



# PENRITH CITY COUNCIL BUSINESS PAPER



Centenary of Federation Dinner Wednesday 7 November 2001

(from left) – Betty Hargreaves OAM, Councillor Pat Sheehy,  
Nancy-Bird Walton AO- (guest speaker) and John Maclean OAM



## Ordinary Meeting

3 December 2001



# Penrith City Council

A COUNCIL COMMITTED TO PROVIDING THE HIGHEST QUALITY SERVICE TO ITS CUSTOMERS

28 November 2001

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and Regulations thereunder, notice is hereby given that an **ORDINARY MEETING** of Penrith City Council is to be held in the Council Chambers, Civic Centre, 601 High Street, Penrith on Monday 3 December, 2001 at 7.00pm.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours faithfully

**Alan Travers**  
General Manager

## *B U S I N E S S*

1. **APOLOGIES**
2. **LEAVE OF ABSENCE**  
*Councillor Khan requested Leave of Absence from 12 November to 12 December 2001.*
3. **CONFIRMATION OF MINUTES**  
*Ordinary Meeting – 19 November 2001*
4. **DECLARATIONS OF INTEREST**  
*Pecuniary Interest*  
*Other Interest*
5. **ADDRESSING THE MEETING**
6. **MAYORAL MINUTE**
7. **NOTICE OF MOTION**
8. **ADOPTION OF REPORTS AND RECOMMENDATIONS OF COMMITTEES**
9. **MASTER PROGRAM REPORTS**
10. **LATE REPORTS**
11. **QUESTIONS WITHOUT NOTICE**
12. **COMMITTEE OF THE WHOLE**

*Enquiries regarding this Business Paper should be directed to the  
Public Officer, Peter Huxley on (02) 4732 7649*

**ORDINARY MEETING**  
**MONDAY 3 DECEMBER 2001**  
**TABLE OF CONTENTS**

**SEATING ARRANGEMENTS**

**MEETING CALENDAR**

**CONFIRMATION OF MINUTES**

**REPORT AND RECOMMENDATIONS OF COMMITTEES**

**MASTER PROGRAM REPORTS**

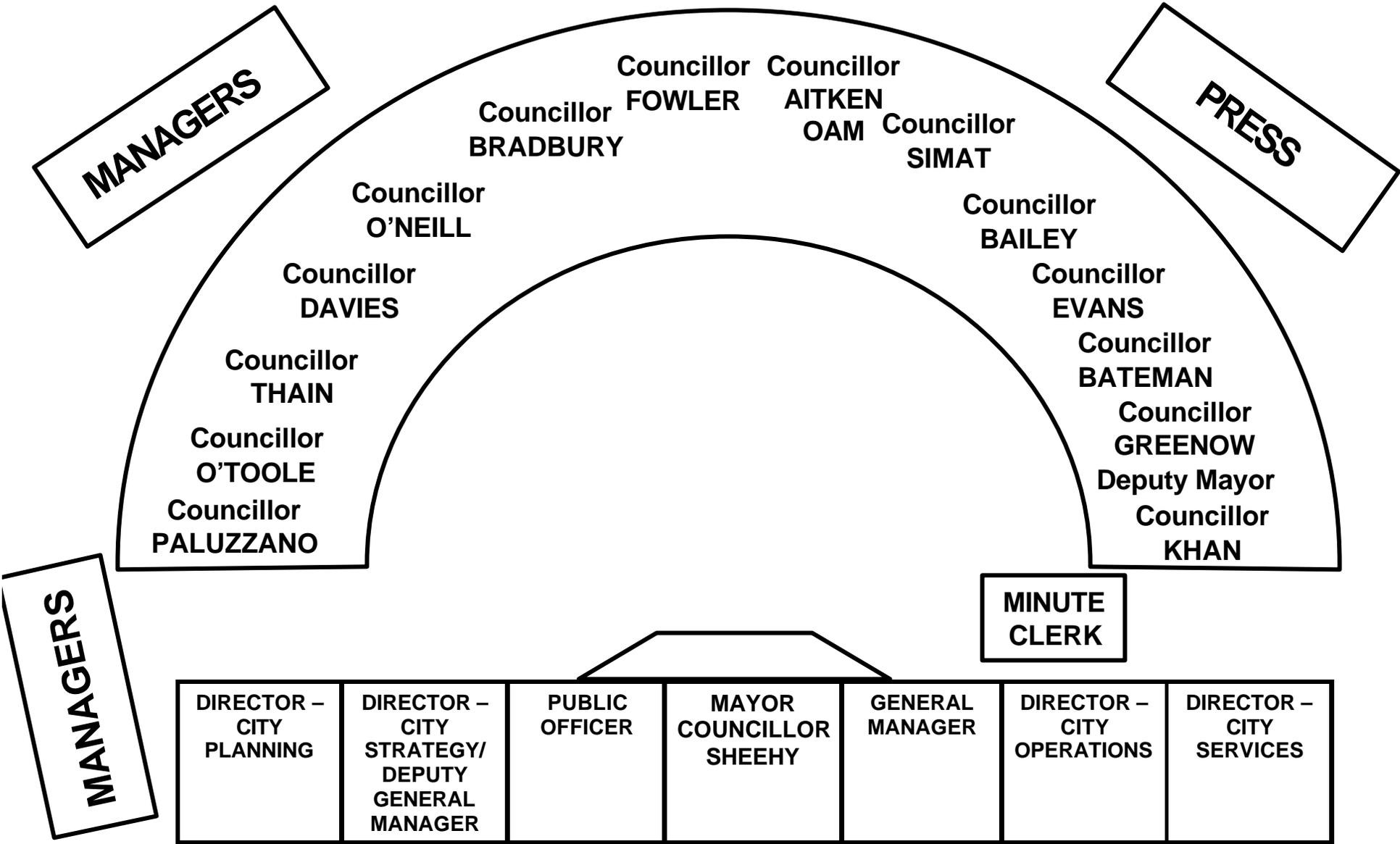
# **PRAYER**

“Almighty God, we acknowledge that you are sovereign over the nations of the World and in the lives of individuals. Our destiny is in your hands. Help us who are gathered here in this Council Meeting to seek your way and the welfare of the people we represent.

Guide us, we pray in our deliberations, in our differing opinions, to listen to each other with respect and interest. Help us to be fair in our judgements, wise in our actions, endeavouring to keep a spirit of harmony and peace, so that our city may prosper and our people live in contentment. In the name of Jesus Christ our Lord. Amen.”



# COUNCIL CHAMBERS SEATING ARRANGEMENTS



## **PENRITH CITY COUNCIL**

### **MEETING CALENDAR**

**1– 31 December 2001**

#### **MINUTE NO**

	<b>TIME</b>	<b>DEC</b>
		<b>Mon</b>
Ordinary Meetings	<b>7.00 pm</b>	<b>3</b>
		<b>17</b>
Extraordinary Meeting		
Policy Review Committee	<b>7.00 pm</b>	<b>10</b>

**Council has two Ordinary Meetings per month where practicable. Extraordinary Meetings are held as required.**

**Policy Review Meetings are held monthly.**

**Members of the public are invited to observe at meetings of the Council. Should you wish to address Council, please contact The Public Officer, Peter Huxley on 47327649.**

**# Meetings at which the Management Plan quarterly review is tabled and discussed.**

<b>WORKSHOP CALENDAR 2001</b>	
	<b>DEC</b>
<b>OTHER COUNCIL ACTIVITIES</b>	
Economic Development & Employment	
Local Traffic Committee Meetings	<b>3</b>
WSROC Board Meeting	
WSROC EMC Meeting	
Local Government Week (July)	
Hawkesbury River County Council	<b>20</b>
<b>POLICY FORUMS</b>	
National General Assembly - (Canberra) (ALGA)	
Local Government Association Conference - (Wollongong) (LGA)	
Australian Local Government Women's Association Executive Meetings	<b>1-2</b>
Flood Plain Management Conference	
State Assembly of Local Government (Sydney)	
ALGWA National Conference	

**UNCONFIRMED MINUTES**  
**OF THE ORDINARY MEETING OF PENRITH CITY COUNCIL HELD IN THE**  
**COUNCIL CHAMBERS, PENRITH**  
**ON MONDAY 19 NOVEMBER 2001 AT 7.00 PM**

**PRAYER**

The meeting opened with the National Anthem and the Prayer read by Reverend Neil Checkley.

**PRESENT**

His Worship the Mayor Councillor Pat Sheehy, Councillors J Aitken, D Bailey, J Bateman, D Bradbury, G Davies, G Evans, R Fowler, J Greenow, C O'Neill, C O'Toole, K Paluzzano, S Simat, and J Thain.

**APOLOGIES**

There were no apologies.

**LEAVE OF ABSENCE**

594 RESOLVED on the MOTION of Councillor Thain seconded Councillor Fowler that Leave of Absence be granted to Councillor Khan from 12 November 2001 to 12 December 2001.

**CONFIRMATION OF MINUTES**

**Ordinary Meeting – 5 November 2001**

The Public Officer informed the Council that the Recision Motion received at the meeting of 5 November 2001 referred to on page 16 of the minutes in the names of Councillors Fowler, Simat and Bailey was withdrawn by them on 6 November 2001.

595 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bailey that the minutes of the Ordinary Meeting of 5 November 2001 be confirmed.

**DECLARATIONS OF INTEREST**

No declarations of interest.

**SUSPENSION OF STANDING ORDERS**

596 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Evans that Standing Orders be suspended to allow Douglas Rennie, Albert Frisoli, Anne Connellan, David Roberts and Landon Bradshaw to address the meeting, the time being 7.06PM.

Douglas Rennie, resident of Penrith, addressed the Council on Item 1. Mr Rennie said he received a letter from Council on 14 November advising him of tonight's meeting. He said that over a year ago a meeting took place which was chaired by the Mayor and that another meeting of residents of Cosgrove would be called on the results of investigations regarding the objections to the development application.

---

**This is Page No 1 of the Unconfirmed Minutes of the Ordinary Meeting of Penrith City Council held in the Council Chambers, Penrith on Monday 19 November 2001**

Mr Rennie pointed out several items included in the report:

- The problems of glare from lights shining through windows.
- The removal of trees
- The specification for the bridge
- 'No Standing' signs along area of project.
- Vehicle movements
- the speed that people drive along Cosgrove Crescent

Mr Rennie urged the Council to support recommendation that proposal be refused.

Mr Frisoli, one of the owners of the company proposing to purchase the property, addressed Council on Item 1.

Mr Frisoli said that in 1999 Council and his company reached an agreement to purchase the property. Council set down rules for the site and Mr Frisoli stated that he has done everything Council has asked of him. On Friday, 16 November, more issues were brought to his attention. Mr Frisoli requested that the matter be deferred so that the issues raised can be discussed with Council Officers.

Councillor Bradbury asked Mr Frisoli why did he not attend the community consultation meeting. Mr Frisoli said that he was ill at the time and had informed Council that he would not be attending.

Councillor Aitken asked if he had a meeting with officers to explain the setbacks and playareas. Mr Frisoli said that he did and that the plans were amended to suit.

Councillor Aitken asked if there is open space for people to use. Mr Frisoli said that every conversation he has had suggests that they are providing 44.25%, which meets requirements.

Anne Connellan, of 5 Cosgrove Crescent, addressed Council on Item 1. Ms Connellan stated that her property borders the proposed development. Ms Connellan informed Council that she had a five page petition (60 names) of residents who are against the development. Ms Connellan concerns were with safety and access to the development.

Ms Connellan said that the 40 townhouses would have a huge impact on traffic in her street. She said that she is concerned for the safety of her children and the community. Ms Connellan also mentioned problems with garbage removal, graffiti and parking.

Ms Connellan said that the development does not fit in with good urban design and asked what would happen if there is an emergency such as a fire and 40 dwellings needed to be evacuated.

David Roberts, President of Emu Plains Land Care Group, addressed Council on Item 2.

Mr Roberts referred to previous correspondence of 18 July 2001 and said that he could not make a submission to allow access to the site until he was permitted to access the site. He said that there were endangered plants on the site.

Landon Bradshaw, of McDonalds, addressed Council on Item 4. He asked if the Councillors had any questions regarding the application. There were no questions of Mr Bradshaw.

### **RESUMPTION OF STANDING ORDERS**

597 RESOLVED on the MOTION of Councillor Greenow seconded Councillor O'Neill that Standing Orders be resumed the time being 7.35PM.

### **REPORTS OF COMMITTEES**

#### **Local Traffic Committee – 5 November 2001**

598 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor O'Toole that the recommendations LTC71 to LTC72 and LTC74 to LTC86 contained in the Minutes and Report of the Local Traffic Committee Meeting of 5 November 2001 be adopted.

LTC73 A further report containing more information was requested to include the capacity of the University to change the policy to include parking on grassed areas.

#### **Policy Review Committee – 12 November 2001**

Councillor Fowler pointed out that the Centre Manager's name was Peter Flowers.

599 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Greenow that the recommendations PR157 to PR169 contained in the Minutes and Report of the Policy Review Committee Meeting of 12 November 2001 be adopted.

### **THE CITY IN ITS ENVIRONMENT**

**4 Development Application to Subdivide Lot 7 DP 616045 into 2 Lots and Erect a McDonalds Restaurant with Drive-Through Facility, Boomerang Place & Star Court, Cambridge Gardens. Applicant: McDonalds Australia Pty Ltd, Owner: Errol Investments Pty Ltd**

**DA01/1168**

600 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Paluzzano

That:

- A. The part of the application relating to the erection of a 7m high pylon sign be refused on the grounds that the sign is considered to detract from the visual amenity of the locality.
- B. The applicant be advised that Council is willing to consider an application to erect a single pole sign, incorporating both Coles and McDonalds identification signage, on the Star Court frontage of the site.

- C. Development Application No/ 01/1168, in so far as it relates to the subdivision of Lot 7 DP 610645 into two lots and the erection of a McDonalds drive-through restaurant on the proposed lot fronting Star Court, be approved by Council subject to the following standard conditions, as adopted by Council at the meeting of 5 February 2001, and the following special conditions:

**Standard Conditions**

A001 (Approved Plans), A006 (Compliance with BCA), A010 (Food Shop), A016 (Occupation Certificate), A022 (Advertising Sign), A026 (Goods in Buildings), A030 (Registration of Business), A034 (Graffiti), C009 (Fill Disposal locations), C022 (Stormwater Quality), C030 (Noise), D001 (BCA Compliance), D009 (Annual Fire Safety Statement), E001 (Food Shop Construction & Plans), G001 (Stamped Plans), G004 (Hours of Work), G006 (Cut/Fill details), G022 (Garbage Rooms), G026 (Glass Installations), J004 (Easements), J025 (Pavement Construction), L008 (88B Instrument), O001 (Notice of Commencement), O002 (Subdivision Construction Certificate), O007 (Fire Safety Certificate), O012 (Subdivision Certificate)

**Standard Conditions with text inserted/deleted (as shown in bold)**

- A010 The proprietor of the food business shall ensure that the requirements of the Food Act 1989 and Food Regulation are met at all times. All food shop construction works shall be carried out in accordance with the requirements of the Australian Institute of Environmental Health "National Code for the Construction and Fitout of Food Premises" 1993, the Food Act, 1989 and the Food Regulation 2001.
- A011 Development Consent No. 991887 is to be modified to exclude the McDonalds facility prior to the issue of an occupation certificate for the development.
- A013 The land to which this approval relates is to be identifiable, with a Lot and Deposit Plan number, as part of a registered subdivision prior to the issue of an Occupation Certificate.
- A033 Prior to the issue of the Occupation Certificate, a lighting system shall be installed for the development to provide uniform lighting across common areas, driveways and that part of the Council reserve immediately adjoining the northern boundary of the site. Exterior lighting shall be located and directed in such a manner so as not to create a nuisance to surrounding landuses. The lighting shall be the minimum level of illumination necessary for safe operation. The lighting shall be in accordance with AS 4282-Control of the obtrusive effects of outdoor lighting (1997).
- D006 Access and sanitary facilities for persons with disabilities are to be provided in accordance with the requirements of the Building Code of Australia and the Disability Discrimination Act for persons with disabilities. Specific attention shall be given for the provision of seating within the restaurant. Details of compliance are to be provided in the relevant plans and specifications accompanying the Construction Certificate application.
- F001 Prior to the release of the linen plan, the following service authority clearances shall be obtained:

- a Section 73 Compliance Certificate under the Sydney Water Act 1994 shall be obtained from Sydney Water.
- a letter from Integral Energy stating that satisfactory arrangements have been made for electricity supply to all proposed allotments in the subdivision, including any necessary easements.
- a from an approved telecommunications service provider (Telstra or Optus) that satisfactory arrangements have been made for underground telephone services to all proposed allotments in the subdivision, including any necessary easements.

These clearances are to be submitted to the Principal Certifying Authority.

G005 Subject to section 80A(2) of the Environmental Planning and Assessment Act, 1979, the following matters are to be satisfied prior to the issue of the Construction Certificate for the development:

(a) Soil erosion and sediment controls are to be provided in accordance with Penrith City Council's Erosion and Sediment Control Development Control Plan 1996, prior to and during the construction of the development. A detailed plan of the proposed measures shall be provided for consideration and approval. A Compliance Certificate shall be submitted to the Principal Certifying Authority certifying that the erosion and sediment control measures have been installed in accordance with the approved erosion and sediment control plan(s) for the development. The Compliance Certificate shall be submitted a minimum 5 days prior to the commencement of site works.

(b) Landscaping is to be provided within the Council reserve adjacent to the northern boundary and the 2m high acoustic fence. The landscaping is to extend for the length of the acoustic fence to screen and reduce the visual impact of the facility.

A detailed plan of landscaping in the Council reserve is to be submitted to and approved by the Principal Certifying Authority. The plant species to be used are to comprise high canopied vegetation and low ground covers to avoid places of concealment. Council's Landscape Architect is to be consulted in the preparation the plan.

(c) The applicant is to implement reasonable measures to remove litter in the locality of the restaurant which is attributable to its customers. A Plan of Management for litter control to be submitted to and approved by Council's Building Approvals & Environment Protection Department.

(d) A Community Safety Management Plan is to be prepared, incorporating the following measures:

- *Lighting.*  
Standard McDonalds external lighting, which is vandal-resistant, will be installed. Lighting will conform to Australian Standard as a minimum requirement.

- *Landscaping.*

High canopied vegetation and low ground covers will be used throughout the development.

- *Security.*  
CCTV will be installed within the restaurant to provide surveillance within the site.
- *Local Community Safety Strategies.*  
Restaurant management will be available at mutually convenient times, at the invitation of Penrith City Council and/or Penrith Police Service, to discuss and action agreed community safety strategies with other local stakeholders in the area should the need arise.

Details are to be submitted to and approved by Council's Building Approvals & Environment Protection Department.

- (e) Traffic calming devices are to be provided throughout the car park and drive-through facility. Detailed plan(s) are to be submitted to and approved by the Principal Certifying Authority. Council's Technical Services Manager is to be consulted in the preparation of the necessary plan.
- (f) Concrete footpaths/pathways are to be constructed along the Star Court and frontage of the property. The footpath is to extend from Cleeve Place, along The Northern Road to the adjacent service station footpath. Detailed plan(s) are to be submitted to and approved by the Principal Certifying Authority. Council's Technical Services Manager is to be consulted in the preparation of the necessary plan

The requirements of this condition shall be satisfied prior to a Construction Certificate being issued for the development. Appeal provisions relating to the ancillary aspects of the development referred to in this condition apply under sections 80A(3) and 97 of the Environmental Planning and Assessment Act, 1979.

- G006 Details of all excavations for the proposed building works, indicating the maximum cut and fill levels shall be provided for consideration and approval prior to the issue of a Construction Certificate. Cut and fill is to be limited to a maximum of 1 metre unless detailed engineering plans indicate this as unattainable. In that circumstance, the visual impact of the building is to be offset by compensatory landscaping.
- G027 The building shall be set out by a registered surveyor. A Survey Certificate shall be undertaken and submitted to the Principal Certifying Authority when the building is constructed to ground floor slab level. The survey is to indicate the location of the building in relation to site boundaries and the AHD level of the floor above natural ground level.
- I001 Under the Roads Act, 1993 the following works in Star Court are to be approved by Penrith City Council:
  - (a) Provision of a heavy-duty gutter crossing.
  - (b) Provision of a heavy-duty vehicular footway crossing.
  - (c) Opening the road reserve for the provision of services.

All works shall be carried out in accordance with Penrith City Council's specifications. Contact Council's Development Services Unit on (02) 4732 7777 to arrange for payment of fees and an inspection of the works.

J027 A total of 36 off-street parking spaces are to be provided, linemarked and maintained for the development, generally in accordance with the approved plans. The parking space dimensions and manoeuvring areas are to comply with the Australian Standards AS2890.1-1993.

K005 All landscaping depicted on landscape plan, which forms part of this consent, shall be completed in accordance with that approved landscaping plan. Landscaping shall be maintained in a healthy state and maintained in perpetuity by the existing or future owners and occupiers of the property. If any of the vegetation comprising that landscaping dies or is removed, it is to be replaced with vegetation of the same species and, to the greatest extent practicable, the same maturity, as the vegetation which died or was removed. This condition also relates to the landscaping in Council's reserve. Council is to not incur any cost in relation to this landscaping.

L007 Submission of the original Linen Plan and ten (10) copies. The Linen Plan must indicate that:

"It is intended to dedicate all new roads to the public as road"

All dedications of roads/ drainage are to be undertaken at no cost to Penrith City Council.

The following information is to be shown on one (1) copy of the plan.

- The location of all buildings and/or other permanent improvements shall comply with any statutory boundary clearances or setbacks as defined by the Building Code of Australia and Council's resolutions.
- All existing services are wholly contained within the lot served and/or covered by an appropriate easement.

O006 Prior to the issue of an Occupation Certificate, a qualified acoustic consultant shall certify that the development has been completed in accordance with the recommendations of the acoustic report prepared by Atkins Acoustics dated December 2000. The certification shall be submitted to the Principal Certifying Authority. A copy of the certification together with the Occupation Certificate shall be submitted to Penrith City Council if obtained from an accredited certifier.

O009 An Occupation Certificate shall be sought prior to occupation of or commencement of use of the development. A copy of the Occupation Certificate must be obtained from the Principal Certifying Authority. In this regard, a Compliance Certificate or other documentation suitable to the Principal Certifying Authority shall be sought indicating that all conditions of this development notice, other than those conditions relating to the operations of the development, commensurate with that stage of the development have been satisfied or met prior to the occupation or use of that stage of the development. A copy of the Compliance Certificate or other documentation shall be submitted to Penrith City Council if obtained from an accredited certifier.

### **Special Conditions**

- 1 With the exception of the McDonalds drive-through facility, operating hours are to be limited to between 6am and 12 midnight. The drive-through facility is to be closed between 10pm and 7am every day except that on Sunday it shall not open until 8am. Notwithstanding, the drive-through facility may operate until 12 midnight for a trial period of 3 months from the date of commencement of the restaurant use. Council is to be notified in writing two days before the commencement of the use. Prior to the expiration of the 3 month trial period the applicant shall apply to Council to extend the operating hours for the drive-through by way of a modification to consent application or revert to the hours nominated above.
- 2 Prior to the commencement of works, a Waste Management Plan shall be completed and submitted to Council for approval in accordance with the requirements of Development Control Plan 2000 – Controls for the Management and Minimisation of Waste. The completed waste management plan shall be submitted within 7 days of appointment of a builder/contractor and shall address the type of material, the estimated volume (cubic metres) or area (square metres), specify proposed re-use or on-site recycling methods or contractor and recycling outlet or landfill site for the following as generated as a result of the development
  - green waste
  - bricks
  - concrete
  - timber
  - other wastes

The applicant also needs to provide Council with supporting documentation in the form of dockets or statements outlining the amounts of materials which are recycled and disposed of at land fill upon completion of construction.

The approved Waste Management Plan shall be implemented prior to, during and post construction.

- 3 The existing seagull treatment at The Northern Road and Star Court intersection is to be adjusted to accommodate a minimum of four right turning vehicles out of Star Court without disrupting traffic flow on The Northern Road.
- 4 Road design plans showing the seagull storage bay adjustment on The Northern Road at Star Court need to be forwarded to the RTA for approval prior to the commencement of works. A copy of the RTA approved plans are to be submitted to Council prior to the commencement of works.
- 5 The 8.5m strip of land along the southern boundary of the site, currently reserved for road widening purposes and containing a section of Boomerang Place, is to be dedicated as a public road.
- 6 Service and delivery activities are to be carried out during daylight hours only. All trucks servicing the site must enter and leave the site in a forward direction and travel to and from the site via The Northern Road.
- 7 Construction noise is to be mitigated by implementing the following measures:

- Early construction of required acoustic fencing;
  - Grading and levelling of the site being carried out after installation of fencing;
  - All combustion engine plant being installed with residential grade exhaust silencers;
  - Residents being notified of the construction timetable and being regularly updated as work progresses;
  - The appointment of a staff member on the site who is available to residents at all times.
- 8 All plant and equipment to be located on the building shall be either sited within the roof of the building or fully screened from view. Details shall be submitted in consultation with Council and approved by either Council or a Private Certifier prior to the issue of a Construction Certificate for the building.
- 9 Council shall be provided with an odour management plan which documents how odours will be controlled. The management plan shall specify ways in which the ongoing performance will be monitored. This management plan shall be submitted to Council for approval prior to an Occupation Certificate being issued for the building.

**5 Tender No 38-01/02 - Penrith Bio Park, Garswood Road,  
Glenmore Park Construction of Civil and Landscape Works 3346/4**

601 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Paluzzano

That:

1. Kingston Industries be the preferred tenderer and a reduced Scope of Work be confirmed with them bringing the total project cost within the available budget of \$422,537.00.
2. if Kingston Industries is in agreement with the reduced Scope of Works, then a contract be entered into with Kingston Industries for the works.
3. the unsuccessful tenderers be advised that their tenders were unsuccessful and that Kingston Industries is the preferred tenderer.

**1 Development application for the erection of 40 x 3 bedroom townhouses and bridge on Lot 101 DP876202 (No. 62) Great Western Highway, Kingswood. Applicant: Robose Pty Limited. Owner: Penrith City Council. DA00/1374**

Councillor O'Toole requested a memo to all South Ward Councillors regarding the consultation meeting held on this matter.

Councillor Aitken asked that the matter of providing sufficient storage space in villas and units be addressed.

His Worship the Mayor Councillor Pat Sheehy said that the matter regarding storage space will be referred to the Development Regulation Working Party.

Councillor Fowler requested a memo detailing the difference between this proposal and the original proposal.

602 RESOLVED on the MOTION of Councillor O'Toole seconded Councillor Paluzzano

That:

A. the development application to erect 40 x 3 bedroom townhouses and bridge on Lot 101 DP876202 (No.62) Great Western Highway, Kingswood be refused for the following reasons:

- 1 The proposal does not comply with the numerical requirements under Clause 12 of Penrith Local Environmental Plan 1998 (Urban Land), specifically;
  - A number of dwellings are setback 5.4m from the rear boundary, which is below the minimum 6m requirement. Council can only consider the non-compliance with this requirement if an objection under State Environmental Planning Policy No.1-Development Standards was made, this is not the case with this application.
  - The proposal provides 25% of landscaped area, which is below the minimum 40% landscaped area requirement.
  - The external wall of the dwellings exceeds 6.5m, being the maximum external wall height requirement.
- 2 The proposal is inconsistent with the aims and objectives of Penrith Local Environmental Plan 1998 (Urban Land), specifically;
  - The proposal will have an adverse impact on the amenity of residents in the immediate locality.
- 3 The proposal does not satisfy the provisions of Penrith Development Control Plan 2000 - Residential Land (Volume Four – Two Storey Townhouse Development, specifically);
  - The proposal provides 25% of landscaped area, which is below the minimum 40% landscaped area requirement.
  - No provision has been made for a centrally located communal landscaped area, to be made available to the future residents of the development.
  - The private courtyard for Dwelling 39 does not provide the minimum dimensions or area for courtyards.
- 4 The proposal results in an over-development of the site.
- 5 Approval of the development is not in the public interest.
- 6 The circumstances of the case.

- B. Those persons who made a submission and the Department of Land and Water Conservation be advised of Council's decision.

**2 Development Application 01/1552 Proposed Extensions to Xavier College High School at Lot 912 DP 836641, 86-90 Andromeda Drive, Cranebrook**

**DA 01/1552**

His Worship the Mayor Councillor Pat Sheehy asked if the school was in breach of the student ceiling number condition. . Craig Butler, Building Approvals and Environmental Protection Manager said as far as he is aware the school is operating in accordance with the consent.

His Worship the Mayor Councillor Pat Sheehy asked about the size of non-local student enrolments. Craig Butler, Building Approvals and Environmental Protection Manager, said that students are predominately from the northern sector of Penrith.

603 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Simat

That:

- A. Development Application 01/1552 extension to existing high school on Lot 912 DP 836641, Andromeda Drive be approved subject to the imposition of the following conditions of consent:

**Standard Conditions**

A001 (carried out in accordance with approved plans), A006 (prescribed condition), A009 (engineering works construction), A034 (graffiti), B006 (hours of construction work), C002 (erosion and sediment control), C006 (no fill without approval), C007 (limitation on fill), C009 (fill disposal), C030 (operating noise of plant and equipment), D001 (compliance with BCA), D003 (structural alterations), D006 (disabled access and facilities), D008 (fire safety details), D009 (annual fire safety statement), F002 (Section 73 water certificate) F003 (Integral Energy Certification), G001 (stamped plans), G002 (commercial construction), G004 (hours of work), G005 (erosion and sediment plan), G011 (engineering plans and specifications), J001 (Engineering works design), J025 (sealed car parking area) J027 (Car parking), K001 (Tree Preservation Order), O001 (Notice of commencement of PCA), O007 (fire safety certificate), O008 (Occupation Certificate).

**Non Standard Conditions**

1. All demountable buildings placed on the site as part of DA 993934 and DA 01/1552 are to be removed within 3 months upon the high school's relocation to a permanent site. In this regard DA 993934 and DA 01/1552 are to be surrendered in accordance with the Environmental Planning and Assessment Act within 3 months of the high school relocating the school to a permanent site.
2. Student numbers at Xavier College are to be limited to a maximum of 820 students.

- 
3. A \$44,196.25 landscaping bond is to be paid to Council prior to occupation of the first stage of the proposed development. The bond will be returned to the Applicant upon completion of the rehabilitation works stipulated in the "Post-relocation Implementation Plan" prepared by Gunninah Environmental Consultants September 2001.
  4. The eastern end of the proposed car park is to be fenced off with kopper log style fencing to restrict student movements adjoining the fenced area protecting the *Pultenaea parviflora* and *Dillwynia tenuifolia*. This shall occur prior to occupation of the first stage of the development.
  5. A detailed traffic management plan is to be submitted to Council for approval prior to the occupation of the development. The plans shall include, but not be limited to the following;
    - Regulation and control of school students driving to and from school;
    - Management of the bus bay and limiting the bus queue length to 2 buses;
    - Maintenance of staggered operating hours between the high school and primary school to relieve traffic and parking congestion.
  6. There shall be no direct access between the school and the Northern Road, except for emergency purposes.
  7. A drainage design plan, detailing the proposed method of stormwater drainage disposal by gravity to Penrith City Council's drainage system, is to be submitted and approved prior to the issue of the Construction Certificate.

The drainage is to be designed to cater for the 20 year ARI storm and should not surcharge in smaller storm events. The drainage plans provided with the development application are unacceptable as it surcharges along a walkway. This pipeline is to be connected directly to the flowpath through the school. The applicant is to provide documentary evidence to the Principal Certifying Authority detailing that the drainage system for the classrooms and the proposed car park can cater for all storms up to and including the 20-year ARI.
  - B. Persons who made submissions in respect to the proposed development be advised of Council's decision in writing.
  8. Consent be limited for a period of three (3) years and that the applicant must seek a new development application if they wish continue to operate.

**3 Glenmore Park Deferred Area Rezoning. Applicant/Owner:  
Lensworth Glenmore Park Ltd)**

**RZ990003**

Councillor Bailey left the meeting the time being 7.55PM.

604 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor O'Toole

That:

1. Council note that the preparation of an environmental study for the proposed draft Local Environmental Plan is not required.
2. Pursuant to the provisions of the Environmental Planning and Assessment Act, 1979 and Regulations (1980), Council prepare and publicly exhibit an amendment to LEP No. 188 incorporating the deferred land and the siting provisions as outlined in the Environmental Planning Manager's report.
3. Council, pursuant to the provisions of the Environmental Planning and Assessment Act, 1979 and Regulations (1980), prepare and publicly exhibit an amendment to the Eastern Hamlets Development Control Plan for Glenmore Park to incorporate the 'deferred lands'.
4. The Department of Urban Affairs and Planning be advised of Council's decision.
5. Council's delegate issue a Certificate under Section 65 of the Environmental Planning and Assessment Act, to enable public exhibition of the draft LEP.

**THE CITY AS A SOCIAL PLACE**

**6 Penrith District Netball Association 3209/7**

605 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Aitken that the Penrith District Netball Association be advised in the terms of this report.

**7 Active Australia Day 1980/23 Pt5**

606 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Aitken that the report concerning Active Australia Day be received.

**8 Australian Paralympics Committee 1985/9**

607 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Aitken that the Australian Paralympic Committee be advised

That:

1. Council is unable to assist in its fundraising program with the purchase of a Paralympic flag but encourages the Committee to make application for financial assistance from the local registered clubs under the "Community Development Support Scheme" and that any such application made by the Committee would be supported by Council.
2. Council is prepared to make a donation of \$300 in accordance with Council's Policy towards the travel expenses of Mark Drinnan as a participant in the March 2002 Salt Lake City Winter Paralympic Games.



Councillor Davies enquired about the status of the Section 94 Plan for Glenmore Park. The Environmental Planning Manager said that a review of the plan is currently taking place.

**12 NSW Stormwater Trust – Stage 4 Grant Applications (6005/12)**

611 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor O’Toole  
That:

1. Council accept the Design & Technical Advice Manager’s report dealing with Stormwater Trust Grants;
2. Council endorse applications for grant funding for the projects referred to in the Design & Technical Advice Manager’s report;

**COUNCIL’S OPERATING ENVIRONMENT**

**15 2001 National General Assembly of Local Government 750/55 Pt.2**

612 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bateman Council consider the selection of an additional observer to attend the National General Assembly of Local Government to be held in Canberra from 25 November to 28 November 2001.

**16 Financial Statements 2000/2001 6037/29**

613 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bateman That the information in this report be received.

**13 Public Toilet Cleaning Services**

Councillor Thain left the meeting the time being 8.05PM.

614 RESOLVED on the MOTION of Councillor Bailey seconded Councillor O’Toole  
That:

1. the information in the report be received.
2. A more detailed report on the standard of toilets to be referred to the proposed Working Party dealing with the maintenance of Council’s infrastructure.

Councillor O’Toole requested that Council enquire about how other Councils provide public toilets and how they maintain and keep them clean. Councillor O’Toole also mentioned self-flushing toilets used by Sydney City Council.

**14 Security Surveillance (CCTV) on Council Buildings** **##**

Councillor Thain returned to the meeting the time being 8.08PM.

615 RESOLVED on the MOTION of Councillor Davies seconded Councillor O'Toole that a further report on the sources of funding, implementation and location of security surveillance (CCTV) on Council buildings be presented to the next meeting.

**17 2000/01 Corporate Annual Report** **10/46**

616 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Greenow that the draft 2000/2001 Annual Report be received and noted.

**18 2001-2002 Management Plan - September Quarter Review** **36/33**

Councillors Davies and Simat left the meeting the time being 8.20PM.

Councillor Davies returned to the meeting the time being 8.24PM.

Councillor O'Toole requested a memo on the incorporation of the recommendations of the Customer Services Review Working Party into the planned Customer Survey.

Councillor O'Toole requested a memo on the incorporation of physical infrastructure eg roads, footpaths, drains etc not just social infrastructure in the strategies for the delivery of identified additional facilities, services and infrastructure for older established areas (task 15.4).

617 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor O'Toole

That:

1. The 2001-2002 Management Plan Review as at 30 September 2001, including the revised estimates identified in the recommended budget, be adopted;
2. the recommended reallocations to projects detailed in the report above be adopted as follows:
  - 2.1.1 available savings not required by existing programs within the Infrastructure master Program be allocated to progressing the Stock Ave Drainage Construction project.
  - 2.1.2 a further report be provided to Council on the funding of the Stock Avenue Drainage Construction project and on the drainage works required in the reserve adjacent.
  - 2.1.3 the \$51,082 saving from the 2000/2001 LTC Urgent Traffic Facilities program be allocated to the Stock Avenue Drainage Construction project.

- 2.2.1 the \$20,000 saving from the 2000/2001 Customer Survey project be allocated to an Assessment of Civic Centre Customer Service Security requirements and JSPAC security requirements.
- 2.2.2 A further report be provided to Council on community safety issues in the vicinity of the Civic Centre, JSPAC and Penrith Plaza.
3. the recommended amendments to Tasks in the 2001-2002 Management Plan as reported in Table 1 and Table 2 be adopted.

### **QUESTIONS WITHOUT NOTICE**

QWN1 Councillor Bradbury requested an update on the Gipps Street rehabilitation process. *Daoo/oo32 Pt 3*

The Building Approvals and Environmental Protection Manager advised he would provide a memo on the matter to all Councillors.

QWN2 Councillor Bradbury requested Council investigate whether a school bus could be provided for students travelling to Glenmore Park High School from Claremont Meadows and asked for this matter is to be referred to the Local Traffic Committee. *9001/8 Pt 5*

QWN3  
Councillor Bateman requested a memo on the installation of cricket pitches at the touch football fields at the Kingsway, St Marys. *3260/1*

Councillor Paluzzano left the meeting and did not return the time being 8.30PM.

QWN4 Councillor Bateman requested a report to Council on the employment contracts of the RID Squad staff and the financial commitment of the contributing Councils. *7004/51*

QWN5  
Councillor Bateman requested a memo to the correspondence from the Western Sydney Women's Hockey Association. *520001 Pt 4*

QWN6  
Councillor Bateman tendered his apology for the meeting being organised for 20 November 2001 regarding parking issues in Railway Street, Emu Plains. *RA02*

QWN7  
Councillor Bailey requested Council make representation to Penrith Police regarding illegal trail bike riding in the Werrington area on the south side of Dunheved Road, Ellison Reserve and Werrington Lake. *7025/5 Pt 2*

The Acting Safety Emergency and Waste Services Manager advised that Council had been in contact with the Local Area Commander in a joint operation in targeting local hot spots.

QWN8 Councillor Aitken requested that Council investigate complaints by residents of motor bike riders causing disturbances in the reserve east of Wedmore Road and opposite Breton Place, Emu Plains.

QWN9 Councillor Aitken requested a memo on options to alleviate problems being encountered with traffic flow at the Mulgoa shopping centre. *MU/01Pt 13*

Councillor Bradbury left the meeting and did not return the time being 8.34PM.

QWN10 Councillor Aitken requested that \$1,000 be allocated from South Ward Voted Works toward the Mulgoa Progress Association Senior Citizens Christmas luncheon. *1089/10*

His Worship the Mayor, Councillor Sheehy ruled the matter was urgent and that it be dealt with at this meeting.

618 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Evans that \$1,000 be allocated from South Ward Voted Works toward the Mulgoa Progress Association Senior Citizens Christmas luncheon.

QWN11 Councillor Aitken requested Council investigate litter problems at Harwood Street, Glenmore Park. *HA34*

QWN12 Councillor Aitken requested Council investigate the status of continuing to have no stopping signs on Parker Street between Smith Street and Maxwell Street with the view to providing usage of the parks in the area. *PA 08*

Councillor Simat returned to the meeting the time being 8.44PM.

QWN13 Councillor Davies requested Council contact the company responsible for leaflets being circulated on car windscreens at St Clair Shopping Centre Car Park on 15 November 2001. *139488 Pt 5*

QWN14 Councillor Davies requested information on the current status of Glenmore Park Youth Centre. *4122/50 Pt 5*

The Design and Technical Advice Manager advised that works were expected to be completed in three weeks with the target to open the facility prior to the school holidays.

QWN15 Councillor Davies requested a report on the development of the Kingswood site referred to in Item 1 at tonight's meeting. The report is to include planning design principles identified in the recent Urban Study Tour. He also requested the report address reasons for lobbying the RTA for access via the Great Western Highway. *4105/4 Pt 4*

## **COMMITTEE OF THE WHOLE**

619 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Bateman that the meeting adjourn to the Committee of the Whole to deal with the following matters, the time being 8.45PM.

**1 Presence of the Public**

CW1 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Bateman that the press and public be excluded from Committee of the Whole to deal with the following matters

*The City in Its Environment*

**2 Status of Land Use at 26 Tickner Street, Castlereagh** **DA990973**

*This item has been referred to committee of the whole as the report refers to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in open meeting would be, on balance, contrary to the public interest.*

The meeting resumed at 8.48PM and the General Manager reported that the Committee of the Whole met at 8.45PM on Monday 19 November 2001, the following being present

His Worship the Mayor Councillor Pat Sheehy, Councillors J Aitken, D Bailey, J Bateman, G Davies, G Evans, R Fowler, J Greenow, C O'Neill, C O'Toole, S Simat, and J Thain.

and the Committee of the Whole excluded the press and public from the meeting for the reasons set out in CW1 and that the Committee of the Whole submitted the following recommendations to Council.

**CONFIDENTIAL BUSINESS**

**2 Status of Land Use at 26 Tickner Street, Castlereagh** **DA990973**

**RECOMMENDATION**

CW2 A MOTION was MOVED by Councillor Davies seconded Councillor Bateman

That:

1. the report relating to the status of land use at 26 Tickner Street, Castlereagh be received.
2. Council respond to Mr and Mrs Blakney in terms of the report

**ADOPTION OF THE COMMITTEE OF THE WHOLE**

620 RESOLVED on the MOTION of Councillor, Davies seconded Councillor Bateman that the recommendations contained in the Committee of the Whole and shown as CW1 to CW2 be adopted.

---

**This is Page No 19 of the Unconfirmed Minutes of the Ordinary Meeting of Penrith City Council held in the Council Chambers, Penrith on Monday 19 November 2001**

There being no further business the Chairperson declared the meeting closed the time being 8.49PM.

Confirmed  
Chairperson

**Addressing the Meeting of Council**

*Eunice McCann* of Mulgoa has requested permission to address Council on:

Item 1 – Fill on “8 Donohoes Road, Mulgoa” and inconsistency in Mulgoa regarding illegal fill.

**RECOMMENDATION**

That Standing Orders be suspended for the addressing of Council.



# PENRITH CITY COUNCIL

## Procedure for Addressing Meetings

Anyone can request permission to address a meeting, providing that the number of speakers is limited to three in support of any proposal and three against.

Any request about an issue or matter on the Agenda for the meeting can be lodged with the General Manager or Public Officer up until the time of the meeting, that is 7.00pm.

The Public Officer or Minute Clerk will speak to those people who have requested permission to address the meeting, prior to the meeting at 6.50pm, to advise them of the procedure to be followed.

It is up to the Council or Committee to decide if the request to address the meeting will be granted.

Where permission is to be granted the Council or Committee, at the appropriate time, will suspend Standing Orders to allow the address to occur.

The Chairperson will then call the person up to the lectern or speaking area.

The person addressing the meeting needs to clearly indicate:

- Their name;
- Organisation or group they are representing (if applicable);
- The issue or matter to be addressed;
- Whether they are opposing or supporting the issue or matter (if applicable) and the action they would like the meeting to take.

Each person then has five minutes to make their address. The Council or Committee can extend this time if they consider it appropriate, however, everyone needs to work on the basis that the address will be for five minutes only.

Councillors may have questions about the address so people are asked to remain at the lectern or in the speaking area until the Chairperson has thanked them.

When this occurs, they should then return to their seat.

## **MASTER PROGRAM REPORTS**

### **MAYORAL MINUTE**

Passing of Joe Donovan

<b>Item</b>		<b>Page</b>
-------------	--	-------------

### **THE CITY IN ITS ENVIRONMENT**

1	Status Of Legal Matters Various	1
2	Heritage Advisory Committee Resolutions 4129/5 Pt 2	5

### **THE CITY AS A SOCIAL PLACE**

3	Tender For Library Computer Servers 48/38	9
4	Parklawn Place, North St Marys 1027/14 Part 3	13
5	Appointment Of Penrith SES Controller 1009-11	17
6	Community Assistance Programme 6016/36	19
7	Women's Information Day 1019/56 Pt2	22

### **THE CITY SUPPORTED BY INFRASTRUCTURE**

8	Maintenance Of Nature Strips 9011/1	27
---	-------------------------------------	----

### **COUNCIL'S OPERATING ENVIRONMENT**

9	Council's Policy Regarding The Transfer Of Land To Residents Whose Properties Adjoining Laneways 9011/50 Pt.2	29
10	2000/01 Financial Reports 6037/29	31

## **URGENT REPORTS**

<b>Item</b>		<b>Page</b>
<b>THE CITY AS A SOCIAL PLACE</b>		
11	Amendments To 2001/02 Fees And Charges 1269/4	33
<b>THE CITY SUPPORTED BY INFRASTRUCTURE</b>		
12	City Operations Directorate Report To Mid November 2001 153/2	35
<b>COUNCIL'S OPERATING ENVIRONMENT</b>		
13	Summary of Investments & Banking 2 October to 30 October 2001	51
14	Financial Statements 2000/01	59



## Mayoral Minute

It is a sad time indeed for the City of Penrith with the passing last week of former Olympian and prominent citizen Joe Donovan.

Originally from Kempsey on the mid North Coast of NSW Joe Donovan was a resident of Penrith City for over 20 years. Joe represented NSW and Australia in numerous boxing championships from 1966-1982 (representing Australia at the Olympic Games in Mexico during 1968). He was a wonderful ambassador the City of Penrith.

His impressive boxing record includes 159 fights, 150 wins, 40 knockouts and was never knocked out. In 1995 Joe accepted an invite from SOCOG to become a role model for the 2000 Olympic Games. In 1996 he became a member of the Boxing Authority of NSW, appointed by the Governor and Minister for Sport, representing professional boxing and kick boxing where he attended these tournaments to ensure they were run properly.

Joe was an outstanding man and was a good bloke. He was friendly, kind and considerate with a huge community spirit which revealed itself as he always thought of others before considering himself. His enormous contribution to the community will be sadly missed.

Joe was an official with the Amateur Boxing Association (Australian Referee and Judge). He was also involved with the Olympic Committee in Penrith, was an Olympic Communicator's Speaker for the Olympics and was on the Schools Speakers Program through the Education Department (talking to students and staff about sport and the Olympics and presenting awards at presentation days in the schools).

Joe's local achievements and the very high regard in which he was held in this community is echoed in the fact that he was one of the people recognised on Council's 'Wall of Achievement' for the Year 2000.

Joe returned to his Kempsey where he carried the Olympic Torch, in the local celebrations of the Year 2000 Olympics. He was also selected for inclusion in the NSW Hall of Champions at the State Sports Centre, Homebush, in recognition of his impressive sporting achievements.

Joe is survived by his widow Brenda and children Morinda and Jody. In life Joe was a great man who made many friends in the community during a rich and fulfilled life. He will be remembered as such.

I ask you now to observe a minutes silence in memory of Joe Donovan.

Cr Pat Sheehy  
**Mayor**  
**City of Penrith**



The City in Its Environment

1 Status of Legal Matters

Various

Compiled by: Paul Lemm, Development Assessment Co-ordinator, Steve Barratt, Regulation and Compliance Unit Co-ordinator and Jennifer Coburn, Assistant Legal Officer

Authorised by: Stephen Britten, Legal Officer and Craig Butler, Building Approvals and Environment Protection Manager

**Management Plan 4 Year Outcome (Page 20):** *Development enhances the City's living and working environments.*  
**01/02 Critical Action:** *Implement policy and regulatory responses to achieve quality urban outcomes.*

**Purpose:**

The purpose of this report is to update Council on the status of legal matters. This report does not deal with debt recovery matters.

1. Matters Previously Reported

1.1 *Optus & Telecom – Section 611 Charge* (44/8 Pt 7)

Type of Action: Appeal Class 3 to Land & Environment Court regarding quantum of Section 611 charge.

Appeal to Federal Court regarding legality of issuing Section 611 charge in respect of overhead and underground cables.

Matter in Dispute: Section 611 charge issued by Council.

History: Council issued Section 611 charges after advice from Local Government & Shires Association. The charges were in respect of cable television cables on public roads. The Local Government & Shires Association are defending the matter on Council's behalf.

Status: Decision handed down in Council's favour. An appeal has been lodged to the Full Bench of the Federal Court. This appeal was heard in late May, and the decision of the Court was reserved. The judgement has not been delivered.

1.2 *La Grecca – Development application for a dwelling* (DA01/0130)

Type of Action: Class 1 proceedings in Land and Environment Court

Matter in Dispute: Setbacks to a proposed dwelling house

**History:** Council received a development application for a dwelling house. The covenants on title required a 5-metre setback to the side boundary, and an 8-metre setback to the rear boundary. The proposed dwelling encroached onto both setbacks by two metres. There have been mediation sessions which have proven successful, with the development now approved.

**Status:** Matter was withdrawn by Mr and Mrs La Grecca.

**1.3 *Star Court – Proposed general store and McDonalds restaurant and subdivision (DA99/1887)***

**Type of Action:** Class 4 proceedings in the Land and Environment Court

**Matter in Dispute:** A challenge has been made to Council's decision that a proposed development was not a general store, and was prohibited under the LEP.

**History:** Council received a Development Application for a combined supermarket and fast food store. General stores were permissible in the zoning, but Council determined the application on the basis that it was not a general store.

**Status:** The Court dismissed the challenge. Council has been successful in defending the approval. Costs have been awarded in Council's favour. An appeal has been lodged in the Court of Appeal. A Notice of Motion to expedite the matter in the Court of Appeal has been lodged by the developer. It is proposed to support the Notice of Motion on the basis that Mr Austin QC (Council's senior barrister) is available.

**1.4 *Millennium Youth Services – Youth refuge, Frogmore Rd Orchard Hills (DA99/3030)***

**Type of Action:** Class 1 appeal in the Land and Environment Court

**Matter in Dispute:** Refusal to grant an extension of time to the "time limited" approval.

**History:** Council approved the application for a 12-month trial period. The applicant sought approval to lift the limitation on use. Council considered the performance of the facility over the 12-month period and the extent of public interest in the matter. The application to extend the 12-month trial was denied.

**Status:** Decision handed down in Council's favour. Millennium's application was dismissed. Discussion occurring with Millennium in pursuit of closure of the temporary group home. An advice has been received from Millennium that they intend to use the premises as a permanent group home which, under the provisions of SEPP 9, does not require Council consent. Information is being sought about the proposed operation so as to determine if the use will indeed be a permanent group home. The Department of Community Services is also being consulted in relation to their licence requirements. This will be further reported to Council.

**2. Matters Not Previously Reported**

**2.1 *Syndic Pty. Ltd. 13 – 15 Gallipoli Street, St Marys (DA00/1487)***

*Type of Action:* Prosecution in the Local Court

*Matter in Dispute:* Pollution of waterways.

*History:* Syndic Pty Ltd was issued with a Penalty Infringement Notice for polluting waterways. The Director of Syndic Pty Ltd elected to have this heard in Court.

*Status:* Matter was heard on 25 October 2001. Mr Williams pleaded guilty to the charge of polluting waterways and was convicted and fined \$500.00 plus costs.

**2.2 *Amerana Pty Ltd – 12-14 Barker Street St Marys (DA 012181 Pt2)***

*Type of Action:* Class 1 proceedings in the Land and Environment Court.

*Matter in Dispute:* Refusal of an application for medium density housing

*History:* Council received a development application on 28 July 2000. Council refused the development on 14 December 2000. The applicant has appealed to the Land and Environment Court.

*Status:* First callover of this matter was on 6 November 2001. Matter has been set down for further callover in late November 2001.

**2.3 *Bulky Goods Retail – Appeal by Harvey Norman – Wolseley Street Jamisontown***

*Type of Action:* Class 4 proceedings in the Land and Environment Court taken by Harvey Norman against the Council and the developer.

*Matter in Dispute:* Validity of the development approval.

*History:* In early July 2001 Council approved a development application for an extensive bulky goods centre. Harvey Norman has opposed the development on a number of grounds.

*Status:* The first callover will occur late November 2001.

**2.4 *Khash Holdings Pty Ltd – Capitol Hill Drive Mount Vernon (DA01/2345)***

*Type of Action:* Class 1 proceedings in the Land and Environment Court.

*Matter in Dispute:* A development application for subdivision of lots on Capitol Hill Drive.

*History:* Council has received a subdivision application for 17 rural residential lots. The planning instrument only allows for 90 one

hectare lots in this locality. These additional lots will increase the number of lots in the locality to 106. Council at this stage has not determined the application, and is considering legal advice from senior Counsel.

*Status:* Callover to be held on 30 November 2001.

### 3.0 General Offences

#### 3.1 Self Enforcing Infringement Notice Scheme (SEINS)

As an alternative to prosecution, certain Council officers have power under various legislation to serve Penalty Infringement Notices (PINS on-the-spot fines). PINS are designed primarily to deal with one-off breaches that can be remedied early. They are not used in situations of an on-going nature or where the infringement is one where a penalty in excess of that prescribed by the notice is appropriate.

The table below relates to PINS fines issued from the Building Approvals and Environment Protection Department. It does not report on those fines issued from Safety, Emergency and Waste Services Department (which as Council is aware largely consists of parking fines and offences relating to animal control).

The number of PINS issued since January 2001 is summarised below;

Number of PINS issued 01/07/01 to 21/09/01	10
Number of PINS cancelled, withdrawn or unrecoverable	0
Number of enforceable PINS	10
Value of enforceable PINS	\$6,280

<i>Type of Offence</i>	<i>Number</i>	<i>%</i>
Unlawful transport of waste	1	10
POEO Act ( Failure to pay clean-up notice fee)	4	40
POEO Act ( Noise)	-	-
POEO Act (Pollute Waters)	2	20
POEO Act Clean-up notice – Failure to comply	1	10
Fail to comply with Ch7 requirement	1	10
Littering	1	10
EP&A Act ( Development not in accordance with consent)	-	-
<b>TOTAL</b>	<b>10</b>	<b>100%</b>

### RECOMMENDATION

That the report concerning a number of legal matters be received.



---

**The City in Its Environment**

**2 Heritage Advisory Committee Resolutions**

**4129/5 Pt 2**

**Compiled by: Terry Agar, Senior Environmental Planner**

**Authorised by: Roger Nethercote, Environmental Planning Manager**

<p><b>Management Plan 4 Year Outcome (Page 37):</b> <i>The City's cultural and environmental heritage values are appreciated and conserved by the community.</i> <b>01/02 Critical Action:</b> <i>Review the effectiveness of Council's Heritage Policies and responses.</i></p>
--

**Purpose:**

*This report comments on recent Heritage Advisory Committee's recommendations to Council concerning the Heritage LEP, Red Cow Hotel and advice concerning items of potential heritage value. It also recommends Council take certain actions to address those recommendations.*

**Introduction**

At its meeting of 6 September 2001 the Heritage Advisory Committee resolved the following:

- 1. The Heritage Advisory Committee recommends to Council that the Heritage LEP be reviewed as a Council priority as many properties of heritage significance are currently not protected.*
- 2. The Heritage Advisory Committee recommends that the Council support the nomination of the Red Cow Inn for Listing on the State Heritage Register.*
- 3. The Heritage Advisory Committee recommends to the Council that a formal process of providing information on significant places should be noted on Council's property information system.*

These recommendations are addressed below.

**Penrith Heritage LEP Review**

Penrith Heritage LEP is now 10 years old and is based on the Penrith Heritage Study which was undertaken in 1986 and published in 1987. The need for reviewing the LEP was acknowledged by Council in its 17 September 2001 resolution after considering a report on the status of works being undertaken at the Red Cow Hotel. At that meeting Council resolved that the "Review of the heritage LEP to be a future Project Evaluation Bid".

A project evaluation bid will be prepared for consideration as part of the preparation of Council's 2002-2003 budget.

The Committee will be advised of Council's resolution.

### **Nomination of the Red Cow Hotel for the State Heritage Register**

The Penrith Railway Station Precinct, including the Red Cow Hotel, was recently nominated by a member of the public for listing on the State Heritage Register. The Committee considered this matter and was of the view that the Red Cow Inn is of major heritage significance to the Penrith Community. Therefore it resolved to recommend to Council that it support that part of the nomination as it relates to the Red Cow Hotel.

Council considered the matter of pursuing an Interim Heritage Order or nomination for the State Heritage Register of the Red Cow Hotel in its report of 17 September 2001. At that time it was acknowledged that the building was not under imminent threat of demolition and the owner had made a commitment to the engaging a heritage consultant to prepare a heritage report for the building. Since that time the owner has engaged a heritage consultant and a report on the heritage significance of the building and the impact of proposals to upgrade its facilities is being finalised and is expected to be submitted to Council shortly.

Under these circumstances it is considered that the approach emerging from Council's last consideration of this matter of awaiting the findings of the heritage consultant's report should be maintained. A decision whether or not to pursue a nomination can be made following Council's receipt and consideration of the heritage report.

It is appropriate the Committee be advised of Council's current position on this matter.

### **Potential Heritage Places**

The Committee is concerned that many places within the Penrith LGA have heritage significance, but are not formally identified as heritage items. Council too has recognised the existence of such situations. The Committee believes that there is a need for the identification of such places for the following reasons:

- To assist the future review of the Penrith Heritage LEP
- To alert existing and potential owners that the place has some yet unassessed heritage significance.
- To alert Council and its officers of the potential of the place to have heritage significance to the City.

In our view, the best mechanism to identify places of heritage significance is to undertake a detailed review of Council's Heritage LEP across the City. None the less, it is recognised that a suitable interim arrangement needs to be established which identifies places of potential heritage significance pending that review.

It is considered reasonable that if Council is in receipt of a study or other information which suggests a place possesses potential heritage values, the owner, developer or potential owner of the place should be alerted to that prospect. It is possible to note properties that have been identified as having heritage significance on both the property information database and section 149(5) certificates.

The criteria for identifying properties with potential heritage significance would need to be similar to those put forward by the Heritage Office guidelines for identification of places of local or state significance. We are currently finalising a suitable approach for inclusion in the Draft Heritage Management Development Control Plan which will be reported to Council shortly seeking endorsement for it to be publicly exhibited. It would be appropriate for Council to consider the proposition for attaching notations to Section 149 certificates in conjunction with its consideration of that report.

It is emphasised that this remains an interim response and that it will not necessarily accommodate all of the heritage items that may exist in the City which are not presently incorporated in the Heritage LEP until that Plan is reviewed in detail. It will however provide for a broader awareness of items of potential heritage significance when they are identified pending the wider review being undertaken.

### **Conclusion**

The Heritage Advisory Committee's resolutions recommending certain actions to assist Council's management of Penrith's heritage is welcomed and demonstrates the Committee's ongoing interest and role in promoting heritage and heritage policy in the City.

The proposal for notations to property records and section 149(5) certificates that identify them as places of potential heritage significance to the City of Penrith would assist in their management until the review of the Penrith LEP is undertaken. This approach is being considered in the Draft Heritage Management DCP which will be reported to Council shortly.

Council, in indicating it will consider a Project Evaluation Bid to undertake the Heritage LEP review during the 2002-2003 budget preparation, has recognised the importance of maintaining contemporary heritage management guidelines for important sites across the City. It is appropriate to inform the heritage Advisory Committee of these initiatives.

### **RECOMMENDATION**

That:

1. Council advise the Heritage Advisory Committee of its resolution to consider a project evaluation bid as part of the preparation of Council's 2002-2003 budget for the review of the Penrith Heritage LEP.
2. Council advise the Heritage Advisory Committee of its current position in relation to the Red Cow Hotel.



**This page has been left intentionally blank**

---

**The City as a Social Place**

**3 Tender for Library Computer Servers**

**48/38**

**Compiled by: Graeme Pattingale, Information Manager**

**Authorised by: Steve Hackett, Director City Services**

**Management Plan 4 Year Outcome (Page 46):** *Provide and enhance Public Library Services.*

**01/02 Critical Action:** *Provide and enhance central library, four branch libraries, community toy library, home library service, computer-based services, book and other collections, library website.*

**Purpose:**

*To recommend to Council acceptance of a tender for the purchase of Computer Servers to run the new web-based Library Information System.*

Since 1987 the Library Service has increasingly relied on computer systems to improve productivity and efficiency and expand information services. The growth of the WWW has resulted in the Library moving towards a 24 hr cyber-library service in addition to its traditional functions.

The current library System was implemented in 1993 with state-of-the-art technology. Both hardware and software are now obsolete with the hardware at the end of its physical life. Reviewing all available options it was decided to investigate the development of a fully web technology based system. Such a system would enable a seamless integration of the traditional services with the information resources on the WWW. After a technology feasibility study and prototyping over 1999-2001, Council approved development and implementation for financial year 2001-2002 with a budget of \$436,000.

The new system is designed to be completely open in terms of Operating System (NT, Win2K, XP, Unix, Linux) and hardware platform. The configuration involves an integrated array of 7 servers to provide hot-spare redundancy ie if a server fails another can be quickly initialised to replace it, as well as layered security. Redundancy and availability is a high priority to support a 7 day, 24hr a day operation

A Tender was prepared that defined a base technology configuration that would allow ease of upgrading and future hardware replacement when obsolete. Important requirements were for supplier set-up and installation, on-site service and the hardware to be physically compact because of space restrictions.

**Tenders**

Tenders for Computer Servers closed at 3pm Tuesday 13<sup>th</sup> November 2001 and 23 tenders were received.

Two tenders were late: Dell Computers (3.15pm) and Centari Systems (3.25pm). Both tenderers were contacted and they provided Courier Job sheets showing that: Dell booked for pickup at 10.39am, was collected at 12.11pm and completed at 3.19; Centari collected at 12.15pm and completed at 3.25pm. The Tender review committee considered that both

companies had made reasonable endeavours to ensure that the tender's complied and had shown that the tender documents had...”been lodged at a Post Office or other recognised delivery agency, before the advertised closing time for delivery to Council’s Tender Box and received no later than two (2) days after the closing date.” (Instructions to Tenderers B.10 Late Tenders).

The Tenders were reviewed by a Panel comprising:

- Graeme Pattingale – Information Manager (Convenor)
- Richard Baczelis – IT Manager
- Stephen Britten – Legal Officer
- Malcolm Ackerman – Supply Co-Ordinator
- Colin Stevenson – Reader Services Librarian
- Stephen Golding – Network Co-Ordinator

Eight tenders were found to be non-conforming to the Tender Requirements:

AUSPAC	Installation costs not included, no technical specifications (\$144,741)
Autodata	No details on company, experience or technical specifications (\$143,803)
AVNET	Non acceptance of Council Conditions
BCA/IT	No details on company, experience or technical specification (\$136,419)
Brand Name	Installation costs not included, no technical specifications (\$134,895)
MBI	Incomplete Tender Response
SDX	Installation costs not included, no technical specifications (\$109,448)
Tecbarn.com	Delivery only, no installation provided (\$91,837)

The remaining tenders were ranked by the evaluation criteria of:

- Experienced Microsoft Windows 2000 Server installers
- Proven ability and capacity to supply and support the equipment tendered
- Hardware capacity and expendability
- Value for money

TENDERER	EXP	CAP	TECH	Total	PRICE	COMMENT
Dell	10	10	10	30	\$98,866	Major provider, High level technology
PCS	10	10	8	28	\$130,690	Experienced provider, Substantial contracts, Solid technology
Fujitsu	10	10	8	28	\$156,913	Major provider, Oversize hardware, Full memory slots
Tardis	8	9	10	27	\$98,716	Experienced company (mainly unix), Comparatively small provider, High level technology

TENDERER	EXP	CAP	TECH	Total	PRICE	COMMENT
NEC	10	10	7	27	\$116,007	Major provider, Solid technology, Limited technical information
Computer Sciences	10	10	7	27	\$122,830	Major Provider, Inadequate technical information
Ipex	10	10	4	24	\$68,960	Major provider, Obsolete technology, Installation costs not included
Enovate (opt2)	8	8	8	24	\$126,760	Comparatively small but experienced provider, High level technology, Limited technical information.
Unitech	8	8	8	24	\$164,502	Reasonable experience, Comparatively small provider, High tech, but lacking desirable features.
JIGSAW (Acer)	8	8	7	23	\$108,623	Reasonable experience, Comparatively small provider, Solid tech, but lacking desirable features
JIGSAW (Compaq)	8	8	7	23	\$162,519	Reasonable experience, Comparatively small provider, Oversize hardware and lacking desirable features
Centari	8	8	7	23	\$168,729	Reasonable experience, Comparatively small provider, Inadequate technical information
Cubix	5	8	8	21	\$164,502	Comparatively small provider, Custom technology, Relatively inflexible hardware
Netbridge	8	8	0	16	\$169,968	Comparatively small provider. Reasonable experience. No technical information on Hardware
Emagen	2	2	9	13	\$118,781	Small new supplier, High level but unproven server technology
115 Solutions	2	2	7	11	\$96,366	New small company, No proven experience. Off the shelf technology.

Of the top rated tenders only Dell and Tardis (with IBM servers) were within budget estimate.

**Information Technology Manager's Comment:**

A detailed technical analysis and comparison of the tendered hardware from Dell and Tardis found that the Dell offering incorporates features that would: provide for greater expandability, make more efficient use of space and have standardised components (one server model versus two). Dell has the added benefit of Council dealing directly with a major hardware provider.

The recommended Tenderer is providing a configuration that meets the requirements for backup, redundancy, reliability and performance that is needed for a large system with high transaction levels.

**Conclusion**

The Dell offering represents best value for money for Council's requirements.

**RECOMMENDATION**

That:

1. The late Tenders of Centari Systems and Dell Computer be accepted as they complied with the Tender Requirements for the acceptance of late arriving tenders.
2. Dell Computer be the preferred tenderer and a contract signed subject to successful completion of contract negotiations.



---

**The City as a Social Place**

**4 Parklawn Place, North St Marys**

**1027/14 Part 3**

**Compiled by:** Yvonne Perkins, Community Safety Officer

**Authorised by:** Barry Ryan, Acting Safety, Emergency & Waste Services  
**Manager**

<p><b>Management Plan 4 Year Outcome (Page 49):</b> <i>A City-wide Community Safety Plan, supported by the community, is in place.</i></p> <p><b>01/02 Critical Action:</b> <i>Incorporate the consideration of community safety into Council's decision making process.</i></p>
--

**Purpose:**

*A public meeting for retailers and residents in the area of Parklawn Place, St Marys, was held on 18 September 2001 following a recent robbery. This report will advise Councillors of initiatives developed from that meeting.*

**Background**

The purpose of this report is to advise Council of the strategies determined as a result of a meeting held with shopkeepers, property owners, doctors, service providers and local residents on 18 September 2001 in response to a recent shooting robbery at the Parklawn Place Shopping Centre, North St Marys.

The meeting was chaired by Councillor Greg Davies, with assistance from Laura Williams of the North St Marys Neighbourhood Centre. Also attending was Deputy Mayor, Councillor Jackie Greenow. Councillor John Thain tendered his apologies.

Council Officers Gary Dean, Facilities Operations Manager and Yvonne Perkins, Community Safety Officer, attended.

St Marys Police in attendance included Superintendent Michael Corboys, Inspector John Glasheen, Inspector Steve Gleeson and Constable Sharon Maddox, Crime Prevention Officer.

Mr Jim Anderson, Member for Londonderry, attended and addressed the meeting.

There were approximately forty community representatives present.

**Key Issues of Concern**

A number of issues in and around the shopping centre were highlighted by meeting participants including:

- criminal activity
- anti-social behaviour
- high incidence of graffiti, rubbish and vandalism
- juveniles at risk
- irresponsible use of alcohol

### **Council Initiatives to date**

Over the last 18 months Council Officers have been developing partnerships with the local neighbourhood shopping centres. There are 24 across the City and about half have been consulted to date.

North St Marys was one of the first centres contacted. Invitations were extended to landowners and traders to attend an initial meeting to explain Council's "partnership" initiative. Unfortunately, this meeting was not well attended. Subsequent meetings have been held with available landowners/traders on-site.

Those meetings have identified a range of issues that those stakeholders want addressed. Not all those fall within Council's responsibility. The landowners have a part to play as well. Issues which were raised which have been followed up by Council Officers include:

#### ***Security***

- increased lighting
- closure of laneway
- increased Police presence

#### ***Graffiti***

- traders to approach landowners

#### ***Traffic Arrangements***

- improve traffic flow within Parklawn Place
- seal carpark in adjacent park

#### ***Litter***

- include Parklawn Place on Council's litter patrol
- Council to utilise mechanical sweeper at Centre

#### ***Adjacent Park***

- Council to increase park maintenance
- relocate toilet block

All these matters have been investigated and responses provided to the spokesperson for the Parklawn Shops.

A Council/Police initiative for this area has been the establishment of an "Alcohol Free Zone" which includes:

- The area of Wattle Street, Willow Street and Willow Lane, being public roads that are adjacent to Parklawn Park, North St Marys.
- The public car park adjacent to Parklawn Park on Wattle Lane, North St Marys.

### **Police Initiatives**

Superintendent Corboys announced two policing initiatives in the St Marys Local Area Command.

*"I am forming a Local Area Command Anti-Crime Unit, targeting street crime, theft and street level drugs. Six permanent members and eight part-time members will staff it. They will have a charter and mission to provide both pro-active covert anti-crime operations and high profile uniform patrols in high crime areas. I have placed Detective Senior Constable*

*Peter Hill in charge of the unit. Peter is an experienced Detective who will command an enthusiastic group of police. This group will begin operating within two weeks. I look forward to the unit bringing down crime and fear of crime in the St Marys Local Area Command.*

*The other initiative I am announcing is a Community Advisory and Review Panel (C.A.R.P.).*

*This panel will be convened every three months. I will be inviting four leaders in the St Marys Community (two members will rotate every meeting to allow more groups to have representation) to a panel type meeting with observers also invited to attend (Local parliamentary members, community groups. They will not be supplied any confidential statistics but will be given a run through of what we have achieved and what our strategies have been for that quarter. Crime trends will also be discussed. They will then be given an hour, and will come back with a series of questions that we (myself, Crime Manager, Duty Officer, Anti-Crime Unit Commander, etc) will answer. Following that they will be invited to provide ideas and suggestions as to what our strategies may be in the following three months. The process then occurs again the following quarter and will be on-going.*

*We welcome greater community accountability and look forward to the involvement of community leaders. Through this panel we will receive a greater idea of community perceptions as well as providing the community with information as to our response to local crime problems.”*

Council’s Community Safety Officer has been invited to participate in the St Marys Community Advisory & Review Panel. The first meeting was held on 22 November 2001.

### **Council and Community Response**

It was clear from the meeting (of 18 September 2001) that there was a great deal of support from local residents for the plight of the shopkeepers and they pledged support to assist in a range of options to demonstrate that support.

This community support provided the impetus to encourage the shopkeepers and the community to participate in a community safety audit. Penrith Council will facilitate this process in conjunction with community safety partner, St Marys Police.

The area suggested for inclusion in the audit includes: Parklawn Place Shopping Centre, North St Marys Community Hall and the public reserve (including the public toilet block and playground equipment).

A community safety audit will help to enhance community safety and reduce fear within the community. It will also focus on the area that has been identified as unsafe or the target of crime, involves the community in identifying what is needed in their community and works towards developing a sense of community ownership and responsibility.

There is extensive graffiti on all surfaces of the shopping centre buildings, and residents pledged to assist in supporting a clean-up day. Council’s Graffiti Removal Information Package was promoted to the meeting to assist in this process. Support from Council was sought in providing the appropriate tools to assist on the day.

The Building Construction and Maintenance Manager has commented that the majority of the graffiti is on previously painted surfaces; e.g., roller doors, fences, timber work, etc. These surfaces should be repainted along with some of the brick walls. It is suggested that this proposal is taken up with the owners of the properties and further investigations take place as to how a Council clean up day could be arranged. Several possibilities exist utilising

volunteers, Council staff or possibly a project utilising a community service program operated by either the Department of Juvenile Justice or the Department of Corrective Services. Council support for such a day would most likely include funding a portion of the costs.

**RECOMMENDATION**

That the information contained in the report on Parklawn Place, North St Marys, be received;



---

The City as a Social Place

5 Appointment of Penrith SES Controller

1009-11

Compiled by: Barry Ryan, Acting Safety, Emergency & Waste Services  
Manager

Authorised by: Ray Moore, Director - City Operations

**Management Plan 4 Year Outcome (Page 49):** *The City is positioned to better manage emergencies.*

**01/02 Critical Action:** *Provide and secure resources to sustain the City's State Emergency Service and Rural Fire Service.*

**Purpose:**

*The State Emergency Service Act 1989 requires Council to recommend to the Director General the appointment of the Penrith SES Controller. This report will recommend that Mr Derek Hudson is recommended to the Director General for the position of Penrith SES Controller.*

**Background**

On 7 June 2001 Mr Kevin Thrupp retired from the position of Local Controller of the State Emergency Service (SES) for the Penrith Local Government Area after over 30 years' service with SES.

The State Emergency Service Act 1989 (Section 17) provides that Council may recommend to the Director General, SES, the appointment of the Local Controller.

Mr Derek Hudson has been Acting Penrith SES Controller whilst applications for the position of Local Controller were advertised.

**Current Situation**

Advice has been received from the Division Controller of the Sydney Western Division of the SES, Mr Peter Cinque, that applicants for the position have been considered and Mr Derek Hudson is the preferred applicant.

This report recommends that a letter be forwarded to the Director General, SES, recommending that Mr Derek Hudson be appointed Penrith Local Controller for a period of two years.

Mr Hudson has advised that he is willing to accept this position and has demonstrated his ability to lead the local unit.

**RECOMMENDATION**

That:

1. the report concerning the Appointment of Penrith SES Controller be received;

2. a letter be forwarded to the Director General, SES, recommending the appointment of Mr Derek Hudson as Penrith SES Controller for a period of two years.



---

**The City as a Social Place**

**6 Community Assistance Programme**

**6016/36**

**Compiled by: Patricia Darvall, Community Projects Officer**

**Authorised by: Carol Joyce, Community Development Manager**

<p><b>Management Plan 4 Year Outcome (Page 48):</b> <i>Social Services and facilities are established and operating to meet community needs.</i></p> <p><b>01/02 Critical Action:</b> <i>Support local community programs to meet identified community needs.</i></p>
---

**Purpose**

To inform Council about community requests for a donation from the Community Assistance Programme.

**Background**

Through the Community Assistance Programme, Council makes small grants to non-profit organisations and community-based groups to meet local community needs. The maximum grant is \$1,000.

There are three eligibility criteria endorsed by Council, which are:

- Non-profit organisations providing one-off activities
- Direct benefit to and participation from Penrith residents
- Projects and project management in line with Council's Access and Equity Policy

Fundraising programmes or organisations whose main job is to fundraise are not eligible.

The total annual budget for the programme is \$29,500 and this is allocated through three components.

**Planned Component**

Community groups are encouraged to plan major events or projects to coincide with this annual funding process. Community groups are able to access funds by application, within the advertised time period.

**Rolling Component**

Recognising that not all needs for funding can be foreseen, the Rolling Component allows for one-off requests to be brought before Council at any time during the year. This provides a flexible supplement to the Planned Component of the programme.

**Reimbursement Component**

This provides for the rates and sillage on community run non-Council owned rural halls. It can also be used to meet requests for reimbursement of hire fees for halls used for one-off events.

---

**Budget Allocation and Expenditure**

	Allocated	Expenditure to date	Committed	Available
Total annual funds	\$32,500.00	\$25,789.17	0	\$6,710.83
Planned	\$16,600.00	0	\$16,600	0
Rates/Sullage	\$4,400.00	\$4,400.00	0	0
Rolling Component	\$11,500.00	\$4,789.17	0	\$6,710.83

**Rolling Component Current Requests**

***Autism and Aspergers Support Group Disco***

The Autism and Aspergers Support Group is an unfunded group of volunteer parents.

The group is organising a disco to provide a socially safe opportunity for children with Autism and Aspergers to meet together from the Hawkesbury Penrith Region. The disco will be held at the Londonderry Neighbourhood Centre.

The group is seeking Council support with a contribution towards the \$220 charge for hall hire for the disco. The group has also approached Hawkesbury Council for support.

Although the group is based in Richmond members also attend from the Penrith LGA. The Penrith LGA venue will also facilitate disability groups from the Penrith LGA attending the event. A contribution of \$220 is suggested on the principle that this is a voluntary unfunded group.

***Hillsong Church St Marys Outreach "Drug Proof Your Kids"***

The Hillsong Church St Marys Outreach is offering community education for parents on drug education. The purpose of the programme is to inform parents about drugs and strategies for addressing issues of drugs with their children.

The Project Co-ordinator has been promoting the programme with schools, sporting clubs and PCYC as a means of accessing parents but also promoting a community response to the community problem of drugs.

The course is a six week programme. The Hillsong Church group is aiming to complete three courses during 2002 in Penrith City. A maximum of 30 people attend a course and it costs parents \$60 each.

Blacktown Council has already subsidised one programme for parents in the Mt Druitt area.

Hillsong Church is seeking \$1,000, which would be used as a contribution to establishment costs for the programme including purchase of a computer and programme promotion. A contribution of \$800 is suggested on the basis that the computer and promotion will also benefit residents of other local government areas.

***Jamison High School 21<sup>st</sup> Anniversary***

In 2002 Jamison High School will be celebrating its 21<sup>st</sup> anniversary.

A committee of staff, former students and community representatives are planning a number of events in 2002 to celebrate the school's history and acknowledge the contribution of the school to the Penrith City community.

The School Anniversary Committee is seeking a contribution from Council towards the costs of developing a website for the school. The website will provide public access to information about the school and its contribution to the Penrith City community. The website will also promote the anniversary activities and encourage community participation in these activities.

**RECOMMENDATION**

That:

1. Council approve the allocation of \$220 to the Autism and Aspergers Support Group towards hall hire for their disco.
2. Council approve the allocation of \$800 to the Hillsong Church St Marys Outreach towards their education programme “Drug Proof Your Kids”.
3. Council approve the allocation of \$300 to Jamison High School 21<sup>st</sup> Anniversary Committee towards costs of developing a website to provide public access to information about their school.



---

**The City as a Social Place**

**7 Women's Information Day**

**1019/56 Pt2**

**Compiled by:** Patricia Darvall, Community Projects Officer

**Authorised by:** Carol Joyce, Community Development Manager

**Management Plan 4 Year Outcome (Page 52):** *Social Services and facilities are established and operating to meet community needs.*

**01/02 Critical Action:** *Support local community programs to meet identified community needs.*

**Purpose:**

*To inform Council of the outcomes from the Women's Information Day held on 18th September 2001.*

**Synopsis**

Council received a report on 3<sup>rd</sup> September 2001 with information about the 2001 Women's Information Day to be held on 18<sup>th</sup> September 2001.

The Women's Information Day Project was co-ordinated by St Marys Area Community Development Project in partnership with other government and non-government community services including Penrith Council. This report addresses the outcomes from the Day.

**Background**

The 2001 Women's Information Day Project was co-ordinated by the St Marys Area Community Development Project. A steering committee of government and non-government services including Neighbourhood Centre workers, Migrant services, the Area Health Service, St Marys Community Arts Centre and Council managed the project.

Successful applications were made to the Ministry of the Arts (approximately \$15,000) and NSW Health (approximately \$25,000) for funds for this project. This budget of \$40,000 was used to employ a Cultural Arts Worker to co-ordinate the project (8 months), community artists to implement art projects with local residents in the weeks leading up to the Information Day, and venue and programme costs for the Information Day.

The 2001 Women's Information Day Project had a number of objectives. These included:

- To assist isolated women in Western Sydney to have a voice by providing them with opportunities and support in overcoming barriers to artistic and cultural expression.
- To facilitate access by women to professional artists in Western Sydney through the organisation of a range of culturally appropriate programmes/workshops utilising a variety of artistic mediums.
- To provide a showcase for women to tell their stories through visual and performing arts projects at the Information Day held on 18<sup>th</sup> September 2001.

- To enhance community identity and social capital through collaborative action, the strengthening of networks, and research into the needs and aspirations of local women.

### **Women's Information Day Project 2001**

The major strategies used to address these objectives included:

- promotion of a coalition of key organisations in the planning, implementation and evaluation of the project
- identification of and development of partnerships with key organisations and groups that could assist in accessing isolated women
- consultation with women to identify barriers to participation and strategies to overcome these barriers
- implementation of a range of arts workshops and preferred art mediums during 2001
- development of a programme that would be both a celebration of cultural diversity in Western Sydney and of women's stories and shared experience
- work closely with Indigenous and ethno-specific organisations to facilitate access to those communities and ensure culturally appropriate programme development and implementation
- develop appropriate strategies, predominantly through artistic expression to ascertain priority social needs of women participating in the project
- together with women and relevant organisations develop strategies to address these needs
- provide opportunities for dissemination of relevant community information to women participating in arts projects.

The Women's Information Day Project format consisted of a series of community arts workshops under the theme of "Stories, Journeys, Life". These workshops were held from May to September, 2001.

### **Stories, Journey, Life (Hearing Western Sydney Women's Voices through Art)**

A consultation of 42 women was held prior to the establishment of the arts workshops to identify barriers to women's participation in community development arts activities. The barriers identified included:

- mental illness
- disability
- financial difficulties
- lack of confidence
- childcare/family commitments
- lack of motivation

Strategies were implemented in the development of the Stories, Journeys, Life Arts Workshop Programme to overcome these barriers including:

- provision of workshops within walking distance from home or accessible by public transport
- securing community transport for women with disabilities
- providing free childcare for workshops where required
- working with artists to develop appropriate programmes
- scheduling both morning and afternoon workshops
- scheduling workshops during school hours
- providing materials, tuition and refreshments free of charge
- encouraging women from non-English speaking background to participate

Approximately 30 women from the St Marys area participated in the range of arts workshops held during the year.

Approximately 25 women from this workshop programme exhibited their creative work at the Women's Information Day.

Women participating in the arts projects identified a number of priority social needs and strategies including:

- social activities to address social isolation
- activities for young people
- community building activities to address community fragmentation
- better transport services
- women's health service
- information about mental health issues and men's services to increase awareness and understanding

### **Information Day**

The Information Day was held at Memorial Hall, St Marys on Tuesday, 18<sup>th</sup> September, 2001. Cheryl Parisi, a local Indigenous woman officially opened the event.

Approximately 50 services addressing health, social services, education employment and training participated in the Information Day with information about services available.

Approximately 200-300 women attended the Women's Information Day.

Participating agencies in the Information Day reported that face to face contact with women in the community on the Day provided an effective means to inform and consult with local women about their services.

Services participating in the day were able to obtain more specific information from women participating on the day about how best to meet their needs. These services perceived a high level of interest from women attending the day.

### **Conclusion**

The 2001 Information Day Project grew from the evaluation of the successful 1999 Women's Information Day. This evaluation process highlighted the value of incorporating a community arts project so that the objective of assessing needs, breaking isolation and providing community information was achieved over a longer period than a stand alone information day. The 2001 Information Day Project incorporating Stories, Journeys, Life (the community arts project) was highly successful from the perspective of women and service providers participating on the day.

A survey conducted at the Information Day indicated that 83% of women surveyed had not attended the 1999 Women's Information Day. The 2001 Women's Information Day Project was successful in outreaching to isolated women.

The evaluation process from this year's activity has highlighted further ways to improve service delivery of the Women's Information Day objectives. Participating services have already indicated their support of the next biennial project.

The Information Day Project requires a lot of resourcing from the co-ordinating organisation, St Marys Area Community Development. This was made possible in 2001 through the

availability of funds (approximately \$40,000). Future events will require adequate funding to develop and deliver a similar event.

**RECOMMENDATION**

That Council write to the St Marys Area Community Development Project congratulating them on their successful 2001 Stories, Journey, Life and Information Day Project.



**This page has been left intentionally blank**

## The City Supported by Infrastructure

### 8 Maintenance of Nature Strips

9011/1

Compiled by: Raphael Collins, Parks Construction & Maintenance Manager

Authorised by: Ray Moore, Director City Operations

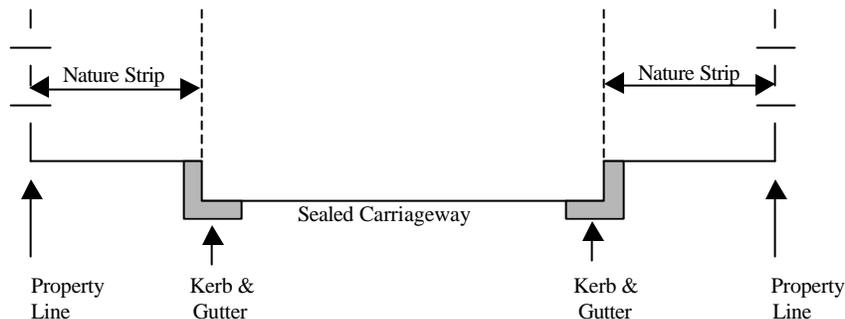
**Management Plan 4 Year Outcome (Page 87):** A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.  
**01/02 Critical Action:** Determine and agree on appropriate standards for asset condition and functionality.

#### Purpose:

The purpose of this report is to respond to Councillor Bateman's request at the Ordinary Meeting on 22 October 2001, to provide information concerning the maintenance and liability issues relating to nature strips.

#### Nature Strips

The nature strip or footpath is defined as the area between the carriageway and private property line. In urban areas, it is generally the three metre strip of land between the kerb and gutter and property line (see diagram).



There are approximately 2,235km of nature strip/footpaths in the Penrith LGA. Of this total, there are 1,525km in urban areas and 710km in rural areas. This includes local and state road systems.

The nature strips contain a number of physical assets including path paving, kerb and gutter, trees, bus shelters, seats, bins, signs, utility infrastructure and grassed areas.

The responsibilities for maintenance of these assets are shared by the Asset Management, Parks Construction and Maintenance and Building Construction and Maintenance Departments.

Most nature strips are grass surfaced. There are currently 214km of path paving in nature strips, which represents less than 10% of the total length (2,235km).

The Asset Management Department carries out detailed inspections of the path paving networks (214km) each year. This inspection activity involves an asset co-ordinator actually walking the entire length of the pathway network and recording all defects. Any defects are highlighted and sent to the depot for prioritised repair along with other works already identified.

Inspections of the remaining 2,021km of grassed nature strips throughout the Local Government Area are not carried out because more resources would be required.

### **Liability Issues**

Like most things on public property, Council is exposed to claims if claimants can establish negligence on our part. The implications of this means that Council needs to have an adequate inspection system in place. The inspection system would involve not only concrete pathways but also street trees, trip hazards and depressions.

### **Maintenance of Nature Strips**

Generally, the maintenance of grassed nature strips and footpaths are undertaken by residents. If a resident is unable to mow the grass, Parks staff will carry out the work when they are in the area. However, this may take a considerable amount of time due to normal workloads in the Parks Department.

Requests for the maintenance of street trees or any other physical asset are attended to the same way as any other maintenance requirement by the relevant department.

### **Summary**

In most cases, residents look after the nature strip in front of their property. Nature strips that contain concrete pathways are inspected on an annual basis. Other elements on nature strips such as trees, signs, bins and bus shelters, are inspected as resources permit.

A request from residents to mow the grass on the nature strip is undertaken on a priority basis. Generally, residents are encouraged to maintain the nature strip however, when circumstances make this task too difficult, Parks staff will attend to it when they are in the area.

### **RECOMMENDATION**

That the information concerning the maintenance and liability of nature strips be received.



---

## Council's Operating Environment

### 9 Council's Policy Regarding the Transfer of Land to Residents Whose Properties Adjoining Laneways 9011/50 Pt.2

**Compiled by:** Colin Williams, Property Officer - Management  
**Authorised by:** Brian Griffiths, Property Development Manager  
**Requested by:** Councillor David Bradbury

<p><b>Management Plan 4 Year Outcome (Page 112):</b> <i>Maintain a sound financial position and liquidity.</i> <b>01/02 Critical Action:</b> <i>Implement a property development strategy to support Council's economic, social and environmental objectives.</i></p>
---

#### Purpose

The purpose of this report is to advise Council of the procedures in transferring of land to residents whose properties adjoin Laneways.

#### Background

Prior to the introduction of the Roads Act 1993, the decision as to the break up of land following a successful Closure Application for a Public Road or Laneway was at the discretion of the now Department of Land and Water Conservation. The land would vest in the Crown and following the preparation of a Departmental Plan they would dispose of the land to the adjoining owners and return the funds to the Council involved. Public Roads and Laneways have the same meaning under the Act.

#### Current Situation

With the introduction of the Roads Act 1993, on 1<sup>st</sup> July, 1993 Council became a Roads Authority and therefore the applicant in the closing of Roads and Laneways.

When the closure of a Laneway has been approved by the Department of Land and Water Conservation (the Authority which administers the Roads Act 1993), the land will vest in Council as Operational land unless there has been a Council Resolution that it be Community. The disposal of the land is entirely up to Council's discretion.

In disposing of the land, Council has continued to follow the recommendation of the Department and sell the land to the adjoining owners in shares of half the width of the Laneway by the length of their block of land. If however, one of the adjoining owners does not wish to acquire his share, then the other owner can acquire the full width of the Laneway.

**RECOMMENDATION**

That the information contained in the Property Development Manager's report concerning Council's Policy regarding the transfer of land to residents whose properties adjoin Laneways be noted.



**Council's Operating Environment**

**10 2000/01 Financial Reports**

**6037/29**

**Compiled by: David Thorpe, Senior Financial Accountant**

**Authorised by: Barry Husking, Chief Financial Officer**

**Management Plan 4 Year Outcome (Page 112):** *Maintain a sound financial position and liquidity.*

**01/02 Critical Action:** *Ensure the timely provision of financial advice and information to support Council's decision making processes.*

**Purpose:**

*This report informs Council of the status of the 2000/01 Financial Reports and a presentation by Council's auditors at the Council Meeting of 3rd December, 2001.*

**Background**

The 2000/01 Financial Reports are currently nearing completion. The audit of the reports is well advanced and is anticipated to be completed this week. A copy of the Financial Reports and a separate covering report will be distributed to Council for consideration at the Council Meeting of 3rd December, 2001.

The covering report will provide some further explanation of last year's financial performance and include the formal recommendations to accept the Financial Reports.

Council's Auditors, PricewaterhouseCoopers, represented by Mr. Dennis Banicevic and Mr. Geoff Schwartzkoff, will be present at the Council meeting to address Council regarding the audit.

**RECOMMENDATION**

That the information be noted pending presentation of the 2000/01 Financial Reports to Council.



**The City as a Social Place**

**11 Amendments to 2001/02 Fees and Charges**

**1269/4**

**Compiled by: Terry Crouch, Manager St Clair Recreation & Leisure Centre**

**Authorised by: Gary Dean, Facilities Operations Manager**

**Management Plan 4 Year Outcome (Page 45):** *Community recreation facilities and services in new and established areas meet contemporary needs.*  
**01/02 Critical Action:** *Provide in partnership with others an agreed plan for delivery of recreation facilities and services based on available resources.*

**Purpose:**

*This report highlights an inconsistency with the St Clair Recreation and Leisure Centre's fees and similar facilities within the immediate area. The report recommends a variation to the adopted fee to bring them more in line with those of the other centres.*

**Background**

In response to representations by a local sporting organisation and current market trends, a reduction of current hiring fees charged at the St Clair Recreation and Leisure Centre (SCRLC) has been addressed. This report deals with that issue and recommends that certain fees be reduced and advertised accordingly.

**Current Situation**

A request has been received from the Western Raiders FUTSAL Club Incorporated to reduce the current level of fees being charged. FUTSAL have played seasonal indoor soccer competitions at the SCRLC since 1991 and have to-date met all fees charged, however recent correspondence suggests that the fees are excessive compared to other similar local facilities.

The current hire fee of \$51.00/hr is charged for the combined use of the major Sport Hall and use of the viewing gallery for FUTSAL spectators. Unlike most programs held at the Centre FUTSAL do not allow spectator space adjacent to the field of play because of the high degree of risk exposure to spectators.

In order to maintain an equitable and fair process of charging fees to all community groups the Centre Manager in 1994 introduced a fee for the combined use of the Sport Hall and gallery.

The question presented by FUTSAL is why should any group be charged an extra fee (in this case the gallery use fee) to accommodate their program's spectators when a flat and more competitive rate is charged by other local facilities.

**Market Positioning**

The SCLRC competes for custom with four other similar indoor facilities within a four-kilometre radius of its location. These competitive facilities are represented by local school sport halls and the Don Bosco Centre in St Marys. Several of these facilities are already hired by the Western Raiders FUTSAL Club and other community sporting groups at competitively cheaper rates. The following schedule identifies other local facilities and their current hiring rates.

<b>FACILITY</b>	<b>ACTIVITIES CONDUCTED</b>	<b>CURRENT HIRE FEE</b>
St Clair Recreation & Leisure Centre	Basketball, Soccer, Volleyball	\$51.00/hr <b>with gallery</b> \$40.50/hr <b>without gallery</b> (weekdays) 6pm – close \$36.00/hr “ “ 2pm – 6pm \$32.00/hr “ “ 9am – 2pm
Kevin Betts Stadium, Mt Druitt	Basketball, Netball, Volleyball	\$33.00/hr
Don Bosco Youth Centre, St Marys	Basketball, Indoor Soccer	\$38.20/hr
Hawkesbury Stadium	Basketball, Indoor Soccer, Volleyball, Netball	\$28.60/hr before 5pm \$34.10/hr from 5-7pm \$45.10/hr after 7pm
Whitlam Centre	Basketball, Soccer, Volleyball	\$39.80/hr
Cambridge Park Stadium	Basketball, Volleyball, Netball	\$33.00/hr
Erskine Park High School	Basketball, Badminton	\$27.30/hr
St Clair High School	Basketball	\$25.00/hr
Colyton High School	Indoor Soccer	\$20.00/hr

Council should maintain a competitive market position with its hire charges at the Centre. What is being recommended is that the use of the gallery be included with the use of the Sports Hall without additional charge where the gallery area is used for spectators only i.e. \$40.50/hour.

By taking that approach both equitable fees and access is maintained and it also represents good marketing practice. The revised fees should be formally advertised for public comment.

**RECOMMENDATION**

That:

1. Council advertise for public review and comment, the recommended revised fees in accordance with Section 612 of the Local Government Act 1993 as follows:

That the hire of the Sports Hall be \$40.50 per hour and includes the use of the gallery, for spectators if required.

2. The revised fee be introduced immediately following the review process.



---

**The City Supported by Infrastructure**

**12 City Operations Directorate Report to mid November 2001**

**153/2**

**Compiled by: Sandra Grima, Asset Manager's Secretary**

**Authorised by: Ray Moore, Director of City Operations**

<p><b>Management Plan 4 Year Outcome (Page ##):</b> <i>A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.</i></p> <p><b>00/01 Critical Action:</b> <i>Prepare and implement a prioritised asset management plan.</i></p>
---

**Purpose:**

*To report to Council on the progress of works of the City Operations Directorate.*

**Asset Management Department**

*Works Construction Section*

**Links Road Reconstruction** - This work is complete.

Budget Estimate: \$1,026,636

Expenditure to Date: \$ 888,383

**Road Reconstruction in St Marys Area** - Work is in progress on -

- Brisbane Street - Sydney to Perth
- Melbourne Street - Adelaide to Canberra
- Australia Street - Adelaide to Great Western Highway
- Jackerandah Road - Wattle to Willow
- Craig Avenue - Great Western Highway to Woodview

Budget Estimate: \$2,176,000

Expenditure to Date: \$ 312,172

**Path Paving** - Recently completed works are Borrowdale Way and Charles Hackett Drive.

Budget Estimate: \$600,000

Expenditure to Date: \$142,000

**Chameleon Basin** - Minor work is still to be carried out to the headwall in Erskine Park Road. All other work is complete.

Contract Price: \$231,530

**Greenway Drive Kerb & Gutter** - This job is complete.

Budget Estimate: \$30,000

Expenditure to Date: \$15,130

**Park Avenue Kerb & Gutter** - This job is complete.

Budget Estimate: \$85,000  
Expenditure to Date: \$34,913

**Filling of the Carpenter Site** - The contract to fill Stage I of the site has been completed.

Contract Price: \$387,310

**Llandilo Road** - 3 x 3 funded widening. This work is currently in progress.

Budget Estimate: \$150,000  
Expenditure to Date: \$63,794

**St Marys Road Reconstruction** - This work is in progress.

Budget Estimate: \$400,000  
Expenditure to Date: \$42,000

**Tench Reserve Boat Ramp** - Works completed.

Budget Estimate: \$304,749  
Expenditure to Date: \$293,334

### ***Works Maintenance Section***

Council's Rural Maintenance Crew has been concentrating on drainage and erosion issues mainly in the rural areas. Recently shoulder work was carried out in Greys Lane and Vincent Road prior to sealing. A drainage problem in Montelimar Place, Wallacia was connected and shoulder erosion in Forbes Street, Emu Plains was repaired. Shoulder grading also included The Kingsway and Eighth Avenue.

Drainage Maintenance resources are being stretched to include regular cleaning of recently constructed Gross Pollutant Traps. GPT's at Woodriff Gardens, Charles Hackett Drive, Riley Street and Francis Street have been cleaned weekly. Other GPT's within the City are cleaned between fortnightly and monthly depending on location.

Road Maintenance demand remains high. Heavy patching and pothole repairs are generally prioritised from precinct inspections.

Concrete maintenance crews remain very busy. The amount of service restorations required is again on the increase, placing additional demands on the current resources.

### **Plant Replacement Programme**

The programme has been finalised. Orders are about to be placed for two Agricultural Tractors for the Parks Construction & Maintenance Department.

### ***Asset Systems Section***

**Roads to Recovery Programme - 2001/2002** - Works are now completed on Grays Lane and Vincent Rd, (Geneva Rd to The Northern Rd), Cranebrook and Pages Rd, St Marys.

**Road Resheeting/ Resealing Programme** - Heavy patching and kerb & gutter repairs are continuing in preparation for the resheeting programme. Since the previous report the following roads have been resurfaced with asphaltic concrete:

- Smith St, Emu Plains (entire length)
- Station St, Emu Plains (entire length)
- Copeland St, Kingswood (Richmond Rd to Phillip St)
- Cox Ave, Kingswood (Richmond Rd to Phillip St)
- Daphne Cl, Kingswood (entire length)
- Pearson St, Kingswood (entire length)
- Phillip St, Kingswood (Cox Ave to Copeland St)
- Richmond Rd, Kingswood (Park Ave to Copeland St)
- Castlereagh St, Penrith (Lethbridge St to Tindale St)
- Tindale St, Penrith (entire length)
- Chrisalex Pl, St Clair (entire length)
- Coolong Cr, St Clair (entire length)
- Julie Cr, St Clair (entire length)
- Milham St, St Marys (entire length)
- Nancy St, St Marys (entire length)
- Princess Mary St, St Marys (GWH to Putland St)
- Bayley Rd, South Penrith (entire length)
- Several of the above roads were resurfaced at night to minimise disruption to the public. These included the roads around Penrith Cemetery and the roads resurfaced in Penrith/ Emu Plains.
- Jamison Road, Kingswood (Parker St to Bringelly Rd)

Since the previous report the following roads have been re-sealed:

- Koorinal Rd, Castlereagh (entire length)
- Smith Rd, Castlereagh (entire length)
- Henry Cox Dr, Mulgoa (entire length)
- Kingswood Rd, Orchard Hills (Wentworth Rd to Frogmore Rd)
- Davenport Drive, Wallacia (entire length)
- Kadiera Cl, Wallacia (entire length)
- Saladillo Grove, Wallacia (entire length)

### **Audits / Inspections**

The Asset Management Section is currently auditing the condition of Councils' formed paths. Where works meet current 'intervention levels' they are being prioritised for repair. An audit has been completed on Childrens' Crossings.

### **Development Services Unit**

- Construction Certificates were issued for the engineering works associated with the following developments:
  - Shepherd Street, Colyton – Road and drainage works in association with a 22 lot residential subdivision.
  - Marrett Way, Cranebrook – Drainage works in association with a 4 lot residential subdivision.
  - Derby Street, Penrith – Roundabout construction at the entrance to Nepean Hospital.
- Inspections were carried out on the engineering works for the following developments;
  - Castlereagh Road, Penrith – drainage and road pavement construction

- Precinct 6N, Glenmore Park – road pavement construction
  - Precinct 8K, Glenmore Park – road pavement construction
  - Precinct 8P, Glenmore Park – drainage and road pavement construction
  - Forrester Road, St Marys – entrance to rugby league field and carpark
  - Captains Road, Penrith – road pavement construction
  - Brougham Street, Emu Plains – road pavement construction
  - St Andrews Drive, Glenmore Park – parent setdown bay and bus bay at Surveyors Creek Primary School
- Accepted the following developer constructed assets:
    - Acorn Street, Emu Plains – 20 metres of kerb and gutter and half road pavement construction
    - Camden Street, Penrith – 65 metres of kerb and gutter and half road pavement construction

## **Parks Construction & Maintenance**

### **Construction Projects**

#### ***Tench Reserve, Penrith***

The new play system at Tench Reserve has been completed. This play equipment is proving to be very popular and will be a landmark feature of the reserve.

#### ***Sporting Field Improvement Program***

A number of fields have received upgrading which includes aerating, topdressing and fertilising. It is anticipated the program will be completed by the end of November.

#### ***Tree Planting***

Street tree planting in the Cranebrook area is continuing. This work will be completed by the end of November. Other areas that will receive street tree planting will be undertaken in early Autumn 2002.

#### ***Andrews Road Baseball carpark, Penrith***

The existing sealed car park has been extended.

#### ***Play equipment***

New play systems will be provided at Parker Street and Trinity Drive. Both systems have been ordered and will be installed by the end of December.

#### ***Topiary, Andrews Road, Penrith***

The existing 'rowing' topiary has been relocated to a new position in the Andrews Road roundabout. The topiary is being planted out with new plants and the whole roundabout landscaped. An additional topiary will be provided in the roundabout in the shape of a 'kayaker'. This structure will be moved into the roundabout in about 18 months.

#### ***Floral Display***

Discussions with the Team 2000 members have occurred in early November. The group agreed to provide a floral display on the eastern side of the Victoria bridge on southern side

of the Great Western Highway. Staff from the Log Cabin Inn will assist Council with the watering and maintenance.

### ***Storm Damage***

The windstorm on Sunday, 18<sup>th</sup> November caused extensive damage to trees and property. Council has responded to this event by deploying as many staff as possible to cleanup streets, laneways and parks. At the peak of the cleanup (Friday, 23<sup>rd</sup>), there were over 150 staff from within the Directorate involved in gathering and transporting tree material to the two designated recycling centres, Gipps Street and Council's Nursery.

As Western Sydney has been declared a Natural Disaster area, the Department of Public Works and Services will be providing financial assistance to Penrith Council for the cleanup. It is important that the cleanup operation be completed soon because all other work commitments have been put on hold.

### ***Mowing Agreement***

The extended hours of the Mowing Agreement commenced on 4<sup>th</sup> November. A total of 34 staff are participating in the Agreement.

### ***Bushcare***

The launch of "Towards a Greener Future" project was held on Saturday 17<sup>th</sup> November at Weir Reserve. The "Towards a Greener Future" project is a joint venture between Boral, Landcare Australia and Conservation Volunteers Australia and will focus on the environmental preservation and restoration of the riparian vegetation in Weir Reserve. Events included the staff of Boral planting out small area on the perimeter of the reserve with the help of Conservation Volunteers. Mayor Pat Sheehy and Glenn McGrath (Australian Cricketer and Landcare ambassador) each planted a tree. A BBQ was provided for all those involved and a performance by Imbala Aboriginal Dance Group provided the entertainment.

## **Building Construction & Maintenance**

### **Jamison Park Amenities Building - \$45,000**

Construction works on the extension to provide an additional storeroom has been completed.

### **Hickeys Lane Amenities – Restoration After Fire**

Work has now been completed.

### **Solander Drive Amenities – Restoration After Fire**

Work due to commence in late November 2001.

### **Erskine Park B & A – Restoration After Fire**

Restoration work is due to be completed at the end of November 2001.

### **Castlereagh Hall**

External painting (\$6,500) and construction of Ceremonial Area completed \$9,700).

### **Kindana B & A Child Care Centre – Internal Alterations Estimated \$80,000**

Quotations are being called for the alteration to the B & A Centre.

### **Lewers Gallery – Estimated \$30,000**

Quotations are being called for the replacement of the membrane roofing to the courtyard verandah.

### **Automatic Fire Alarm Signalling**

Arrangements have been made to transfer the monitoring of fire alarms from the NSW Fire Brigade to private companies for Lewers Gallery, Queen Street Centre and St Clair Recreation Centre. This completes the transfer of monitoring of all buildings requiring fire alarm monitoring.

### **Air Conditioning Repairs**

An unusually high number of major repairs were carried out in the last month due to failure of components.

#### *Lewers Gallery*

Replacement of compressor (\$7,000).

#### *Works Depot*

Replacement of compressor (\$5,000).

#### *Queen Street Centre*

- replacement of motor for compressor (\$3,300).
- changeover from diesel fuel to gas operation for boiler due to high running costs of diesel and burn out of diesel fuel pump (\$10,000).

### **Fall Arrestor System**

The first of the fall arrestor systems has been completed at the Joan Sutherland Performing Arts Centre.

### **Judges Place Carpark**

Quotations are currently being called for the repainting of the Judges Place Carpark.

### **Bus Shelters (Replacement)**

Work has commenced on the replacement of bus shelters at:

- Station & Reserve Street, Penrith
- Northern Road, Cambridge Park
- York & Preston Streets, South Penrith
- Desborough & Bennett Road, St Marys
- Caloola & Illawong Avenue, Kingswood

### **Maintenance Works for October 2001**

The BCM department received 380 maintenance requests for October. Only 1% of the total maintenance requests were outstanding as of 31 October 2001.

### ***Graffiti Management***

#### **Graffiti Removed by Council Staff**

Council staff removed graffiti from buildings on 286 occasions during the month of October 2001. This involved visiting 93 sites. The most frequented locations for graffiti during the month were:

18 hits	Judges Place Carpark
18 hits	Mt Pleasant Shopping Centre Precinct
7 hits	Solander Drive Toilets
7 hits	Glenmore Park Amenities
6 hits	Werrington Lakes Toilets
84 hits	various bus shelters

Council staff removed graffiti from 11 Integral Energy Padmounts during this period and an account has been forwarded.

Statistics have revealed that there has been a reduction in the instances of graffiti due to the rapid removal programme. The graffiti instances from 1<sup>st</sup> January 2000 till the end of 31 October 2000 was 2,187 compared to 2,067 for the same period this year.

#### **Department of Juvenile Justice – Young Offenders Programme**

The Department of Juvenile Justice are assisting Council to paint out graffiti on colourbond fencing. Work was completed at the following sites during October 2001.

- Bennett Road, St Clair
- Banks Drive, St Clair (105 & 195)

The sites where work has already commenced are checked regularly by the Department's staff for any further graffiti attacks prior to commencing new sites. The sites revisited for October were:

- Richmond Road (near Copeland Street) Kingswood
- Werrington County Shopping Centre, Dunheved Road, Werrington County
- Victoria Street, Werrington (rear fence of property owners in Armstein Cres)
- Bennett Road, St Clair (drainage reserve) to Coonawarra Street
- Smith Street, South Penrith (open space)
- Sandra Place/Stevenson Street, South Penrith (open space)
- Willow Tree Avenue, Emu Plains (open space)
- 101 York Road, South Penrith

The Department completed 108 hours of work during October using Council supplied paint.

### ***Storm Damage***

#### **Southlands Amenities**

Storm damage occurred at the above premises and approximately 50% of the roof sheeting was blown into the adjacent property by the strong winds. A contractor has been engaged for it's replacement.

## **Londonderry Neighbourhood Centre**

A tree branch fell on the roof causing minor damage. Repairs have been organised.

## **Safety, Emergency & Waste Services Department**

### **Community Safety**

#### ***The Penrith Valley Community Safety Partnership***

Applications for membership of the Penrith Valley Community Safety Partnership have been advertised in local papers, Penrith & St Marys Libraries, Youth Centres, Local Universities & TAFE Colleges, and various community facilities.

Applications closed on the 16 November 2001, and need to be reviewed by the working party to select members of the Partnership.

#### ***Penrith Valley Community Safety Plan***

Over the past several months, updates on the development of the Penrith Valley Community Safety Plan have been provided to Council via the monthly City Operations, Directorate Report. This has primarily included information on the Community Safety Survey and the conducting of a wide range of Community Safety Consultations and focus groups across the city. Consultations have also including regular contact with our crime prevention partners, the NSW Police Service. This work has been undertaken by the Centre for Regional Research & Innovation, UWS (CRRI).

The methodology used to conduct the research and develop the format for the plan has been collaboratively planned and implemented to reflect a "best practice" model, successfully used by other Councils across the State, with advice from the NSW Attorney General's Department.

A draft of the Community Safety Plan will be completed by the end of 2001, for initial review by the Penrith Valley Community Safety Partnership.

### **Ranger and Animal Services**

In the period 1 October 2001 to 31 November 2001, Animal Services Officers responded to 218 calls for assistance from members of the public. Three dogs were returned to their owners as a result of permanent identification and lifetime registration. Patrols continued with emphasis placed on leash-free areas.

Rangers were active in patrolling Council free car parking areas and issuing infringement notices for vehicles illegally parked. Continued patrols of the Penrith area were conducted to reduce the amount of pole poster activity. Rangers removed numerous posters from major intersections in the city. Reported incidents of littering from motor vehicles resulted in a number of penalty notices being issued.

A penalty infringement notice of \$750.00 was issued to a person found dumping waste in a public reserve. A clean-up notice (fee \$320.00) was issued directing that the waste be removed in 7 days, failing which an additional penalty infringement notice and costs for the removal of the waste will be issued.

Expressions of interest were called for provision of pound services with two responses, one from Blacktown City Council and the other from Hawkesbury Council. The expressions of interest are being evaluated and will be reported to Council.

### **Penrith Rural Fire Service**

Penrith Rural Fire Service volunteers attended 59 incidents during October as well as out of area commitments:

- 3 Serious motor vehicle accidents
- 5 vehicle fires
- 35 grass and bush fires.
- 6 illegal rubbish fires
- 10 false alarm calls

The indications for the upcoming fire season are of concern with forecast below average rainfall and above average temperatures. Whilst the preparation by the Rural Fire Service should decrease, the chance a major bushfire some areas of the District are of concern (the escarpment above Penrith).

Fires on the escarpment were a major feature in October and early November with areas of Wedmore Road/Riverside Drive, Old Bathurst Road, Mulgoa NP and Castlereagh sustaining large grass and bush fires. Penrith SES assisted in the operation by providing food to in excess of 80 fire fighters at the Old Bathurst Road fire.

The Rural Fire Service State Championships were held in October at Batemans Bay. Mulgoa Brigade represented the Penrith District and came 2<sup>nd</sup> in the structural fire category. The Deputy of Mulgoa Brigade, Shane Wilson was awarded the Crew Leader of the Championships.

As an addition to their Dinner Dance, Regentville Rural Fire Brigade celebrated their 50-Year Anniversary with a Great Tanker Muster Day. Many outside and local Brigades attended to enjoy a day of competition and entertainment.

Orchard Hills Rural Fire Brigade received a new Isuzu Category 1 fire tanker (\$200,000) this month. This tanker has state of the art equipment with the emphasis on fire fighter safety. Extra spray bars have been fitted to the truck for added safety in cases of entrapment. The tanker is part of Council's seven year tanker replacement program.

### **State Emergency Service**

The State Emergency Service provided assistance to the Rural Fire Service in the operations in the Wedmore Rd/ Old Bathurst Rd areas.

Strong winds on the 18<sup>th</sup> of November created over 700 calls for assistance to the Penrith State Emergency Service. Volunteers of the Service initially worked until 2.00am Monday morning, together with members of the Rural Fire Service and Volunteer Rescue Association.

Calls were responded to until Thursday the 22<sup>nd</sup> of November, and additional support was received from Units from Wagga, Shoalhaven and Strathfield. A Mayoral letter expressing the appreciation has been forwarded to the supporting units.

**Waste Management**

**Contractors' September Quarter Performance Statistics**

	Rethmann		Cleanaway	
	Sept Qtr	Previous Qtr	Sept Qtr	Previous Qtr
New Services	273	(240)	281	(227)
Replacement Bins	696	(474)	186	(173)
Bin Repairs	219	(188)	112	(72)
Missed Services	307	(425)	61	(71)
Complaints	36	(38)	7	(11)
Clean Up Services	4,377	(4,730)		

Note: Complaints in both Rethmann and Cleanaway's statistics relate to half emptied bins.

**Domestic Waste Service Issues**

- Rethmann has made a submission detailing costs for the introduction of the "collect and return" garbage service for multi-unit housing. This submission will be evaluated upon receipt of Cleanaway's proposal.
- Meetings and discussions with Department of Housing representatives were conducted regarding the introduction of "collect and return" waste service for multi-unit housing developments.
- Managing agents of strata housing developments have been contacted seeking advice on effective communication strategies to best advise their residents on the introduction of the "collect and return" waste service.
- The introduction of the 140 litre MGB (mobile garbage bin) commenced on 2 October 2001. The small bin was promoted through advertising in the local newspapers and displays at community events. Over 500 residents have taken up the offer of the small bin so far. Further promotional activities will be conducted.
- The following waste contract CP reviews were carried out in October and the new service prices are as follows:
  - Domestic Waste Collection - \$1.276/service/week
  - Effluent Removal Service - \$1.50/100 litres - Residential
  - \$1.52/100 litres – Commercial
  - Bulk Bin Waste Services - \$12.024/m<sup>3</sup>
  - Litterbin Waste Collection & Disposal - \$0.881/bin
- Rethmann and Cleanaway's annual performance evaluation has been completed and will be presented to the Domestic Waste Contract Working Group in the near future.
- Meetings conducted with Rethmann and Cleanaway management to discuss service standards and contractual obligations.
- Meetings and discussions held with Resource NSW to consider the Participation Agreement for the delivery of waste to the Pre-Treatment Facility to be constructed at South Windsor Landfill site.

- An order has been placed with Sulo for the provision of 800 new recycling bins to replenish stocks for new services. The cost for the bins is approximately \$40,000.
- A \$30,000 program to replace old litterbins with new bins (similar to the bins in the Penrith and St Marys CBDs) at neighbourhood shopping centres has commenced and should be completed in the next few months.
- Negotiations have commenced with Sydney Water to expand the effluent disposal operation hours at the Penrith Sewage Treatment Plant. The purpose of this proposal is to provide greater flexibility on the use of the effluent disposal depot due to increased waste loads during wet weather and to an increase in new services over the last five years.

### **Waste Education and Promotion**

#### *Promote Clean Environments in Local Communities*

- “Action Stations” working bee at Kingswood Station with Kingswood Lions Club and Kingswood Traders Association on Sunday, 14/10/01 and with Mission Australia on 31/10/01 and 1/11/01.
- Metro Pride Award 2<sup>nd</sup> prize winners in Waste Minimisation section for Council and in Schools Environment section for Emu Plains Public School.
- Preparation under way for Clean Up Australia Day 2002.

#### *Education and Promotion*

- Education program promotion, including Cleanaway program, continuing in schools, with new take home letter designed.
- Customer Service surveys completed by Penrith Christian community and Braddock Public Schools.
- Participated in Children’s Week activities at St Marys, Penrith library and Mt Pleasant..
- Talks given: St Paul’s Grammar – Yr 8 (10/9); Penrith Anglican College (18/9); St Paul’s Lutheran Pre-School (19/9); St Marys South Public (21/9); Our Lady of the Way (25/9); Dunheved High (27/9); Sustainability Forum (7/10); St Marys North Festival (20/10); Werrington County Public (22/10 & 23/10); Regentville Public (25/10); Wattle Glen Childcare (30/10); Penrith High (1/11); Glenmore Park Festival (3/11); Korea Sister City Delegation (6/11); Nepean JP Society (7/11).
- Talks booked: Claremont Meadows Public (19/11); Nepean TAFE (22/11); Braddock Public (27/11); Penrith Public (29/11); Nursing Mothers Association (21/2).

#### *Home Composting and Worm Farms*

- Earthworks courses completed at St Clair (16 participants) and Penrith Library (59 participants) with more courses being undertaken in Claremont Meadows and Glenmore Park during October and November.
- Composting Roadshow at Penrith Plaza on Saturday, 17 November 2001 (as a part of National Recycling Week).
- Compost bins & worm farms sales = 24 (16 – September, 8 – October).

#### *Encourage Household Waste Reduction*

- Audit undertaken in Cranebrook with letters delivered in the area to encourage correct recycling practices.
- Earthworks courses (see details under home composting and worm farming).
- 140L bin advertised and on display at Council offices and local events.
- Video project bid completed to be distributed during November.

- “Save on Waste” kit project bid prepared and distributed at displays during October and November.
- National Recycling Week (12-18 November 2001) preparation under way with media releases, waste buster awards, displays in shopping centres planned and videos being distributed to schools, libraries, video shops, Council child care, neighbourhood and youth centres.

## **Property Development Department**

### **Woodriff Street Site**

Further negotiations have occurred with the Community Aid relating to the relocation of the Before and After Child Care Centre to the Kingswood Park Primary School. The Principal of the School is undertaking a survey of parents in determining the interest for the Child Care Service.

### **Former Council Chambers Site**

The subdivision/consolidation plan for the property adjustment between Council and Penrith TAFE has now been completed. The TAFE to undertake fencing adjustments and internal carparking layout to be improved.

Hassell Planning Consultants are completing the Masterplan Study over the site. A report is nearing completion over the Railway Street Theatre to determine if any heritage value is associated with the existing Theatre.

Implementation of the safety procedures to the building is progressing. Tenants of the building have been contacted to explain the safety measures that are proposed.

### **Tench Reserve Kiosk**

Council at its meeting of 5<sup>th</sup> November, 2001 agreed to accept the “Expression of Interest” from Sweet Events Pty Ltd as the preferred operator to supply and operate a mobile kiosk for a period of three (3) years.

The Development Application for the Kiosk to be complimentary to Tench Reserve and to be aesthetically appealing.

### **Carpenter Site**

The Stage I filling along Mulgoa Road of the Carpenter Site has been completed by P. Ward Civil Engineering.

### **Laycock Street & Boundary Road, Cranebrook**

Danallam Developments Pty Ltd has received Council approval of a Lot layout for twelve (12) residential Lots on the corner of Laycock Street and Boundary Road, Cranebrook.

Exchange of Contracts will now proceed for the sale of Council’s two (2) parcels of vacant land that has been approved for sale which abuts the residential subdivision.

## **Allen Arcade Penrith**

The shop formerly occupied by Big Al's Butchery is being investigated to refurbish the premises for other retail uses. The premises have been advertised as a Butchery Shop in utilising the existing fixtures and fittings but no suitable tenant is interested.

## **Acquisitions**

Negotiations have commenced for the acquisition of land at the eastern end of High Street, Penrith for future planning requirements.

## **Property Management**

- All rental reviews have been completed on Council property for the month of October.
- Negotiations commenced with adjoining property owners relating to the closure of a Laneway between Leslie court and Fawkener Place at Werrington.

## **Facilities Operations Department**

### *Penrith Valley Cemeteries*

The initial design for the new garden area at Penrith Cemetery is being done by Mission Australia. The garden and Lawn 3 services at Penrith General cemetery are now being marketed, with both services expected to be available early in next year. The lawn beams in the Catholic Section should be completed by the end of this month.

2,000 camelias have been purchased in line with the landscape plan for the cemetery. The tube stock will be potted up at Council's nursery and planted out from late 2002.

48 burials have occurred in July, August, September and October. In the same period 10 ashes placements have been made in the columbarium and 29 applications to erect monuments have been approved. Actual income is slightly below budget expectations.

The Cemetery Enhancement Program for 2001/02 included \$23,500 for marketing initiatives project. Stationery is now being printed with the new Penrith Valley Cemeteries logo. Quotations are being sought for signage in each cemetery using the new logo.

Also proposed for this marketing project was a portable 3m by 3m canopy for the amenity of mourners. Canopies are more easily erected and used in lawn sections where larger areas are unhindered by monuments. Such a portable canopy was estimated to cost \$1,800, including appropriate sign writing. An alternative is to provide a larger rigid canopy that is wheeled into position. At this stage it has not been determined which type of canopy will be provided.

### *Neighbourhood Facilities*

Neighbourhood Facility	Space	Available hrs/week	Last month	Oct	Used Hours YTD	Available Hours YTD	Centre Utilisation	
							October	YTD
<i>Arthur Neave Memorial Hall</i>	Large Hall	97	101.0	81.5	367.0	3328.0	9.8	11.0
	Small Hall	95	12.0	15.0	47.5			
<i>Berkshire Park Hall</i>	Main Hall	97	0.0	4.0	36.0	1681.0	1.0	2.1

Neighbourhood Facility	Space	Available hrs/week	Last month	Oct	Used Hours YTD	Available Hours YTD	Centre Utilisation	
							October	YTD
<b>Cambridge Park Hall</b>	Main Hall	97	32.0	20.0	210.0	3328.0	3.5	8.5
	Meeting Room	95	34.0	9.0	73.0			
<b>Claremont Meadows CC</b>	Main Hall	97	114.0	91.5	504.0	3328.0	13.6	16.8
	Meeting Room	95	5.0	22.0	56.0			
<b>Claremont Meadows YC</b>	Main Hall	97	13.0	0	15.0	1681.0	0.0	0.9
<b>Colyton NHC</b>	Main Hall	97	71.0	34.0	329.0	1681.0	8.1	19.6
<b>Cook Parade NHC</b>	Hall 1	97	104.0	53.0	368.0	3362.0	10.6	19.5
	Hall 2	97	74.5	36.0	287.0			
<b>Coowarra Cottage</b>	Front Room	97	178.0	213.0	705.0	5009.0	49.0	35.6
	Back Room	97	181.0	213.0	468.0			
	Kids Place Rm	95	135.0	187.0	609.0			
<b>Emu Heights CC</b>	Large Hall	97	120.0	78.0	387.5	3328.0	11.4	13.7
	Small Hall	95	15.5	16.5	70.0			
<b>Emu Plains CC</b>	Large Hall	97	136.5	100.5	408.5	3328.0	15.4	15.3
	Small Hall	95	30.0	28.0	101.5			
<b>Harold Corr Community Hall</b>	Large Hall	97	73.0	60.0	270.0	3328.0	8.5	10.6
	Small Hall	95	49.0	11.0	83.5			
<b>Melrose Hall</b>	Main Hall	97	140.0	138.5	562.5	3328.0	16.8	16.9
	Back Room	95	0.0	1.0	1.0			
<b>Namatjira NHC</b>	Room 1	97	294.0	147	782.5	5043.0	17.7	27.7
	Room 2	97	143.0	72	536.5			
	Annex	97	18.0	4	77.0			
<b>North St Marys Hall</b>	Main Hall	97	30.0	14.0	129.0	1681.0	3.3	7.7
<b>Ridge Park Hall</b>	Main Hall	97	206.0	156.0	667.0	1681.0	37.1	39.7
<b>St Marys CC</b>	Main Hall	97	40.0	132.0	475.0	5043.0	24.0	21.0
	Meeting Rm 1	97	83.5	83.5	241.0			
	Meeting Rm 2	97	87.5	87.5	345.0			
<b>St Marys Memorial Hall</b>	Main Hall	97	73.5	59.5	195.0	1681.0	14.2	11.6
<b>Surveyors Creek CC</b>	Main Hall	97	111.0	130.0	452.0	4974.0	19.4	13.2
	Meeting Rm 1	95	7.0	2.0	19.5			
	Meeting Rm 3	95	14.0	109.5	184.5			
<b>Werrington Downs NHC</b>	Room 1	97	118.0	66	420.5	3362.0	13.1	22.2
	Room 2	97	87.0	44	326.0			
<b>TOTAL</b>		<b>3732</b>	<b>2931.0</b>	<b>2519.5</b>	<b>10914.5</b>	<b>56847</b>	<b>15.6</b>	<b>19.2</b>

### Utilisation of Facilities – proportion of used against available hours

Utilisation in October was affected by the 2 weeks of school holidays, other than at Surveyors Creek and Coowarra Cottage where vacation care took place and actually increased use.

A number of facilities have office space that is used by specific groups or development organizations. This usage is not recorded in the utilization statistics as this space is not available for hire or use by others. However it is important to note that the use of these offices does influence the overall utilization of the facility:

- Claremont Meadows Community Centre – Care Pair
- Surveyors Creek – Glenmore Park Family Service
- Werrington Downs Community Centre – Werrington Community Development Project, Baby Health Care nurse
- Claremont Meadows Youth Centre - Youth Worker
- Cowarra Cottage – Out of School Hours Care Service, St Clair Community Development Project
- Emu Plains – Emu Community Project, Emu Youth Project
- Namitjira – Namitjira Out of School Hours Care Service
- St Marys Community Centre – Nepean Migrant Association, St Marys Area Community Development
- Colyton – Australian Samoan Pentecostal Church

A temporary employee has been engaged to assist with the completion of the Glenmore Youth and Community Centre fitout as well as to administer the applications for regular use of the centre for 2002. The Neighbourhood Facilities internet site is being significantly enhanced. The site *under construction* is at [www.penrithcity.nsw.gov.au/PCC/facilities.htm](http://www.penrithcity.nsw.gov.au/PCC/facilities.htm)

Kingswood Park Community Centre held a Federation Celebration on 27 October. With a Federation Community Project Grant from the Department of Communications and Information Technology and the Arts plus assistance from Council, the Committee established a new outdoor meeting area that is fully fenced, has been landscaped and includes a flagpole. Around 200 people attended the official opening, including Councillor Greenow and Councillor O'Neill as well as the Member for Lindsay Jackie Kelly. Entertainment was provided by Kingswood Park Public School students and a local acoustic band.

### **RECOMMENDATION**

That the City Operations Directorate Report to mid-November, 2001 be received.



**This page has been left intentionally blank**

**Council's Operating Environment**

**13 Summary of Investments & Banking 2 October to 30 October 2001**

**6021/4**

**Compiled by: Peter Lennon, Expenditure Accountant**

**Authorised by: Barry Husking, Chief Financial Officer**

**Management Plan 4 Year Outcome (Page 112):** *Maintain a sound financial position and liquidity.*

**00/01 Critical Action:** *Ensure the timely provision of financial advice and information to support Council's decision making processes.*

**Purpose:**

*This report contains a summary of investments for the period 2 October 2001 to 30 October 2001, and a Statement of General Fund balances as at 30 October 2001.*

*Details supplied in respect of the bank account balance and reconciliation of invested funds may be subject to change following finalisation of Council's Financial Statements for the year ending 30 June 2001.*

**CERTIFICATE OF RESPONSIBLE ACCOUNTING OFFICER**

I hereby certify the following::

1. All investments have been made in accordance with Section 625 of the Local Government Act, and the relevant regulations.
2. Council's Cash Book and Bank Statements have been reconciled as at 31 July 2001.



**Barry Husking**  
*Responsible Accounting Officer*

**RECOMMENDATION**

That:

1. the Certificate of the Responsible Accounting Officer, Statement of General Fund Bank Balances as at 30 October 2001 and the Summary of Investments for the period 2 October 2001 to 30 October 2001 be noted and accepted;
2. the graphical investment analysis as at 30 October 2001 be noted.



## Summary of Investments

### 2 October 2001 to 30 October 2001

	Term	Balance as at	Investments	Withdrawals/	Balance as at	
		2-Oct-01	for this period	Maturities	30-Oct-01	
		\$	\$	\$	\$	
IMB	Call	500,000	0	500,000	0	500,000
LGFS	Call	800,000	0	800,000	0	800,000
St George	Call	0	0	0	0	0
Westpac	Call	200,000	0	200,000	0	200,000
CBA	Call	0	0	0	0	0
Suncorp Metway	Call	0	0	0	0	0
Citibank	Call	0	0	0	0	0
Bank West	Fixed	7,400,000	1,000,000	8,400,000	1,000,000	7,400,000
ANZ	Fixed	1,000,000	1,000,000	2,000,000	1,000,000	1,000,000
CBA	Fixed	7,227,909	1,000,000	8,227,909	1,000,000	7,227,909
Citibank	Fixed	10,900,000	2,000,000	12,900,000	4,500,000	8,400,000
Colonial State	Fixed	0	0	0	0	0
IMB	Fixed	11,000,000	2,000,000	13,000,000	3,000,000	10,000,000
Greater Bld Society	Fixed	1,000,000	1,000,000	2,000,000	1,000,000	1,000,000
LGFS	Fixed	10,500,000	2,000,000	12,500,000	2,000,000	10,500,000
NAB	Fixed	2,013,647	2,017,830	4,031,477	2,013,647	2,017,830
St George	Fixed	2,500,000	1,500,000	4,000,000	1,500,000	2,500,000
Suncorp Metway	Fixed	0	0	0	0	0
Westpac	Fixed	996,193	989,295	1,985,488	996,193	989,295
<b>TOTAL</b>		<b>56,037,749</b>	<b>14,507,125</b>	<b>70,544,874</b>	<b>18,009,840</b>	<b>52,535,034</b>
		\$381,081		Add: General Fund Bank Balance		\$413,249
		<b>56,418,830</b>				<b>52,948,283</b>

* Period Ending	Reconciliation of Invested Funds	* Period Ending
2-Oct-01		30-Oct-01
\$56,418,830	Invested Funds Held as at 30 October 2001.	\$52,948,283
	Represented by:	
	<b>Externally Restricted Assets</b>	
17,591,941	Section 94 Developer Contributions	17,591,941
1,065,339	Restricted Contributions for Works	1,065,339
581,256	Unexpended Grants	581,256
19,238,536		19,238,536
	<b>Internally Restricted Assets for funding of operations:</b>	
1,038,650	Unexpended Loan Funds	1,038,650
4,267,613	Sinking Funds	4,267,613
21,292,541	Internal Reserves	21,292,541
1,320,635	Security Bonds and Deposits	1,320,635
27,919,439		27,919,439
	Restricted Assets Utilised in Operations	
9,260,855	Unrestricted Invested Funds	5,790,308
<b>\$56,418,830</b>	<b>Invested Funds held as at 30 October 2001</b>	<b>\$52,948,283</b>

## Statement of General Fund Bank Balances as at 30 October 2001

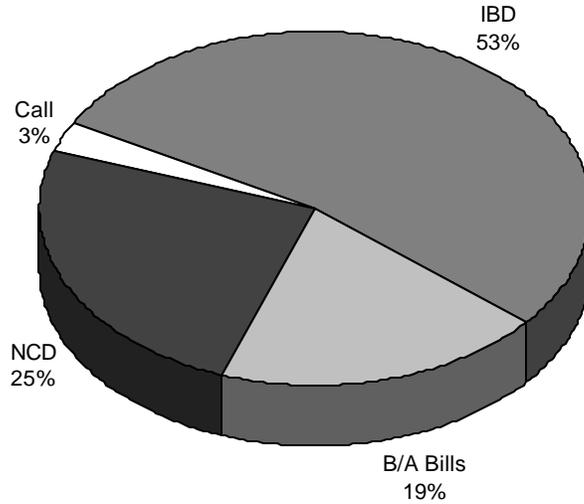
Cash account balances as at 2 October 2001.	\$4,591,451.99	
Receipts for period ended 30 October, 2001.	<u>\$9,851,544.29</u>	
	\$14,442,996.28	
<b>Payments for Period Ended 30 October, 2001.</b>		
Paid since last meeting.	(\$11,979,996.84)	
Cash account balances as at 30 October, 2001.	\$2,462,999.44	
<b>General Fund Operating Bank Account Balance as at 30 October, 2001.</b>	\$413,249.21	
(Reconciliation to General Ledger is still being finalised)		
Limits of overdraft arranged with Bank	\$600,000.00	GENERAL
Limits of overdraft authorised by Auditors Cert.	\$40,249,000.00	GENERAL

### INVESTING GUIDELINES (FROM COUNCIL'S INVESTMENT POLICY 26 MAY 1995 as amended 8 May 2000)

- Minimum acceptable S & P Australian ratings are A (long term) and A-1 (short term) - not more than 20% of Council's portfolio permitted at these ratings. Building Societies are not rated by S & P. Appendix D of Council's Investment Policy specifies conditions to be met. Investments at S&P ratings below this level placed prior to amendments to Council policy of 8 May 2000 will be redeemed at maturity in accordance with Department of Local Government guidelines and Council policy.
- Short term ratings < 1 year. Long term ratings > 1 year.
- Term of investments may not exceed three years.
- Investments exceeding one year's duration must be limited to 20% of the average total portfolio.
- The average weighted days to maturity of Council's investment portfolio **must not exceed 548 days**.
- No institution will hold more than 25% of Council's total investments when the investment was first made.

# Investment Portfolio as at 30 October 2001

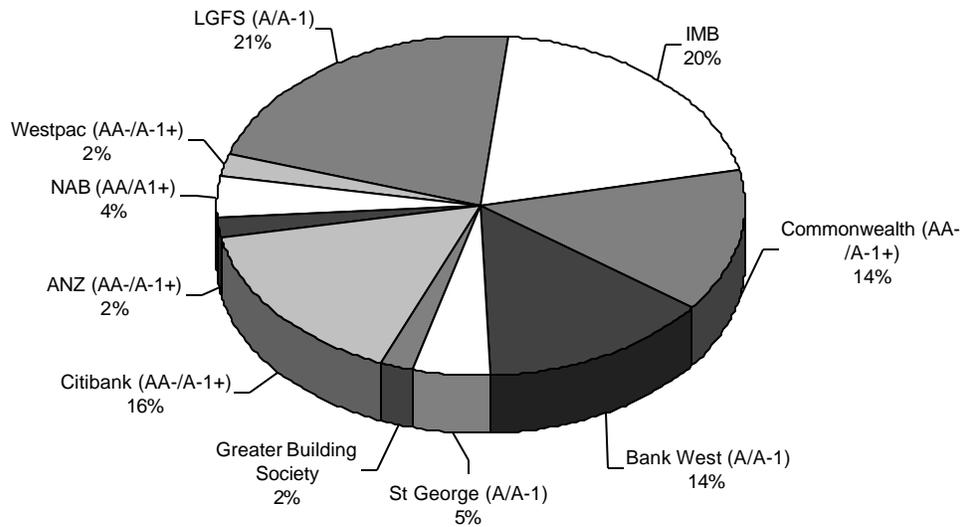
By Type



- NCD      Negotiable Certificates of Deposit
- Call      Overnight Funds
- B/A Bills      Bank Accepted Bills
- IBD      Interest Bearing Deposits

Ratings Hierarchy in Descending Order	
<u>Long Term</u>	
AAA	
AA+	
AA	
AA-	
A+	
A	
A-	
<u>Short Term</u>	
A-1+	
A-1	
A-2	

By Institution



- LGFS      Local Government Financial Services
- IMB      Illawarra Mutual Building Society

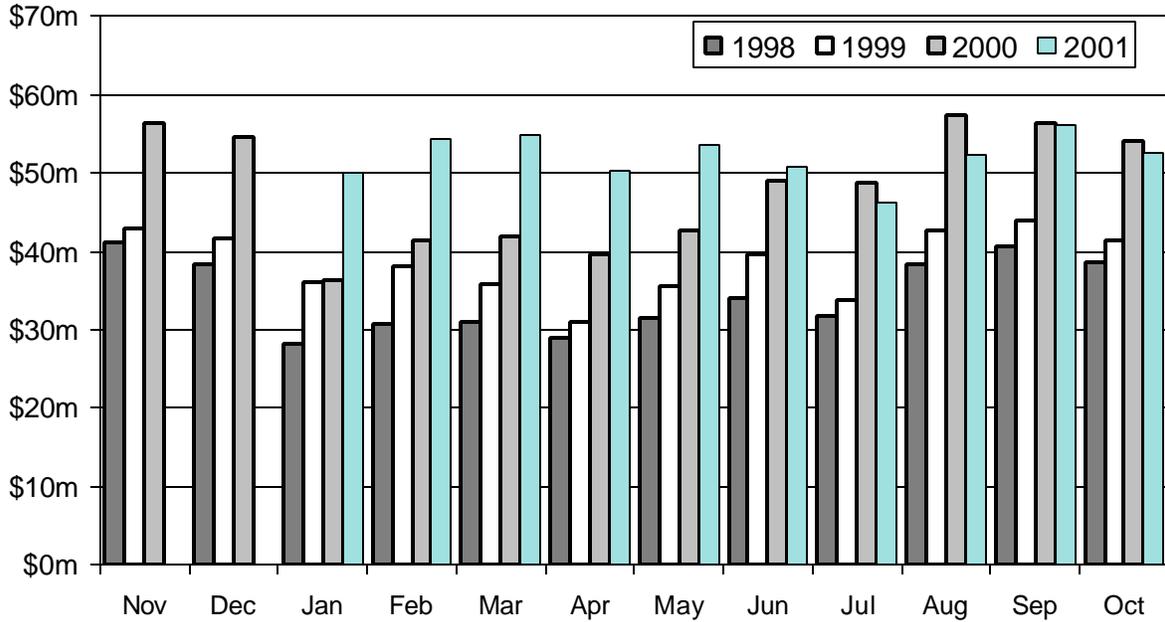
Note:

While technically outside Council's Investment Policy in respect of the Rating A (Long Term) and A-1 (short Term), it has been the practice to treat the LGFS (owned equally by the Local Government Association and the Shire's Association of NSW) outside the rating consideration.

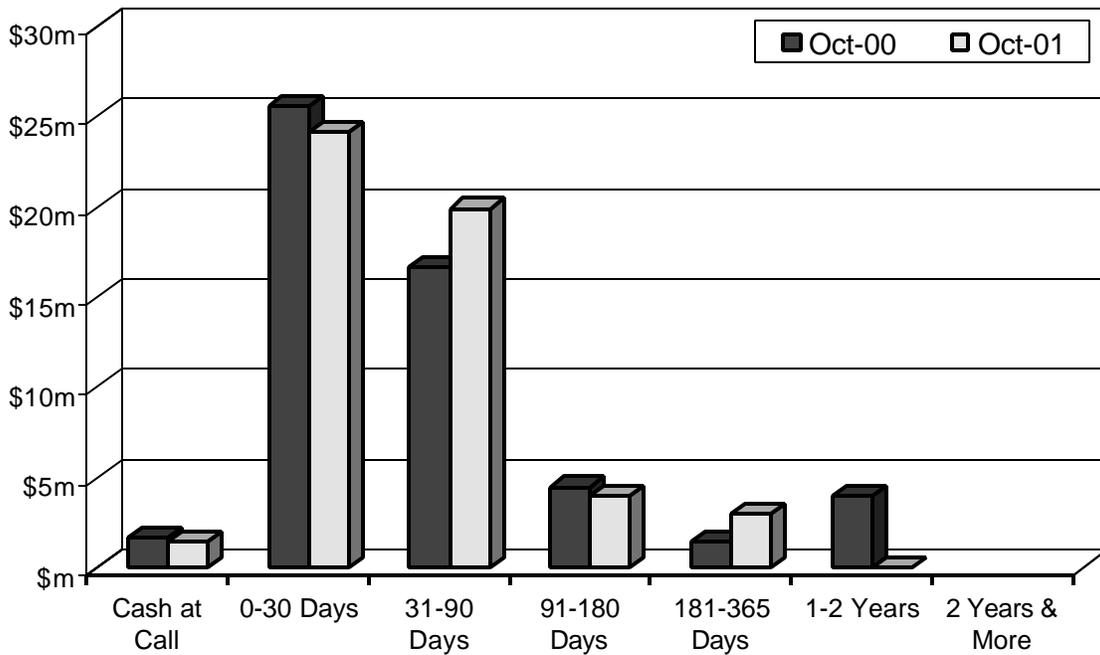
# Investments

## as at 30 October 2001

**Total Investment Portfolio**



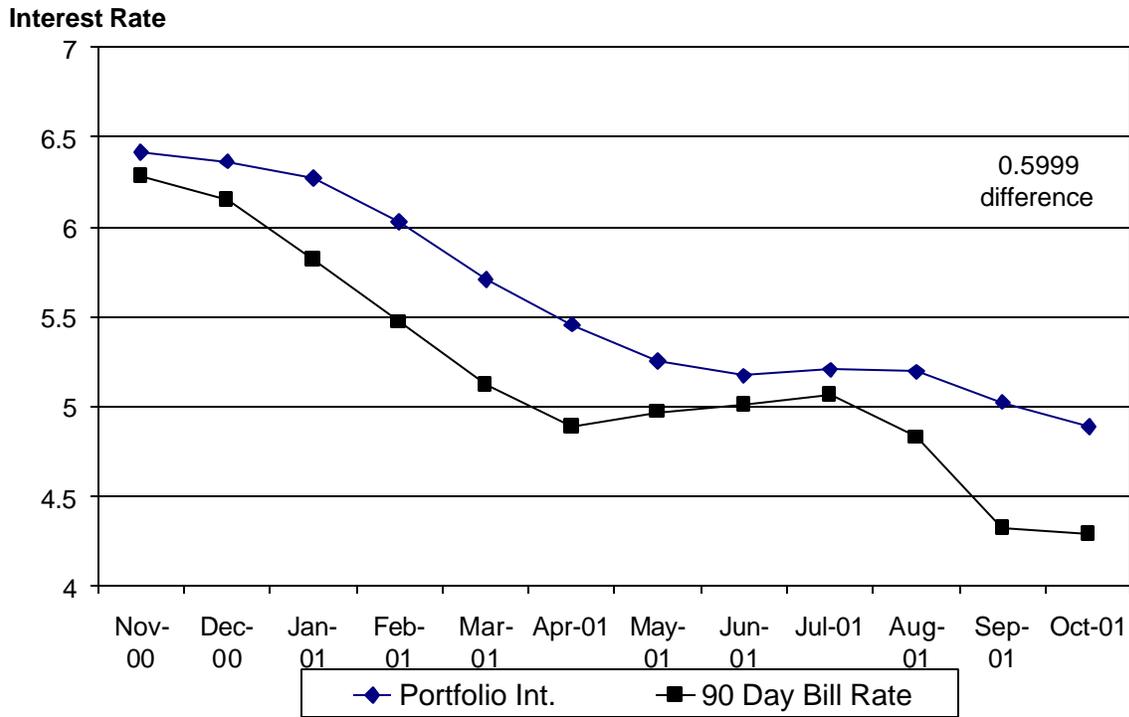
**Spread of Investment Maturities**



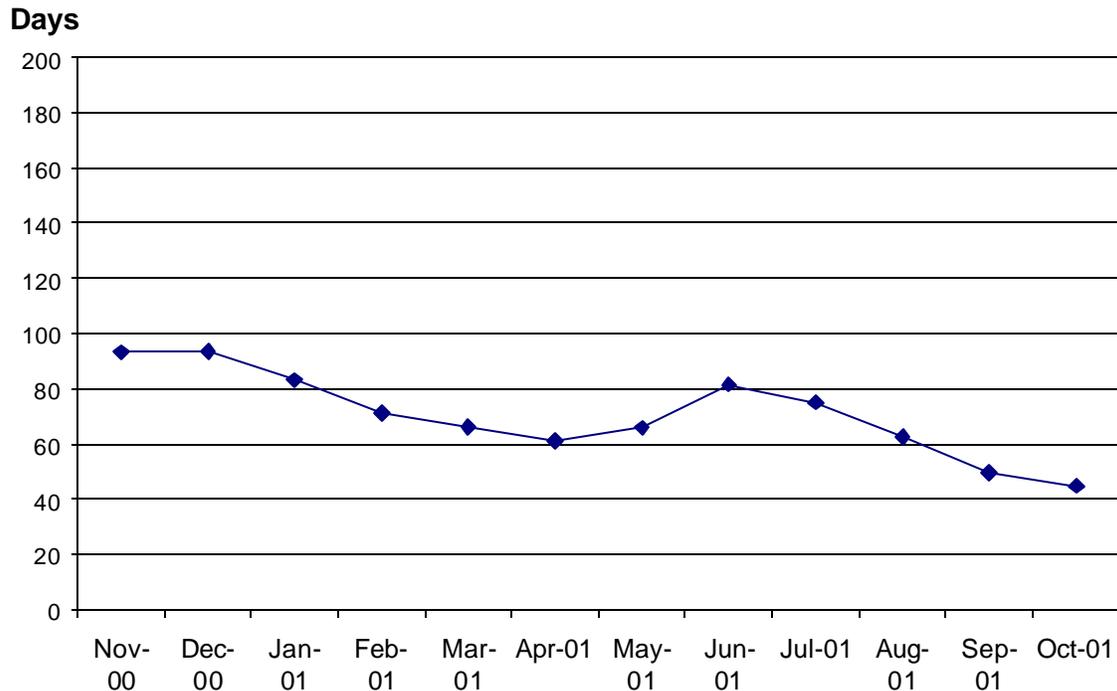
Note: Term investments exceeding one year's duration as a percentage of average portfolio for the preceding twelve months = 0%.

## Weighted Average Interest Rate

(Comparison of PCC's Portfolio Interest Rate to WBC 90 Day Bank Bill Rate)



## Weighted Average Term to Maturity





---

**Council's Operating Environment**

**14 Financial Statements 2000/01**

**6037/30**

**Compiled by: David Thorpe, Senior Financial Accountant**

**Authorised by: Barry Husking, Chief Financial Officer**

**Management Plan 4 Year Outcome (Page 112):** *Maintain a sound financial position and liquidity.*

**00/01 Critical Action:** *Ensure the timely provision of financial advice and information to support Council's decision making processes.*

**Purpose:**

*The purpose of this report is to present to Council the Draft 2000/01 Financial Statements. This report relates to item 10, Council's Operating Environment, Council Meeting 3 December, 2001.*

**Introduction**

The draft financial statements for the year ended 30 June 2001 are submitted to Council with the recommendation that they be adopted by Council and referred to audit.

The main component of the financial statements is the "Consolidated General Purpose Financial Report". This report includes the activities of Ripples, the Performing Arts Centre, the Whitewater Stadium and all other Council activities and committees. Payments from one of Council's operation to another have been eliminated from this report in accordance with Australian Accounting Standards.

The Local Government Act requires the following steps be performed in order:

1. Council staff prepare the statements.
2. Council issues a statement that the accounts are in order.
3. Council refers the statements to its auditors for checking.
4. The auditor returns the statements with an audit opinion attached before 31 October.
5. The statements are placed on public display and the community may make submissions.
6. The statements are formally presented during a council meeting.

It is proposed to complete steps 2, 3 and 4 at tonight's meeting. The auditors have received an advance copy of the statements and are now concluding several weeks of their audit program. It is considered appropriate that the Council issue the required statement for the 2000/01 accounts. Step 5 would commence with advertising of the Statements on 7

December, 2001 and Step 6 would be completed at the Council Meeting of 17 December, 2001.

This report also deals with formal requirements to finalise the 2000/01 Financial Statements.

### **Background to the Financial Policies**

The Financial Statements are not based on the funding perspective that underpins Council's current budget process. The Financial Statements are based on the accrual method of accounting. This difference in perspective can be illustrated by considering what would happen if one of Council's buildings was damaged. The financial statements would report a loss when the damage occurs (whether it is repaired or not). The funding budget would only report expenditure when the repairs are carried out. Similarly expenses such as depreciation and unpaid employee entitlements do not affect the bottom line in the budget.

With the exception of land under roads, all of Council's assets are included in the current structure. It was intended that land under roads would also be brought to account by 30 June 2001 however the date for valuation and capitalisation is still to be advised by the Department of Local Government. There is still no consensus as to how to value land under roads, or whether in fact the valuation will be required in the future.

The financial statements contain amounts, which are estimates of the cost of asset utilisation and their eventual wearing out. This cost is called depreciation. It should be noted that the replacement of assets must be funded at some time, however the cash is not required today. The share of the total cost, which has been allocated to 2000/01, is based on the expected useful life of the assets.

Information on how long assets last can be difficult to obtain. Full information regarding asset life and maintenance requirements on assets such as roads and drains have not been well documented in the past. Council's work is continuing on data collection and analysis, which is providing more accurate and reliable figures. At this point in time care should be taken in interpreting the financial results. However it is reasonable to say that the information held today provides a real indication of deterioration of existing infrastructure and evidence of the need for continued increases in funding.

### **Budget Amounts**

The financial statements include comparative budget information in the operating statement categories used by the Australian Bureau of Statistics. Changeover to the new finance system during the financial year has caused difficulties presenting this information in Management Plan format. The budget figures disclosed are those approved by Council at the beginning of the financial year (as required by the Department of Local Government) and do not reflect Council approved variations during the year.

Variations to budgets are reported at each management plan review and at ordinary meetings during the year.

---

**Summary of Financial Results**

- Operating Revenue rose 2.5% and operating expenses rose 4.5%
- Debt Service costs as a percentage of income decreased from 11.4% to 11.2%.
- Operating result before capital is a deficit of \$2.4m
- Profit on sale of assets, (primarily real estate assets) was \$1.5m
- Council's Assets increased by \$11m, this was after capital grants and contributions of almost \$12m
- Total Borrowing's fell \$2.2m.
- Cash and Investments increased by \$2.7m (net of overdraft).

**Operating Statement**

	<b>2000/01</b>	<b>1999/00</b>
	<b>\$'000</b>	<b>\$'000</b>
Operating Revenues	94,166	91,898
Operating Expenses	96,593	92,401
Operating Result before Capital Items	(2,427)	(503)
Capital Transactions	11,714	23,946
Change in Net Assets Resulting from Operations	9,287	23,443

The *operating result before capital movements* is intended to show Council's ability to sustain its day to day operations in the long term. This result shows that Council has a shortfall in operational revenue of \$2.4m (after depreciation). This result indicates that the day to day operations of Council would need to achieve an increase in revenue or decrease in expense of \$2.4m per year if the long term replacement of assets was to be funded from operations.

## **Operating Revenue**

Operating Revenue increased by \$2.3m or 2.5% compared to the previous financial year. This was largely attributable to the following increases:

Rates & Annual Charges	\$2.5m ( <i>includes additional rateable properties</i> )
Interest on Investments	\$1.0m (including an additional \$0.3m for section 94 funds).
Child Care fees	\$1.0m (fee increases and higher utilisation).

Overall user charges and fees remained at 1999/00 levels. Fees from building and development activity dropped by \$1.1m compared to 1999/00. During 1999/00 a high level of development activity was experienced prior to the introduction of the GST.

## **Employee Costs**

Total operational employee costs for 2000/01 were \$40.1m, compared to \$39.6m the previous year.

2000/01 saw the continuation of the performance scheme that gives all employees who meet Council criteria a bonus upon the completion of their annual performance planning review. An amount equalling 1% of total employee costs is available for distribution to staff.

The value of the ELE reserve has been increased to 20% of liability excluding annual leave, in accordance with Council policy.

Superannuation costs have reduced \$358,000 over the year as a result of a further reduction in Council's contribution to the Local Government Superannuation Scheme. Council is currently not required to make a contribution to the scheme that previously required Council to pay a percentage based upon employee contributions.

Workers Compensation forecasts for the current year are unfavourable and \$670,000 has been transferred to the Insurance Reserve as a contingency. A further detailed report will be submitted to Council following further analysis.

## **Insurance**

In the statements for the first time, Council has booked a liability to the value of the estimated under excess costs for all insurance claims. The total value shown is \$526,000 which represents 80% of the provision for all past years anticipated under excess claims determined in conjunction with AON, broker to Westpool. Future under excess costs included in this figure will be met from this provision. A further report will also be provided to Council regarding this matter.

**Statement of Financial Position**

**Cash & Investments**

Cash & Investment holdings increased this year by \$2.7m. Total restrictions (reserves, Section 94, unexpended grants etc.) have increased by \$5.0m. Unrestricted cash and investments has reduced by \$2.3m.

**Inventories & Other Assets**

Accounting standards for local government include 'Real Estate held for resale' of \$2.8m in inventories in the Statement of Financial Position. This amount is identified separately in Note 8.

Holdings in Real Estate held for resale fell by \$1.7m this year. Profits on sale of assets (\$1.9m) are being held in the Property Development Reserve.

Also brought to account for the first time are GST prepayments totalling \$0.4m.

**Receivables**

Current receivables have decreased by \$1.0m to \$4.9m. These include:

	<b>\$'000</b>
Rates & Annual Charges	\$3,031
User Charges and Fees	\$1,072

The rates arrears ratio is 4.5%. This is the 5<sup>th</sup> year in a row that this ratio has remained below the target of 5%. Where an individual requests time to pay and keeps to the arrangement made, Council takes no further legal action, however interest is charged.

Council does not pursue legal action against pensioner non-payment. These amounts however continue to incur interest and will eventually be received.

### **Property, Plant & Equipment**

Overall property, plant and equipment increased by a net \$9m.

Acquisitions of new assets for the year totalled \$28.0m and a summary is tabled below:

	<b>\$'000</b>
Roads, Bridges and Footpaths	\$12,518
Stormwater drainage	\$3,171
Plant and equipment	\$4,285
Office Equipment	\$2,199
Building	\$1,264
Library Books	\$499
Land	\$3,777

Council continues to adopt a conservative approach to depreciation and amortisation. Depreciation and amortisation are the allocation of the cost of an asset over the likely period of its useful life.

Total depreciation and amortisation for last financial year was \$16.2m.

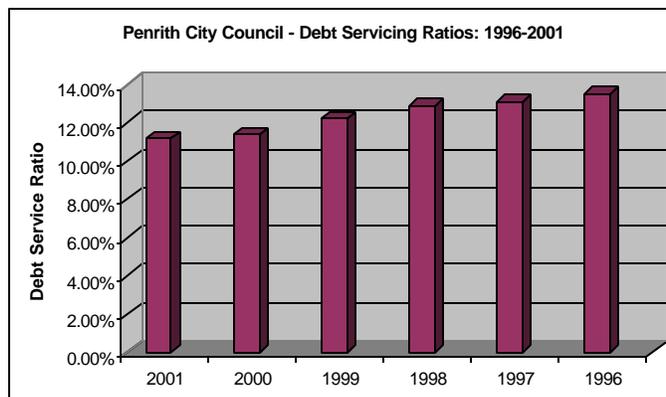
Sales of assets for the same period totalled \$2.6m.

### **Borrowings**

Total borrowings have reduced by \$2.2m to \$62.0m, of which Council holds restricted assets of \$4.3m for the repayment of principal, leaving net borrowings of \$57.7m.

The Debt Service Ratio is 11.2% compared to 11.4% the previous year.

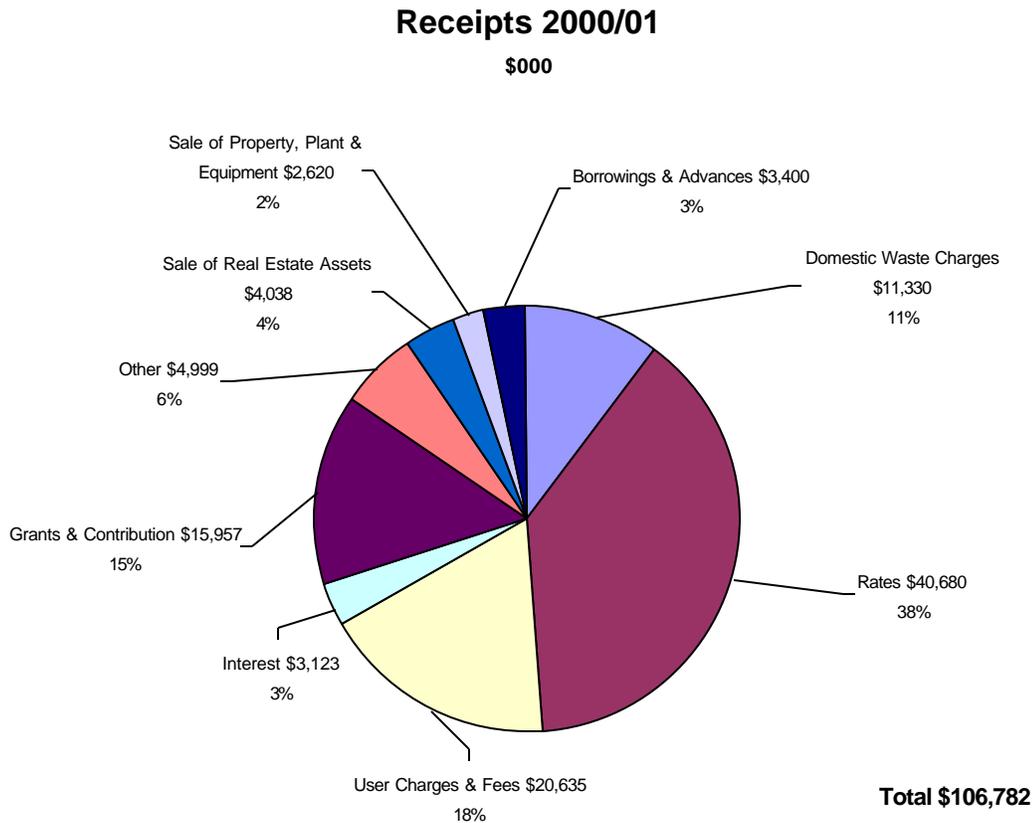
The Debt Service Ratio is the percentage of revenue (excluding specific purpose grants and contributions) used to repay loans. The ratio is useful in flagging potential problems and in showing the amount of revenue that is paying for spending in prior periods.

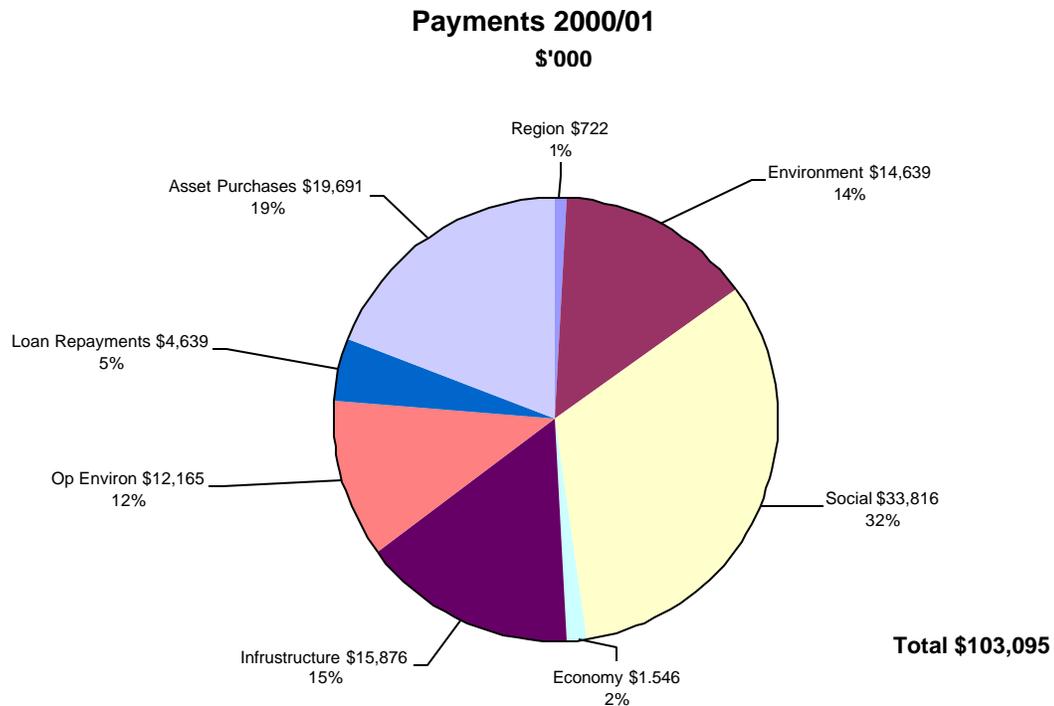


### Cash Flow

The Cash Flow provides a different view of the financial information for the year. The statement only deals with the actual payment and receipt of money. It is more closely aligned to the information included in Council's budget. It includes payments and receipts for operational activities, investing activities (such as property, plant and equipment, investments and real estate), and financing activities (borrowings)

The following information summarises the Cash Flow Statement.





### Business Activity Reporting

Business activity reporting shows certain activities of Council in accordance with the National Competition Policy guidelines. It attempts to portray the financial statements of these activities as if all taxes and commercial principles that applied to private enterprise were also applied to these activities.

It must be emphasised that the business activity report is a particular “what if” analysis based on:

- prescribed assumptions as to rates of return, taxes and other costs,
- the inclusion of assumed costs as if they were paid,
- a particular view of where the boundary between the activity and other Council operations should be drawn
- the allocation of costs which are charged to other functions in first instance, and
- determination of the purpose for which each asset is owned, even though the purpose may be one of many joint purposes.

The reports also assume that each year can be separately taken and analysed. Where an activity has irregular revenue, great variations will be reported. Property Development may well show deficits in some years and large surpluses in others. This is because property sales vary significantly from year to year.

The bottom line in the business activity reports is headed “subsidy from council”. It does not represent an amount actually paid or ever likely to be paid. It represents the difference between actual surplus and the assumed profit of a commercial operation.

In order to arrive at the most sensible result, the businesses have generally been assumed to be operators and not owners of the applicable lands. This means for example that Ripples is a business activity but the ownership of the land and building is outside the business activity. The business activity is then nominally charged a rental for use of the premises.

Assumptions must be made about who owns / holds the funds which will be utilised to pay employee entitlements when they become payable. In Children’s Services, the annual leave is always the responsibility of the centre but long service leave is funded from an annual levy on the centres. The central function of Council collects these funds and takes responsibility to pay the amount when it is due. For other business activities, determination of where the responsibility for each component should sit is less clear. While the answer does not affect who eventually pays, it does impact on procedures and record keeping.

The business activity reports show that if rentals, taxes and similar costs were charged, some of the activities would then need a subsidy in order to pay these costs. As these costs are not charged, the “Subsidy form Council” does not represent an amount which will ever need to be paid.

Council has resolved that its Business Activities are:

**Category One (Turnover greater than \$2m)**

- Child Care
- Ripples
- Council Pools
- Domestic Waste
- Property Development

**Category Two (Turnover less than \$2m)**

- Cemeteries
- The Joan Sutherland Performing Arts Centre
- Penrith Whitewater Stadium
- Tennis Courts
- St Clair Recreation Centre
- Lemongrove Retirement Village
- Commercial Sullage

- Halls

Like the standard financial reports, Council is required to adopt a set of figures and send the report to the auditor. The proposed resolution adopting the statements includes the required comments but also highlights the fact that the report is a “what if” analysis based on an imposed view of how a commercial operation would function.

**Other legislative Requirements**

***Statutory Rate Write Offs***

The Local Government Act classifies various transactions as being write-offs of rates and charges. The reasons for write-offs include properties becoming exempt from rates, pensioner rebates, changes in rating category, rounding down of payments by 4 cents, postponed rates, domestic waste charges reversed because they were levied in error, rates and charges reversed due to amended valuations.

Council has resolved the amounts that may be written off under delegated authority. The following amounts fall outside that authority and require a resolution for the write-off.

<b>Account No.</b>	<b>Owner/Location</b>	<b>Amount</b>	<b>Reason for Write Off</b>
187390	P Mark – Castlereagh Road Penrith	\$7,242.89	1995/96 postponed rates & charges.
6861811	Deerubbin Local Aboriginal Land Council	\$5,792.80	Gazettal notice advising rate exemption.
681417	Deerubbin Local Aboriginal Land Council	\$14,210.00	Gazettal notice advising rate exemption.
716808	Penrith City Council	\$20,709.26	Land Dedicated to Council for community uses – Non Rateable
716826	Penrith City Council	\$8,761.61	Land Dedicated to Council for community uses – Non Rateable
716817	Penrith City Council	\$7,965.10	Land Dedicated to Council for community uses – Non Rateable
<b>TOTAL</b>		<b>\$64,681.66</b>	

The following tables summarise the rates amounts written off under delegated authority or pursuant to Council resolutions and are provided for information: -

<b>Rates And Charges Written Off</b>	<b>\$</b>
General Rates	375,748.86
Extra Charges	15,299.06
Domestic Waste	3,330.17
<b>TOTAL</b>	<b>394,378.09</b>

<b>Pensioner Abandonment</b>	<b>\$</b>
General Rates - Statutory	\$1,914,629.92
- Council policy	\$121,133.46
Domestic Waste - Statutory	\$102,002.83
<b>TOTAL</b>	<b>\$2,137,766.21</b>

Extra charges include interest and legal costs, and are written off due to financial hardship, and where the original rate or domestic waste charge is required to be written off.

***Stores & Materials Write Offs***

During 2000/01 stores and tools to the value of \$11,696 were written off as summarised below. Council's practice is to issue tools to staff for the purpose of carrying out their tasks. As tools become worn, broken or lost they are written off the tools inventory.

<b>Stores &amp; Materials Written Off</b>	<b>\$</b>
Tools written off	11,394.37
Fuel	469.97
Stores written off	(168.70)
<b>TOTAL</b>	<b>11,695.64</b>

The draft statements are presented for Council to form its opinion. The required opinion is set out in the following recommendation. If resolved, the Statement of Council's Opinion can be signed and handed to the auditors at tonight's meeting.

**RECOMMENDATION**

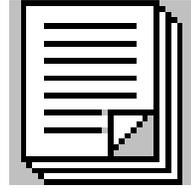
That:

1. the information relating to Council's financial statements be noted;
2. pursuant to S415 it is the Council's opinion that:
  - a. the financial statements and schedules have been drawn up in accordance with the Local Government Act 1993 and Regulations, the Local Government Code

- 
- of Accounting Practice and Financial Reporting, the Local Government Asset Accounting Manual, and Australian Accounting Standards;
- b. apart from the non-recognition of land under roads as required by the phasing process, the statements comply with Australian Statements of Accounting Concepts;
  - c. the financial statements present fairly the Council's financial position as at 30 June 2001 and the operating result for the year then ended;
  - d. the statements are in accord with Council's accounting and other records.
3. pursuant to clause 21 of the Local Government Financial Management Regulation it is the Council's opinion that:
- a. the accompanying Special Purpose Financial report has been drawn up in accordance with the Local Government Act 1993 and Regulations, the Local Government Code of Accounting Practice and Financial Reporting, and the requirements of National Competition Policy. The Code requires the inclusion of various charges and subsidies which are not actually paid or payable;
  - b. the report is a special purpose report and is not required to comply with Australian Accounting Standards. The above legislative requirements differ from Australian Accounting Standards and hence the report does not comply with Australian Accounting Standards;
  - c. the financial statements present a modelled scenario for comparative purposes. They do not report an actual result.
4. Council confirms its endorsement of the budget in the knowledge that some of its business activities are not making commercial returns. The existence of notional subsidies represents Councils commitment to its community service obligations;
5. the Statements be forwarded to Council's Auditors;
6. abandonments for 2001 as detailed be written off;
7. the balance of stores and materials be adjusted in the stores and materials registers in accordance with the various write-offs.



# ATTACHMENT



Date of Meeting: 3rd December 2001

Master Programme: Council's Operating Environment

Issue: Finance

Report Title: 2001-02 Voted Works

**2001-02 VOTED WORKS as at 3rd December 2001**

Item No	Description of Allocation	Meeting Approved	Amount of Allocation	Balance	Actual/Committed Expenditure	Responsible Manager
			\$	\$		
<b><u>EAST WARD</u></b>				53,000		
	<i>Revoted from 2001</i>			<u>35,976</u>		
	<i>Amount Available for 2002</i>			88,976		
*****	<i>Reimbursement of 2000/1 items</i>			<u>18,570</u>		
	<i>Adjusted amount available 2002</i>			<u><u>107,546</u></u>		
1	Mamre Homestead site improvements	02-Jul-01	250	107,296	0	AM
2	Nursing Mothers Assn Hall hire costs	16-Jul-01	300	106,996	300	FOM
3	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	106,895	101	FOM
4	St Marys Arts & Crafts Hall hire costs	16-Jul-01	250	106,645	250	FOM
5	Donation to Nepean District Tennis Assn	17-Sep-01	1,666	104,979	1,666	FOM
6	Cricket Club floor restoration	22-Oct-01	2,000	102,979	0	BCMM
			<u>4,567</u>	<u>102,979</u>		
<b><u>NORTH WARD</u></b>				53,000		
	<i>Revoted from 2001</i>			<u>59,615</u>		
	<i>Amount Available for 2002</i>			112,615		
1	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	112,514	101	FOM
2	Weir Reserve Wedding Pavilion	06-Aug-01	6,000	106,514	3,824	BCMM
3	Penrith Senior Citizens' Centre lighting	20-Aug-01	1,600	104,914	1,477	BCMM
4	Cranebrook Soccer Club perimeter fence	03-Sep-01	4,400	100,514	4,400	PCMM
5	Donation to Nepean District Tennis Assn	17-Sep-01	1,667	98,847	1,667	FOM
6	Kingswood Park Community Centre Flagpole	22-Oct-01	300	98,547	300	FOM
			<u>14,068</u>	<u>98,547</u>		
<b><u>SOUTH WARD</u></b>				53,000		
	<i>Revoted from 2001</i>			<u>47,373</u>		
	<i>Amount Available for 2002</i>			100,373		
*****	<i>Reimbursement of 2000/1 items</i>			<u>10,500</u>		
	<i>Adjusted amount available 2002</i>			<u><u>110,873</u></u>		
1	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	110,772	101	FOM
2	Jamison Park traffic control/directory board	06-Aug-01	5,000	105,772	0	AM
3	Penrith Senior Citizens' Centre lighting	20-Aug-01	1,600	104,172	1,477	BCMM
4	Donation to Nepean District Tennis Assn	17-Sep-01	1,667	102,505	1,667	FOM
5	Breastfeeding Assn hall hire costs	22-Oct-01	165	102,340	0	FOM
6	Mulgoa Senior Citizens Christmas luncheon	19-Nov-01	1,000	101,340	0	CDM
			<u>9,533</u>	<u>101,340</u>		
				Committed	28,168	
				Uncommitted	<u>302,866</u>	
				<b>TOTAL VOTE</b>	<b><u>331,034</u></b>	

**NOTE**

\*\*\*\*\* In accordance with Council minutes, the amounts advanced last year from the Voted Works allocation for the path paving and parks improvement programs have been repaid..

**FOR INFORMATION ON THE ATTACHMENTS  
IN THIS BUSINESS PAPER  
PLEASE CONTACT PENRITH CITY COUNCIL  
ON 4732 7777 AND ASK TO SPEAK  
TO THE OFFICER WHO COMPILED THE REPORT.**