moderated by ABC presenter, Maxine McKew, explored the issue of structural reform in NSW Local Government and its relevance to the future. Key issues raised were “... Voluntary amalgamations are dead ...” and “...reform should address and achieve efficiencies...”

The effervescent Dr Sally Feelgood addressed the delegates on improving personal relationships. “...Finding a balance in your life and identifying your health risk factors...” was the key message delivered to the Local Government Managers present.

The Conference dinner was held in the evening at which time the LGMA Management Excellence Awards were presented.

The 2001 Australian of the Year, Lt Gen Peter Cosgrove, spoke on the second morning on leadership in peacetime and in conflict situations. He described a good leader as “one who has compassion for others, has commonsense, self confidence, integrity and is willing to share the load...” Lt Gen Cosgrove reminded us all that “... leadership is not a destination, but a journey ...”

Recruitment, particularly at senior management level, generated some lively debate amongst a panel session moderated by Mr John Kleem. “ does the best person always get the job? .”

Mr Chris Drury, Council’s solicitor from Phillips Fox , formed part of a panel of lawyers dealing with the topic of “Legal Issues for the New Century”. The panel spoke of recent court decisions dealing with Councillor conduct as well as other current legislative matters about privacy and freedom of information.

How to achieve your goals, sometimes against the odds, was the key message from Lauren Burns – gold medallist Sydney 2000 Olympics. Lauren’s path to success can be applied to us all and that is “... maintaining focus, being hungry and a determination to achieve...”

The impact e-Commerce was having on local government was explored during a presentation by David Lewis and Elizabeth Zealand. It was pleasing to see Penrith City Council’s internet BA/DA lodgement facility profiled during the course of this presentation.

The conference concluded with an innovative and entertaining summary of the conference presentations by representatives of the comedy company “No Dramas”.

Attendance by Council representatives was beneficial and relevant to issues now before Council. It is understood that copies of the Conference papers will be made available to delegates and can be distributed to Councillors on request.

#### **RECOMMENDATION**

That the information regarding the 2001 LGMA (NSW Division) Annual Conference be received.



---

**Council's Operating Environment**

**19 Management Plan 2001-2001 - June Quarter and End of Year Review**

**36/28**

**Compiled by:** Helen Lowndes, Corporate Development Manager, Ross Kingsley, Strategic Planning & Research Co-ordinator and Peter Browne, Acting Financial Services Manager

**Authorised by:** Bruce McDonald, Director-City Strategy

<p><b>Management Plan 4 Year Outcome (Page ##):</b> <i>Effective corporate governance has been maintained.</i></p> <p><b>01/02 Critical Action:</b> <i>Prepare, implement and review strategic and management plans and processes.</i></p>
--

In accordance with the Local Government Act 1993, Council's 2000/2001 Management Plan Progress Report for the period ending 30 June 2001 is presented tonight for Council's consideration. This is the fourth and final progress review of Council's 2000/2001 Plan.

A copy of the progress review document is provided separately.

Managers and Directors have provided details of progress in accordance with their identified accountabilities and responsibilities. This includes progress towards the attainment of tasks, performance against budget and identified performance indicators for each Master Program. Commentary has also been provided on key achievements over the year, as well as issues arising that have impacted on the delivery of the annual tasks.

The General Manager's report on the 2000/2001 year is included in the Management Plan review document. As the report indicates, progress in the fourth quarter completed a year of achievements across all Master Programs in the Management Plan which constitute a solid outcome for 2000/2001 as the first year of Council's new Strategic Program.

The Acting Financial Services Manager's report is also contained within the review document and includes information on budget progress and variances. While the report provides the information required by the Act, it has not been possible to complete an all encompassing review (as Council would be accustomed to) due to delays associated with the implementation of a new Financial Management Information system and the replacement of the ledgers. Details of this issue are included below, as are comments on areas which require particular explanation.

Within this report, each Director has provided a brief commentary on the overall achievement of the 2000/2001 year within their areas of accountability, key issues arising and actions being taken to address those issues.

The opportunity is available for Council tonight to seek clarification or elaboration on particular matters in each Master Program.

As Council has earlier agreed to receive a formal presentation at the mid-year and end of year reviews, the General Manager will make a presentation at this time.

## **Issues Which Require Specific Comment**

### **Financial Reporting**

*Acting Financial Services Manager's comment:*

The introduction of a far more detailed accounting system has created difficulties in all areas of Council. Everyone who fills in a timesheet or orders goods or services has had to utilise new more precise numbers. A number of errors were found and in response, extensive efforts have been made to locate all errors and correct the ledgers. Along with system problems, this has meant that the review has not progressed as fast as normally occurs.

The review has targeted areas that historically produce the greatest budget variances for more careful examination. Other areas are also being examined and further work is required before a final position can be determined. This will be achieved some time this month and full financial information provided to Council before the deadline for the presentation of audited financial statements (which is at the end of October).

The timeline for presenting the review of the Management Plan under the Act is shorter than the time allocated for completion of the accounts. While the Act requires revised estimates for the Management Plan review, it has long been the practice of this Council to produce final figures. As the general public has become accustomed to interpreting the June reviews as final figures, it has been considered prudent to limit the level of detail provided so that the report does not appear to be the final summary of actual results.

### **Significant Budget Variations**

Details of the variances identified in this review are included in the review document. All identified capital and operating projects have been reviewed. This has involved a check that the budget for the project has been correctly transferred from the old financial system and that the actual costs appear to have been correctly assigned. It is possible that further checking of other accounts may identify items that have been incorrectly costed. (Not all operational accounts have been checked to the level considered necessary by finance staff and only the significant variances identified to date are being reported.) As there will be further variances identified before the 2000/01 accounts are finalised, it is considered prudent to wait until this time before making any significant decisions on funding.

### **Capital Projects**

Council has adopted a policy of referring to audit those significant capital projects (i.e. projects with a budget greater than \$100,000 or otherwise deemed significant) which exceed original budget by more than 10%.

In the June Quarter of 2000/2001 there were two capital projects, which have incurred increases of 10% or more for various reasons, and they are listed below for the information of Council.

The cause of these variances is that funds proposed to be spent after 30 June were brought forward to 2000/01. The circumstances of each project is explained below and given these reasons, an audit of these projects is not recommended.

**1. Library Books**

Budget \$434,000      Actual \$499,238      Variance \$65,238      15%

(Listed as 2 projects on the report due to Section 94 funded purchases being separated)

*Information Manager's Comment:*

This is due to a decision to spend part of the 2001/02 budget to take advantage of discounts being offered to encourage sales before the closure of a major supplier's warehouse on 30 June. While technically outside of policy, the action is estimated to have saved Council 60% on normal purchase price for these materials.

**2. Land Acquisitions for Planning Purposes**

Budget \$285,818      Actual \$320,816      Variance \$34,998      12%

*Property Development Manager's Comment:*

The timing of acquisitions is essentially beyond Council's control, as opportunities arise at the discretion of existing property owners. The increase reflects purchases intended for future years being brought forward. The variance figure represents the payment of a 10% deposit on a property being acquired in High St Penrith (adjoining Peachtree Creek).

Funding of \$718,630 was provided to this program in the original 2000/2001 budget, but \$432,812 was returned to reserves at the March 2001 review. The March review budget adjustment now needs to be amended to account for the additional payment of the 10% deposit. The balance of the purchase of the High St property will be within the 2001/2002 budget.

**Review of Project Expenditure**

Due to the constraints on financial reporting at this time, as reported above, it has not been possible to complete a review of 2000/2001 Capital and Operating Projects sufficient to identify potential funding which might be allocated to Council's other priorities.

Accordingly, at this point it is proposed that all unexpended allocations to uncompleted 2000/2001 Capital and Operating Projects be revoted to the 2001/2002 budget.

It is intended to further review these allocations in order to bring recommendations to Council in the September Quarter Review, which will provide the opportunity to consider all High Priority Unfunded Projects against the funding then available. This review will take into account those projects which are timetabled to be completed over a two year timeframe.

Pending this review, Managers will not commence any projects revoted from 2000/2001 not already in progress.

**Director comments on Annual Performance**

**Director – City Strategy**

**City Marketing and the Olympics**

The major focus of the first part of the year was responding to the Olympic events which were held in the City. After an extended period of detailed planning, Council was able to respond very adequately to its obligations and to take advantage of the opportunities presented through hosting the three Olympic events which were held here. Highlights included:



- ~ The Torch Relay and Paralympic Torch Relay
- ~ The Olympic Showcasing Expo held at the Council Chambers
- ~ The media campaign which presented positive images of the City to both national and international audiences
- ~ The pre-games training program which resulted in over 50,000 bed nights for local accommodation providers
- ~ The Olympic celebrations program
- ~ Olympic information and hospitality program
- ~ The Olympic civic program to recognise Olympic achievers and to welcome Olympic VIP's
- ~ The City beautification program
- ~ Development of a range of marketing tools including video, CDROM, PostCards, Promotional Book

The Olympics quite clearly was the thrust of the City marketing campaign during the year. As Council will appreciate we have moved into Stage 3 of the marketing program, which is essentially about consolidating the image of Penrith Valley, building on the Olympic exposure and identifying it as a outdoor experience destination for a range of target groups which we have identified.

During the year a place marketing project team was established as part of EDEC which has combined the tourism and marketing initiatives of EDEC and the former Penrith Tourism Association.

A feature of the Olympic initiatives was the amount of contribution and co-operation which emerged both across the organisation and across the whole Penrith community.

The tourism focus naturally this year was very much on the Olympics. Significant headway was made also in developing a visitor package based on outdoor experiences.

A post-Olympic marketing plan has been developed which includes:

- ~ Undertaking visitor research
- ~ Ongoing brand development
- ~ Major regional promotions

### **Economic Development**

During this year the approach to local economic development broadened in line with the strategic direction Council has now set.

The programs designed to market Penrith as an attractive investment destination, high levels of liaising with economic development agencies and an enthusiastic approach to converting investment enquiries into investment decisions was continued.

New business attracted to the City includes:

- ~ Thermal Insulations (60 jobs)
- ~ Smorgon ARC (200 jobs)
- ~ Winnebago Special Vehicles (120 jobs)
- ~ Freight Corp Terminal (20 jobs)
- ~ Grain Corp Terminal (50 jobs)
- ~ Remote Observations Pty Ltd (6 jobs)
- ~ Flame Guard (6 jobs)

More accent was placed in the year on initiatives designed to expand the capacity of the local economy. These included:

- ~ IT based initiative being developed with the UWS
- ~ Examination of training needs with training institutions across the City.
- ~ Support to the EDEC project teams
- ~ A program of developing industry networks within industry sectors across the City
- ~ Business development seminars such as Export Readiness and similar

### **Customer Service**

The Economic Development and City Marketing Manager took over responsibility for the customer service function in January this year. A Customer Service Review Working Party was established in February and is currently reviewing areas of face to face customer service, telephone customer service, written correspondence, on-line services and customer service culture.

### **Corporate Development**

The main activities in Corporate Development were:

- ~ A review of the strategic program, Penrith Towards 2000, which demonstrated that the outcomes which Council set were, in the main, satisfactorily achieved. Where they were not, these have been drawn into the strategic program developed under Penrith 2000+
- ~ The required reviews of Council's 2000/01 Management Plan, which were all completed on schedule
- ~ The preparation of Council's 2001/02 Management Plan on schedule
- ~ Development of new criteria for project evaluation including risk assessment, life cycle costing and ESD
- ~ Crisper definition of responsibilities among Managers
- ~ The laying of the groundwork for the current year's initiative of service specification including the identification of Council services and preparation of a program for staff training and coaching, initial specification of pilot services and other services over the following three years

A major corporate development initiative was the design and implementation of an adjusted organisational structure equipping it to respond well to the strategic direction set by Council

in Penrith 2000+. In the case of this Directorate, the most significant adjustments were the appointment of Peter Coyte as the Local Economic Program Development Manager and responsibility for Customer Service being assigned to the Economic Development and City Marketing Manager.

### **Public Relations/Issues Management**

The Olympics was a significant focus in the early part of the year and the department was able to secure very positive media opportunities for the City through the Olympic program. The main function continues to be responding to media inquiries promptly, to meet media deadlines and managing issues which impact on Council. The employment of a trainee in January has provided important support, enabling the introduction of a weekly cuttings service and production of weekly events lists to inform the media of the range of Council activities. The relationship with the local media continues to be very sound and the department is moving to place new emphasis on developing relationships with non-metro media.

### **General Comment**

In the first six months of the year the Economic Development and Marketing Manager was seconded to the Olympic Program and the Corporate Development Manager was on extended leave. That provided a singular opportunity for staff development by allowing supervisors to occupy Acting Managers positions and other staff to occupy more senior positions within the two departments.

## **Director – City Planning**

### **Environmental Management**

The last twelve months has resulted in a number of environmental management issues consistent with Council's new Strategic Plan. These include:

- Council successfully participated in the first regional State of the Environment Report.
- A Waste Minimisation and Management Development Control Plan was adopted and implemented.
- Penrith was the first Western Sydney Council to achieve milestones 2 and 3 in the Cities for Climate Protection Program through our adoption of a Greenhouse Gas Reduction Plan and the siting of appropriate targets.
- Our Community Environmental Education Program resulted in a successful range of activities during Environment Week including the Werrington Lakes Enviro Adventure.
- Council incorporated an Energy Smart Homes Policy within its Residential Development Control Plan.
- Commitment was secured from Sydney Water to the sewerage of Wallacia and Mulgoa villages.

## **Growth Management**

Council has embarked upon the first phase of a significant Urban Development Program which will ultimately realise an additional 20,000 or so new residential homes over the next two decades. Significant outcomes delivered in the last twelve months include:

- Agreed planning principles were finally established for Werrington Army Signals site enabling detailed planning for the University Railway Station to commence.
- There was extensive participation by Council with development proponents and key stakeholders in planning for Penrith Lakes, North Penrith Army Land, the ADI site and the Lakes Environs proposals.
- Substantial efforts were directed throughout the year to the conservation of Cumberland Plain Woodland on the ADI site.
- A comprehensive submission was made to the Senate Enquiry into the disposal of Defence sites.

## **Access and Transport**

As the City continues to expand, the capacity of our transport systems to accommodate that growth is being challenged. A number of initiatives have been pursued over the last twelve months to enable us to respond to those challenges.

- Council initiated a Regional Arterial Road Study as the first phase of an integrated Land Use and Transport Plan for the City.
- Through co-operation with key stakeholders, a range of road safety initiatives were pursued including the Fatal Accidents on Rural Main Roads (FARM) Program which was initiated within Penrith and has now been adopted in various localities throughout the state.

## **Rural Environment**

Perhaps one of the most significant strategic projects before Council is that dealing with the future of our rural areas. Over the last twelve months an extensive consultation program was undertaken throughout the City in conjunction with the completion of a Rural Lands Study and the preparation of a draft Rural Lands Strategy.

## **Community Development**

A number of significant community development initiatives were pursued over the last twelve months. These have included:

- Council piloted the completion of a Community Development Support Expenditure Scheme (CDSE) providing a leadership role for implementation statewide.
- We have fostered greater co-operation with Aboriginal and Torres Strait Islander people as evidenced through the successful NAIDOC Week celebrations and enhanced communication between Council, staff and Deerubbin Aboriginal Land Council.
- Extensive consultation occurred with a broad range of young people and stakeholders in the preparation of a Youth Needs Audit.

- Comprehensive community consultation occurred in response to the investigation of the preferred siting of a new Neighbourhood Centre at Kingswood.

### **Issues**

We have experienced some resource difficulties in regulating development within the City, particularly, having regard for Council's desire to ensure that we respond effectively to development compliance and to manage the environment.

Frustrations have been experienced through delays in the Federal Government decision in response to Council's proposals for conservation of the Cumberland Plain Woodland on the ADI site. We have also been unable to secure from the DUAP agreement to Council's proposals to limit the urban growth of the City. These matters continue to receive our attention.

Our capacity to effectively respond to a substantial urban development program has and continues to challenge our resources. Although the urban development industry is sympathetic to the extensive program before Council, there is an expectation that planning and implementation of new urban areas will not be impeded by our resourcing issues.

## **Director – City Operations**

### **Roads**

The 2000/01 year was a major year with improvements to the City's road system, the look of the Central Business District and general appearance of the City.

Queen Street, St Marys was significantly enhanced by provision of major drainage, new road pavements and footpaths and saw the completion of this project. Improvements to Penrith's High Street were also carried out with the continuation of new road pavement and path paving.

An extensive road reconstruction programme of approximately \$5 million was carried out and included major projects such as St Clair Avenue, St Clair, Coreen Avenue, Penrith, the continuation of works on Glossop Street and Llandilo Road and works in Links Road, Dunheved and Gibbes Street, Jamisontown.

A major component of this programme was the reconstruction of the Glenmore Parkway between Mulgoa and Northern Roads following successful negotiations with the develop. The first year of the Federal Government's Roads to Recovery Programme totalling \$900,000 also commenced.

The year also saw the continual commitment of Council to road maintenance work with the completion of the largest annual resealing programme ever of approximately \$1.9 million. An extensive footpath programme was carried out including the Millenium Walkway through Chapman Garden.

### **Buildings**

Significant inroads were made into the reduction of graffiti on Council's buildings due to the adoption of a "Zero Tolerance" Policy.

Council has also entered into an arrangement with the Department of Juvenile Justice to paint out graffiti on fencing adjoining Open Space and received a grant of \$25,000 from the NSW State Government towards the upgrading of Council's graffiti removal equipment.

Fire detection systems were upgraded at a number of Council buildings, in particular, the Joan Sutherland Performing Arts Centre and Lewers Art Gallery. Unfortunately vandalism and the number of arson attempts increased on Council's buildings.

### **Parks**

The summer period was one of heavy rainfall and hot sultry conditions resulting in rapid grass growth making it difficult for staff to maintain even with all resources being utilised and working extended hours.

During January 2001, the City was hit by storms with many trees being brought down and road closures due to localised flooding.

Major construction projects were the establishment of a Cricket Ground at Shaw Park, Cambridge Park, netball courts, carpark and playground at Chameleon Drive, Erskine Park. Extensive upgrading and landscape improvement works at Londonderry Oval, Londonderry.

Parks staff contributed significantly to the presentation of the City for the Olympics. Floral displays were prominent and, in particular, the topiary rowing structure in the roundabout at Andrews Road. The river and adjoining reserves were heavily utilised by overseas competitors training in the Olympics.

The Penrith Valley Sports Foundation was formed and incorporated to foster sporting excellence and use of resources.

Training in bush generation and bushcare practice was provided to volunteers in the Penrith Bushcare Programme and practical sessions are held at Forest Redgum Reserve, Glenmore Park.

### **Safety Emergency and Waste**

A series of Community Safety Workshops were facilitated by Professor Don Robertson to develop the way forward for the preparation of the community safety plan. The Safety Emergency and Waste Department, although relatively new, has made significant gains in the areas of community safety in the City.

New "Litter Laws" were introduced by the State Government together with a significant advertising/education campaign. Clean Up Australia Day was conducted on 4<sup>th</sup> March, 2001 with over 350 volunteers participating

On Sunday, 3<sup>rd</sup> September, 2001 the Penrith Rural Fire Service, Penrith SES and volunteers from other Organisations assisted in the successful running of the Torch Relay and celebrations at Jamison Park by thousands of people.

The significant contribution made by all Directorate staff towards the presentation of the City in the lead-up to the Torch Relay and Olympic Games should be acknowledged. Significant beautification works were undertaken on the entry routes into the City and maintenance was carried out by all Departments to a very high level.

## **Property**

The Property Development Department had a most successful year with the total value of all land being sold exceeding \$4 million and gross rental income increasing by 8.9% over the year. The Richmond Park Estate development at Londonderry was an extremely successful venture. In line with Council's strategic aims and objectives, a commercial property was purchased in Henry Street adjoining Council owned property.

## **Facility Operations**

The year saw a review of the Organisation structure leading to an expansion of the Directorate and saw changes to the creation of the Asset Management and Facilities Operations Departments. The latter bringing an improved focus and co-ordination of Council's recreation and community facilities.

Major projects undertaken during the year included the Hydrotherapy Centre at St Marys which was commenced and announcements by the State Government of a \$4.5 million funding package to facilitate extensions to the Joan Sutherland Performing Arts Centre. Progress was also made on the development of plans for the extension of the Lewers Art Gallery and assistance given to the Penrith White Water Stadium to successfully market and operate their facility.

Attendance at the Swimming Centres increased and the usage of Council's Community Centres, Halls and cemeteries is being promoted.

## **Director – City Services**

### **Children's Services**

During this reporting period Council adopted a Statement of Purpose for children and families which recognises the value of investing in early childhood programs for building social capital. A number of objectives were determined to guide Council towards providing the optimum programs to gain the best results on its investment in early childhood programs. Investigations will take place in the next period to decide how to begin moving towards implementing optimum programs.

The introduction of changes to child care benefits has assisted families to afford services and a marked increase in centre enrolments has occurred. A continued involvement in enrolments should result in an improved viability of services.

The provision and cost of baby places continues to be an issue. Demand is growing with waiting lists increasing steadily. This issue is to be addressed with funding bodies during the current year. Some difficulties are being experienced in funding some building upgrades to meet requirements. The Children's Services Review is expected to be finalised in this next period.

### **Workforce Development**

Activity has focused on several major projects being:

- Implementation of the Salary Administration System
- Development and implementation of an integrated Human Resources/Payroll system
- And continued implementation of the Training Plan

These projects have meant that additional staff resources have been required to support Workforce Development staff who are involved in these major projects. These projects have provided an opportunity for staff from within the organisation to participate in a number of short term staff development opportunities.

Changing legislation is imposing increasing levels of responsibility on Council which in turn has required the dedication of additional resource to provide the appropriate response to those changes.

An example of this are the changes to a number of pieces of Child Protection Legislation.

High turnover rates in Children's Services operations continues to be a problem. Strategies will be considered to address this issue.

There is a move towards enhancement of present workplace conditions of employment to recognise family responsibilities. Generally these issues are being pursued by staff and their unions as an alternative to substantive salary increases.

Over the next 6 months resources will be focused on the following:

- Completion of the final stage of the Salary Administration System with the introduction of Workplace Assessments
- Full implementation of a computerised Human Resources System. The first key stage being the implementation of the Payroll function
- Development and/or refinement of key policies in Occupational Health and Safety and general Human Resources areas
- Finalisation of the next Workplace Agreement
- Continued support of the Traineeship program supporting Council's "Entry to Local Government Career" strategy.

### **Information Management/Technology**

Successful partnerships with relevant others have progressed and are delivering benefits to Council. These initiatives, as well as new ones developing, will continue.

The organisation's capacity to embrace and gain advantage from the introduction of new technology/systems (e.g. e-mail, Internet, new Finance, Property, HR and Payroll systems, etc) continues. The initiatives place Council in a strong position to continue to deliver effective services to our customers.

There are identified challenges for Council in that the current Records Management System is a traditional system (in use for nine years now) that is now required to operate in a contemporary Information Management era. The increased growth of electronic communications, the impact of technological change and the rapid proliferation of personal computers and networks, statutory requirements (e.g. Freedom of Information and Privacy), organisational requirements, community expectations and the like, have created these challenges.

An Information Manager has been recently appointed to put in train plans to effectively manage Council's information to ensure internal and external customers receive complete, accurate and timely information to facilitate their activities together with the commencement of Council's Information Management Strategy. The Assessment and Review of Information Technology Hardware and Support Systems is all but completed. A plan will then be prepared to optimise the performance of existing systems and to identify any deficiencies that exist. All designed to position Council to meet emerging and future Information Technology requirements.



### **Executive Services**

During the period many successful events were held as a component of Council's International Year of the Volunteer program, Civic functions and Citizenship ceremonies. The co-ordination and support of an increasing number of civic events and functions will present resourcing challenges at times over the next period.

During the reporting period it was recognised that increasing demands are being made on Councillors' time and on occasion, presents challenges to Councillors in being able to effectively discharge their various responsibilities. Over the next period, strategies will be developed to better manage Councillors' time.

Over the next period, a number of reviews will be conducted to enable Council to provide a more effective service. Particular reference is made to Local Newspaper Advertising, Council's Business Paper System and Council's Policies and Delegations.

### **Legal Services**

Legal Services continues to provide a high level of support to the organisation whilst recognising occasional resource impacts.

### **RECOMMENDATION**

That:

1. the Management Plan Review as at 30 June 2001, including the revised estimates identified in the recommended budget, be adopted;
2. Council revote the works as detailed in the Recommended Revote Works Lists for inclusion in the 2001/2002 Management Plan.



---

## Council's Operating Environment

20 2001 National General Assembly of Local Government

750/55 Pt.2

Compiled by: Peter Huxley, Executive Officer

Authorised by: Steve Hackett, Director - City Services

**Management Plan 4 Year Outcome (Page 107):** *Effective corporate governance has been maintained.*

**01/02 Critical Action:** *Undertake effective local government.*

### Background

The 2001 National General Assembly of Local Government will be held at the National Convention Centre in Canberra from 25 November to 28 November 2001.

The General Assembly, which is sponsored by the Australian Local Government Association (ALGA), will have as its theme, "Community Renewal – Citizens in Action". A copy of the preliminary program appears in the attachment to tonight's business paper.

### Delegates

Each Council is entitled to one voting delegate at each plenary session. All motions adopted by the General Assembly will be put forward to the ALGA Annual General Meeting for further consideration.

In the past, in addition to selecting its voting delegate, Council has elected to send additional Councillors as observers.

### Submitting Motions

The ALGA, as the organising body, has called for motions to go before the 2001 General Assembly. Proposals for motions must be lodged with the ALGA by close of business on 1 October 2001.

Motions should:

- address national issues for Local Government;
- modify or add to the National Agenda for Australian Local Government;
- recommend priorities to be followed by the ALGA in pursuit of the National Agenda.

The National Agenda for Local Government has been distributed to appropriate Managers who have been asked to examine the document for proposed motions.

### Associated Events

A Regional Co-operation and Development Forum will be held on Sunday 25 November from 9.30am to 5.00pm also at the National Convention Centre. This Forum is a separate event and precedes the National General Assembly. This year the emphasis will be on benchmarking regional development initiatives and providing tools to evaluate programs at a local and regional level.

**RECOMMENDATION**

That Council:

1. nominate its delegates for the 2001 National General Assembly of Local Government;
2. nominate its voting delegate for the 2001 National General Assembly of Local Government.



## Council's Operating Environment

### 21 Australian Local Government Womens Association - 50th Anniversary

**Compiled by:** Dianne Richards, Executive Services Officer

**Authorised by:** Peter Huxley, Executive Officer

**Management Plan 4 Year Outcome (Page 107):** *Effective corporate governance has been maintained.*

**01/02 Critical Action:** *Undertake effective local government.*

The purpose of this report is to advise Council of The Australian Local Government Women's Association (ALGWA) 50<sup>th</sup> Anniversary Conference and to update Council on an expression of interest by women in Penrith City Council.

### Background

The Australian Local Government Women's Association (ALGWA) was created in Canberra on October 15, 1951, at a meeting held in the hotel suite of Councillor Mrs Violet Lambert of Fern Tree Gully Shire, Victoria, by 16 local government women drawn from all States of Australia then attending the Jubilee Women's Convention in the Jubilee Year of the Commonwealth of Australia (1901-1951).

A provisional committee was elected with representation from most States of Australia. A permanent national organisation was established at the First National Conference held in Canberra on 7-9 October 1966. The first elected National President was Alderman Mrs Majorie G.E. Propsting of Lane Cove, NSW and she held the position until 1970.

ALGWA's aims and objectives are:

- To assist in furthering women's knowledge and understanding of the function of local government
- To protect and enhance the interests and rights of women in local government
- To take action in relation to any subject or activity of particular interest to women affecting local governing bodies and/or local government legislation
- To act in an advisory capacity to intending women candidates for local government elections
- To encourage women into professional careers in local government

In 1951, when ALGWA was first established there were only 54 elected women in Australia. At the 1999 Local Government Elections for NSW there was 446 (26%) elected women Councillors and 27 (15%) elected women Mayors.

### Current Situation

The National Board represents the association at the National level and arranges and conducts a national conference every second year. This year the ALGWA (NSW) branch is organising the National 50<sup>th</sup> Anniversary Conference in Canberra, on behalf of the National Board. The 50<sup>th</sup> Anniversary Conference will be held on 19<sup>th</sup> –21<sup>st</sup> October 2001. Registration details are not yet available but the cost of registration is expected to be approximately \$200.00.

The Federal Government has supported this conference and has provided \$25,000 towards the official dinner. The conference is expected to be well attended. The purpose of this report was to seek Councillor interest in attending the conference.

Councillor Greenow, Secretary ALGWA (NSW) and Councillor O'Neill, Executive Member ALGWA (NSW) have been active members of the organisation and have been attending Executive meetings every two months. They have also been instrumental in ensuring staff attendances at ALGWA conferences and workshops.

As a separate initiative Councillor Greenow and Councillor O'Neill have suggested a breakfast/seminar at Council for staff. Expressions of interest has been sought from staff to ascertain if they would be interested in attending. The breakfast/seminar would provide a network opportunity and learn more about the association. There has been a keen interest shown to date. The breakfast/seminar would be held at Council.

The estimated cost for the breakfast seminar would be dependant on numbers but would average approximately \$10 per head. Funds for such an occasion are available within the budget set aside for implementation of the Equal Employment Opportunity Management Plan.

### **RECOMMENDATION**

That:

1. Councillors nominate for the ALGWA 50<sup>th</sup> Anniversary Conference to be held on 19<sup>th</sup> – 21<sup>st</sup> October 2001 in Canberra.
2. Council endorse a breakfast/seminar to be held for staff and councillors.



## Council's Operating Environment

22 Presentation to Eric Taylor

##

Compiled by: Jim Mason, O H & S/Employee Relations Officer

Authorised by: Danielle Taylor, Personnel Services Manager

**Management Plan 4 Year Outcome (Page 158):** *A flexible, skilled, motivated, responsive and valued workforce is in place.*

**01/02 Critical Action:** *Provide a safe and equitable workplace.*

### Background

In accordance with Council's Policy of recognising those staff who have provided lengthy and loyal service we are here tonight to farewell Eric Taylor. This report indicates Eric's decision to retire from his position of Overseer Public Utilities ending a career of over 35 years with Penrith City Council.

Eric commenced duties with Council on 25<sup>th</sup> May 1966 as a General Labourer and transferred to the Penrith Waste Water Treatment Plant as a Sewerage Attendant on 2<sup>nd</sup> December 1969. Through the knowledge and experience he obtained Eric served as Operator In Charge for a period of three years prior to being appointed as Acting Sewerage Foreman in April 1974. Following the retirement of Kevin Mexted he was approved Sewerage Overseer on 8<sup>th</sup> April 1980.

In this position at Penrith Waste Water Treatment Plant, Eric was in charge of the treatment of sewerage for over 90,000 residents in the Penrith City Council area, west of Richmond and Bringelly Roads and controlled a staff of 12 employees.

On 1<sup>st</sup> January 1989 following the transfer of the operations of waste water to the M W & S & D Board, Eric was transferred to Council's Building, Construction and Maintenance Department as an Overseer responsible for the supervisor of Council's Public Toilet Cleaning and Maintenance.

During his employment with Council, Eric has carried out his duties with Council in a highly professional manner and has proved to be a loyal and trustworthy employee.

Eric through his quiet approach and understanding manner has always been able to obtain the respect and support of those staff he supervised.

### RECOMMENDATION

That a presentation to Eric Taylor be made at tonight's Council meeting in recognition of his 35 years of outstanding service with Penrith City Council.

