



PENRITH CITY COUNCIL BUSINESS PAPER



Simone Reading, Shannon Larkin & Jenifer Waters, from Economic Development & City Marketing, at the Penrith Valley stand at the Canberra Spring Home & Leisure Show in October. The Canberra campaign was the first component of Council's ongoing Regional Marketing Campaign to promote Penrith Valley as an ideal place to live, work, visit and invest, which continued in Wollongong and Newcastle during February and March this year. The campaign will travel to Central Western NSW in June 2002.



Ordinary Meeting

18 March 2002





Penrith City Council

A COUNCIL COMMITTED TO PROVIDING THE HIGHEST QUALITY SERVICE TO ITS CUSTOMERS

13 March 2002

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and Regulations thereunder, notice is hereby given that an **ORDINARY MEETING** of Penrith City Council is to be held in the Council Chambers, Civic Centre, 601 High Street, Penrith on Monday 18 March, 2002 at 7.00pm.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours faithfully

Alan Travers
General Manager

B U S I N E S S

1. APOLOGIES

2. LEAVE OF ABSENCE

Leave of Absence has been requested by:
Councillor Aitken from 17 March to 24 March 2002
Councillor Simat from 17 March to 20 March 2002
Councillor Davies from 17 March to 23 March 2002
Councillor Evans from 18 March to 23 March 2002

3. CONFIRMATION OF MINUTES

Ordinary Meeting – 4 March 2002

4. DECLARATIONS OF INTEREST

Pecuniary Interest
Other Interest

5. ADDRESSING THE MEETING

6. MAYORAL MINUTE

7. NOTICE OF MOTION

8. ADOPTION OF REPORTS AND RECOMMENDATIONS OF COMMITTEES

Local Traffic – 4 March 2002

9. MASTER PROGRAM REPORTS

10. URGENT REPORTS (to be dealt with in the master program to which the item relates)

11. QUESTIONS WITHOUT NOTICE

12. COMMITTEE OF THE WHOLE

*Enquiries regarding this Business Paper should be directed to the
Public Officer, Peter Huxley on (02) 4732 7649*

ORDINARY MEETING
MONDAY 18 MARCH 2002
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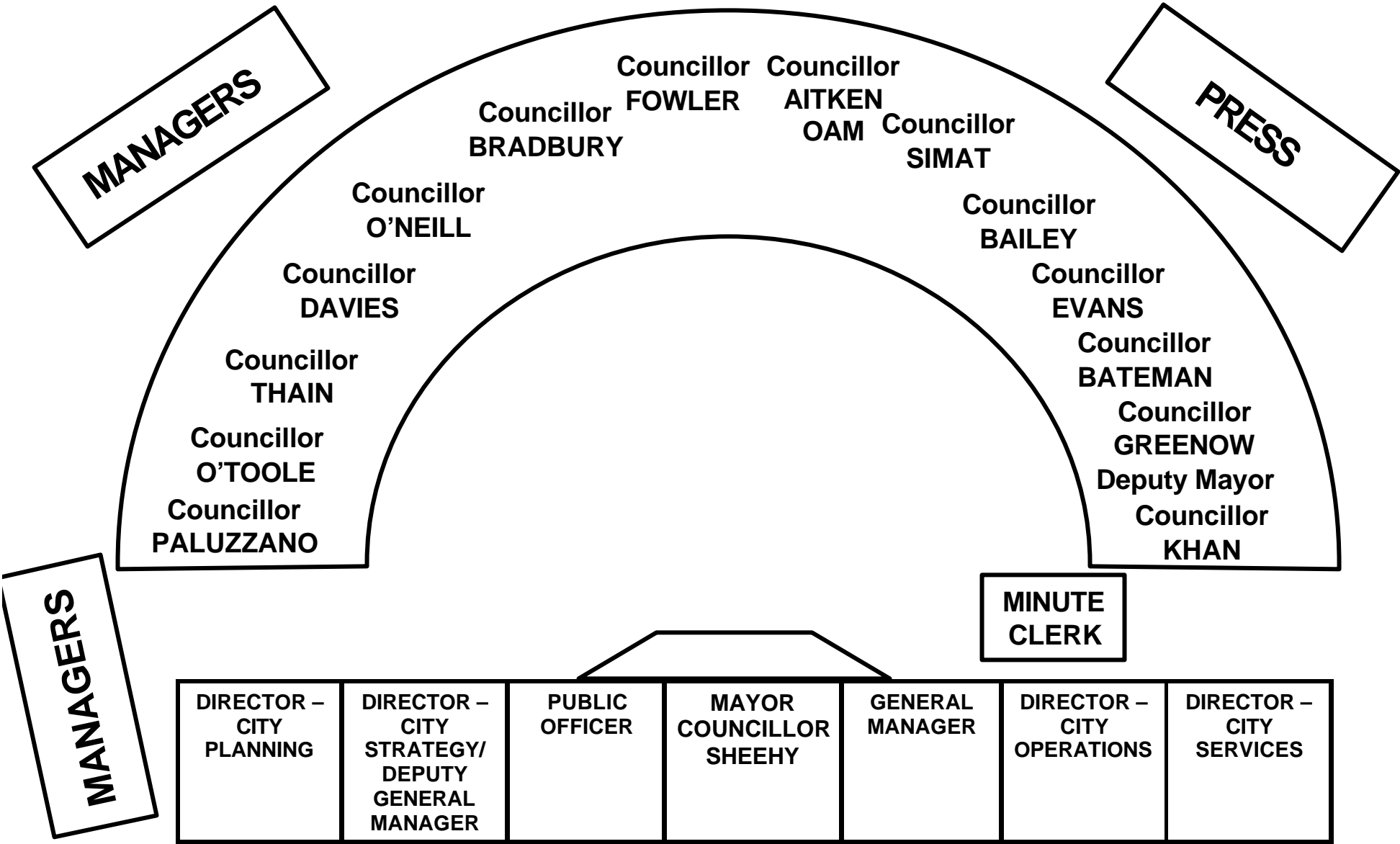
PRAYER

“Almighty God, we acknowledge that you are sovereign over the nations of the World and in the lives of individuals. Our destiny is in your hands. Help us who are gathered here in this Council Meeting to seek your way and the welfare of the people we represent.

Guide us, we pray in our deliberations, in our differing opinions, to listen to each other with respect and interest. Help us to be fair in our judgements, wise in our actions, endeavouring to keep a spirit of harmony and peace, so that our city may prosper and our people live in contentment. In the name of Jesus Christ our Lord. Amen.”



COUNCIL CHAMBERS SEATING ARRANGEMENTS



PENRITH CITY COUNCIL
DRAFT MEETING CALENDAR
January 2002 – December 2002

MINUTE NO

	TIME	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
		Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon
Ordinary Meetings	7.00 pm		4 18#	4 18	8 22	6 20#	3 *17	1 15	5 19#	2 ^16 30	14	4 18#	2 16
Policy Review Committee	7.00 pm		25	25	29	27	24	22	26	23	21	25	9

Council has two Ordinary Meetings per month where practicable. Extraordinary Meetings are held as required.

Policy Review Meetings are held monthly.

Members of the public are invited to observe at meetings of the Council. Should you wish to address Council, please contact The Public Officer, Peter Huxley on 47327649.

Meetings at which the Management Plan quarterly review is tabled and discussed.

* Meeting at which the Management Plan for 2002/2003 is adopted

^ Mayoral Election

UNCONFIRMED MINUTES

OF THE ORDINARY MEETING OF PENRITH CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, PENRITH

ON MONDAY 4 MARCH 2002 AT 7.00 PM

PRAYER

The meeting opened with the National Anthem and the Prayer read by His Worship the Mayor.

PRESENT

His Worship the Mayor Councillor Pat Sheehy, Councillors J Aitken, D Bailey, D Bradbury, G Davies, G Evans, R Fowler, J Greenow, A Khan, C O'Neill, K Paluzzano, S Simat, and J Thain.

APOLOGIES

744 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Evans that apologies be received and accepted from Councillor C O'Toole.

LEAVE OF ABSENCE

Councillor J Bateman has been granted Leave of Absence for this meeting.

CONFIRMATION OF MINUTES

Ordinary Meeting – 18 February 2002

745 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Fowler that the minutes of the Ordinary Meeting of 18 February 2002 be confirmed.

DECLARATIONS OF INTEREST

No declarations of interest were received, at the beginning of the meeting. However, prior to discussion of Item 11, Councillor Fowler declared a non-pecuniary interest in Item 11, Security Services Tender 45-01/02, as Dunheved Security Services does some security work for his company. Councillor Fowler reserved the right to speak and vote on the matter.

SUSPENSION OF STANDING ORDERS

746 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Paluzzano that Standing Orders be suspended to allow Ms Kara Threlfo, Mr Greg Kervin, Mr Glenn Muir, Mr Kevin Cramer, Mr John Diamond, Mr Geoff Brown and Ms Donna Finlay to address the meeting, the time being 7.05PM.

Mr Greg Kervin, Head of School Facilities of Catholic Education, Diocese of Parramatta addressed the Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo.

Mr Kervin advised Council of the importance in providing a permanent facility for the families attending the College and asked that the application be considered on a stand-alone basis and not part of the wider ADI site. He asked Council to look favourably on the

application and advised that site was an excellent site and that no alternative site was available.

Mrs Kara Threlfo, student of The Student Representative Council of Xavier College addressed the Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo.

Ms Threlfo advised Council of the difficulties of attending school with temporary accommodation. She urged Council to consider the application favourably and advised Council of the advantages of having a permanent site. She stated that this permanent site would allow space for practical subject, sport and recreation as well as providing stability for years 10 to 12.

Mr Glenn Muir of Australian Museum Business Services addressed the Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo. Mr Muir advised that he was providing comment on the flora and fauna assessment. He advised that there was only a few native trees and that due to the slashing most of the middle storey vegetation was gone. He also stated that the area consisted mainly of introduced species and that the site for the College would not be part of any significant corridor.

Mr Muir also advised that the only fauna detected was the greater broadnose bat but added that the development would have no significant impact on the species.

Mr Kevin Crameri a resident of Second Avenue Llandilo addressed the Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo. Mr Crameri raised concerns about parking and the no stopping signage at Terrybrook Road. He asked that appropriate speed controls be implemented and that the ingress and egress be controlled through a roundabout on Terrybrook road. He also raised concerns about the 15 metre set back and possible future needs for road widening and that Council consider requiring that roadworks be completed prior to building work starting.

Mr John Diamond a resident of the Larkin Street, Waverton and a representative of the ADI Resident Action Group addressed Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo. He raised concerns about the quality of the flora and fauna assessment, the impact of drainage on the site and the highlighted the beauty of the area.

Mr Geoff Brown a resident of Kareela Avenue, Kingswood and a representative of the ADI Resident Action Group addressed Council Park Xavier College addressed the Council on Item 15 – DA for Educational Establishment (Xavier College) on Part Lot 2 DO 803832 Ninth Avenue, Llandilo

Mr Brown highlighted that the ADI RAG does not oppose the construction of a Catholic High School for residents of North Penrith but did oppose the location for the school. He gave some alternative sites for the location of the school. He raised concerns that the establishment of a school on the ADI site would reduce the chance of preservation of the site and he asked Council to consider the interests of the community and reject the application.

Ms Donna Finlay addressed Council on Item 3 – Proposed Family Medical Centre at Lot 337 DP 713863 (No 1) Capella Street (Cnr Peppertree Drive) Erskine Park. She tabled correspondence from the Principal and the Parents and Citizens Association of James Erskine

Public School addressing dangers posed to students from anticipated increase in traffic movement in Capella Street and difficulties in parking at the conclusion of the school day. She requested Council and the Local Traffic Committee assess the traffic conditions and asked that residents be consulted in this matter.

RESUMPTION OF STANDING ORDERS

747 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Aitken that Standing Orders be resumed the time being 7.50PM.

REPORTS OF COMMITTEES

Economic Development and Employment Committee 12 February 2002

748 RESOLVED on the MOTION of Councillor Aitken seconded Councillor Simat that the recommendations EDEC1 to EDEC4 contained in the Minutes and Report of the Economic Development and Employment Committee Meeting of 12 February 2002 be adopted.

Policy Review Committee – 25 February 2002

749 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Paluzzano that the recommendations PR1 to PR12 contained in the Minutes and Report of the Policy Review Committee Meeting of 25 February 2002 be adopted.

MASTER PROGRAM REPORTS

THE CITY IN ITS REGION

1 Penrith Growth Management Strategy 4105/17 part 10

750 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Aitken

That

- 1 Council seeks a deputation to the Minister for Planning to gain his support for Council's Growth Management Strategy for the City.
- 2 Council seeks the support of local State Members of Parliament in presenting our Strategy to the Minister for Planning.

2 ADI Site, St Marys 4130/2

751 RESOLVED on the MOTION of Councillor Bradbury seconded Councillor Davies

That:

1. A copy of the advice from Senator Abetz, Special Minister of State, be forwarded to Planning NSW.

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2. Council refresh its requests to the State Ministers for Planning and Environment to reconvene the ADI site Joint Steering Committee to commence a review of the REP and the future management arrangements for the additional bushlands to be conserved.
 3. Council writes to Dr David Kemp, Minister for the Environment and Heritage, seeking further information about the Commonwealth Government's plans to implement their pre-election commitment to conduct a comprehensive review of all Commonwealth-owned lands in Western Sydney.

14 Sponsorship requests

2987-2

752 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Greenow

That:

1. Council indicate its "in principle" support for the Dragon Boat Festival to be held at the International Regatta Centre on 9-10 March 2002 and the "Canoe 2002 – the Festival of National Championships" to be held 29 March – 1 April 2002;
2. The Penrith Valley Visitor Information Centre promote these events to the media and its customers and that it be added to the 'What's On' section of the Penrith City website.
3. Funding of \$7,000 be provided to the Chinese Youth League and \$3,000 to the "Canoe 2002 – the Festival of National Championships" from the City Marketing Project Budget;
4. Naming rights for the Canoe Slalom Championships to be provided by Canoe Australia;
5. Written assurance that the requirements of Council's Sponsorship Policy in relation to such matters as use of logos and the Council crest will be adhered to by the recipients of these sponsorships be obtained before funds are released.
6. The Council crest be displayed when sponsors are being acknowledged in event communications and the Penrith Valley logo when there is an opportunity to market Penrith Valley.

THE CITY IN ITS ENVIRONMENT

3 Proposed Family Medical Practice at Lot 337 DP 713863 (No. 1) Capella Street (Cnr Peppertree Drive) Erskine Park, Applicant: M A & R Kodsky P/L for R & M Kodsky

DA01/2315

753 RESOLVED on the MOTION of Councillor Davies seconded Councillor Aitken That the development application for alterations and additions and use of the existing dwelling at Lot 337 DP713863 (No. 1) Capella Street, Erskine Park as medical consulting

rooms be approved subject to the following standard conditions, as adopted by Council, and Special Conditions as discussed in this report:

Standard Conditions

A001 (Approved Plans), A007 (Residential works), A016 (Occupation Certificate), A020 (2 health care professionals), A023 (Operating Hours), A026 (Goods in Building), A030 (Business Registration), A034 (Graffiti), B002 (demolition works), B006 (demolition hours), C002 (erosion controls), C030 (operating noise restricted), D001 (BCA compliance), D003 (Structural Alterations), D009 (essential fire), G004 (construction hours), J025 (sealed access & parking), J027 (7 parking spaces), I001 (gutter/footway crossings, road opening), O007 (fire safety certificate), O008 (Occupation Certificate).

Special Conditions

1. The existing 'No-Stopping during school hours' signs are to be replaced with full time no-stopping signs located to adjoin the property boundaries of the subject site and the property on the opposite corner of Peppertree Drive and Capella Street. A plan showing the existing and proposed locations is to be submitted to the Local traffic Committee for approval prior to their relocation.
2. A landscaping plan providing effective screening to adjoining properties is to be prepared and submitted for consideration and approval prior to issue of Construction Certificate. All landscaping depicted on the landscape plan shall be completed in accordance with that approved landscaping plan. Landscaping shall be maintained in a healthy state and maintained in perpetuity by the existing or future owners and occupiers of the property. If any of the vegetation comprising that landscaping dies or is removed, it is to be replaced with vegetation of the same species and, to the greatest extent practicable, the same maturity, as the vegetation which died or was removed.
3. A Security Management Plan is to be prepared in consultation with Council's Community Safety Officer and Environmental Planner. This plan is to detail all security measures including additional fencing proposed and be submitted for consideration and approval prior to issue of Construction Certificate.
4. The following signs are to be installed prior to issue of Occupation Certificate:
 - One 1.2m x 0.6m business identification sign in accordance with Council's Advertising Signs Development Control Plan;
 - One Doctor's Cube in the front setback area;
 - One 1.2m x 0.6m sign adjoining the exit to Capella Street indicating exit only and entry via Peppertree Drive;
 - One 1.2m x 0.6m sign adjoining the entry from Peppertree Drive indicating the location of patient parking.
5. The existing face brick finish of the dwelling is to be retained for a trial period of 12 months to determine vandalism and maintenance levels. Upon expiration of this period, the applicant may seek Council's approval to cement render the premises.
6. Adjustments be made to the parking configuration to provide "rear to kerb" parking and that appropriate signage be installed.

4 UWS Railway Station and Werrington Mixed-Use Area RZ 0090008 Part 7

754 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Evans
That:

1. Council initiate planning investigations for the precinct immediately to the north of the proposed UWS railway station to examine opportunities for neighbourhood improvements, including the provision of improved pedestrian/cycle links to the proposed station and options for the future use and development of Council's Lot 113 DP731088 Victoria Street, Werrington.
2. Council seeks the involvement of the State Rail Authority in a joint approach to undertaking the planning investigations.
3. An extensive community consultation program with local residents be undertaken as a fundamental element of the planning investigations.
4. A progress report be presented to Council in 6 months time.

15 Development Application for Educational Establishment (Xavier College) on Part Lot 2 DP 803832 Ninth Avenue, Llandilo; Applicant: Catholic Education Office, Diocese of Parramatta; Owner: Comland

DA01/1563

Councillor Bailey sought clarification on whether the roundabout could be imposed as a condition of consent and on receiving advice amended the Motion.

755 A MOTION was MOVED by Councillor Bailey seconded Councillor Fowler

That:

A. Development Application No. 01/1563 for a Catholic Secondary School on Part Lot 2 DP 803832 Ninth Avenue, Llandilo, be approved subject to the following conditions of consent:

1. The development must be implemented substantially in accordance with the stamped-approved plans issued by Penrith City Council, the application form and any supporting information received with the application, except as may be amended in red on the attached plans and by the following conditions.
2. The development is to be constructed in three (3) stages as follows:
 - Stage 1 (Year 2003): the construction of 96 (out of a total 123) car parking spaces, vehicular entrance and exit, bus bay, car pick-up and drop-off area, two basketball courts, assembly area and six buildings, and the demountable buildings for the library, administration and staff rooms. Also all associated landscaping, road and servicing works.
 - Stage 2 (Year 2004): the construction of the remaining 27 car parking spaces and two buildings, to be used as learning areas.
 - Stage 3 (Year 2005): the construction of two buildings, including a permanent administration and staff building.

Stage 1 is to be completed prior to the commencement of Stage 2. Stage 2 is to be completed prior to the commencement of Stage 3.

3. The buildings shall not be used or occupied until an Occupation Certificate has been issued for each stage.
4. Prior to the commencement of any building works or work associated with the subdivision the applicant is to obtain a Construction Certificate from Penrith City Council or a Principal Certifying Authority.
5. Erosion and sediment control measures shall be installed prior to clearing of site vegetation or the commencement of any construction works for each stage and maintained in accordance with the approved erosion and sediment control plan(s) for the development, and Penrith City Council Erosion and Sediment Control Development Control Plan and the accompanying Code of Practice.

A Compliance Certificate shall be submitted to the Principal Certifying Authority certifying that the erosion and sediment control measures have been installed in accordance with the approved erosion and sediment control plan(s) for the development. The Compliance Certificate shall be submitted a minimum 5 days prior to the commencement of site works for each stage.

6. No fill material is to be imported to the site without the prior approval of Penrith City Council in accordance with Penrith Council Contaminated Land Development Control Plan. All fill material to be imported shall be validated by an appropriately qualified person as posing no unacceptable risk to human health or the environment, and as being suitable for its intended purpose and land use. All validation works are to be carried out in accordance with Penrith Contaminated Land Development Control Plan, the ANZECC and NH&MRC Guidelines and applicable NSW Environment Protection Authority Guidelines. A copy of the certification shall be submitted to Penrith City Council.
7. All stormwater from parking and open areas shall discharge to the stormwater drainage system via a Penrith City Council approved pre-treatment device capable of removing litter and sediment.
8. The provisions of the Protection of the Environment Operations Act 1997 apply to the development, in terms of regulating offensive noise.
9. All aspects of the building design shall comply with the applicable performance requirements of the Building Code of Australia so as to achieve and maintain acceptable standards of structural sufficiency, safety (including fire safety), health and amenity for the on-going benefit of the community. Compliance with the performance requirements can only be achieved by:
 - (a) complying with the deemed to satisfy provisions, or
 - (b) formulating an alternative solution which:
 - complies with the performance requirements, or
 - is shown to be at least equivalent to the deemed to satisfy provision, or
 - (c) a combination of (a) and (b).
10. Access and sanitary facilities for persons with disabilities are to be provided in accordance with the requirements of the Building Code of Australia and Penrith City Council's Access Policy for persons with disabilities. Details of compliance are to

be provided in the relevant plans and specifications accompanying the Construction Certificate application for each stage.

11. Each year, the owner of a building to which an essential fire safety measure is applicable shall provide Penrith City Council an annual fire safety statement for the building. The annual fire safety statement for a building must:
- a) deal with each essential fire safety measure in the building premises, and
 - b) be given:
 - within 12 months after the last such statement was given, or
 - if no such statement has previously been given, within 12 months after a final fire safety certificate was first issued for the building.

As soon as practicable after the annual fire safety statement is issued, the owner of the building to which the statement relates:

- must provide a copy of the statement (together with a copy of the current fire safety schedule) to the Commissioner of New South Wales Fire Brigades, and prominently display a copy of the statement (together with a copy of the current fire safety schedule) in the building.
12. Prior to the release of the linen plan, the following service authority clearances shall be obtained:
- a Section 73 Subdivider/Compliance Certificate under the Sydney Water Act 1994 shall be obtained from Sydney Water.
 - a letter from Integral Energy stating that satisfactory arrangements have been made for electricity supply to all proposed allotments in the subdivision, including any necessary easements.
 - a from an approved telecommunications service provider (Telstra or Optus) that satisfactory arrangements have been made for underground telephone services to all proposed allotments in the subdivision, including any necessary easements.

These clearances are to be submitted to the Principal Certifying Authority.

13. Stamped plans, specifications, a copy of the consent, the Construction Certificate and any other Certificates to be relied upon shall be available on site at all times during construction.
14. Prior to commencement of construction works for each stage:
- (a) Toilet facilities at or in the vicinity of the work site shall be provided at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
 - a standard flushing toilet connected to a public sewer, or
 - if that is not practicable, an accredited sewage management facility approved by the council, or
 - alternatively, any other sewage management facility approved by council.
 - (b) All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with the appropriate professional standards. All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.

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- (c) If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made:
- must preserve and protect the building from damage, and
 - if necessary, must underpin and support the building in an approved manner, and
 - must, at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.

The owner of the adjoining allotment of land is not liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land, (includes a public road and any other public place).

- (d) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place:
- if necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place,
 - the work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place, and
 - any such hoarding, fence or awning is to be removed when the work has been completed.
- (e) A sign must be erected in a prominent position on the work site:
- stating that unauthorised entry to the work site is prohibited, and
 - showing the name of the person in charge of the work site and a telephone number at which that person may be contacted during work hours.

The sign shall be removed when the work has been completed.

15. Where there is a likelihood of annoyance due to noise from construction sites, the following NSW Environment Protection Authority Noise Control Guidelines apply to the hours of construction works:
- Mondays to Fridays, 7am to 6pm
 - Saturdays, 7am to 1pm (if inaudible on neighbouring residential premises), otherwise 8am to 1pm
 - No work is permitted on Sundays and Public Holidays.

The provisions of the Protection of the Environment Operations Act, 1997 in regulating offensive noise also apply to all construction works.

16. Structural details of the nominated building component(s), prepared and/or certified by a professional engineer or other appropriately qualified person, shall be lodged with the Principal Certifying Authority prior to constructing or erecting that portion of the approved development.
- a) Footing piers
 - b) Footing system
 - c) Concrete floor slab
 - d) Structural concrete
 - e) Wall frame bracing
 - f) Roof trusses
 - g) Structural steelwork

17. After completion of all the engineering works, Work-as-Executed Drawings and Certificates are to be submitted to the Principal Certifying Authority in accordance with Penrith City Council's Engineering Works Development Control Plan and Guidelines for Engineering Works for Subdivisions and Developments - Part 1 Design and Part 2 Construction.
18. A drainage design plan, detailing the proposed method of stormwater drainage disposal by gravity to Penrith City Council's drainage system, is to be submitted and approved prior to the issue of the Construction Certificate for Stage 1.
19. An on-site detention system shall be provided to restrict stormwater discharges from the site to pre-development flows. The system is to provide for all storms up to and including the 1% AEP event. Engineering details and supporting calculations are to be prepared by a qualified Hydrology Engineer and submitted for approval prior to commencement of works for Stage 1.

On completion of the on-site detention system, Works-As-Executed plans are to be prepared by a registered surveyor or the design engineer and submitted to the Principal Certifying Authority. If Penrith City Council is not the Principal Certifying Authority, a copy is to be submitted to Council. The plans are to be certified by the designer and are to clearly make reference to:

- the works having been constructed in accordance with the approved plans
 - the actual storage volume and orifice size provided
 - the anticipated performance of the system with regard to the design intent.
20. All land required for vehicular access and parking is to be concreted or sealed with a bituminous pavement.
 21. At the completion of public infrastructure works associated with Conditions 29-31 a maintenance bond is to be lodged with Penrith City Council. This bond will be required for a minimum of 12 months from the date of issue of the occupation certificate. Contact Council's Development Services Unit on 4732 7777 to ascertain the value of the bond.
 22. Work on the subdivision is not to commence until a Construction Certificate has been issued for the associated works. Penrith City Council is to be notified 48 hours prior to commencement of engineering works or clearing associated with the subdivision.
 23. Submission of the original Linen Plan and ten (10) copies.

The following information is to be shown on one (1) copy of the plan.

- The location of all buildings and/or other permanent improvements shall comply with any statutory boundary clearances or setbacks as defined by the Building Code of Australia and Council's resolutions.
 - All existing services are wholly contained within the lot served and/or covered by an appropriate easement.
24. The linen plan of subdivision is to be supported by an 88B instrument creating a service easement for the following:
 - A service easement is to be created over the proposed Part Lot 2 in favour of the College site for the sewer line. A copy of the registered plan of the easement is

to be submitted to the Principal Certifying Authority prior to an Occupation Certificate being issued for Stage 1.

Council shall be nominated as the only authority permitted to modify, vary or rescind such Right of Carriageway.

25. The applicant is required to submit to Penrith City Council a completed "Notice of Commencement and Appointment of Principal Certifying Authority" form at least 2 days prior to the commencement of construction works for each stage. If the "Notice of Commencement and Appointment of Principal Certifying Authority" form is not submitted, and Penrith City Council undertakes the first compliance inspection for the proposed development, Council is deemed to have been nominated as the Principal Certifying Authority.
26. Prior to the issue of an Occupation Certificate for each stage, fire safety certificates are to be submitted to Penrith City Council and the New South Wales Fire Brigades. A copy of the latest fire safety schedule and fire safety certificate/ statement is to be displayed in a prominent position within the building at all times.
27. A Subdivision Certificate is to be obtained prior to the release of the linen plan of subdivision.
28. The development is to be in accordance with the Building Code of Australia and AS1428.1 which relate to the minimum standards for access and facilities for the disabled.
29. Under the Roads Act, 1993 the following works are to be approved by Penrith City Council:
 - (a) The reconstruction of Ninth Avenue from the intersection with The Northern Road to the eastern property boundary, to cater for a traffic loading of 2×10^5 . The road width is to be determined in consultation with Council.
 - (b) Any ancillary works, including drainage, within the road reserve.
 - (c) The provision of vehicular crossings.
30. A formal application to Penrith City Council for approval of the works referred to in Condition 29 is required. Contact Council's Development Services Unit on (02) 4732 7777 to ascertain applicable fees.
31. All works are to be designed and constructed in accordance with Penrith City Council's Engineering Works Development Control Plan and Guidelines for Engineering Works for Subdivisions and Developments, Part 1-Design and Part 2-Construction.
32. Conditions 29 – 31 (inclusive) are to be completed prior to an Occupation Certificate being issued for Stage 1.
33. Prior to the issue of a Construction Certificate for Stage 1, a performance bond of \$50,000 is to be lodged with Penrith City Council for the following works:
 - (a) The reconstruction of Ninth Avenue from the intersection with The Northern Road to the eastern property boundary.

This bond will be refunded once the works have been completed to the satisfaction of Council and the maintenance bond has been lodged with Council. The maintenance bond shall be lodged with Penrith City Council on completion of the works. This bond will be required for a minimum period of 12 months, from the date of issue of the Occupation Certificate. The amount of this bond will be determined by Council upon completion of works.

34. The submission of the following matters before a Construction Certificate can be issued are ancillary aspects of the development under Section 80A(2) of the Environmental Planning and Assessment Act, 1979. Appeal provisions will apply to the submission requirements regarding ancillary aspects of the development (see Sections 80A(3) and 97 of the Act):
- (a) A full schedule of colours is to be submitted to the Principal Certifying Authority or Council for approval prior to the issue of the Construction Certificate. The colour of external finishes should be in keeping with the natural surroundings. Building materials with reflective surfaces are to be avoided.
 - (b) A Traffic Management Plan is to be submitted for approval by Council to ensure that the number of buses does not exceed four, and that buses will not be waiting along Ninth Avenue. The applicant is to discuss with Westbus the number of buses on site at any one time, and provide a manageable timetable for buses, ensuring that times are staggered so the number of buses arriving at the site at any one time is limited to four.
 - (c) A completed Waste Management Plan shall be submitted and approved by Penrith City Council. The plan shall be prepared in accordance with the requirements of *DCP 2000 Controls for the Management and Minimisation of Waste*, and shall address:
 - 1) the type of material;
 - 2) the estimated volume (m³) or area (m²);
 - 3) the proposed re-use or recycling methods; and
 - 4) the contractor and recycling outlet or landfill site for waste generated by the development during the construction phase.
 - (d) The management of chemicals from darkroom, science labs, agricultural activities, etc. should be specifically addressed including details on their storage and the prevention and management of spills.
 - (e) The applicant is to provide Council with a vegetation restoration plan for the front of the site. This should include proposed works to revitalise and conserve the vegetation to be retained and a weed eradication program.
 - (f) A detailed strategy is to be submitted to Council as to how the native conservation area along the southern boundary will be achieved and how it will form part of the school's curriculum.
 - (g) The landscape plan should be developed to reflect the embellishment of vegetation species commensurate with Cumberland Plain Woodland. This will contribute to the development being more considerate to the natural setting.
35. The Waste Management Plan shall be implemented during the demolition and/or construction works on-site.

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36. Details of any dangerous goods and the provision of workcover and/or dangerous goods certificates shall be provided to Council prior to the issue of the Occupation Certificate.
 37. The applicant shall submit to the Principal Certifying Authority supporting documentation (such as tip docket or statements) on the amounts of material that are recycled and those sent to landfill upon completion of construction. The Occupation Certificate for the development shall not be issued until the documentation required by this condition has been submitted.
 38. The plant species *Grevillea juniperina* is to be maintained in accordance with the Flora and Fauna Assessment Report prepared by AMBS Consulting dated December 2000. Transplanting of these species should be carried out under the supervision of a qualified horticulturist. Details of the transplanting shall form part of the information required by Condition No. 34(g).
 39. No public entertainment is to be carried out on the site without prior Council consent. The use of any building, basketball court or sports field, for other than school purposes (for example, general public use), will require separate Development Consent.
 40. A bicycle storage area is to be provided in an accessible location on site. This area is to provide storage for a minimum of 10% of the total student population. Details are to be provided to Council or the Principal Certifying Authority prior to the issue of a Construction Certificate and implemented prior to the commencement of Stage 2.
 41. The service track is to remain unsealed as per plan no. CG003 Revision 05.
 42. The intersection of The Northern Road and Ninth Avenue is to be upgraded to a signalised intersection designed to RTA standards and requirements. The works are to be to RTA satisfaction prior to the issue of the Occupation Certificate for Stage 1.
 43. The full INTANAL analysis used to derive a level of service of C for the intersection of The Northern Road and Ninth Avenue needs to be submitted to the RTA for evaluation. (This analysis can be sent to Mr. Neil Leitch at the RTA Network Operations via email; neil_leitch@rta.nsw.gov.au).

It should be ensured that the intersection configuration takes into account the future development of the area and that the proposed turning bays/slip lanes are able to cater for the queuing expected at this intersection as a result of this and future development. The impact of the traffic signals on queuing of traffic during peak periods needs to be fully explored by the RTA's Network Operations Group to determine if such an arrangement is feasible to maintain existing levels of performance and efficiency. This evaluation may accordingly dismiss any requirements for a two through lane arrangement in approach and departure.

44. Detailed road design plans showing the signalised intersection of The Northern Road and Ninth Avenue will need to be forwarded to the RTA for approval, prior to the commencement of road works. It should be noted that a plan checking fee (amount to be advised) and lodgement of a performance bond would be required from the applicant prior to the release of the approved plans by the RTA.

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45. One-hundred and twenty-three (123) parking spaces to be provided on-site, to be marked on the pavement and used accordingly. Dimensions of the parking bays to be 2.5m wide x 5.5m long with an aisle width of 6m minimum, as shown on the DA plan.
 46. At least two parking spaces for disabled persons are to be provided on-site as part of the total parking provision, to be marked on the pavement and used accordingly. Dimensions of the disabled parking bay to be in accordance with AS 2890.1.
 47. A Type-C intersection treatment is to be constructed in Ninth Avenue fronting the school with provision for a right-turn storage bay for vehicles exiting the school premises. Engineering design details are to be submitted to Council's Development Services Unit for approval. All associated linemarking is to be in thermoplastic. Signage is to be shown on the detailed plan. All costs associated with the construction of this treatment are to be at no cost to Council.
 48. Full pavement strengthening for the entire length of the school site with an asphaltic concrete wearing course is to be provided. Pavement design is to be discussed with Council's Asset Engineer. All works shall be provided prior to the issue of the Occupation Certificate for Stage 1.
 49. A separate entry driveway (5.0m wide) and an exit driveway (5.0m wide) are to be constructed according to Council requirements, signposted and marked on the pavement prior to the issue of the Occupation Certificate for Stage 1.
 50. A separate entry/exit driveway is to be provided for staff to gain access to the carparking area prior to the issue of the Occupation Certificate for Stage 1.
 51. Indented bus parking bay and 'kiss-n-ride' area, as shown on the DA plan are to be constructed at no cost to Council. Associated signage is to be provided by the applicant at no cost to Council. Engineering design details of these facilities are to be submitted to Council's Development Services Unit for approval. (Associated signage for the kiss-n-ride area is to be discussed with Council's Senior Traffic Engineer). All works shall be provided prior to the issue of the Occupation Certificate for Stage 1
 52. A "No Stopping" zone is to be provided on Ninth Avenue, both sides, fronting the school site at no cost to Council prior to the issue of the Occupation Certificate for Stage 1. All costs associated with the supply and installation of these signs is to be met by the applicant.
 53. A School Zone is to be provided along Ninth Avenue and on a short section of Terrybrook Road in accordance with the RTA Guidelines prior to the issue of the Occupation Certificate for Stage 1.
 54. A shared bicycle/pedestrian footpath (2.5m wide) is to be constructed on the southern side of Ninth Avenue from The Northern Road to the school, and on the western side of The Northern Road from the reserve to Andromeda Drive according to Council's specifications prior to the issue of the Occupation Certificate for Stage 1.
 55. A minimum of 18 metres is to be cleared immediately east of the exit driveway to ensure a safe level of visibility is provided for motorists.

56. A Section 90 consent is to be issued by the National Parks & Wildlife Service covering "ADI-47" and "ADI-48" which will be impacted by the proposed development. The Section 90 consent will be issued with the condition that archaeological salvage excavation will be carried out in both sites "ADI-47" and "ADI-48" prior to the development taking place. A copy of NPWS approval is to be provided to Council prior to the commencement of works for Stage 1.
57. The local Aboriginal community groups are to be consulted about the archaeological salvage excavation program and provided with the opportunity to participate in all subsequent archaeological work on the site.
58. The construction works for the proposed development should be carried out in consultation with the local Aboriginal community groups.
59. If any sites are located or uncovered during development then these must be assessed and S90 consents from NPWS be applied for. (Conditions 56 - 58 apply only to those sites which have been identified before the lodgement of the DA).
60. The finishes of all structures and buildings are to be maintained at all times, and any graffiti or vandalism immediately removed or repaired.

ADVICE

1. The compliance with the Building Code of Australia and AS1428.1 for access and facilities for the disabled may not negate the applicants or owner's responsibilities under the Disability Discrimination Act. Information concerning this may be obtained from the Disability Council of NSW on (02) 9699 2311.
- B. Persons who made submissions in respect to the proposed development be advised of Council's decision in writing.
- C. A roundabout be installed at the intersection of Ninth Avenue and Terrybrook Road.

An AMENDMENT was MOVED by Councillor Bradbury seconded Councillor Thain

That:

- A. Development Application No. 01/1563 for a Catholic Secondary School on Part Lot 2 DP 803832 Ninth Avenue, Llandilo, be approved subject to the following conditions of consent:
 1. The development must be implemented substantially in accordance with the stamped-approved plans issued by Penrith City Council, the application form and any supporting information received with the application, except as may be amended in red on the attached plans and by the following conditions.
 2. The development is to be constructed in three (3) stages as follows:
 - Stage 1 (Year 2003): the construction of 96 (out of a total 123) car parking spaces, vehicular entrance and exit, bus bay, car pick-up and drop-off area, two basketball courts, assembly area and six buildings, and the demountable buildings for the library,

administration and staff rooms. Also all associated landscaping, road and servicing works.

- Stage 2 (Year 2004): the construction of the remaining 27 car parking spaces and two buildings, to be used as learning areas.
- Stage 3 (Year 2005): the construction of two buildings, including a permanent administration and staff building.

Stage 1 is to be completed prior to the commencement of Stage 2. Stage 2 is to be completed prior to the commencement of Stage 3.

3. The buildings shall not be used or occupied until an Occupation Certificate has been issued for each stage.
4. Prior to the commencement of any building works or work associated with the subdivision the applicant is to obtain a Construction Certificate from Penrith City Council or a Principal Certifying Authority.
5. Erosion and sediment control measures shall be installed prior to clearing of site vegetation or the commencement of any construction works for each stage and maintained in accordance with the approved erosion and sediment control plan(s) for the development, and Penrith City Council Erosion and Sediment Control Development Control Plan and the accompanying Code of Practice.

A Compliance Certificate shall be submitted to the Principal Certifying Authority certifying that the erosion and sediment control measures have been installed in accordance with the approved erosion and sediment control plan(s) for the development. The Compliance Certificate shall be submitted a minimum 5 days prior to the commencement of site works for each stage.

6. No fill material is to be imported to the site without the prior approval of Penrith City Council in accordance with Penrith Council Contaminated Land Development Control Plan. All fill material to be imported shall be validated by an appropriately qualified person as posing no unacceptable risk to human health or the environment, and as being suitable for its intended purpose and land use. All validation works are to be carried out in accordance with Penrith Contaminated Land Development Control Plan, the ANZECC and NH&MRC Guidelines and applicable NSW Environment Protection Authority Guidelines. A copy of the certification shall be submitted to Penrith City Council.
7. All stormwater from parking and open areas shall discharge to the stormwater drainage system via a Penrith City Council approved pre-treatment device capable of removing litter and sediment.
8. The provisions of the Protection of the Environment Operations Act 1997 apply to the development, in terms of regulating offensive noise.
9. All aspects of the building design shall comply with the applicable performance requirements of the Building Code of Australia so as to achieve and maintain acceptable standards of structural sufficiency, safety (including fire safety), health and amenity for the on-going benefit of the community. Compliance with the performance requirements can only be achieved by:
 - (a) complying with the deemed to satisfy provisions, or

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- (b) formulating an alternative solution which:
- complies with the performance requirements, or
 - is shown to be at least equivalent to the deemed to satisfy provision, or
- (c) a combination of (a) and (b).
10. Access and sanitary facilities for persons with disabilities are to be provided in accordance with the requirements of the Building Code of Australia and Penrith City Council's Access Policy for persons with disabilities. Details of compliance are to be provided in the relevant plans and specifications accompanying the Construction Certificate application for each stage.
11. Each year, the owner of a building to which an essential fire safety measure is applicable shall provide Penrith City Council an annual fire safety statement for the building. The annual fire safety statement for a building must:
- (a) deal with each essential fire safety measure in the building premises, and
- (b) be given:
- within 12 months after the last such statement was given, or
 - if no such statement has previously been given, within 12 months after a final fire safety certificate was first issued for the building.

As soon as practicable after the annual fire safety statement is issued, the owner of the building to which the statement relates:

- must provide a copy of the statement (together with a copy of the current fire safety schedule) to the Commissioner of New South Wales Fire Brigades, and
 - prominently display a copy of the statement (together with a copy of the current fire safety schedule) in the building.
12. Prior to the release of the linen plan, the following service authority clearances shall be obtained:
- a Section 73 Subdivider/Compliance Certificate under the Sydney Water Act 1994 shall be obtained from Sydney Water.
 - a letter from Integral Energy stating that satisfactory arrangements have been made for electricity supply to all proposed allotments in the subdivision, including any necessary easements.
 - a letter from an approved telecommunications service provider (Telstra or Optus) that satisfactory arrangements have been made for underground telephone services to all proposed allotments in the subdivision, including any necessary easements.

These clearances are to be submitted to the Principal Certifying Authority.

- 13 Stamped plans, specifications, a copy of the consent, the Construction Certificate and any other Certificates to be relied upon shall be available on site at all times during construction.
14. Prior to commencement of construction works for each stage:
- (a) Toilet facilities at or in the vicinity of the work site shall be provided at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:
- a standard flushing toilet connected to a public sewer, or
 - if that is not practicable, an accredited sewage management facility approved by the council, or
 - alternatively, any other sewage management facility approved by council.

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- (b) All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with the appropriate professional standards. All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.
 - (c) If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made:
 - must preserve and protect the building from damage, and
 - if necessary, must underpin and support the building in an approved manner, and
 - must, at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.

The owner of the adjoining allotment of land is not liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land, (includes a public road and any other public place).

- (d) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place:
 - if necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place,
 - the work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place, and
 - any such hoarding, fence or awning is to be removed when the work has been completed.
- (e) A sign must be erected in a prominent position on the work site:
 - stating that unauthorised entry to the work site is prohibited, and
 - showing the name of the person in charge of the work site and a telephone number at which that person may be contacted during work hours.

The sign shall be removed when the work has been completed.

15. Where there is a likelihood of annoyance due to noise from construction sites, the following NSW Environment Protection Authority Noise Control Guidelines apply to the hours of construction works:
- Mondays to Fridays, 7am to 6pm
 - Saturdays, 7am to 1pm (if inaudible on neighbouring residential premises), otherwise 8am to 1pm
 - No work is permitted on Sundays and Public Holidays.

The provisions of the Protection of the Environment Operations Act, 1997 in regulating offensive noise also apply to all construction works.

16. Structural details of the nominated building component(s), prepared and/or certified by a professional engineer or other appropriately qualified person, shall be lodged with the Principal Certifying Authority prior to constructing or erecting that portion of the approved development.
- a) Footing piers
 - b) Footing system

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- c) Concrete floor slab
 - d) Structural concrete
 - e) Wall frame bracing
 - f) Roof trusses
 - g) Structural steelwork

- 17 After completion of all the engineering works, Work-as-Executed Drawings and Certificates are to be submitted to the Principal Certifying Authority in accordance with Penrith City Council's Engineering Works Development Control Plan and Guidelines for Engineering Works for Subdivisions and Developments - Part 1 Design and Part 2 Construction.
18. A drainage design plan, detailing the proposed method of stormwater drainage disposal by gravity to Penrith City Council's drainage system, is to be submitted and approved prior to the issue of the Construction Certificate for Stage 1.
19. An on-site detention system shall be provided to restrict stormwater discharges from the site to pre-development flows. The system is to provide for all storms up to and including the 1% AEP event. Engineering details and supporting calculations are to be prepared by a qualified Hydrology Engineer and submitted for approval prior to commencement of works for Stage 1.

On completion of the on-site detention system, Works-As-Executed plans are to be prepared by a registered surveyor or the design engineer and submitted to the Principal Certifying Authority. If Penrith City Council is not the Principal Certifying Authority, a copy is to be submitted to Council. The plans are to be certified by the designer and are to clearly make reference to:

- the works having been constructed in accordance with the approved plans
 - the actual storage volume and orifice size provided
 - the anticipated performance of the system with regard to the design intent.
20. All land required for vehicular access and parking is to be concreted or sealed with a bituminous pavement.
 21. At the completion of public infrastructure works associated with Conditions 29-31 a maintenance bond is to be lodged with Penrith City Council. This bond will be required for a minimum of 12 months from the date of issue of the occupation certificate. Contact Council's Development Services Unit on 4732 7777 to ascertain the value of the bond.
 22. Work on the subdivision is not to commence until a Construction Certificate has been issued for the associated works. Penrith City Council is to be notified 48 hours prior to commencement of engineering works or clearing associated with the subdivision.
 23. Submission of the original Linen Plan and ten (10) copies.

The following information is to be shown on one (1) copy of the plan.

- The location of all buildings and/or other permanent improvements shall comply with any statutory boundary clearances or setbacks as defined by the Building Code of Australia and Council's resolutions.
- All existing services are wholly contained within the lot served and/or covered by an appropriate easement.

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24. The linen plan of subdivision is to be supported by an 88B instrument creating a service easement for the following:
- A service easement is to be created over the proposed Part Lot 2 in favour of the College site for the sewer line. A copy of the registered plan of the easement is to be submitted to the Principal Certifying Authority prior to an Occupation Certificate being issued for Stage 1.

Council shall be nominated as the only authority permitted to modify, vary or rescind such Right of Carriageway.

25. The applicant is required to submit to Penrith City Council a completed “Notice of Commencement and Appointment of Principal Certifying Authority” form at least 2 days prior to the commencement of construction works for each stage. If the “Notice of Commencement and Appointment of Principal Certifying Authority” form is not submitted, and Penrith City Council undertakes the first compliance inspection for the proposed development, Council is deemed to have been nominated as the Principal Certifying Authority.
26. Prior to the issue of an Occupation Certificate for each stage, fire safety certificates are to be submitted to Penrith City Council and the New South Wales Fire Brigades. A copy of the latest fire safety schedule and fire safety certificate/ statement is to be displayed in a prominent position within the building at all times.
27. A Subdivision Certificate is to be obtained prior to the release of the linen plan of subdivision.
28. The development is to be in accordance with the Building Code of Australia and AS1428.1 which relate to the minimum standards for access and facilities for the disabled.
29. Under the Roads Act, 1993 the following works are to be approved by Penrith City Council:
- a) The reconstruction of Ninth Avenue from the intersection with The Northern Road to the eastern property boundary, to cater for a traffic loading of 2×10^5 . The road width is to be determined in consultation with Council.
 - b) Any ancillary works, including drainage, within the road reserve.
 - c) The provision of vehicular crossings.
30. A formal application to Penrith City Council for approval of the works referred to in Condition 29 is required. Contact Council’s Development Services Unit on (02) 4732 7777 to ascertain applicable fees.
31. All works are to be designed and constructed in accordance with Penrith City Council’s Engineering Works Development Control Plan and Guidelines for Engineering Works for Subdivisions and Developments, Part 1–Design and Part 2–Construction.
32. Conditions 29 – 31 (inclusive) are to be completed prior to an Occupation Certificate being issued for Stage 1.
33. Prior to the issue of a Construction Certificate for Stage 1, a performance bond of \$50,000 is to be lodged with Penrith City Council for the following works:

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- The reconstruction of Ninth Avenue from the intersection with The Northern Road to the eastern property boundary.

This bond will be refunded once the works have been completed to the satisfaction of Council and the maintenance bond has been lodged with Council. The maintenance bond shall be lodged with Penrith City Council on completion of the works. This bond will be required for a minimum period of 12 months, from the date of issue of the Occupation Certificate. The amount of this bond will be determined by Council upon completion of works.

34. The submission of the following matters before a Construction Certificate can be issued are ancillary aspects of the development under Section 80A(2) of the Environmental Planning and Assessment Act, 1979. Appeal provisions will apply to the submission requirements regarding ancillary aspects of the development (see Sections 80A(3) and 97 of the Act):

- (a) A full schedule of colours is to be submitted to the Principal Certifying Authority or Council for approval prior to the issue of the Construction Certificate. The colour of external finishes should be in keeping with the natural surroundings. Building materials with reflective surfaces are to be avoided.
- (b) A Traffic Management Plan is to be submitted for approval by Council to ensure that the number of buses does not exceed four, and that buses will not be waiting along Ninth Avenue. The applicant is to discuss with Westbus the number of buses on site at any one time, and provide a manageable timetable for buses, ensuring that times are staggered so the number of buses arriving at the site at any one time is limited to four.
- (c) A completed Waste Management Plan shall be submitted and approved by Penrith City Council. The plan shall be prepared in accordance with the requirements of *DCP 2000 Controls for the Management and Minimisation of Waste*, and shall address:
 - 5) the type of material;
 - 6) the estimated volume (m³) or area (m²);
 - 7) the proposed re-use or recycling methods; and
 - 8) the contractor and recycling outlet or landfill site for waste generated by the development during the construction phase.
- (d) The management of chemicals from darkroom, science labs, agricultural activities, etc. should be specifically addressed including details on their storage and the prevention and management of spills.
- (e) The applicant is to provide Council with a vegetation restoration plan for the front of the site. This should include proposed works to revitalise and conserve the vegetation to be retained and a weed eradication program.
- (f) A detailed strategy is to be submitted to Council as to how the native conservation area along the southern boundary will be achieved and how it will form part of the school's curriculum.
- (g) The landscape plan should be developed to reflect the embellishment of vegetation species commensurate with Cumberland Plain Woodland. This will contribute to the development being more considerate to the natural setting.

35. The Waste Management Plan shall be implemented during the demolition and/or construction works on-site.

36. Details of any dangerous goods and the provision of workcover and/or dangerous goods certificates shall be provided to Council prior to the issue of the Occupation Certificate.
37. The applicant shall submit to the Principal Certifying Authority supporting documentation (such as tip docket or statements) on the amounts of material that are recycled and those sent to landfill upon completion of construction. The Occupation Certificate for the development shall not be issued until the documentation required by this condition has been submitted.
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43. The full INTANAL analysis used to derive a level of service of C for the intersection of The Northern Road and Ninth Avenue needs to be submitted to the RTA for evaluation. (This analysis can be sent to Mr. Neil Leitch at the RTA Network Operations via email; neil_leitch@rta.nsw.gov.au).

It should be ensured that the intersection configuration takes into account the future development of the area and that the proposed turning bays/slip lanes are able to cater for the queuing expected at this intersection as a result of this and future development. The impact of the traffic signals on queuing of traffic during peak periods needs to be fully explored by the RTA's Network Operations Group to determine if such an arrangement is feasible to maintain existing levels of performance and efficiency. This evaluation may accordingly dismiss any requirements for a two through lane arrangement in approach and departure.

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 46. At least two parking spaces for disabled persons are to be provided on-site as part of the total parking provision, to be marked on the pavement and used accordingly. Dimensions of the disabled parking bay to be in accordance with AS 2890.1.
 47. A Type-C intersection treatment is to be constructed in Ninth Avenue fronting the school with provision for a right-turn storage bay for vehicles exiting the school premises. Engineering design details are to be submitted to Council's Development Services Unit for approval. All associated linemarking is to be in thermoplastic. Signage is to be shown on the detailed plan. All costs associated with the construction of this treatment are to be at no cost to Council.
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 55. A minimum of 18 metres is to be cleared immediately east of the exit driveway to ensure a safe level of visibility is provided for motorists.
 56. A Section 90 consent is to be issued by the National Parks & Wildlife Service covering "ADI-47" and "ADI-48" which will be impacted by the proposed development. The

Section 90 consent will be issued with the condition that archaeological salvage excavation will be carried out in both sites "ADI-47" and "ADI-48" prior to the development taking place. A copy of NPWS approval is to be provided to Council prior to the commencement of works for Stage 1.

57. The local Aboriginal community groups are to be consulted about the archaeological salvage excavation program and provided with the opportunity to participate in all subsequent archaeological work on the site.
58. The construction works for the proposed development should be carried out in consultation with the local Aboriginal community groups.
59. If any sites are located or uncovered during development then these must be assessed and S90 consents from NPWS be applied for. (Conditions 56 - 58 apply only to those sites which have been identified before the lodgement of the DA).
60. The finishes of all structures and buildings are to be maintained at all times, and any graffiti or vandalism immediately removed or repaired.

ADVICE

1. The compliance with the Building Code of Australia and AS1428.1 for access and facilities for the disabled may not negate the applicants or owner's responsibilities under the Disability Discrimination Act. Information concerning this may be obtained from the Disability Council of NSW on (02) 9699 2311.
- B. Persons who made submissions in respect to the proposed development be advised of Council's decision in writing.

Further clarification was sought on the legality of imposing the construction of a roundabout as a condition of consent.

The Director, City Planning advised that the Council could impose the construction of a roundabout as a condition of consent and that the applicant could appeal the condition.

Councillor Bradbury and Councillor Thain then WITHDREW the AMENDMENT.

The MOTION was then PUT and CARRIED.

THE CITY AS A SOCIAL PLACE

5 Animal Pound Services

7001/5

756 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Paluzzano

That:

1. the report on the provision of Animal Services to Council be received;
2. Council enter into an agreement with Hawkesbury City Council to operate Animal Pound Services for a three year period.

6 Presentation of the draft Penrith Valley Community Safety Plan to the Penrith Valley Community Safety Partnership 1117/29 Pt 3

757 RESOLVED on the MOTION of Councillor Fowler seconded Councillor Paluzzano that Council receive the information outlined in this report regarding the development of the Penrith Valley Community Safety Plan.

7 Glenmore Park Community Initiatives Grants Scheme 4122/7 Pt 3

758 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Davies

That:

1. Council endorse the recommended allocations of \$16,216 to be made to available from the 2001/2002 Glenmore Park Community Initiatives Grants Scheme.
2. Council set aside \$8,134 from the 2001/2002 CIGS funding program for the costs associated with establishing community use the of the proposed Eastern Hamlets facility.
3. Letters be sent to all applicants informing them of Council's decision with regards to their application.
4. A further report be presented on the Shade Structure Program. The report to include options for funding the provision of shade at the Surveyor's Creek Community Centre.

8 Seniors Week 2002 1019/9

759 RESOLVED on the MOTION of Councillor Greenow seconded Councillor Paluzzano

That:

1. The information contained in the Community Development Manager's report on Seniors Week 2002 be received;

-
2. Council approve funding through its Seniors Week Grants Program to those organisations as listed in the amended list tabled at Council, in the Community Development Manager's report.

9 Provision of Motor Vehicles 38/44

760 RESOLVED on the MOTION of Councillor Bailey seconded Councillor Thain that the information in this report be received.

10 Winbourne Road, Mulgoa - Kerb and Guttering WI/01

761 RESOLVED on the MOTION of Councillor Davies seconded Councillor Greenow

That:

1. Following input from the property owners, Council take no further action, at this stage, on the construction of kerb and gutter in Winbourne Road, Mulgoa.
2. Property owners in Winbourne Road, Mulgoa, be advised of Council's decision.

11 Security Services Tender 45-01/02 38/51

Councillor Fowler declared an interest in this item as Dunheved Security does some security work for his company. Councillor Fowler reserved his right to speak and vote on the matter.

762 RESOLVED on the MOTION of Councillor Davies seconded Councillor Bailey that the report be deferred for discussion in Committee of the Whole as report refers to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it and discussion of the matter in open meeting would be, on balance, contrary to the public interest.

12 Local Government Remuneration Tribunal 753/7

763 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Thain

That:

1. Council endorse the written submission made to the Local Government Remuneration Tribunal outlining Penrith's special situation in terms of its regional significance; and
2. The Tribunal be advised that if required, the Mayor and a Councillor would be prepared to make a presentation to the Tribunal in support of Council's submission.

13 Proposal to Re-finance Loan 6030/262

764 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Thain

That:

1. The Sinking Fund reserves be applied to partially repay the \$5.4 million loan.
2. Financial Institutions be approached to provide firm quotes on interest rates for similar loan products for the remaining loan amount, ie. after considering the sinking fund repayment and interest owing to date.
3. A further report be submitted to Council to approve the loan borrowing.

16 Insurance Valuation of Assets 6011/77

765 RESOLVED on the MOTION of Councillor Paluzzano seconded Councillor Thain that funds for the valuation of Council's buildings be provided from the insurance reserve.

QUESTIONS WITHOUT NOTICE

QWN1 Councillor Khan requested Council investigate and take appropriate action regarding issues of community safety in the Kingswood area. 1027

Councillor Davies left the meeting the time being 8.33PM.
Councillor Evans left the meeting the time being 8.33PM.

QWN2 Councillor Bailey requested street signs be installed at the corner of Besley and Oxford Streets Cambridge Park. BE/09 OX/01 Pt 3

Councillor Evans returned to the meeting the time being 8.35PM.

QWN3 Councillor Bradbury requested information on the progress of the BMX track. 2081/9

Councillor Davies returned to the meeting the time being 8.38PM.

QWN4 Councillor Bradbury requested information on the extent of consultation taken place with Nepean Little Athletics Centre. 2003/2

QWN5 Councillor Bradbury requested information on the colouring of footpaths in Glenmore Park. 9008/8 Pt 5

QWN6 Councillor O'Neill requested an urgent report be presented to Council on the Mt Pleasant Neighbourhood Centre and surrounding area. She requested that the report address the status of the Neighbourhood Co-ordination Project, the work recently undertaken by the Hosking Street Precinct Working Party and the development of a masterplan. 1040/27

QWN7 Councillor O'Neill requested that the roundabout at the corner of Vincent Road and the Grays Lane, Cranebrook, near the Primary School be cleaned-up as it is overgrown. GR/05/1

QWN8 Councillor O'Neill requested that the questions asked by Mr John Cameron of Cambridge Park be answered and that a copy of the responses be forwarded to her.

3071/1 Pt 2

QWN9 Councillor Thain requested a report be presented to Council on the audit of funds expended by ADI Residents Action Group for the rally last year and whether items purchased with those funds were used in the last Federal Election campaign.

4130/2 Pt 58

QWN10 Councillor Paluzzano requested the pathway through Peppermint Reserve be upgraded.

3271/1

COMMITTEE OF THE WHOLE

766 RESOLVED on the MOTION of Councillor Davies seconded Councillor Evans that the meeting adjourn to the Committee of the Whole to deal with the following matters, the time being 8.44PM

1 Presence of the Public

CW1 RESOLVED on the MOTION of Councillor Davies seconded Councillor Evans that the press and public be excluded from Committee of the Whole to deal with the following matters

Council's Operating Environment

2. Property Matter

634905 LE2 Pt 2

This item has been referred to committee of the whole as the report refers to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in open meeting would be, on balance, contrary to the public interest.

Council's Operating Environment

3. Property Matter

634905 LE9 Pt 2

This item has been referred to committee of the whole as the report refers to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in open meeting would be, on balance, contrary to the public interest.

Council's Operating Environment

4. Commercial Matter - Council Security Services 45-01/02

38/51

This item has been referred to committee of the whole as the report refers to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in open meeting would be, on balance, contrary to the public interest.

The meeting resumed at 8.58PM and the General Manager reported that the Committee of the Whole met at 8.44PM on Monday 4 March, 2002, the following being present:

His Worship the Mayor Councillor Pat Sheehy, Councillors J Aitken, D Bailey, D Bradbury, G Davies, G Evans, R Fowler, J Greenow, A Khan, C O'Neill, K Paluzzano, S Simat, and J Thain

and the Committee of the Whole excluded the press and public from the meeting for the reasons set out in CW1 and that the Committee of the Whole submitted the following recommendations to Council.

CONFIDENTIAL BUSINESS

2 Property Matter

634905 LE2 Pt 2

RECOMMENDATION

CW2 RECOMMENDED on the MOTION of Councillor Aitken seconded Councillor Bailey

That:

1. Council approve the granting of a five (5) year Lease with a five (5) year option over Shop 2, Mount Pleasant Village Shopping Centre to Dr Mark Dowsett on the terms and conditions outlined in the report.
2. The Common Seal of the Council of the City of Penrith be placed on all necessary documentation.

3 Property Matter

634905 LE9 Pt 2

RECOMMENDATION

CW3 RECOMMENDED on the MOTION of Councillor Greenow seconded Councillor Davies

That:

1. Council approve the granting of a five (5) year Lease with a five (5) year option over Shops 10, 11 and 13 Mount Pleasant Village Shopping Centre to H S Enterprises Pty Ltd on the terms and conditions outlined in the report.
2. The Common Seal of the Council of the City of Penrith be places on all necessary documentation.

4 Commercial Matter – Council Security Services4 5-01/02

38/51

Councillor Fowler declared an interest in this item as Dunheved Security does some security work for his company. Councillor Fowler reserved his right to speak and vote on the matter.

This is Page No 29 of the Unconfirmed Minutes of the Ordinary Meeting of Penrith City Council held in the Council Chambers, Penrith on Monday 4 March 2002

RECOMMENDATION

CW4 RECOMMENDED on the MOTION of Councillor Davies seconded Councillor Bailey that a further report be presented to Committee of the Whole regarding the Security Services Contract.

ADOPTION OF COMMITTEE OF THE WHOLE

767 RESOLVED on the MOTION of Councillor, Paluzzano seconded Councillor Bailey that the recommendation contained in the Committee of the Whole and shown as CW1 to CW4 be adopted.

There being no further business the Chairperson declared the meeting closed the time being 9.00PM.

Confirmed
Chairperson

**REPORT AND RECOMMENDATION
OF THE LOCAL TRAFFIC COMMITTEE MEETING OF PENRITH CITY
COUNCIL HELD IN THE OSBORNE ROOM, PENRITH
ON MONDAY 4 MARCH 2002 AT 9.00AM**

PRESENT

David Burns – Asset Manager (Chairperson), Senior Constable Bob Tengdahl – St Marys/Regentville Police, Dean Russell - Roads and Traffic Authority, Senior Constable Chris Berger – Penrith Police, Lois Fisher – for the Member for Penrith

IN ATTENDANCE

The Mayor - Councillor Sheehy, Councillor Greenow, Ron Watson – Westbus, Rosemarie Barretto – Senior Traffic Engineer, Stephen Barnes – Traffic Engineer, Cathy Edwards – Road Safety Supervisor.

APOLOGIES

No apologies.

CONFIRMATION OF MINUTES

Local Traffic Committee Meeting – 4 February 2002

The minutes of the Local Traffic Committee Meeting of 4 February 2002 were confirmed.

DECLARATIONS OF INTEREST

No declarations of interest.

MASTER PROGRAMME REPORTS

- 1 Emerald Street, Emu Plains – Request for Kiss and Ride Zone at Emu Plains Primary School (EM/01)**

RECOMMENDATION

LTC20 That:

1. approval be given to the provision of a ‘Kiss and Ride’ facility in Forbes Street, northern side, to the west of the wombat crossing;
2. the existing part-time bus zone in Emerald Street remain unchanged;
3. the Roads and Traffic Authority be requested to provide a “No Parking (8.30am-9.30am & 2.30pm-3.30pm School Days)” zone associated with the sign indicating “Parents Set Down & Pick Up Permitted” in Forbes Street and reduce the BB lines to 20m long;

4. the Roads and Traffic Authority be requested to change the “No Standing” sign to “No Stopping” on the median island near the busbay including time periods specified for the “No Stopping” and “Bus Zone” within the school so that they are consistent with the 40kph speed limit School Zone;
5. the School Principal and Pearce Omnibus be advised of the Committee’s recommendation.

2 Rebecca Street, Colyton - Pedestrian Safety near Bennett Road Public School

(RE/05)

RECOMMENDATION

LTC21 That:

1. the proposed fence (20m long) be installed approximately 300mm behind the kerb (ie, approximately 11.4m in front of house number 23 and 5m in front of house number 21), and this project be listed for funding consideration under 2002/2003 Traffic Facilities Programme;
2. residents and the school be advised of the Committee’s decision.

3 Post Office Road & Hinxman Road, Castlereagh - Request for Parking Restrictions

(9003/1 Pt 6)

RECOMMENDATION

LTC22 That:

1. provision of parking restrictions at the intersection not be provided;
2. the traffic situation at the intersection of Post Office Road and Hinxman Road continue to be monitored;
3. the resident be advised.

4 Great Western Highway, Kingswood - Request for Provision of Parking Restrictions

(GR/32 Pt 3)

RECOMMENDATION

LTC23 That:

1. the existing on street parking restriction remain unchanged;

2. the applicant be advised accordingly.

5 Hall Street and Barker Street, St Marys- Traffic Safety Issue (HA/21 & BA/30)

RECOMMENDATION

LTC24 That:

1. the existing “Give Way” sign at the intersection remain unchanged;
2. the Roads and Traffic Authority be requested to provide Give Way transverse holding lines at the intersection associated with the existing priority control;
3. on completion of the development in Hall and Barker Streets, an investigation be carried out to review the existing priority control and a further report be submitted to the Local Traffic Committee for consideration;
4. Councillor Davies be advised accordingly.

6 GENERAL BUSINESS

6.1 Town Terrace, Glenmore Park – Request for Changes to Parking Restrictions (*Raised Council*) (GL/14 Pt 3)

Council has received letters from the Licensee of Glenmore Park Realty and teacher of Glenmore Park High School regarding pedestrian safety along the spine road in Town Terrace, between Glenmore Parkway and Luttrell Street, and have requested that the existing “No Standing” zone be changed to a “No Stopping” zone.

They have indicated that drivers are disregarding the “No Standing” restrictions along the spine road, leaving their vehicles unattended and going into the shopping centre thereby creating traffic congestion and pedestrian safety problems in the vicinity of the Town Centre.

As part of the DA Consent Conditions for the Town Centre development, the “No Standing” zone, together with the “Shared Zone” with 10kph speed limit within the spine road and partly on Luttrell Street, were installed by the developer.

It should be noted that the three-tier parking strategy (ie, No Standing, No Parking and No Stopping zones) has now been changed to a two-tier parking strategy (ie, No Parking and No Stopping zones) under the Australian Road Rules. Changes to the parking regulations will be completed over a period of seven years. According to the Roads and Traffic Authority’s Technical Directions, it is proposed to repeal the “No Standing” signs on 1 December 2006.

At the time of inspection, it was observed that there were no cars parked along the spine road, however this problem may occur during morning or afternoon peak shopping periods.

As the current parking regulation is no longer used under the Australian Road Rules, it is considered appropriate that the existing “No Standing” zone be changed to a “No Stopping” zone. The Police should also be requested to carry out regular enforcement in the area.

RECOMMENDATION

LTC25 That:

1. the Roads & Traffic Authority be requested to replace the existing “No Standing” zone along the spine road in Town Terrace between Glenmore Parkway and Luttrell Street with a “No Stopping” zone;
2. the Police be requested to carry out regular enforcement in the area;
3. the applicants be advised accordingly.

**6.2 Heavey Street, Werrington – Near Werrington Public School
(Raised Roads and Traffic Authority)**

(HE/09)

The Roads and Traffic Authority representative tabled a letter received from a resident of Heavey Street, Werrington, requesting the installation of an advisory sign indicating the “Wombat Crossing”, similar to the signage installed in Caringbah near the local school.

The resident advised *“that the sign installed on either side of the wombat crossing looks good and helps to teach the kids as well”*.

In addition, the resident has requested provision of street lighting on one side of Heavey Street for safety reasons for pedestrians walking at night from Werrington Lakes.

RECOMMENDATION

LTC26 That:

1. the provision of an advisory sign indicating the wombat crossing, as requested above, be investigated;
2. provision of street lighting on one side of Heavey Street be investigated.

**6.3 Parker Street, Penrith Between Great Western Highway &
Jamison Road – Parking & Intersection Access Issues (Raised
Roads and Traffic Authority)**

(PA/08 Pt 5)

The Roads and Traffic Authority representative tabled a letter in response to the letter received from Mr Keith Annis-Brown of 90 Racecourse Road, South Penrith, regarding parking in Parker Street between the Great Western Highway and Jamison Road and intersection access to/from Stafford Street and Glebe Place.

The Roads and Traffic Authority has responded to Mr Annis-Brown, advising that “...*The Authority has an ongoing commitment to examining ways of increasing the capacity and efficiency of the State Road network in the most cost effective way. The views expressed by you regarding kerbside parking are appreciated. However, the Authority must also be aware of the impact of parking restrictions on the local community and be receptive to their needs as well.*

At present there are no plans to restrict the parking along the eastern side of Parker Street in the section between the Great Western Highway and Jamison Road. However, the Authority is currently investigating the provision of Clearways, where warrants are met, on those State Roads within the Sydney network that currently do not have such facilities. As Parker Street is one such street it will be considered as part of those investigations.

With regard to your request for limiting access to/from Stafford Street and Glebe Place to left in/left out only at Parker Street, the RTA have investigated the crash rate at each intersection for the most recent 3-year period ending March 2001. These investigations have shown that, with regard to Stafford Street, a case for limiting access could not be justified on the basis of an adverse accident history at the site. However, the Authority would have no objections should Penrith City Council wish to impose such limitations on access to/from Glebe Place at Parker Street. Consideration would have to be given by Council to investigation of the impacts on the local amenity for residents of Glebe Place. Therefore this issue will be referred to Council with a copy of your letter at the next meeting of the Local Traffic Committee”.

RECOMMENDATION

LTC27 That:

1. the information be noted;
2. the traffic situation at the above locations continue to be monitored.

6.4 Chameleon Drive, Erskine Park – Request for Speed Classification Survey (Raised Council)

(CH/39)

Residents have advised of a number of vehicles losing control at the intersection of Chameleon Drive and Erskine Park Road, Erskine Park. Council has recently carried out pavement regeneration and a site inspection has revealed that there is no problem with the pavement. The problem is due to excessive speed by drivers, particularly during wet weather. A previous speed classification survey indicated that Chameleon Drive has a traffic flow of approximately 1,474 vpd with an 85th percentile speed of 67kph. The road is within a 50kph speed limit zone and the Police have been requested to carry out regular enforcement in the area.

A speed classification should also be carried out at the intersection to determine the speed profile at this location.

RECOMMENDATION

LTC28 That a speed classification be carried out in Chameleon Drive, at the intersection with Erskine Park Road, Erskine Park, and a further report be submitted to the Local Traffic Committee.

6.5 Great Western Highway, Emu Plains – Request for Parking Restriction (*Raised Penrith Police*) (GR/31 Pt 10)

The Principal of Nepean High School has requested provision of a parking restriction in the busbay at the front of the school on the Great Western Highway, Emu Plains (western side) to stop vehicles entering into the busbay and being parked near the median strip.

Provision of a parking restriction (part-time “No Stopping” zone) along the median strip (within the busbay) and a “No Entry – Buses Excepted” sign will prevent vehicles from entering and parking in the busbay.

RECOMMENDATION

LTC29 That the Roads and Traffic Authority be requested to provide a part-time “No Stopping (8.00am-9.30am & 2.30pm-4.00pm School Days)” zone on the median strip (within the busbay) adjacent Nepean High School.

There being no further business the Chairperson declared the meeting closed, the time being 10.45am.

Confirmed

Chairperson

PENRITH CITY COUNCIL

Procedure for Addressing Meetings

Anyone can request permission to address a meeting, providing that the number of speakers is limited to three in support of any proposal and three against.

Any request about an issue or matter on the Agenda for the meeting can be lodged with the General Manager or Public Officer up until the time of the meeting, that is 7.00pm.

The Public Officer or Minute Clerk will speak to those people who have requested permission to address the meeting, prior to the meeting at 6.50pm, to advise them of the procedure to be followed.

It is up to the Council or Committee to decide if the request to address the meeting will be granted.

Where permission is to be granted the Council or Committee, at the appropriate time, will suspend Standing Orders to allow the address to occur.

The Chairperson will then call the person up to the lectern or speaking area.

The person addressing the meeting needs to clearly indicate:

- Their name;
- Organisation or group they are representing (if applicable);
- The issue or matter to be addressed;
- Whether they are opposing or supporting the issue or matter (if applicable) and the action they would like the meeting to take.

Each person then has five minutes to make their address. The Council or Committee can extend this time if they consider it appropriate, however, everyone needs to work on the basis that the address will be for five minutes only.

Councillors may have questions about the address so people are asked to remain at the lectern or in the speaking area until the Chairperson has thanked them.

When this occurs, they should then return to their seat.

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The City in its Region

1 City Beautification Program

4200-4 Part 2

Compiled by: Paul Page, City Marketing Supervisor

Authorised by: Geoff Shuttleworth, Economic Development & Marketing Manager

<p>Management Plan 4 Year Outcome (Page 5): <i>Penrith is recognised widely as an innovative vibrant and attractive City with an identity distinguishing it from other parts of Sydney.</i></p> <p>01/02 Critical Action: <i>Continue a program to improve the City's presentation.</i></p>

Purpose:

To finalise the program of works proposed for the 2001/2 City Beautification Program.

Background

The total budget for this program is \$235,000. At the Ordinary Meeting of 17 December 2001, Council adopted a program of works with a total value of \$127,000. A further report was to be provided early in 2002 providing additional consideration of the projects proposed for the remaining balance of \$108,000.

These were

1. The development of entry signs in rural villages (\$88,000)
2. Improvements to the presentation of the intersection of the Northern and Bringelly Roads at Kingswood. (\$20,000)

Councillors requested that the original proposal for village entry signs be modified by developing a more modest and lower cost style of sign which could be provided in all rural villages and centres within the City.

The Northern Road / Bringelly Road proposal was to be the subject of discussions with Kingswood Lions Club which has expressed interest in being involved with improvements at this location.

Revised Entry Signs Proposal for Rural Villages and Rural Centres

The original proposal provided for large stone signs with surrounding landscaping to be provided at one location in each of the villages of Agnes Banks, Londonderry and Luddenham in 2001/2 and in Mulgoa and Wallacia in 2002/3.

The revised proposal is for much simpler metal signs to be erected at two locations in each of the five rural villages and four rural centres within the City, as follows:

Villages: Agnes Banks, Londonderry, Luddenham, Mulgoa and Wallacia;

Rural Centres: Berkshire Park, Castlereagh, Kemps Creek and Llandilo.

Samples of the design for Mulgoa Village is included in the attachments. It is not proposed to provide landscaping around these signs due to the cost of ongoing maintenance. The sign

design shown is only a sample and any additional information about community groups etc. will be the subject of careful consultation and checking before the signs are ordered.

Allocation of Savings

The value of the revised rural villages entry sign program is \$61,000, a saving of \$27,000 compared with the original proposal. It is proposed that these savings be used to...

1. Restore an earlier proposal valued at \$17,000 to develop a precinct gateway at the intersection of the Great Western Highway and Cosgrove Crescent at Chapman Gardens in Kingswood. This project was eliminated at an earlier stage of the development of the program due to funding limitations;
2. Augment a project approved at the meeting of 17 December 2001 to undertake a landscaping upgrade along the Great Western Highway near Kingswood Station. Funding of this project would be increased by \$5,000 from \$2,600. Council's landscape architect has advised that further investigation of this site has shown the need to eliminate a large number of exotic weeds. The extra funds will also allow for additional *Callistemon* plantings;
3. Augment a project approved at the meeting of 17 December 2001 to undertake landscaping of the "Zonta" Garden at the intersection of High Street and Henry Street in the Penrith CBD. The augmentation will result in improved pedestrian flow around the rose and eucalypt plantings in this area. This proposal will increase the value of this project by \$5,000 to \$17,000.

Project to upgrade Bringelly / Northern Road Precinct

Negotiations with Kingswood Lions Club are about to commence. Approval is sought for the expenditure of \$20,000 on a project to upgrade the presentation of this intersection based on the outcome of the discussions with Kingswood Lions Club.

Complete list of projects for approval

Location	Project Description	Estimated Cost
Villages: Agnes Banks, Londonderry, Luddenham, Mulgoa and Wallacia; Rural Centres: Berkshire Park, Castlereagh, Kemps Creek and Llandilo.	Metal signs at two locations in village or centre	\$61,000
Precinct Gateway Great Western Highway / Cosgrove Crescent / Chapman Gardens	Landscape embellishment Install a mass planting of <i>Lagerstroemia indica</i>	\$17,000
Transit Precinct Great Western Highway, Kingswood Rail Corridor	Landscape upgrade Install mass plantings of <i>Callistemon</i> to supplement existing plantings of semi mature eucalyptus; Augment project by eliminating native weeds and increasing quantities of <i>Callistemon</i> plantings.	\$5,000
CBD Gateway High Street and Henry Street West – Small Triangle	Augment landscape upgrade involving the installation of formal edging to "Zonta" Rose Garden rose planting by improving pedestrian flow around the new plantings	\$5,000
City Gateway Corner Northern Road and Bringelly Road Kingswood	Landscape embellishment involving development of mounds to prevent motor vehicles damaging trees and grass on the eastern corners of the intersection.	\$20,000
Total works for approval		\$108,000

City Beautification Program 2002-4

A Project Evaluation proposal for a two year rolling program of \$115,000 per annum has been submitted for consideration in the development of the 2002/3 budget. Work has started on developing a two year program which will be submitted as part of this years management planning process.

RECOMMENDATION

That:

1. The report on the City Beautification Program be received;
2. The works listed in the report with a total value of \$108,000 be approved for commencement;



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The City in Its Environment

2 Child Friendly Environments

4114/2 Pt 2

Compiled by: Anjali Johar, Environmental Planner

Authorised by: Roger Nethercote, Environmental Planning Manager

Management Plan 4 Year Outcome (Page 23): *Development enhances the City's living and working environments.*

01/02 Critical Action: *Implement policy and regulatory responses to achieve quality urban outcomes (e.g. 3D modelling).*

Requested by: Councillor O'Toole

Purpose:

Councillor O'Toole has requested a report to canvass the key issues identified in the PlanningNSW document "Child Friendly Environments" and identify how the concept of child friendly environments could be incorporated into Council's planning policies and instruments. This report responds to that request.

Background

PlanningNSW and NSW Play Alliance collaborated to produce a publication called '*Child-friendly Environments (1999)*'. This document illustrates how children aged between five and twelve perceive and use their environment, and discusses how their needs could be better met through a number of avenues, including planning policy.

It is often discussed that children have special needs which the urban environment should satisfy. It is therefore important for Council to consider that the needs of children are given attention in its planning. However, little to date has been developed by way of guidelines to help planners when considering children.

The document *Child Friendly Environments*:

- illustrates how children observe and interact with their environment
- illustrates why this environment is often not designed to meet children's needs
- suggests ways in which these needs could be met
- advises local planners and policy makers how to consider children's needs when they assess a development application, prepare a plan, approve a traffic scheme or rezone an urban area
- suggests how designers can design environments in a more child-friendly manner
- encourages planners and policy makers to consult the community, including children, when planning new or maintaining existing developments.

Children's Development and Play

The document discusses how children perceive their surroundings as part of their total experience rather than in an episodic way. They pay special attention to natural objects such as trees and animals and to textures, colours and shapes.

Children feel affinity with places adults often overlook, being attracted to places over which they can assert territorial claims.

New developments often allow children little control of their home environment. As a result, natural areas and abandoned sites are important as they contain objects which children make their own play environment. These areas also allow children to take risks and challenge their surroundings without being restrained by adults, and offer privacy and solitude.

Children are frequent visitors to shopping centres and other public places, yet these places are rarely designed for them. A visit to the shopping centre can be one of the first social encounters children will experience outside home. Children find shopping centres and other public places exciting yet frightening. However, Penrith Plaza is identified as a *child friendly* shopping centre in the document. Penrith Plaza embraces child friendly design, including low hand rails and turnstiles, textured flooring, attractive artworks, colourful displays, structures for climbing, and a safe place where children can play.

It is also suggested in the document that although play areas in childcare centres are generally adequate, those in schools and parks do not always meet children's needs.

Incorporating Child Friendly Environments into Planning

The document suggests the urban environment as a whole needs to be designed for children, since they cannot be restricted to playgrounds or childcare centres which are designed specifically for them. It advocates children's environmental needs could be met if the community, including planners and policy makers, learnt about their requirements through research and consultation.

It is accepted that planners and policy makers could give more attention to children's needs by:

- better understanding how environments can be designed for children
- developing innovative approaches to planning policy
- seeking community views, specifically children's
- using knowledge of children's needs in discussions with developers
- requiring developers to apply relevant guidelines when constructing new or maintaining existing developments.

Effectiveness will of course depend on local conditions such as available resources and opportunities, community support, or design skills.

Consideration can be given to involving children in designing and planning their environments using various techniques. These can include discussion groups, mapping, sketching, games, model making and gathering, ordering and assembling the building materials for a project. This approach would be particularly relevant for public facilities such as major playgrounds and skate parks.

The document suggests that to ensure that all children are given equitable and appropriate access to the environment, the following principles be used as guidelines for planning new development:

- The urban environment should be accessible for children within reasonable limits of safety and security.
- The urban environment should provide for the presence and needs of children.

- Environmental design should cater for the abilities and limitations of the population.
- Planning practice should acknowledge the space and land use needs of children in planning.
- Children cannot confine themselves to areas nominated by adults specifically for them, so environmental design as a whole should attend to their needs, including:
 - using functionally and aesthetically appropriate textured floor surfaces
 - use different levels and shapes to allow for imaginative play
 - provide contact with the natural world
 - allow a range of movement within the area to avoid boredom and lack of challenge
 - reducing traffic in local areas through traffic calming features
 - providing trees and natural landscapes which children can access.

As evidenced by the recognition that Penrith Plaza has received in the PlanningNSW's publication, these principles have been and can continue to be implemented in development proposals as well as our responses in the planning of new urban release areas. Other examples of where we have planned facilities for children include the design of neighbourhood parks and playgrounds in Glenmore Park, Claremont Meadows and Erskine Park estates where community consultations incorporating eliciting the views of children has been a feature. The proposed skate board facility for Jamison Park is another example of where we have incorporated many of these principles. The design of our child care centres and their related environments is, of course, a clear example of where these issues have been a strong focus.

Children's Services Manager's Comments

The recognition of child friendly environments in our response to development proposals is a positive move towards Council's "investment in children". In today's world children's lives are often constrained with much of their free time structured into planned activities and offering little time for play and exploration. Parents are frequently concerned about the safety of environments outside the home. Safe environments that provide interest and appropriate challenges for children offer opportunities for levels of independence and autonomy. Such environments are relevant to the stages of development of children in middle childhood. The proposed consultations are consistent with the advice of the Commission for Children and Young People who promotes consultation with children as a means to recognise the value and importance of hearing children in matters that affect them.

Community Development Manager's Comments

The Local Government (General) Amendment (Community and Social Plans) Regulation 1998 requires all councils in NSW to carry out social/community planning and include access and equity activities in management plans and annual reports. As well as information about the broad community, social/community planning must include data and information about seven mandatory target groups. One of these is children. This is currently being achieved through Council's social planning framework and our Children's Services programme.

Conclusion

Many of the ideas canvassed in *Child Friendly Environments* suggests that urban environments that are designed to meet children's needs will help all children grow into healthy, competent individuals. Such an environment is worth working towards, however,

since most child-friendly facilities make life easier for parents, they are equally beneficial for adults and the wider community.

The fundamental principles underpinning what makes up a child friendly environment have and will continue to be considered in major development proposals, urban release area planning, community facilities design and development, and our social planning programmes.

RECOMMENDATION

That the report on the “Child Friendly Environments” publication by PlanningNSW be received.



The City as a Social Place

3 Penrith Regional Gallery and Lewers Bequest – Company Formation

1043/28

Compiled by: Gary Dean, Facilities Operations Manager

Authorised by: Steve Hackett, Director ~ City Services

Management Plan 4 Year Outcome (Page 46): *The City's cultural profile has been raised.*

01/02 Critical Action: *Develop a program and funding to complete the extensions to the Penrith Regional Gallery and Lewers Bequest, and Joan Sutherland Performing Arts Centre, and establish the Penrith City Arts and Cultural Centre in the St Marys Community Precinct.*

Purpose:

This report addresses the formation of the new Company management structure and the appointment of the Directors of that new Company. The report also provides Council with details of the next phase of the gallery upgrading.

Background

In May 2001 Council formed a Working Party to address several issues at the Gallery, including the development of an appropriate future management structure. After consideration of a range of options, Council agreed to the formation of a Company limited by guarantee – “Penrith Regional Gallery and Lewers Bequest Ltd”. A draft Constitution and Occupation Agreement have been adopted. A submission was forwarded to the Department of Local Government seeking the Minister’s approval to the formation of the Company.

The draft Constitution provides that the Board of the new Company will consist of fourteen (14) members. Details of those new Board members are discussed below.

In January this year the NSW Premier announced \$1.65 million funding for the Gallery to be directed towards a number of specific areas. Details are discussed below.

Formation of “Penrith Regional Gallery and Lewers Bequest Ltd”

- ***Ministerial Approval***

As a result of Council’s comprehensive submission the Director General of the Department of Local Government has advised Council that:

“The Minister has approved, pursuant to Section 358(1)(a) of the Local Government Act 1993, of the Council being involved in the formation of the Company, as submitted, subject to the following conditions:

- 1. that the principles of competitive neutrality are applied to the Company and the accounts of the Company are separately reported in the Council’s Financial Statements as a business activity in the special purpose financial reports.*
- 2. the Council does not through the Company circumvent the restrictions applying to councils in terms of tendering, borrowings and investments.*

3. *it is understood that, in terms of section 731 of the Local Government Act 1993 officers of the company are not acting under the direction of the Minister or Director-General.*
4. *that no remuneration or other benefit in money's worth shall be given by the Company to any representative of the Council in their capacity as a Board member except out-of-pocket expenses reasonably and properly spent for purposes of the Company."*

These conditions are reasonable and will be met by Council and the new Company.

Council's Legal Officer will, following tonight's meeting finalise all the details necessary to allow the Company to commence as soon as practicable.

- ***Formation of the Board***

The draft Constitution provides that the Board shall comprise 14 representatives as follows:

- Three (3) Councillors and one (1) General Manager nominee
- Two (2) representatives of the Lewers family
- One (1) representative from "Friends of the Gallery"
- One (1) representative from UWS (Visual Arts Faculty)
- One (1) representative from Hawkesbury City Council
- One (1) representative from Panthers
- Four (4) representatives from community / business sector

Nominations were sought and received as follows:

Lewers Family

Darani Lewers and Tanya Crothers (nee Lewers) – daughters of Margo and Gerald Lewers

"Friends of the Gallery"

Ms Kay Anderson – President

UWS (Visual Arts Faculty)

Mr Terence Hayes - Lecturer in School of Contemporary Arts
- Coordinator Fine Arts Undergraduate Program

Hawkesbury City Council

His Worship the Mayor, Councillor Dr Rex Stubbs (or his nominee).

Panthers

Mr Tony Lackey – Customer and Community Relations Manager

Community / Business Sector

Applications were invited through the local newspaper from persons interested in appointment to the Board. The notification sought persons who have a strong cultural/arts interest that could make a positive contribution to the management of the Gallery.

Ten (10) submissions were received from the following persons:

- | | |
|--------------------|---------------------|
| ▪ Michael Ginnings | ▪ Peter Anderson |
| ▪ Cherie Daley | ▪ Mavis Reynolds |
| ▪ Kerry Spurrett | ▪ Charles Glanville |
| ▪ Susan Oxenham | ▪ Leenise Martin |
| ▪ John Mullane | ▪ Peter Lewis |

A copy of each submission is included in the attachments together with an evaluation of those submissions adopting the following criteria:

- relevant skills, ability and experience
- involvement with Boards and/or Committees
- involvement with community/business groups (eg cultural or sporting)

It was encouraging to receive the level of interest in becoming a Board member, and the quality of those applicants. The selection of the recommended four (4) representatives has been difficult. However it is recommended that:

- Peter Anderson
- Kerry Spurrett
- Charles Glanville
- John Mullane

be the community/business representatives to the Board.

Council should select three (3) Councillors to be Board members.

The General Manager's nomination to the Board is the Director - City Strategy.

Other Issues

In February 2002 the NSW Premier announced \$1.65 million funding for the Gallery. The following letter was received from the NSW Premier subsequent to that announcement:

"I am pleased to offer Penrith City Council a grant of \$1.65 million towards upgrading of buildings and facilities of the Penrith Regional and Lewers Bequest Gallery. This is in addition to the Government's allocation of \$6.4 million towards the expansion of the Joan Sutherland Performing Arts Centre.

I am proud of my Government's record of collaboration and funding for the artists and arts organisation in Western Sydney. I am confident that this grant will continue to build on our achievements in new and imaginative ways.

The Ministry for the Arts will contact you to discuss the grant, the conditions of grant and the method of payment. In the meantime, please accept my best wishes and those of the Government for the success of this significant project."

This funding is in response to a request from the Ministry for the Arts late in 2001. The General Manager has replied to the NSW Premier thanking him for this grant and advising that we will make arrangements to discuss the grant with the Ministry. We understand that these funds can be expended, generally at our discretion and the following areas for priority were identified in our funding submission:

- redevelopment of Lewers House and Ancher House
- renovation of historic gardens
- upgrading of air conditioning
- introduction of a café
- refurbish administration and reception areas

There is a need to develop a specific program of works. A further report will be submitted to Council when these details are complete.

Conclusion

Over the last 12 months there has been significant progress made on many of the issues confronting the Gallery. The next 12 months will be an exciting time in the further development of the Gallery which will confirm its position as a significant cultural asset for the region.

RECOMMENDATION

That:

1. Council approve the appointment of Darani Lewers, Tanya Crothers, Ms Kay Anderson, Mr Terence Hayes, The Mayor of Hawkesbury City Council, Councillor Dr Rex Stubbs (or his nominee), Mr Tony Lackey, Mr Peter Anderson, Ms Kerry Spurrett, Mr Charles Glanville and Mr John Mullane to the Board of Penrith Regional Gallery and Lewers Bequest Ltd.
2. Council nominate three (3) Councillors as members of the Board of the Penrith Regional Gallery and Lewers Bequest Ltd.
3. The General Manager's nominee to the Board of Penrith Regional Gallery and the Lewers Bequest Ltd be the Director - City Strategy



The City as a Social Place

4 Penrith Regional Gallery and Lewers Bequest – Extensions Project

38/57

Compiled by: John Phillips, Building Construction & Maintenance Manager

Authorised by: Ray Moore, Director - City Operations

Management Plan 4 Year Outcome (Page 46): *The City's cultural profile has been raised.*

01/02 Critical Action: *Develop a program and funding to complete the extensions to the Penrith Regional Gallery and Lewers Bequest, and Joan Sutherland Performing Arts Centre, and establish the Penrith City Arts and Cultural Centre in the St Marys Community Precinct.*

Purpose:

This report addresses the Gallery extensions project. The report recommends engagement of a preferred builder and a funding strategy.

Background

Council in 1999 acquired land to the north of the Gallery for the purposes of carrying out extensions to the existing gallery facilities. The primary purpose of the extensions is to provide additional storage for the permanent collection of the gallery. The secondary purpose of the extensions being archival and general storage.

Development Approval was issued by Council early last year and the Construction Certificate was approved recently.

Tenders for the proposed work closed on 20 February 2002. Details of the tenders received and the preferred builder are discussed below.

Tenders Received

Council received twelve submissions which are listed below. A late tender was received from Avant Constructions Pty Ltd, which could not be considered.

The tender documents provided the opportunity for building companies to submit tenders for either Stage 1 or 2 or both.

Stage 1	The erection of two steel sheds plus ancillary works.
Stage 2	Fitout of the two steel sheds.

	Stage 1	Stage 2	Stage 3 Combined 1 & 2	Construction Timeframe (Weeks)
Steve-Watt Constructions Pty Ltd	\$168,342	\$297,100	\$450,160	17
Winterton Constructions Pty Ltd			\$578,980	11
C S Clifford Constructions Pty Ltd	\$202,570	\$412,850	\$599,270	10
Meridian Construction Services Pty Ltd	\$211,500	\$425,704	\$637,204	14
M.Bruton Building Co.			\$637,409	18
MacKenzie Hall Pty Ltd	\$224,445	\$434,023	\$646,407	20
Woodwill Pty Ltd	\$283,280			18
Absolute Shop Fittings Pty Ltd	\$291,475	\$426,951	\$699,426	-
Cranebrook Constructions	\$303,271			12
Adaptive Constructions Pty Ltd	\$324,000	\$481,000	\$794,000	24
Dewram Constructions Pty Limited	\$393,000	\$442,800	\$835,800	18
Commercial Industrial Contractors Pty Ltd			\$905,253	25

There were two companies, Woodwill Pty Ltd and Cranebrook Constructions, who tendered only for stage 1, the erection of two steel sheds, however neither of these tenders are of a significant advantage for Council to further consider.

The lowest tender for the total works was Steve-Watt Constructions Pty Ltd. Due to their price being significantly lower than other tenders they were asked to recheck their tender price. They have now notified Council that they wish to withdraw their tender as some omissions were made in their submission.

References have been checked for the next two building companies in order of price submitted. They are Winterton Constructions \$578,980 and Clifford Constructions \$599,270. Tenders submitted by Meridian Constructions & M Bruton Building Co for \$637,000 were not considered to be of any advantage to Council over the Winterton Constructions and Clifford Constructions tenders.

In checking references there was a difference in the response from architects and building owners regarding the level of satisfaction with the projects that were carried out by the respective companies. Clifford Constructions were highly praised by all four referees for providing good quality work and a reasonable approach to any variations to the contracted works. References regarding Winterton Constructions, on the other hand, were varied and raises some concerns.

These concerns are backed by Council's experience during the construction of the Joan Sutherland Performing Arts Centre where the builder, Winterton Constructions, was aggressive with variation claims. Although this was twelve years ago, recent reference checks indicate that the company does provide a very competitive tender but may continue to aggressively pursue variation claims. Reference checks of the building companies have been summarised in a Committee of the Whole Report to tonight's meeting.

Winterton Constructions have been an established builder since 1973. They currently have five projects in progress.

Gould Street Bondi	Refurbishment of shops	\$3million
Rocklands Road, Crows Nest	Additional office level	\$400,000
South Sydney Junior Rugby League Club	Interior fitout	\$3million
Macquarie Hospital, North Ryde	Two cottages and office alterations	No value provided
Nirimba Education Precinct, Quakers Hill	Construction of a new lift	No value provided

Clifford Constructions Pty Ltd are an experienced building company who undertook 43 building projects in the last twelve months ranging from \$60,000 to \$3million. Projects which Clifford Constructions currently have under construction are:

Santa Sabina College, Strathfield	additions	\$976,000
McDonalds Restaurants:	Cambridge Gardens Glenmore Park	\$1.2million \$1.2million
St Patrick's Primary School, Parramatta	additions	\$1.2million
Epping Masonic Club	additions	\$1.4million
Anglicare Office, Wollongong	additions	\$1.2million

Summary

Due to the architect's and client's more favourable response to the performance of Clifford Constructions Pty Ltd and the small difference between their tender and that of Winterton Constructions, Clifford Constructions is the preferred tenderer.

Total Project Cost

The tender documentation did not include the Gallery fixtures and fittings. This has been estimated at \$75,000 by Council's architect and gallery staff.

A contingency of \$40,000 should be allowed in the budget for any unforeseen conditions that may lead to variation claims in the contracted works and a supervision cost of \$40,000 should also be allocated, bringing the total project cost to \$754,270.

Chief Financial Officer's Comment

The following is a summary of expected project costs and funding:

Existing (prior years) Costs		Utilised Funding	
Land Acquisition	335,651	Council Funds	371,105
Other	35,454		
	<hr/>		<hr/>
	371,105		371,105
Future Costs		Unutilised Funding	
Stage 1			
Contract	599,270	Bequest (Original)	319,260
Contingency	40,000	Bequest (est accum Interest)	66,000
Current year funds expended	5,685	Asset Construction Reserve	200,000
Furniture & Fittings	75,000		
Supervision	40,000		
	<hr/>		<hr/>
	759,955		575,500
Stage 2-5	<u>1,650,000</u>	Grant	<u>1,650,000</u>
Total Cost	2,781,060	Total Funding previously identified	2,596,605
		Additional Project Funding required	184,455

The additional funding of \$184,455 can be allocated from the Asset Construction Reserve.

Project Management Team

To oversee the extensions project it is intended to form a management team comprising:

- Facilities Operations Manager
- Gallery Director
- Building Projects Coordinator
- Management Accountant
- Consultant Architects

RECOMMENDATION

That:

1. Council accept the tender of Clifford Constructions Pty Ltd to carry out the extensions to the Gallery for the amount of \$599,270;
2. Council agree to the funding arrangements for the extensions to the Penrith Regional Gallery and Lewers Bequest – Extensions Project as outlined in the report.



The City as a Social Place

5 Improvements to Regentville Rural Fire Service Brigade

1011/1

Compiled by: Bob Webster, Acting Safety & Emergency Co-ordinator

Authorised by: Barry Ryan, Acting Safety, Emergency & Waste Services
Manager

Management Plan 4 Year Outcome (Page 49): *The City is positioned to better manage emergencies.*

01/02 Critical Action: *Provide and secure resources to sustain the City's State Emergency Service and Rural Fire Service.*

Purpose:

To inform Council of the status of improvements to the Regentville Rural Fire Brigade and to provide information in relation to funding of the project.

Background

Approval has been granted by Council (DA 990380) for the construction of improvements to the Regentville Rural Fire Brigade Station. The improvements comprise construction of a meeting room and garage to accommodate a tanker.

Current Situation

At this time, construction of the meeting room has been completed, while construction of the garage has been delayed pending determination of funding arrangements.

To this end, negotiations have been held with the Rural Fire Service and with the Brigade. The Brigade has, through promises of goods and services from local business and utilising the labour of members, made a substantial contribution to the cost of construction. A grant of \$8,000 from the Rural Fire Service has also been obtained which will cover the outstanding cost above the Brigade's contribution.

RECOMMENDATION

That the information contained in the report concerning Improvements to Regentville Rural Fire Service Brigade be received.



The City as a Social Place

6 Microchipping of Companion Animals

7028/10

Compiled by: Jodie Lenton, Companion Animals Officer

Authorised by: Barry Ryan, Acting Safety, Emergency & Waste Services
Manager

Management Plan 4 Year Outcome (Page 49): *Heightened community awareness of companion animal ownership.*

01/02 Critical Action: *Develop and implement a strategy in response to the Companion Animals Act.*

Purpose:

To inform Councillors of a program to promote microchipping of dogs to be launched during senior Citizens week 2002, and to seek Councils approval to introduce an amended fee for the microchipping of animals owned by senior citizens.

Background

Companion Animals are required to be registered under the Companion Animals Act 1998, unless they are currently registered under the Dog Act 1966.

This year is the last year for registrations under the Dog Act and all dogs registered under that Act are required to be transferred to the Companion Animals Act.

Recent amendments to the Companion Animals Act permit any dog that is over ten years of age (and currently registered under the Dog Act) to be microchipped and registered at the lower rate of \$35.00 whether it is desexed or not.

Current Situation

It is recognised that some people, particularly our senior citizens, may have some difficulty in taking their animals to registered implanters to have their dog microchipped.

It is proposed to provide a service to any senior citizen who has a dog that is currently registered under the Dog Act, that will involve an accredited Council officer visiting the person's home on appointment to implant the microchip. The number of microchips implanted will be limited by the hours that staff will be able to dedicate to this service (approximately four hours per week).

A senior citizen requesting this service will be required to produce either a senior's card, or old age pension card, or war veteran's card issued by Centrelink.

To further encourage the microchipping of Companion Animals, owned by senior citizens and currently registered under the Dog Act, a fee of \$10.00 is proposed for this service. Council's current approved fee is \$27.50. The reduced fee will cover the cost of the microchip and a nominal amount for staff time.

RECOMMENDATION

That:

1. the report on Microchipping of Companion Animals be received;
2. Council's fee for microchipping dogs currently registered under the Dog Act 1966, and owned by senior citizens, be reduced to \$10.00.



The City as a Social Place

7 Kingswood Neighbourhood Centre Update

1350/14

Compiled by: Judy Cobb, Community Resource Development Officer

Authorised by: Carol Joyce, Community Development Manager

<p>Management Plan 4 Year Outcome (Page 52): <i>Social Services and facilities are established and operating to meet community needs.</i></p> <p>01/02 Critical Action: <i>Provide well-managed and optimally-used Council-owned facilities, to support local communities.</i></p>
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Purpose

The purpose of this report is to provide an update regarding the Kingswood Neighbourhood Centre project.

Background

During the budget planning process for the 99/2000 Management Plan, Council resolved to allocate funds for the staged development of a new, purpose built neighbourhood centre in Kingswood.

Site investigations were undertaken in late 1999 to identify suitable locations for the neighbourhood centre. The assessment process focused on finding appropriate sites that could accommodate a large facility, developed in stages. At the Ordinary Meeting of 20th March 2000 Council resolved that Second Ave, Chapman Gardens was the preferred site for the Kingswood Neighbourhood Centre.

An extensive consultation process was undertaken in mid-2000 regarding the proposal to build the neighbourhood centre on Second Ave. The results of the consultation process were reported to Council at the Ordinary Meeting of 23rd October 2000. Both community support and opposition were identified in this report.

On 5th February 2001 Council received a report detailing a range of issues that were effecting the progress of the Kingswood Neighbourhood Centre project. In response to this report, Council resolved to reassess all possible sites for the proposed facility. Council also resolved that the facility be similar in size to Kingswood Park Community Centre (approximately 300 sqm) and that it not be built in stages.

Twenty-four sites in the Kingswood area were reassessed in March 2001. Eight sites were identified as worthy of further investigation. At the Ordinary Meeting of 2 July 2001 Council received a report that identified two potential sites for the neighbourhood centre. The two sites were:

- Second Ave in Chapman Gardens
- Cnr Orth Street and Bringelly Road.

Both sites were identified as having some constraints. Council resolved that a consultation program be conducted regarding the possible location of a neighbourhood on the corner of Orth Street and Bringelly Road. Consultations regarding the Second Ave site had been conducted during previous assessment processes.

The last report Council received regarding the Kingswood Neighbourhood Centre project was at the Ordinary Meeting of 3rd September 2001. This report detailed the results of the Orth Street and Bringelly Road consultations. Following that report Council resolved that:

- The preferred site for the Kingswood Neighbourhood Centre is on the corner of Orth Street and Bringelly Road.
- The Development Application process is to proceed.
- A Community Design Reference Group is to be re-established as soon as possible.

Park Plan of Management

Council's *Draft Plan of Management Community Land (2002)* is presently on public exhibition. Sections of the Orth Street and Bringelly Road site have been categorised as "community use". This categorisation will permit the construction of the proposed neighbourhood centre.

Re-establishing a Community Design Reference Group

In mid-September 2001 Council wrote to every community group and/or individual that had expressed an interest in the Kingswood Neighbourhood Centre project. This letter advised people of Council's proposal to locate the neighbourhood centre on the corner of Orth Street and Bringelly Road. It also invited them to participate in the Community Design Reference Group process. This invitation was also letterbox dropped to all households located in the immediate area of the Orth Street and Bringelly Road site.

On the 22nd October 2001 the Community Design Reference Group for the Kingswood Neighbourhood Centre was re-established. Twelve residents and/or local community group representatives joined the group. (See Attachment #1). The diverse interests of group members have ensured that the potential needs of future users have been considered during the design development process.

Design Development Process

Council's Architect has met with the Community Design Reference Group on five separate occasions. Sufficient information has been obtained from the group to enable the design development process for this project to proceed. As well as considering the needs of local community groups other factors taken into consideration during the design development process have included:

- Council's resolutions to build a facility similar in size to Kingswood Park Community Centre
- Site constraints
- Budget considerations
- Information gathered during the community consultation process
- Community safety issues
- Identified issues relating to the design of the Kingswood Park Community Centre

Initially, the floor plan of Kingswood Park Community Centre was used as a starting point for discussions with the Design Reference Group. A visit by the group to the Kingswood Park facility assisted with the development of a brief for the project.

Once the Reference Group had determined the required number and approximate sizes of functional areas (e.g. offices, meeting rooms, kitchen etc.), four 'bubble diagrams' were developed and presented to them for consideration. One diagram in particular appealed to the group and has since been further developed.

A team of Council Officers has also met to discuss the identified site constraints (e.g. drainage issues, parking issues and community safety issues). Input has also been sought from Council staff who have expertise in the operation and maintenance of community facilities.

The recommendations from both the Community Design Reference Group and various Council specialists have been integrated into the development of a proposed schematic design for the Kingswood Neighbourhood Centre. (See Attachment #2). The proposed schematic design was presented to the Reference Group on the 4th February 2002. The group was pleased with the proposal and agreed that the detailed design process should continue.

Proposed Schematic Design

The design process for the Kingswood Neighbourhood Centre project is still in the early stages of development. The estimated floor area of the proposed schematic design is approximately 325 sqm. The proposed design has been developed in response to a range of identified community needs. The main functional areas of the proposed design include:

Office Space - Two offices have been included in the proposed design. These offices can be used by local community workers, outreach services, volunteers, and/or the management body. A range of service providers have already expressed an interest in using these rooms. Both offices were designed to accommodate two people.

Meeting Room Space - The meeting room has been designed to adequately accommodate services that have funding requirement regarding room sizes in relation to the number of children in care. (e.g. Before and After School Care, Community Access Care Pair etc). The meeting room has also been designed to comfortably accommodate small group activities and committee meetings.

The Main Hall - The main hall has been designed as a multi-purpose room that will accommodate approximately 80 - 100 people. The proposed shape and size of the main hall (approximately 105sqm) reflects:

- the natural shape of the site (See Attachment #3).
- the desire to have the main hall face the open space rather than the proposed car park
- the need to address identified disability access and community safety issues

Storage Areas - A range of storage options have been included in the proposed schematic design for Kingswood Neighbourhood Centre. Storage has been identified as the biggest design issues in other community facilities. The proposed schematic design for the Kingswood facility attempts to address storage needs without reducing the size of the meeting room or the main hall.

The size and location of other functional areas in the proposed centre (e.g. kitchen, toilets etc) directly relate to the size of the hall, the meeting room and the offices.

Budget Estimate

A Finance report to the Councillor Management Plan Workshop of 11th February, 2002 presented details of a revised budget estimate for the proposed Kingswood Neighbourhood Centre.

This report stated:

“Council allocated \$400,000 for the staged development of a new, purpose built neighbourhood centre for Kingswood in the 1999-2000 Management Plan. Further funds

were allocated during the 2000-2001 budget planning process. The available budget now stands at \$554,147. It was understood that this would not be sufficient to complete the project.

A more accurate estimate of costs was to be obtained after further development of the design when a more detailed assessment of site and service costs could be made. Planning for the process indicated that only design costs would be required in the 2001-2002 budget. These are estimated to be \$115,000.

Of the currently allocated \$554,147 an amount of \$105,228 is expected to be recouped through S94 contributions (19% of total cost). A budget estimate has been calculated by using a quantity surveyor's estimate of the cost for a 325 square metre building, as at June 2001, with an additional 5% to reflect recent building cost increases. With the resulting revised budget estimate of \$839,025, the S94 contribution would be \$159,414. The S94 Plan will therefore need be reviewed. This would leave \$679,611 to be financed from other sources. That is, an additional \$240,692 is required above the present allocation.

It should be noted that this will result in a building some 30 square metres larger than the Kingswood Park Neighbourhood Centre.

No additional external sources of funding to meet this requirement are available.”

RECOMMENDATION

That:

1. Council receive the report on the Kingswood Neighbourhood Centre Update.
2. Council Officers proceed with the preparation of detailed plans and Development Application for the Kingswood Neighbourhood Centre based on the information contained in this report.



ATTACHMENT 1

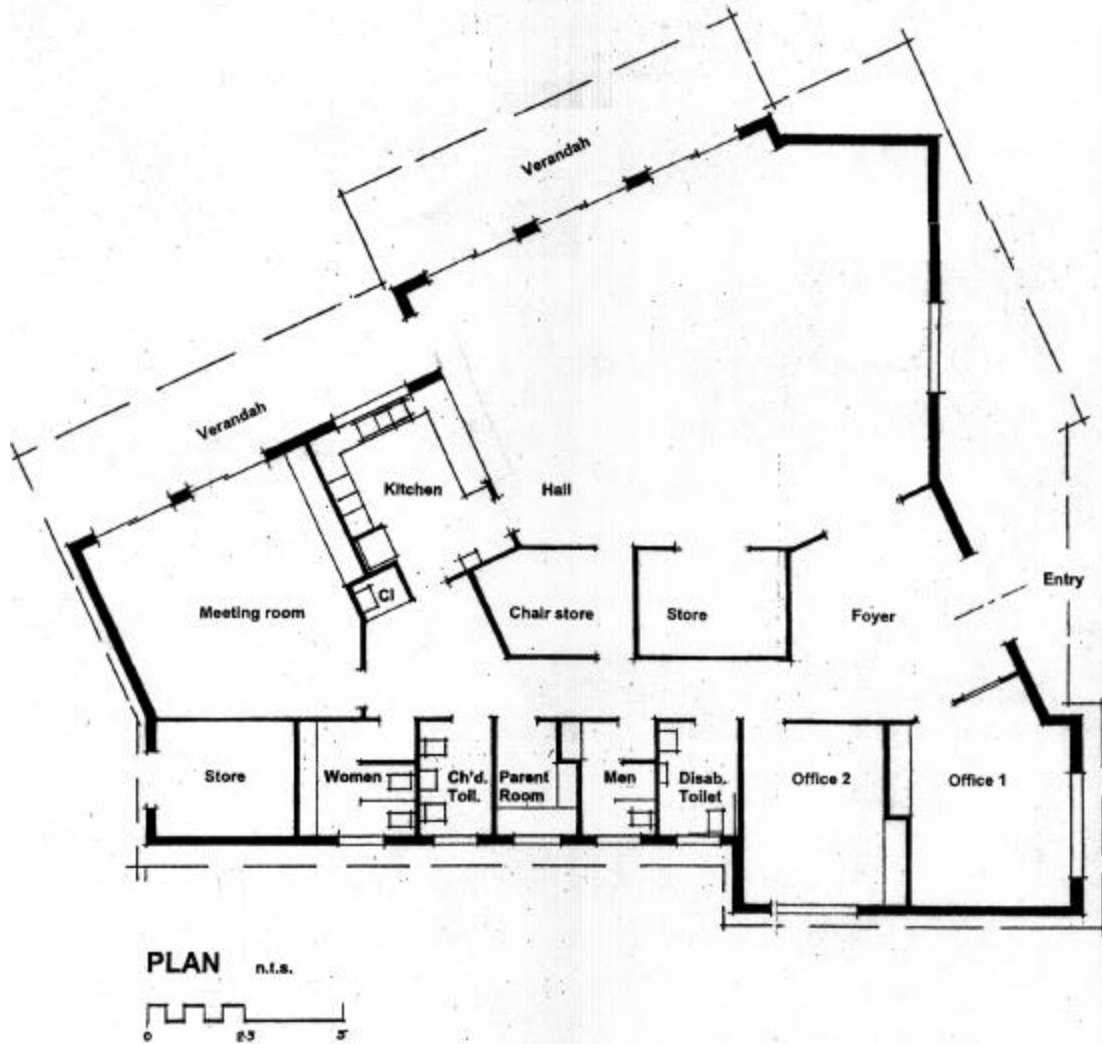
**Kingswood Neighbourhood Centre Update
18th March 2002**

Community Design Reference Group

Wendy Van Poppel	Penrith Pre-school
Bronwyn Pennington	Penrith Pre-school
Sharon Parker	Playgroup Association of NSW
Harry Shipton	Kingswood Resident
John Gordon	Kingswood Resident
Margaret Gordon	Kingswood Resident
Mavis Johns	Kingswood Resident
Max Harrison	Kingswood Traders and Citizens Assoc.
Katerina Tahija	Sth Penrith Youth and Neighbourhood Services
Brian May	Dept of Housing
Carmen Bosario	Werrington Project Inc
Karyn Paluzzano	Kingswood Lions

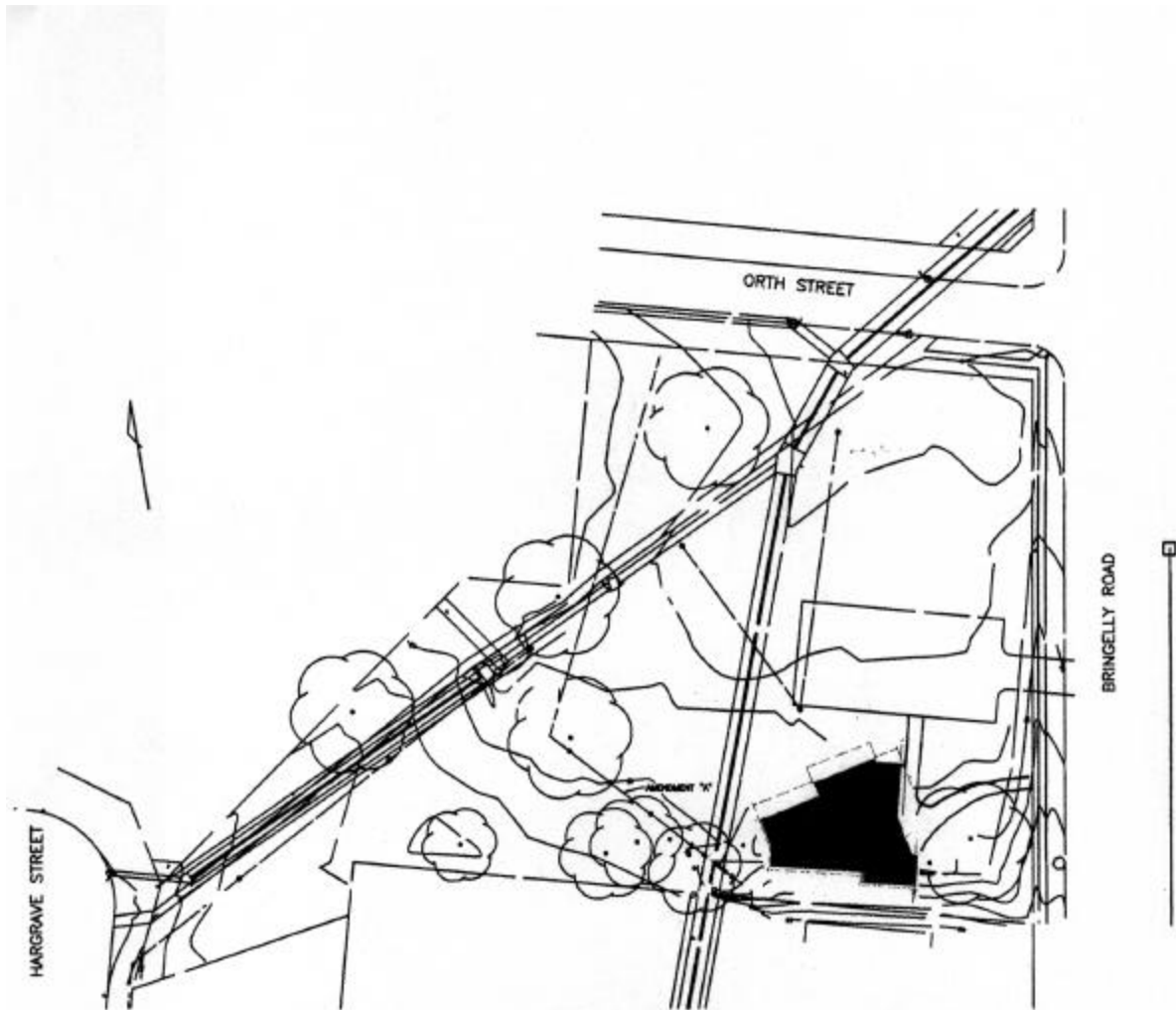
ATTACHMENT 2

Proposed Schematic Design



KINGSWOOD NEIGHBOURHOOD CENTRE
Penrith City Council 8/02/02

ATTACHMENT 3



SITEPLAN 1:1000

KINGSWOOD NEIGHBOURHOOD CENTRE

Penrith City Council 8/02/02

The City as a Social Place

8 Community Assistance Programme

6016/36

Compiled by: Patricia Darvall, Community Projects Officer

Authorised by: Carol Joyce, Community Development Manager

Management Plan 4 Year Outcome (Page 48): *Social Services and facilities are established and operating to meet community needs.*
01/02 Critical Action: *Support local community programs to meet identified community needs.*

Purpose:

To inform Council about community requests for a donation from the Community Assistance Programme.

Background

Through the Community Assistance Programme, Council makes small grants to non-profit organisations and community-based groups to meet local community needs. The maximum grant is \$1,000.

There are three eligibility criteria endorsed by Council, which are:

- Non-profit organisations providing one-off activities
- Direct benefit to and participation from Penrith residents
- Projects and project management in line with Council's Access and Equity Policy

Fundraising programmes or organisations whose main job is to fundraise are not eligible.

The total annual budget for the programme is \$29,500 and this is allocated through three components.

Planned Component

Community groups are encouraged to plan major events or projects to coincide with this annual funding process. Community groups are able to access funds by application, within the advertised time period.

The funding round for the 2001/2002 planned funding component opened on 31st July, 2001 and closed on 31st August, 2001. Cheques were distributed to 24 community projects in December, 2001.

Rolling Component

Recognising that not all needs for funding can be foreseen, the Rolling Component allows for one-off requests to be brought before Council at any time during the year. This provides a flexible supplement to the Planned Component of the programme.

Reimbursement Component

This provides for the rates and sullage on community run non-Council owned rural halls. It can also be used to meet requests for reimbursement of hire fees for halls used for one-off events.

Budget Allocation and Expenditure

	Allocated	Expenditure to date	Committed	Available
Total annual funds	\$32,500.00	\$27, 109.17	0	\$5,390.83
Planned	\$16,600.00	\$16,600.00	0	0
Rates/Sullage	\$4,400.00	\$4,400.00	0	0
Rolling Component	\$11,500.00	\$6,109.17	0	\$5,390.83

Rolling Component Current Requests

Nepean Giggles Playgroup

Nepean Giggles Playgroup is a new playgroup located at the Uniting Church Hall on the corner of Mulgoa Road and Stuart Street, Penrith. The group will be catering for 20 local families with children aged 0-5 years. The group supports new families to the playgroup with two free visits to the Playgroup before membership is expected.

The group is requesting support for establishment costs for the new playgroup. These costs include purchase of art and craft supplies, purchase of utensils such as plastic plates and cups and an initial contribution to rent while membership of the group grows. The Playgroup is confident of becoming self reliant with the full membership of an anticipated 20 financial members.

Nepean Giggles is a member of the Playgroup Association. Recommend \$200 towards establishment costs including art and craft supplies, equipment and \$100 towards rent.

St Clair Samoan Sunday School Group

The St Clair Samoan Sunday School Group is a group of approximately 60 Samoan residents who attend the Catholic Church at St Clair.

The group supports the cultural identity of the community and in particular the young children.

The group is requesting financial assistance for the Sunday school group which provides activities for the younger members of the community (approximately 20) between the ages of 2-18 years. The group will use this money to purchase resources to support the Sunday school activities for the group including craft activities and books.

Recommend \$300 for resources for the Sunday School Group.

RECOMMENDATION

That:

1. Council approve the allocation of \$300, consisting of \$200 towards establishment costs and \$100 towards rent, to the Nepean Giggles Playgroup.

2. Council approve the allocation of \$300 to the St Clair Samoan Sunday School Group towards resources.



The City as a Social Place

9 Youth Week - Allocation of Grants

1019/25 Pt5

Compiled by: Jeni Pollard, Senior Social Planner

Authorised by: Carol Joyce, Community Development Manager

<p>Management Plan 4 Year Outcome (Page 66): <i>Equity of access to social services and facilities is increased for identified communities.</i></p> <p>01/02 Critical Action: <i>Encourage fairness of access to Council and non-government facilities and services.</i></p>
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Purpose:

The purpose of this report is to seek Council's endorsement for recommendations about the allocation of funding for Youth Week activities in Penrith City. The report also informs Council of changes to the funding arrangements for Youth Week.

Background

Youth Week is to be celebrated from Sunday, 7th April to Sunday, 14th April, 2002. The theme for Youth Week this year is "Bring it On" and the aim is to provide young people with an opportunity to express their views and act on issues that impact on their lives.

Funding Arrangement

This year, Council received an increase in the annual amount received from the NSW Department of Education and Training from \$2,000 to \$2,500 for Youth Week. This was reported to Council in the September, 2001 quarterly review. As a requirement of receiving these funds Council is expected to match the amount received on a dollar for dollar basis. Any unspent State Government funds are required to be returned to the NSW Department of Education and Training. In 1998 Council resolved to advertise the availability of these funds annually, through the local press and through existing networks.

Funding Criteria

Council endorsed the criteria for Youth Week funding on 1st June 1998. Groups submitting for funds are asked to meet the following criteria:

- To address the theme of Youth Week;
- To demonstrate that activities will involve young people in the planning and implementation of activities and events;
- To demonstrate an ability to implement strategies which improve access for young people from Aboriginal and Torres Strait Islander backgrounds, non-English speaking background and young people with disabilities.

Applications for Funds

Applications for funding closed on 8th February, 2002. Six applications have been received this year, all proposing activities that meet Council's criteria. The total amount of funds requested is within the budget. All applicants have been contacted to review their budget and include provision for transport arrangements as per the recommendation of the Youth Needs Audit.

Should Council agree to the recommended amounts all applications can be funded within the budget.

St Marys Area Community Development Project *Requested \$638.00*

Forum for young people to be held in Colyton and Claremont Meadows to discuss issues of importance for young people in more isolated areas of the LGA. There will be an emphasis on discussing and planning recreational opportunities.

The budget includes provision for transporting young people to the Forum as per the recommendation made in the Youth Needs Audit.

St Marys Area Community Development Project *Requested \$512.00*

Creative workshop for young people in the St Marys, North St Marys, Colyton, Oxley Park and Claremont Meadows areas. This workshop will gauge interest for developing a “creating network” for young people.

The budget includes provision for transporting young people to the workshop as per the recommendation made in the Youth Needs Audit.

Fusion: The Channel Venue *Requested \$2,250.00*

Skate Festival 2002 – a follow on event from previous years and a mini youth festival. With Skate competitions and performances by local bands are proposed. A venue for this event is currently being sought. Depending on the venue chosen, discussions will need to occur to finalise any special conditions that may need to be applied to ensure the smooth operation of the event.

The budget includes provision for transporting young people to the event as per the recommendation made in the Youth Needs Audit.

Fusion: Cranebrook Youth Development Services *Requested \$450.00*

Small community event focussing on the Cranebrook area with a breakdancing workshop and barbecue. The lawnmowing service that operates from Fusion will offer free lawnmowing for people in the Cranebrook area during the week to highlight the contribution of young people within the community.

The budget includes provision for transporting young people to the event as per the recommendation made in the Youth Needs Audit.

St Johns Ambulance – Cadet Division *Requested \$450.00*

Training for young people in management as well as instruction. This project will benefit the young people participating by skills development in planning.

South Penrith Youth and Neighbourhood Centre Project *Requested \$500.00*

Mural project for inside Mt Pleasant Neighbourhood Centre. Creating a young women’s wall with a health theme. The wall would feature a noticeboard for flyers/messages to be displayed for young women.

Advertising for Youth Week

The remaining \$200 from the budget of \$5,000 will cover the cost of advertising the availability of the Youth Week Grants Programme.

RECOMMENDATION

That Council approve funding for Youth Week activities to those organisations and projects recommended in this report.



The City as a Social Place

10 "Better Linkages"

1300/17

Compiled by: Winifred Sadlier, Children's Services Development Officer

Authorised by: Denise Gibson, Children's Services Manager

<p>Management Plan 4 Year Outcome (Page 54): <i>Children's services are provided to assist families, family employment choices and to maximise children's potential.</i></p> <p>01/02 Critical Action: <i>Advocate for standards of care and education to protect and foster children's health, safety and education.</i></p>

Purpose:

The purpose of this report is to inform Council on the Better Linkages Project.

Better Linkages Project: Stage 1

The Commonwealth Department of Family and Community Services recently funded Family Support Services Association (FSSA) to produce a resource "Promoting Family Wellbeing Information Kit". This kit was distributed to all Commonwealth Funded Children's Services.

Better Linkages Project: Stage 2

This project is funded by the Department of Community Services (State) to build on Stage 1. Family Support Services Association are implementing the second stage which involves a series of workshops across the State.

Families Support Services Association would like to hold two workshops in the Nepean area. One in Richmond and one in Penrith. A representative of FSSA has contacted Council to negotiate a suitable venue for the Penrith workshop.

Aim of the Workshops

The workshops aim to:

1. Facilitate the networking of staff from children's services with local family support services staff and others in the broad service network who support families with young children. The workshops are an opportunity for children's services staff to build on their existing knowledge about the range of other local services available to support families in the significant early years of a child's life.
2. Provide an opportunity for children's services staff to identify issues relevant to them in participating in this broader service network.
3. Provide participants with an opportunity to identify specific ideas for future, ongoing networking.

Limits have been placed on numbers of workshop participants to allow them to be as interactive as possible.

Workshop Participants

Workshops are intended for those involved in the staffing or running of a children's services, such as:

- a director or co-ordinator of a children's service
- a designated supervisor
- a staff member, possibly one who is interested in having the responsibility for nurturing these links with the broader service network
- a member of the management committee
- an owner of a children's service

Other intended participants include staff of family support services, early childhood health and family-focussed community services and Families First representatives.

Outcomes of Workshops

The NSW FSSA hopes that through these workshops, the following outcomes will be achieved:

1. Increased use of the *Promoting Family Wellbeing* information kit by children's services across NSW.
2. Improved access to family support services for families and their children.
3. Improved co-operation and information sharing between family support service staff and children's sector staff.
4. Increased cross-referrals between family support service staff and children's sector staff.
5. Improved dialogue and co-operation across the children's services sector, including state and commonwealth funded projects, not for profit and private agencies.

Community Benefits

It is felt that the above project will have great benefit to the Penrith community and that the Children's Services Department could assist not only Council services but all services in the area by working in partnership with FSSA. A strategy in the Children's Services Management Plan is to "participate in partnerships and consultation with training providers, agencies and stakeholders to support quality service provision".

Summary

Better linkages is a two stage project that aims to improve networking between children's services and family support services.

The second stage of the project is a series of workshops, one is proposed for Penrith. Council has been requested by FSSA to assist by providing a suitable venue for this workshop to be held on 3rd July, 2002.

Council's Children's Services Department would like to work in partnership with FSSA and consider the project to be very worthwhile. This work links to Objective 21 in the Children's Services Management Plan. Arrangements are in hand to provide a suitable venue for the conduct of the proposed workshop.

RECOMMENDATION

That the information contained in the report concerning “Better Linkages”, be received.



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The City Supported by Infrastructure

11 City Operations Directorate Report to End February 2002

153/2

Compiled by: Michelle Sando, Acting Asset Manager's Secretary

Authorised by: Ray Moore, Director of City Operations

<p>Management Plan 4 Year Outcome (Page ##): <i>A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.</i></p> <p>01/02 Critical Action: <i>Prepare and implement a prioritised asset management plan.</i></p>

Purpose:

To report to Council on the progress of works of the City Operations Directorate.

Asset Management Department

Construction Section

Road Reconstruction in St Marys area – The only outstanding job is the overlay in Melbourne Street. This work will be done by the contractor CSR.

Budget Estimate: \$544,000

Expenditure to Date: \$505,903

Path Paving – Works currently underway are in Mulgoa Road at Jeanette Street

Budget Estimate: \$600,000

Expenditure to Date: \$258,077

Dunheved Road (John Oxley to Werrington Rd) - The asphalt overlay has been completed.

Budget Estimate: \$425,000

Expenditure to Date: \$304,000

Werrington Road (Rail overbridge to The Kingsway) Reconstruction – Concrete and drainage works have been completed. A contractor is being engaged to foam bitumen stabilise the road pavement.

Budget Estimate: \$250,000

Expenditure to Date: \$43,627

Panthers G.P.T. - This work is in progress.

Budget Estimate: \$172,000

Expenditure to Date: \$61,247

Dunheved Circuit (Severn St to Vallance St) Reconstruction – Work is in progress on the drainage lines.

Budget Estimate: \$550,000

Expenditure to Date: \$70,857

The Northern Road (Homestead Rd to Glenmore Parkway) Widening – Tenders closed on 27 February, 2002 and are currently being evaluated.

Biodiversity Park – This work is underway.

Contract Value: \$453,185

Skateboard Ramp – Tenders close 12 March, 2002.

Wiltshire Road Flood Evacuation - This work has been delayed due to the recent wet weather.

Maintenance Section

February 2002 was an exceptionally wet month with several major storm events throughout the City. As well as attending to the regular road maintenance works in the various precincts, the Road Maintenance gangs had to respond to the many requests for repairs arising as a result of the wet weather.

The wet weather also caused delays in the Concrete Maintenance area as this activity can be adversely effected by rain at certain stages of the work.

The Drainage Maintenance gangs as well as regular pit and pipe maintenance, clean an increasing number of Gross Pollutant Traps throughout the City. With a number of storm events during February, the cleaning frequency had to be increased to prevent the GPT'S having an adverse effect on the drainage capacity.

The Rural Road Maintenance gang recently regraded and shaped the unsealed roads in the industrial area between Lugard Street and Castlereagh Road.

The average response time for the replacement of street name signs is increasing. Regular precinct inspections continually detect a large number of missing or damaged signs. This has placed increasing demand on the existing resources to manufacture and erect signs.

Parramatta City Council recently requested assistance from other Western Sydney Councils to clear fallen trees etc resulting from the several wind storms that hit their areas in February. Several crews from Asset Management and Parks as well as machinery and equipment was sent to assist with the clean up over a weekend. Feedback from Parramatta City Council was extremely positive and very complementary on the attitude of the Penrith staff involved.

Plant Replacement Program

All new plant has been ordered apart from a street sweeper for which tenders closed on 5 March 2002.

Following evaluation of the tenders, a report will be forwarded to Council for consideration in the near future.

A new Community bus was recently delivered to Council. This bus has all of the requirements arising from the user consultation including automatic transmission. It is anticipated that this automatic transmission will make the bus easier, and therefore safer, to drive for the various users as well as reduce the ongoing maintenance cost to Council.

Asset Systems Section

Roads to Recovery Programme - 2001/2002 – Works are now completed on Factory Road, Regentville (Mulgoa Rd to Bundarra Rd).

Road Resheeting/Resealing Programme - Heavy patching and kerb and gutter repairs are continuing in preparation for the resheeting programme. Since the previous report the following roads have been resurfaced with asphaltic concrete:

Swallow Drive, Erskine Park (Cockatoo Dr to Warbler St)
Hand Avenue, Penrith (entire length)

Since the previous report the following roads have been resealed:

Fifth Avenue, Llandilo (Second Ave to Third Ave)
Second Avenue, Llandilo (Eighth Ave to Ninth Ave)
Spinks Road, Llandilo (entire length)
Terrybrook Avenue, Llandilo (Sixth Ave to Seventh Ave)
Bowman Road, Londonderry (Carrington Rd to end of road)
Laurence Road, Londonderry (entire length)
Luxford Road, Londonderry (entire length)
Nutt Road, Londonderry (Boscobel Rd to Spencer Rd)
Calverts Road, Orchard Hills (Landsdowne Rd to end of road)
Castle Road, Orchard Hills (Kingswood Rd to Blue Ridge Pl)

Asphalt Rejuvenation – Works have commenced in Erskine Park with 50,000 sqm laid to the end of February.

Audits / Inspections

The Asset Management Section is currently auditing the condition of Council's laneways. Where work meets current 'intervention levels' they are being prioritised for repair as a result of routine maintenance inspections.

Development Services Unit

- Construction certificates were issued for the engineering works associated with the following developments:
 - Dulhunty Court, Cranebrook – road and drainage works associated with residential subdivision
 - Precinct 8L, Glenmore Park - road and drainage works associated with residential subdivision
 - Pattys Place, Penrith - road and drainage works associated with industrial development

- Inspections were carried out on the engineering works for the following developments:
 - Precinct 4P, Glenmore Park – drainage and road pavement construction
 - Precinct 8M1, Glenmore Park – drainage construction
 - Castlereagh Road, Penrith – drainage construction
 - Shepherd Street, Colyton – drainage and road pavement construction

Parks Construction & Maintenance

▪ Tree Management Officer

A qualified Arborist has been appointed to take over the function of the Tree Preservation Order. Evan Rowse comes to Penrith Council from Canada Bay Council with extensive experience with tree management especially in regard to the Tree Preservation Order.

▪ Andrews Road Topiary

Work on the roundabout and topiary is continuing. It is expected that the landscape work on the roundabout will be completed in two weeks. The additional topiary shaped in the form of a 'Kayaker' is in Council's nursery. It will remain in the nursery until the vines establish at which time it will be moved into the roundabout.

▪ Play equipment, Parker Street

A new play system has been installed at Parker Street sporting complex. The budget for this system was \$25,000. This system will no doubt be very popular. The components replace the existing old equipment.

▪ Irrigation systems

Two new irrigation systems have been installed. One at Roper Road, Colyton for the Band Club Soccer Club and the other at Jamison Park, Penrith for field No 3. Cost of the systems were \$15,000 at Jamison Park and \$21,000 at Roper Road.

▪ Jamison Park, Penrith

The old storage building located near the RSL fields No 6 and 7 has been demolished. Alternative 'temporary' storage arrangements have been made with the relevant clubs.

▪ Lighting systems

Two field lighting projects have been completed over the last month. Boronia Park has had two fields floodlit which was funded by the St Marys Rugby League Club and the Department of Sport and Recreation. Leonay Oval has had the western field floodlit. The cost of this system was paid jointly by the Emu Plains Junior Rugby League Club and Council.

▪ Tree maintenance

Due to the wind storms late last year, there were a large number of stumps left over that required removal. Parks staff have worked diligently over the last few months and have finally caught up. Over a hundred stumps have been removed.

▪ **Penrith Valley Sports Foundation, Annual General Meeting**

The annual general meeting of the Sports Foundation was held on Thursday, 21st February. Elections of new executive officers were carried out. Nearly all of the existing office bearers retained their positions, including Rodney Watson as President.

The draft Parks Improvement Program was presented by the Parks Construction and Maintenance Manager. The representatives endorsed the proposed projects which will total \$300,000. The guest speaker of the evening was John Lang, the new head coach of the Panthers. The Foundation is now setting its sights on preparing for the annual fund raising dinner in June.

Bushcare

▪ **Training**

Volunteers were invited to a free training day in basic bushcare practices. On Saturday, 2nd March, 16 volunteers attended an all day training session at the Civic Centre and Forest Red Gum reserve in Glenmore Park. The training program is organised by Department of Land and Water Conservation, Hawkesbury, Parramatta, Baulkham Hill, Blacktown and Penrith Councils.

▪ **Grant Funding**

The Department of Land and Water Conservation have advised Penrith Council that we were successful with a grant application. The \$231,000 project nominated was the public reserve at Cassola Place (adjacent to the Sake factory). \$88,000 was obtained in grant funding and the project will focus on restoration of the riverbank. Council's partners in the project include Mission Employment, University of Western Sydney, Penrith Lakes Development Corporation and Muru Mittaggar. More detailed information about the project will be reported to Council in the near future.

Building Construction & Maintenance

Penrith Regional Gallery – Courtyard Verandah Roof

Work is continuing on the replacement of the verandah over the courtyard at the Regional Gallery.

As work has progressed additional timber members have needed to be replaced due to advanced deterioration from water damage. This can be accommodated within the maintenance budget.

Emu Plains Old School

Repainting of the Old School and B&A building is in progress.

Judges Place Carpark

The area around the external walls has now been tidied up so repainting of all external walls can commence.

Solander Amenities

Work has been completed on the repairs to the fire damaged amenities building in Solander Reserve, St Clair.

Lemongrove Village (Upgrading of Landscaping & Drainage)

This work is now fully completed.

Railway Theatre

Essential repair works on electrical wiring and air conditioning unit is under way, as well as a repaint of the main foyer.

Copeland Street Depot

The roof on the amenities building is to be replaced due to advanced corrosion of the metal cladding.

Wallacia Bush Fire Shed

Arrangements have been made for urgent repairs to the roof at the Wallacia Bush Fire Shed due to corrosion.

MAINTENANCE WORKS FOR FEBRUARY 2002

The BCM department received 439 maintenance requests for February. Only 2% of the total maintenance requests were outstanding as of 28 February 2002.

Graffiti Removed by Council Staff

Council staff removed graffiti from buildings on 194 occasions during the month of February 2001. This involved visiting 77 sites. The most frequented locations for graffiti during the month were:

22 hits	Judges Place Carpark
19 hits	Mt Pleasant Shopping Centres
5 hits	Werrington Lakes Toilets
5 hits	York Road Toilets
5 hits	Regatta Park
10	various bus shelters

Council has notified Integral Energy of a number of padmounts that require graffiti to be removed and they have advised that they will complete this work within two to three weeks.

Our statistics reveal that there has been a slight decrease in the amount of graffiti on Council buildings. This has allowed our graffiti removal staff to expand their operation to bus shelters and some open space areas. Graffiti was removed from 2,520 sites during the past twelve months.

Department of Juvenile Justice – Young Offenders Programme

The Department of Juvenile Justice are assisting Council to paint out graffiti on colourbond fencing.

The sites where work has already commenced are checked regularly by the Department's staff for any further graffiti attacks prior to commencing new sites.

The sites revisited for February were:

- South Penrith
- Kingswood
- Werrington
- St Clair
- Erskine Park

Safety, Emergency & Waste Services Department

Ranger and Animal Services

In the period 1 February 2002 to 28 February 2002, Animal Services Officers responded to 192 requests for the collection and patrols for companion animals from the general public. As a result of microchipping and lifetime registration, four dogs were returned to owners. A total of 19 infringements were issued for various offences under the Companion Animals Act.

Rangers were active in patrolling known areas within the district where motor vehicles are being displayed and offered for sale. With the newly erected signs in the reserve situated on the north-east corner of The Great Western Highway and Melbourne Street, Oxley Park, prohibiting such activity, warnings have been issued and vehicle details taken for future reference should the same vehicle offend. This procedure is to continue for a period of one month before the issuing of infringement notices without warning.

Patrolling continues of Council free car parks by Rangers and the issuing of infringements for illegally parked vehicles, including Station Street car park located on the south-east corner of Station and Belmore Streets.

Continued patrols of the Penrith area were conducted to reduce the proliferation of pole poster activity and the illegal display of advertising signs on public areas. Rangers, in conjunction with Anti-Litter Patrol, removed numerous pole posters.

Penrith Rural Fire Service

Penrith Rural Fire Service attended 68 incident calls during the month of February 2002:

- Grass and bush fires
- Serious motor vehicle accidents
- Motor vehicle fires
- Fire alarm calls
- Structure fires
- Illegal burns

With the high profile of fires due to the Christmas fires the public are becoming a lot more aware of the rules and regulations of burning and this has resulted in a sharp increase in calls to either illegal burning or to land owners requiring hazard reduction work and permits.

On 16 February a violent storm passed through many of Sydney's western suburbs. Areas of Fairfield were hard hit and through the Zone of Blacktown, Fairfield and Penrith three heavy tankers with chainsaw crews were sent to assist the Fairfield SES. Blacktown, Fairfield and Penrith units attended over a four-day period and completed 68 jobs.

A debrief was held at the Civic Centre of Penrith City Council with all agencies that were involved in the State of Emergency under the Rural Fires Act invited. The fires affected many areas of Penrith LGA.

A tickertape parade was held in Sydney City on 8 February 2002 to thank the members of the NSW Rural Fire Service and all other Services involved. Over 200 volunteers and paid staff from the Zone attended and had a great time.

Two volunteers from the Penrith Rural Fire Service and Lynda Pearson, Administrative Officer, took part in an Honour Guard of Emergency Services that opened Parliament House on 26 February.

Penrith SES

The first two weeks of February were quiet for Penrith SES with no operational activities, excluding routine maintenance and training.

On Saturday, 16 February 2002, in the late afternoon, a wind storm hit the southern edge of the Penrith LGA and moved through east of Penrith through Fairfield, Holroyd, Parramatta, Blacktown and Baulkham Hills local government areas.

Penrith SES had one call for assistance from a local resident at Kemps Creek who had most of a metal skillion roof blown off. This was attended to, the roof was made safe and the house weatherproofed.

In the period between 17-24 February, Penrith SES provided over 350 hours of support to surrounding local government areas, which had been hit by the most severe storm in living memory. More than 6,000 calls for assistance were received by SES units in the Sydney Western Division of which Penrith is a part.

Waste Management

Clean Up Australia Day

A successful Clean Up Australia Day was conducted on Sunday, 3 March 2002 for community groups and Friday, 1 March 2002 for local schools.

A total of 24 community groups and 13 schools participated, comprising 400 volunteers and 2,469 students. A total of 472 bags of rubbish and litter was collected and transported to the landfill site operated by Penrith Waste Services Pty Ltd. As in past years, Penrith Waste Services permitted free tipping for this event. Council's Anti-Litter Patrol transferred four truck loads of waste, generating 3.74 tonnes of material, for disposal.

The two largest clean up sites, Mulgoa Nature Reserve and the Deerubbin Local Aboriginal Land Council Reserve were the target for heavy machinery and 4 wheel drive vehicles.

The Deerubbin Local Aboriginal Land Council Reserve group utilized trucks, trailers, front-end loaders and bobcats to clean up the site. A total of 77 tonnes of waste was removed as well as the contents of a 25m³ bin provided by Rethmann Australia Environmental Services Pty Ltd.

The National Parks & Wildlife Service, in conjunction with the Land Rover 4 Wheel Drive Club, removed six car bodies and general waste from the Mulgoa Nature Reserve.

All volunteers and groups, including Penrith Waste Services Pty Ltd, Rethmann Australia Environmental Services Pty Ltd and Council's Anti-Litter Patrol, are to be congratulated for their contribution and efforts in assisting with cleaning up Penrith City.

Property Development Department

Woodriff Street Site

Further consideration to the development of the site encompassing a residential component within the commercial office space is being investigated. Discussions with State Government commenced.

Meetings with Community Aid on the relocation of the Before and After School Care services from the Woodriff Street site are continuing. There appears to be little alternative but to relocate their operations to Kingswood Park Primary School.

Allen Arcade – Henry Street, Penrith

The former Butcher Shop located at the rear of the Allen Arcade is in the process of being refurbished. The fixtures and fittings have been removed as well as the cold storage room.

Following the completion of the work, the area will provide modern retail or office space for leasing. Negotiations have commenced with interested tenants.

Mulgoa Road Industrial Site – South Penrith

Consultants have completed the Development Control Plan over the Industrial site for the protection and preservation of significant vegetation on the site.

It is currently being examined by Council's Environmental Planning Department in preparation for the Draft Development Control Plan to be placed on Public Exhibition.

Victoria Street, Werrington

Council at its meeting of 4th March, 2002 agreed to initiate planning investigations for the precinct to the north of the proposed UWS Railway Station to examine opportunities for neighbourhood improvements and options for the future use and development of Council's Lot 113 in Victoria, William and Cottage Streets, Werrington.

Council Led Development Sites

Investigations have been implemented on the future purchase of strategic property within the Penrith CBD. Council will be informed as to the outcome of those investigations in due course.

Mount Pleasant Shopping Centre

Council has recently approved two (2) new Leases for the existing tenants within the Centre. They are the Doctor's Surgery and the Liquor Store. A report is also at tonight's meeting in agreeing to a new Lease for the Post Office also within the Centre.

Gaymark Lane – Henry Street, Penrith

A report has also been presented to tonight's meeting recommending a new Lease of Shop 3 within the Gaymark Lane Commercial Centre.

Property Management

All rental reviews have been completed on Council property for the month of February.

Facilities Operations Department

Penrith Valley Cemeteries

Construction of the first memorial garden at Penrith Cemetery has been completed with the planting by Mission Australia of dozens of native plants. Interest in the Garden is strong, with 3 sites already sold.

Marketing initiatives are beginning to return sales and increased interest in *Penrith Valley Cemeteries*. Sales in the new Catholic Lawn area have exceeded expectations. The area has been advertised in the Catholic Outlook and will also be advertised in a *Penrith Star* feature next week. Internal signage for Penrith Cemetery will be available for installation in the last week of March.

The number of burials continues in the range of 10 to 13 per month, which is slightly below previous averages. As stated in previous reports, there has been a decline in the number of monumental sites reserved. It is important therefore to continue with the provision of enhanced and additional services and facilities.

Mary Thorne has been elected as the NSW Cemeteries and Crematoria Association's local government representative on the *Funeral Industry Council (FIC)*. The FIC is an industry group established under the Minister for Health. The FIC will have an important role in the proposed regulation of the cemetery industry currently being considered by the Minister. This whole issue of industry regulation will be subject of a detailed report to Council when the framework is established and published.

Neighbourhood Facilities

A successful Neighbourhood Facilities Forum was held last month. The community management participants agreed to forums being held regularly. Another will be held later in March.

Utilisation rates for the facilities remains around 20% on average for facilities directly managed by the Neighbourhood Facilities Team. The *Our Function – Your Place* brochure detailing facilities across the City was printed late last month and has been distributed widely to great acclaim. Work will commence on how to best publicise community and group activities occurring in facilities across the City.

The Glenmore Park Youth and Community Centre official opening is planned for Saturday 13 April at 11:30 am, during Youth Week. In addition to the opening, youth focussed activities are being programmed for what should be an attractive and exciting day at the new facility.

Neighbourhood Facility	Space	Available hours per week	Jan	Feb	Used hours this Year	Available hours this year	Centre Utilisation	
							Feb	YTD
Arthur Neave Memorial Hall	Large Hall	107	48.0	83.0	640.0	7002.7	8.6	9.1
	Small Hall	95	2.0	24.0	103.5			
Berkshire Park Hall	Main Hall	107	16.0	25.0	129.0	3709.3	5.2	3.5
Cambridge Park Hall	Main Hall	107	11.5	58.0	365.0	7002.7	2.3	5.2
	Meeting Room	95	2.0	14.0	107.0			
Claremont Meadows CC	Main Hall	107	64.0	133.5	924.5	7002.7	11.0	13.2
	Meeting Room	95	0.0	8.0	68.0			
Claremont Meadows YC	Main Hall	107	6.0	16.5	49.5	3709.3	1.9	1.3
Colyton NHC	Main Hall	107	12.0	60.0	514.0	3709.3	3.9	13.9
Cook Parade NHC	Hall 1	107	25.0	83.5	666.0	7418.7	7.0	9.0
	Hall 2	107	18.0	76.0	512.5			
Coowarra Cottage	Front Room	107	180.0	181.0	1362.5	10712.0	50.3	22.9
	Back Room	107	180.0	38.0	989.0			
	Kids Place Rm	95	110.0	134.0	1092.5			
Emu Heights CC	Large Hall	107	34.0	120.8	686.3	7002.7	5.8	9.8
	Small Hall	95	0.0	42.0	145.5			
Emu Plains CC	Large Hall	107	54.5	95.0	754.5	7002.7	11.0	10.8
	Small Hall	95	9.5	45.5	188.5			
Harold Corr Community Hall	Large Hall	107	37.0	60.0	456.0	7002.7	6.3	6.5
	Small Hall	95	0.0	12.0	116.5			
Melrose Hall	Main Hall	107	67.5	129.5	961.5	7002.7	11.6	13.7
	Back Room	95	0.0	0.0	8.0			
Namatjira NHC	Room 1	107	45.0	154.0	1384.5	11128.0	13.0	13.5
	Room 2	107	35.0	130.0	941.5			
	Annex	107	0.0	32.0	121.0			
North St Marys Hall	Main Hall	107	22.0	28.0	271.0	3709.3	7.1	7.3
Ridge Park Hall	Main Hall	107	66.0	131.0	1097.5	3709.3	21.4	29.6
St Marys CC	Main Hall	107	115.0	119.0	960.0	3709.3	32.9	44.4
	Meeting 1	107	83.5	83.5	675.0			
	Meeting 2	107	83.5	83.5	686.0			
St Marys Memorial Hall	Main Hall	107	20.5	52.5	381.0	3709.3	6.6	10.3

Neighbourhood Facility	Space	Available hours per week	Jan	Feb	Used hours this Year	Available hours this year	Centre Utilisation	
							Feb	YTD
Surveyors Creek CC	Main Hall	107	40.0	121.0	845.5	3709.3	21.0	36.7
	Meeting 1	95	0.0	0.0	19.5			
	Meeting 3	95	208.5	44.5	514.0			
Werrington Downs NHC	Room 1	107	35.0	120.0	817.5	7418.7	11.3	11.0
	Room 2	107	35.0	74.0	627.0			
TOTAL		3732	1666.0	2612.3	20180.8	115370.7	13.5	17.5

Community Safety

Penrith Valley Community Safety Partnership

Meetings of the Partnership have now commenced with members representing a range of relevant organisations in the City, including Council, Police, Health, State Rail, business and community representatives.

At the first meeting members were presented with the draft City-wide Community Safety Plan. The role of the Partnership will be to oversee the implementation of a range of strategies outlined in the plan following wide ranging community consultation.

The Penrith Valley Community Safety Plan has been developed to draft stage by the Centre for Regional Research & Innovation, UWS in conjunction with Penrith City Council.

Community Safety moves to Facilities Operations

Council's Community Safety function has recently been incorporated into the Facilities Operations Department. Reports on future Community Safety Initiatives will now be located under the Facilities Operations section of the City Operations directorate report.

RECOMMENDATION

That the City Operations Directorate Report to end February, 2002 be received.



The City Supported by Infrastructure

12 Tender No 53-01/02 - Supply and Delivery of One (1) Street Sweeper

38/58

Compiled by: Lindsay Clarke, Works Maintenance Engineer

Authorised by: David Burns, Asset Manager

Management Plan 4 Year Outcome (Page ##): *A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.*
01/02 Critical Action: *Prepare and implement a prioritised asset management plan.*

Purpose:

To report to Council on the tender for the purchase of a new street sweeper.

Background

Council currently operates four mechanical sweepers. Two large and one small sweeper are employed on night shift six nights per week. The other large sweeper is employed on day shift 5 days per week. In addition, a footpath flusher has been used on night shift in the Penrith and St Marys CBD's.

Because of environmental concerns the footpath flusher can no longer be used effectively. Small footpath sweepers have recently been purchased to work in Penrith and St Marys and these basically perform the function of the existing footpath flusher. The flusher can now be replaced with a street sweeper to extend the day sweeping operation throughout the City.

After consultation with staff involved in this service, it was decided to purchase a mid sized mechanical street sweeper suitable for residential streets and car parks. This size sweeper is more manoeuvrable and lower to sweep under trees.

Current Situation

Tenders were called in February 2002 for the Supply and Delivery of a Street Sweeper with a waste hopper capacity 3-4 cu m. Two tenders were received as below:

Company	Machine	Hopper Capacity (3-4 cu m specified)	Tender Price
Schwarze Industries Aust	Schwarze Model A4000	3.3 cu m	\$ 183,300
Sweepex Australia	Karcher ICC 2D	1.5 cu m	\$ 171,800

The **Schwarze A4000** fully complies to the specifications. This sweeper "regenerative air" sweeper meaning that the air created by the vacuum is expelled onto the road surface to loosen and remove particles which are then picked up by the vacuum. This operation recirculates the air instead of expelling it to the atmosphere as in conventional sweepers.

The Schwarze A4000:

- is mounted on an Isuzu truck which integrates with Council's current truck fleet
- has sweep width of 3050mm with both gutter brooms operating
- is manufactured in Brisbane with an agent located in St Marys
- being Regenerative Air System sweeper has less moving and wearing parts, plus easy access for servicing
- is environmentally friendly as atmospheric dust is reduced by recirculating air for suction

Council presently owns a larger version of this sweeper, the Schwarze A6500. This sweeper performs very well and has been well received by Council's operators and workshop staff.

The **Karcher ICC 2D** is a larger version of the small footpath sweepers recently purchased for Penrith and St Marys. It is still too small to carry out the activities required. It does not comply to the specifications in a number of areas:

- 1.5 cu m hopper capacity (3 – 4 cu m specified)
- 2.35 metre sweep width (> 2.5 metre specified)
- 40 kpm travel speed (> 80 kpm specified)
- 37 kW engine power (80-100kW specified)

The specification also called for a dual control sweeper with an auxiliary engine for suction. The Karcher has single control and utilises the same engine for propulsion and suction.

Because of its small size and articulated body it is very manoeuvrable making it suitable for inner city/CBD work only.

Summary

The Schwarze A4000 tendered by Schwarze Industries Australia, utilising the "Regenerative Air System" is considered more environmentally friendly with little or no air expelled to the atmosphere. It is very similar to Council's current Schwarze A6500 sweeper which has excellent features and performs well. The additional street sweeping service to be provided by the new sweeper could not be achieved with the Karcher sweeper tendered.

RECOMMENDATION

That Council accept the tender of Schwarze Industries Aust for the supply and delivery of one Schwarze A4000 Street Sweeper for the price of \$183,300.



The City Supported by Infrastructure

13 Tender No. 50-01/02 - Supply and Delivery of Reinforced Concrete Pipes and Drainage Pit Components

38/56

Compiled by: Lindsay Clarke, Works Maintenance Engineer

Authorised by: David Burns, Asset Manager

Management Plan 4 Year Outcome (Page ##): A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.
01/02 Critical Action: Prepare and implement a prioritised asset management plan.

Purpose:

To report to Council on the tender for the Supply and Delivery of Reinforced Concrete Pipes and Components.

Background

Council at it's meeting on 17 December, 2001 considered a report on the Tender for Provision of Materials and Services for 2002/2003 period. For the categories reinforced concrete pipes and precast drainage pit components, only one tender was received and it was resolved that new tenders be called.

Current Situation

A large proportion of pipes and components required for Council work is in relatively small quantities and these are collected from the Supplier (supplied ex bin). The travelling time and possible down time for the crew is a major consideration in assessing the suppliers of these products. A full range of pipe sizes is also a requirement for efficiency within Council.

Tenders

Tenders for the supply of reinforced concrete pipes and precast pit components closed on 28 February 2002. Four tenders were received from CSR Ltd, Rocla Pipeline Products, James Hardie and Hunter Concrete Products as follows:

REINFORCED CONCRETE PIPES (RCP)												
Price \$ Per LINEAL METRE (GST exclusive) R.R.J. include rings.												
Pipe Diameter	CSR LTD (trading as CSR Humes)						ROCLA Pipeline Products					
	Class 2		Class 3		Class 4		Class 2		Class 3		Class 4	
	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin
225mm	20.39	18.99	23.85	22.43	30.05	28.63	13.08	12.20	15.48	14.61	19.10	18.22
300mm	25.37	23.10	30.50	28.22	38.07	35.75	19.25	17.97	22.80	21.52	28.37	26.88
375mm	32.88	29.76	39.44	36.32	48.55	45.38	30.85	29.09	36.91	34.89	45.54	43.52
450mm	46.95	42.58	55.87	51.45	68.65	64.18	44.07	41.50	52.26	46.69	64.95	62.05

REINFORCED CONCRETE PIPES (RCP)												
Price \$ Per LINEAL METRE (GST exclusive) R.R.J. include rings.												
Pipe Diameter	CSR LTD (trading as CSR Humes)						ROCLA Pipeline Products					
	Class 2		Class 3		Class 4		Class 2		Class 3		Class 4	
	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin
525mm	58.55	53.28	70.60	64.45	87.06	80.11	56.12	52.91	66.58	63.37	82.79	79.14
600mm	73.80	67.38	88.00	80.98	114.44	103.59	69.02	65.04	82.47	77.99	101.74	97.26
675mm	96.20	88.40	124.20	115.95	145.00	135.58	90.30	85.12	116.12	110.45	132.93	127.26
750mm	113.26	103.81	145.70	135.73	171.86	160.04	106.48	100.36	136.89	130.21	156.72	150.03
825mm	144.17	133.40	183.57	172.22	209.69	196.29	131.85	125.20	169.73	162.48	194.97	187.33
900mm	167.30	153.15	220.70	206.43	256.83	241.11	160.88	152.24	206.02	197.38	236.91	227.61
1050mm	224.55	204.95	293.50	273.75	337.69	315.84	209.42	199.28	269.98	258.69	310.94	298.40
1200mm	281.54	259.27	361.90	339.40	421.76	395.54	263.19	249.88	339.11	324.32	390.62	374.11
1350mm	338.23	313.26	438.33	411.58	505.29	474.84	321.17	305.58	415.05	396.84	478.06	457.75
1500mm	422.20	385.80	504.21	467.59	618.06	578.06	390.94	371.80	504.61	482.74	581.65	556.90
1650mm	496.43	456.58	632.81	592.56	729.29	683.49	461.83	439.40	596.86	570.63	687.62	658.24
1800mm	578.42	532.85	737.66	691.61	849.94	797.82	539.80	513.41	697.24	666.67	803.75	769.11
1950mm	751.46	695.00	890.16	833.41	1008.59	951.32	656.38	623.30	849.62	809.67	977.92	933.84
2100mm	827.32	762.10	1091.61	1025.36	1233.86	1166.94	754.18	754.18	980.44	980.44	1131.28	1131.2

8

Pipe Diameter	James Hardie (trading as James Hardie FRC Pipes)						Hunter Concrete Products					
	Class 2		Class 3		Class 4		Class 2		Class 3		Class 4	
	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin	Deliver	Ex Bin
225mm	17.00	15.00	19.00	17.00	23.00	21.00	19.80	18.00	21.70	19.80	24.00	22.00
300mm	23.00	21.00	28.00	26.00	32.00	30.00	22.00	20.00	24.20	22.00	33.00	30.00
375mm	32.00	30.00	40.00	38.00	46.00	44.00	29.70	27.00	32.67	29.70	40.00	36.00
450mm	46.00	44.00	56.00	54.00	64.00	62.00	44.00	40.00	48.40	44.00	55.00	50.00
525mm	58.00	56.00	72.00	70.00	84.00	82.00	55.00	50.00	60.50	55.00	72.00	66.00
600mm	77.00	75.00	96.00	94.00	110.00	108.00	77.00	70.00	84.70	77.00	104.00	95.00
675mm	94.00	92.00	118.00	116.00	134.00	132.00	110.00	100.00	121.00	110.00	165.00	180.00
750mm	106.00	104.00	130.00	128.00	152.00	150.00	110.00	100.00	121.00	110.00	165.00	180.00
825mm	-	-	-	-	-	-	170.50	155.00	187.55	170.50	255.00	230.00
900mm	-	-	-	-	-	-	170.50	155.00	187.55	170.50	255.00	230.00
1050mm	-	-	-	-	-	-	220.00	200.00	242.00	220.00	330.00	300.00
1200mm	-	-	-	-	-	-	275.00	250.00	302.50	275.00	385.00	350.00
1350mm	-	-	-	-	-	-	341.00	310.00	375.00	341.00	450.00	410.00
1500mm	-	-	-	-	-	-	440.00	400.00	484.00	440.00	550.00	530.00
1650mm	-	-	-	-	-	-	-	-	-	-	-	-
1800mm	-	-	-	-	-	-	-	-	-	-	-	-
1950mm	-	-	-	-	-	-	-	-	-	-	-	-
2100mm	-	-	-	-	-	-	-	-	-	-	-	-

Price \$ Each (GST exclusive)

Product	CSR Humes		ROCLA Pipeline		Hunter Concrete		James Hardie	
	Delivered	Ex Bin	Delivered	Ex Bin	Delivered	Ex Bin	Delivered	Ex Bin
Headwalls								
300mm	117.50	108.30	94.00	90.00	100.00	90.00	127.28	
375mm	117.50	108.30	94.00	90.00	100.00	90.00	127.28	
450mm	117.50	108.30	94.00	90.00	100.00	90.00	144.18	
600mm	194.60	180.00	208.00	203.00	220.00	200.00	268.39	
750mm	349.60	320.40	390.00	380.00	440.00	400.00	370.49	
Kerb Inlet Lintel								
1.2m	112.00	102.75	128.00	123.00	165.00	145.00		
1.8m	152.00	140.50	173.00	170.00	200.00	180.00		
2.4m	186.00	172.00	213.00	210.00	250.00	220.00		
3.0m	280.00	262.00	255.00	250.00	300.00	280.00		
3.6m	270.00	249.50	296.00	290.00	360.00	330.00		

CSR is located at Rooty Hill, James Hardy at Rosehill and Hunter Concrete Products at Thornton (Newcastle).

Rocla Pipeline Products is located at Emu Plains and would represent a cost advantage over all other tenderers for supply ex bin when travel time is taken into consideration.

Rocla Pipeline Products has also tendered the lowest price for delivery of most pipe sizes and can supply a full range of pipe sizes.

Conclusion

Rocla Pipeline Products has a full range of products and represents the best value for Council.

RECOMMENDATION

That the tender of Rocla Pipeline Products be accepted for the supply of Reinforced Concrete Pipes and precast pit components for the 2002/2003 period.



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Council's Operating Environment

14 Office of Special Constable for the State of New South Wales

4129/5 Pt 3

Compiled by: Robert Warren, Co-ordinator, Ranger and Animal Services

Authorised by: Barry Ryan, Acting Safety, Emergency & Waste Services
Manager

Management Plan 4 Year Outcome (Page 107): *Respond effectively to legislative change.*

01/02 Critical Action: *Evaluate implications of legislative changes and respond accordingly.*

Purpose:

The purpose of this report is to provide Council with a summary of proposed changes to the Police Offences Act 1901 that would result in the revoking of the appointment of Rangers as Special Constables for the State of New South Wales.

Background

In March 1997, the then Minister for Police approved a Review of Part 4 of the Police Offences Act 1901 concerning Special Constables. Police records indicated that Local Councils with Special Constables had legislation conferring law enforcement powers on their own officers, such as the Local Government Act.

In October 2001 a Bill was introduced into State Parliament by the Minister for Police abolishing the office of Special Constable except for:

- Members of the Australian Federal Police
- Interstate Police Officers
- Members of the Police Force of any country prescribed by the regulations, and
- Administrative Officers (Police Band members and Police Security Guards)

The Bill does not allow for the appointment of public authorities except for the appointment of admin officers (special constable) who are current Police Service employees.

Current Situation:

All of Council's six Rangers are sworn special constables. These appointments enhance a Ranger's ability to perform his duties by providing the Ranger with those powers, authorities, advantages and immunities of a police officer in the rank of constable.

The Police Offences Act No 5 of 1901 Section 103 states: Every special constable appointed under this Act shall have, exercise and enjoy all such powers, authorities, advantages, and immunities, and be liable to all such duties and responsibilities as any constable duly appointed now has or hereafter may have by virtue of the common law or of any Act or Imperial Act for the time being in force.

Council Rangers appointed as special constables are empowered to arrest a person whom they reasonably suspect of having committed a crime, whereas as authorised officers under various legislation that authority is absent.

Information has been received from the Strategic Development Unit of the New South Wales Police Service that the bill to revoke the authority of special constables for Rangers would not be introduced as planned. The Police Service recognises that there are many special constables outside the Police Service who perform essential and important services.

The Minister for Police, the Hon Michael Costa MP, has advised that the Government is considering a review of the current legislation governing special constables, and that consultation on this issue will begin in early 2002. The aim of the review would be to examine the possibility of introducing appropriate oversight and complaint mechanisms to increase accountability for special constables similar to that which applies to serving Police Officers.

RECOMMENDATION

That the information contained in the report on the Office of Special Constable for the State of New South Wales be received.



Council's Operating Environment

15 2002 Local Government Association Conference

753/32

Compiled by: Peter Huxley, Executive Officer

Authorised by: Steve Hackett, Director - City Services

Management Plan 4 Year Outcome (Page 107): *Effective corporate governance has been maintained.*

01/02 Critical Action: *Undertake effective local government.*

Purpose:

Council is entitled to send up to seven voting delegates, to represent the City, at the NSW Local Government Association's annual policy-making conference. This report recommends that Council now select its voting delegates and observers to attend the conference to be held in Broken Hill in October 2002.

Background

From 26 October to 30 October, 2002 the Local Government Association (LGA) of NSW will hold its Annual Conference in Broken Hill to establish its policy for the ensuing year. The theme of the Conference will be '2002 – Rock'n the Outback'. As Council is aware, 2002 has been declared as the Year of the Outback in Australia.

Over the years, Council has been very successful at influencing the development of state-wide LGA Policy particularly in the areas of planning, the environment, community planning, fire and emergency services, roads and transport and rating policy. At last year's Conference, Council submitted seventeen Motions of these, 15 Motions sought to add to current LGA Policy, and two called for action to be taken, by the Executive, within existing policy.

Of these, 14 were accepted by the Conference and added as LGA Policy, two were referred to the Executive and, after consultation with other Councils, one was withdrawn.

Delegates

Council now needs to select delegates to represent Penrith at the upcoming Conference according to the following population and category criteria as laid out in the Constitution of the Association.

Group No.	Population	Delegates
(1)	Less than 10,000	1
(2)	10,000 - 20,000 and Associate members	2
(3)	20,000 – 50,000	3
(4)	50,000 – 100,000	4
(5)	100,000 – 150,000	5
(6)	Over 150,000	7
(7)	County Councils and Aboriginal Land Councils	2

In determining populations the ABS preliminary residential populations as at 30 June 2000 have been used and applied to the above table. As Penrith City falls into Group 6 it is entitled to seven (7) voting delegates.

Other Delegates and Observers

In past years, because a number of Penrith City Councillors have also represented either the Executive of the LGA, the Hawkesbury River County Council or the former Western Sydney Waste Board, delegate numbers have been as high as 10. Advice has been received that Councillor John Thain has been selected as one of the two voting delegates to represent Hawkesbury River County Council at the Conference.

In the past Council has also included Councillors as observers to the LGA Conference in addition to its voting delegates.

In 2001, Council's voting delegates were Councillors Aitken, Bailey, Davies, O'Neill, Paluzzano and Thain. Councillor Greenow attended as a voting delegate for the Hawkesbury River County Council.

Observers from the Western Metropolitan Regional Aboriginal Land Council

In 2001, Council sponsored three observers chosen by the Deerubbin Local Aboriginal Land Council to attend the LGA Conference. During the Conference, there were several opportunities for discussions to take place about the relationship between Penrith Council and the Western Metropolitan Regional Aboriginal Land Council.

After the Conference, both observers and delegates conveyed to Council's Aboriginal Liaison Officer, Carolyn Gartside, their acknowledgement that Penrith City Council was stepping in the right direction in regard to the building of bridges between the Council and the Aboriginal Land Council. Council, on receiving a report on the outcome of the Conference at its Ordinary Meeting on 5 November 2001, resolved that it "*continue its sponsorship of Aboriginal Land Council observers at future LGA Conferences.*"

Election of the LGA Executive

The LGA Executive is elected for a two-year term. 2002 is an election year and the full Executive will stand down and be eligible for re-election. Details regarding nominations and voting procedures will be reported to Council when it is received from the Local Government Association.

Selection of Conference Venue for 2004

There is also a ballot taking place at this year's Conference to determine the host Council for the year 2004 Conference. Details of the process for nominating to be considered as the venue for the 2004 conference has not yet been received.

Submission of Motions

The LGA will advise Council sometime later in the year about the timetable for the submission of motions for consideration at the Conference.

Conclusion

Council has been successful in influencing State LGA policy through its involvement in past LGA Conferences. The Strategic Plan identifies the need to influence policies that affect local government at all levels as an ongoing task for the 2000 - 2002 period and Council's attendance and involvement at the Conference is one of the activities that goes to fulfilling the task requirement.

RECOMMENDATION

That:

1. Council nominate its seven delegates to the 2002 LGA Conference to be held in Broken Hill from 26 October to 30 October, 2002.
2. Council give consideration to the nomination of observers from Penrith Council to attend the LGA Conference.
3. Council sponsor up to 3 Aboriginal observers nominated by the Deerubbin Local Aboriginal Land Council to attend the LGA Conference.



Council's Operating Environment

16 2002 National General Assembly of Local Government

750/55

Compiled by: Peter Huxley, Executive Officer

Authorised by: Steve Hackett, Director - City Services

Management Plan 4 Year Outcome (Page 107): *Effective corporate governance has been maintained.*

01/02 Critical Action: *Undertake effective local government.*

Purpose:

Council is entitled to send one voting delegate, to represent the City, at the Australian Local Government Association's National General Assembly. This conference is the annual policy-making conference for local government in Australia. This report recommends that Council now select its voting delegate and observers to attend the conference to be held in Alice Springs in November 2002.

Background

The 2002 National General Assembly of Local Government will be held at the Alice Springs Convention Centre in Alice Springs from 3 November to 6 November 2002. As Council is aware, 2002 has been declared as the Year of the Outback in Australia.

The General Assembly, which is sponsored by the Australian Local Government Association (ALGA), will have as its theme, "Leadership in a Civic Society".

Each Council is entitled to one voting delegate at each plenary session. All motions adopted by the General Assembly will be put forward to the ALGA Annual General Meeting for further consideration.

In the past, in addition to selecting its voting delegate, Council has elected to send additional Councillors as observers.

In 2001, Council's voting was His Worship the Mayor, Councillor Pat Sheehy. Councillors J Aitken, G Davies, C O'Neill and K Paluzzano attended the National General Assembly as observers.

Submitting Motions

The ALGA, as the organising body, will be calling for motions to go before the 2002 General Assembly later in the year. A report will be presented to Council when this advice is received.

As in past years, there will be a Regional Co-operation and Development Forum held on Sunday 3 November from 9.30am to 5.00pm at the Alice Springs Convention Centre. This Forum is a separate event and precedes the National General Assembly.

RECOMMENDATION

That:

1. Council nominate its voting delegate for the 2002 National General Assembly of Local Government;
2. Council nominate those Councillors that will attend as observers at the 2002 National General Assembly of Local Government.



Council's Operating Environment

**17 Summary of Investment & Banking - 30 January to 26
February 2002**

6021/4

Compiled by: Peter Lennon, Expenditure Accountant

Authorised by: Barry Husking, Chief Financial Officer

Management Plan 4 Year Outcome (Page 112): *Maintain a sound financial position and liquidity.*

01/02 Critical Action: *Ensure the timely provision of financial advice and information to support Council's decision making processes.*

Purpose:

This report contains a summary of investments for the period 30 January 2002 to 26 February 2002, and a Statement of General Fund balances at 26 February 2002.

CERTIFICATE OF RESPONSIBLE ACCOUNTING OFFICER

I hereby certify the following:

1. All investments have been made in accordance with Section 625 of the Local Government Act, and the relevant regulations.
2. Council's Cash Book and Bank Statements have been reconciled as at 26 February 2002.



Barry Husking
Responsible Accounting Officer

RECOMMENDATION

That:

1. the Certificate of the Responsible Accounting Officer, Statement of General Fund Bank Balances as at 26 February 2002 and the Summary of Investments for the period 30 January 2002 to 26 February 2002 be noted and accepted;
2. the graphical investment analysis as at 26 February 2002 be noted.



Summary of Investments

30 January 2002 to 26 February 2002

	Term	Balance as at 29-Jan-02 \$	Investments for this period \$	Withdrawals/ Maturities for period \$	Balance as at 26-Feb-02 \$	
IMB	Call	500,000	0	500,000	0	500,000
LGFS	Call	1,000,000	1,000,000	2,000,000	1,000,000	1,000,000
St George	Call	0	0	0	0	0
Westpac	Call	200,000	0	200,000	0	200,000
CBA	Call	0	0	0	0	0
Suncorp Metway	Call	0	0	0	0	0
Citibank	Call	0	0	0	0	0
Bank West	Fixed	7,400,000	5,400,000	12,800,000	5,400,000	7,400,000
ANZ	Fixed	0	1,000,000	1,000,000	0	1,000,000
CBA	Fixed	6,786,937	0	6,786,937	0	6,786,937
Citibank	Fixed	9,400,000	4,400,000	13,800,000	3,900,000	9,900,000
Colonial State	Fixed	0	0	0	0	0
IMB	Fixed	9,000,000	3,500,000	12,500,000	3,000,000	9,500,000
Greater Bld Society	Fixed	0	0	0	0	0
LGFS	Fixed	9,500,000	3,500,000	13,000,000	3,000,000	10,000,000
NAB	Fixed	987,641	0	987,641	0	987,641
St George	Fixed	1,000,000	1,000,000	2,000,000	1,000,000	1,000,000
Suncorp Metway	Fixed	0	0	0	0	0
Westpac	Fixed	992,735	0	992,735	0	992,735
TOTAL		46,767,313	19,800,000	66,567,313	17,300,000	49,267,313
		\$443,641		Add: General Fund Bank Balance		\$197,110
		47,210,954				49,464,423

* Period Ending 29-Jan-02	Reconciliation of Invested Funds	* Period Ending 26-Feb-02
\$47,210,954	Invested Funds Held as at 26 February 2002	\$49,464,423
	Represented by:	
	Externally Restricted Assets	
18,058,714	Section 94 Developer Contributions	16,339,327
1,214,791	Restricted Contributions for Works	1,203,904
862,648	Unexpended Grants	1,013,540
20,136,153		18,556,771
	Internally Restricted Assets for funding of operations:	
150,618	Unexpended Loan Funds	150,408
4,378,526	Sinking Funds	4,378,526
19,812,242	Internal Reserves	19,651,161
1,553,293	Security Bonds and Deposits	1,417,760
25,894,679		25,597,855
0	Restricted Assets Utilised in Operations	0
1,180,122	Unrestricted Invested Funds	5,309,797
\$47,210,954	Invested Funds held as at 26 February 2002	\$49,464,423

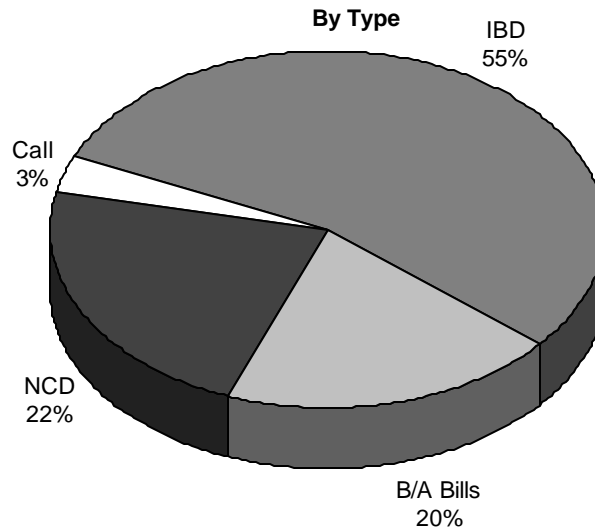
Statement of General Fund Bank Balances as at 26 February 2002

Cash account balances as at 29 January 2002.		(\$844,964.86)
Receipts for period ended 26 February 2002.		<u>\$14,781,717.23</u>
		\$13,936,752.37
Payments for Period Ended 26 February 2002		<u>(\$15,297,420.27)</u>
Cash account balances as at 26 February 2002		(\$1,360,667.90)
General Fund Operating Bank Account Balance as at 26 February 2002		\$197,110.09
Limits of overdraft arranged with Bank	\$600,000.00	GENERAL
Limits of overdraft authorised by Auditors Cert.	\$40,249,000.00	GENERAL

INVESTING GUIDELINES (FROM COUNCIL'S INVESTMENT POLICY 26 MAY 1995 as amended 8 May 2000)

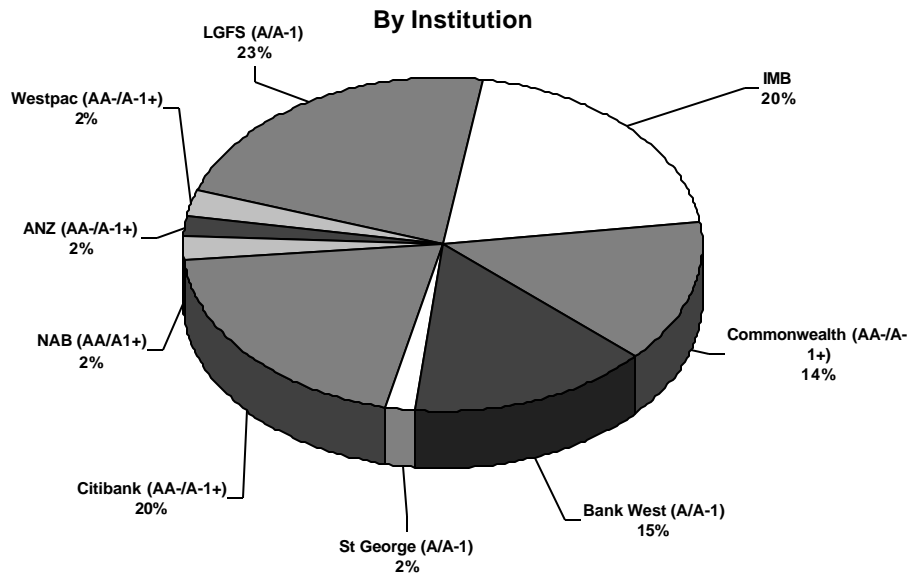
- Minimum acceptable S & P Australian ratings are A (long term) and A-1 (short term) - not more than 20% of Council's portfolio permitted at these ratings. Building Societies are not rated by S & P. Appendix D of Council's Investment Policy specifies conditions to be met. Investments at S&P ratings below this level placed prior to amendments to Council policy of 8 May 2000 will be redeemed at maturity in accordance with Department of Local Government guidelines and Council policy.
- Short term ratings < 1 year. Long term ratings > 1 year.
- Term of investments may not exceed three years.
- Investments exceeding one year's duration must be limited to 20% of the average total portfolio.
- The average weighted days to maturity of Council's investment portfolio **must not exceed 548 days**.
- No institution will hold more than 25% of Council's total investments when the investment was first made.

Investment Portfolio as at 26 February 2002



- NCD Negotiable Certificates of Deposit
- Call Overnight Funds
- B/A Bills Bank Accepted Bills
- IBD Interest Bearing Deposits

Ratings Hierarchy in Descending Order	
<u>Long Term</u>	
AAA	
AA+	
AA	
AA-	
A+	
A	
A-	
<u>Short Term</u>	
A-1+	
A-1	
A-2	



- LGFS Local Government Financial Services
- IMB Illawarra Mutual Building Society

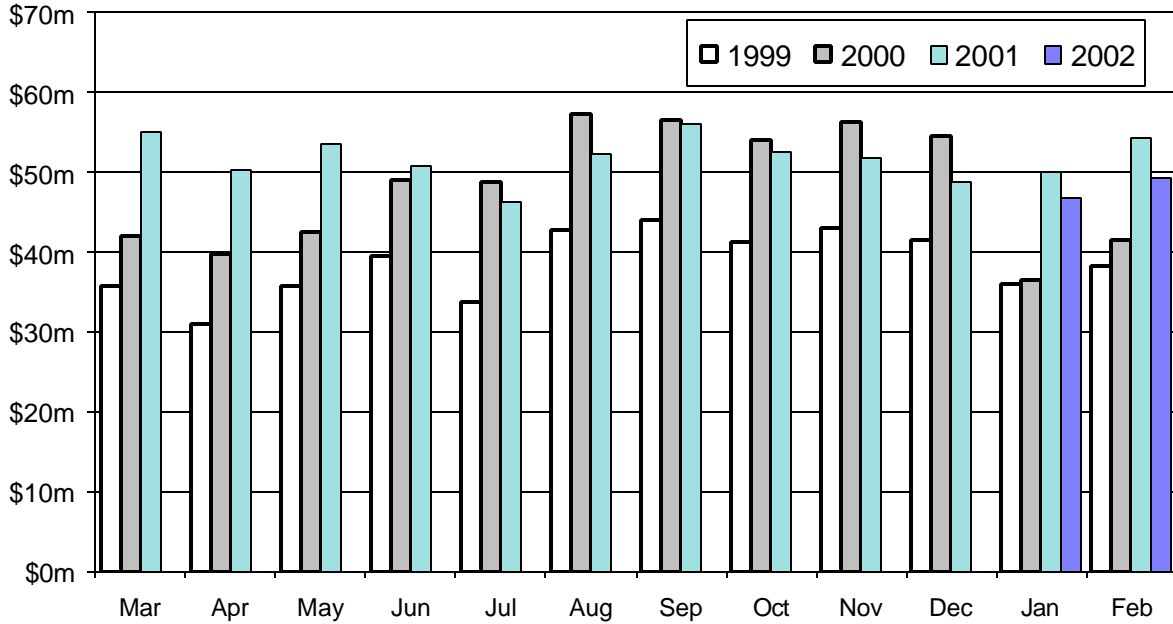
Note:

While technically outside Council's Investment Policy in respect of the Rating A (Long Term) and A-1 (short Term), it has been the practice to treat the LGFS (owned equally by the Local Government Association and the Shire's Association of NSW) outside the rating consideration.

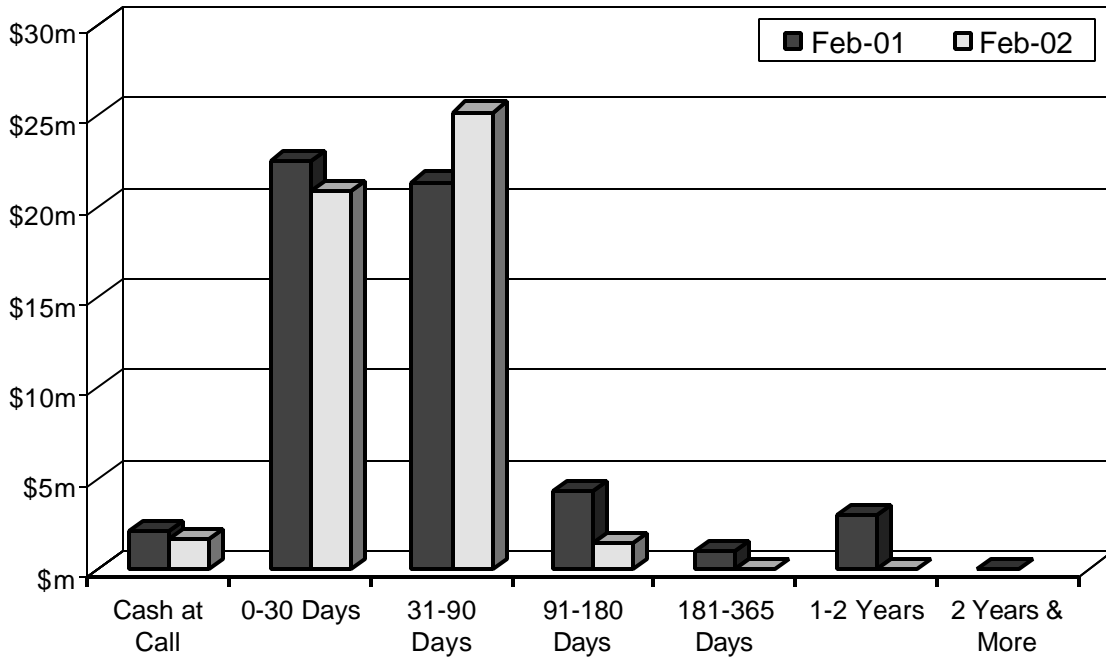
Investments

as at 26 February 2002

Total Investment Portfolio



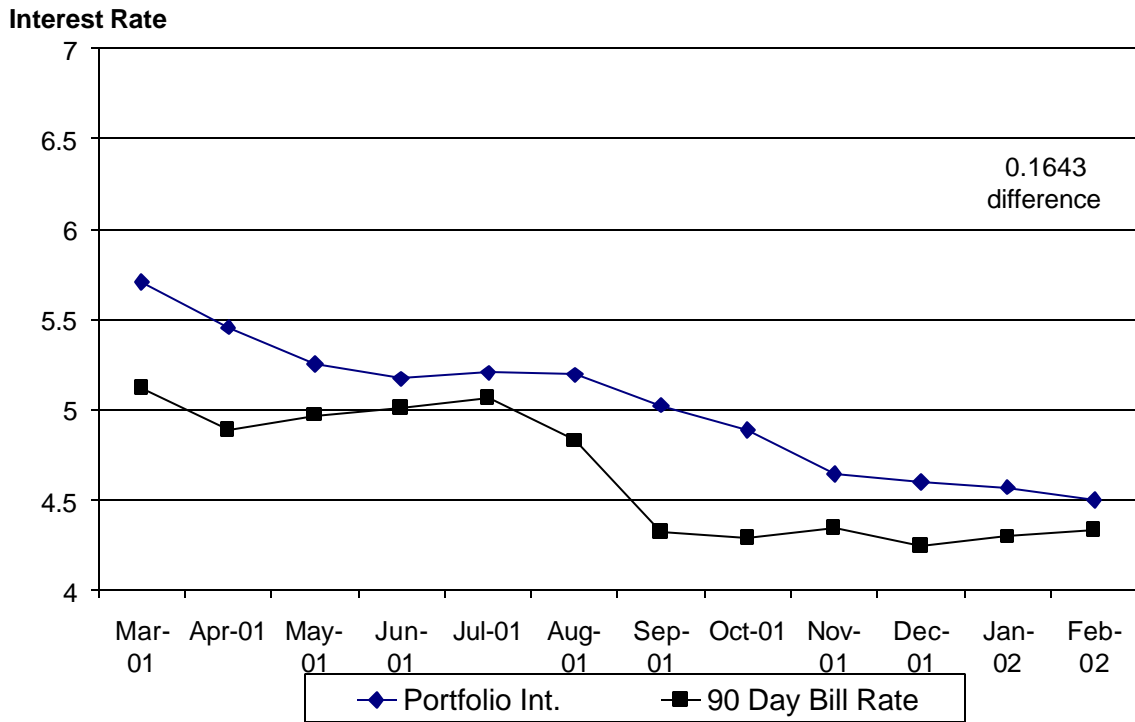
Spread of Investment Maturities



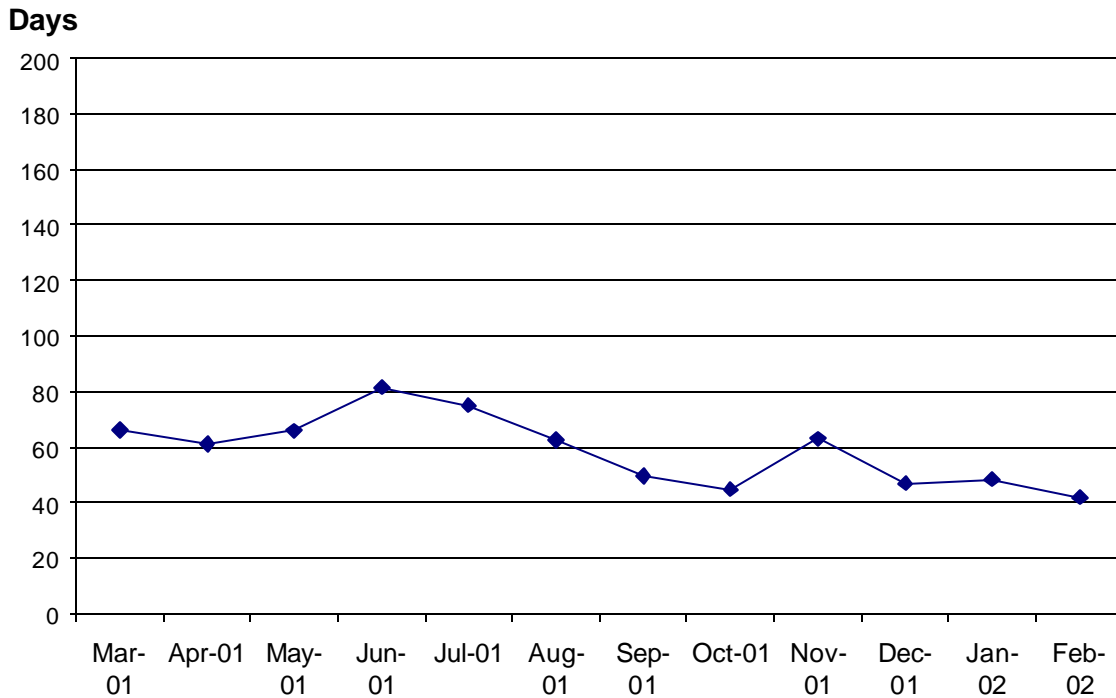
Note: Term investments exceeding one year's duration as a percentage of average portfolio for the preceding twelve months = 0%.

Weighted Average Interest Rate

(Comparison of PCC's Portfolio Interest Rate to WBC 90 Day Bank Bill Rate)



Weighted Average Term to Maturity



**ORDINARY MEETING
URGENT REPORT
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MASTER PROGRAM REPORTS

Item **Page**

THE CITY SUPPORTED BY INFRASTRUCTURE

18 Formation Of Interim Asset Management Working Party ## 69



The City Supported by Infrastructure

18 Formation of Interim Asset Management Working Party **##**

Compiled by: Helen Lowndes, Corporate Development Manager

Authorised by: Bruce McDonald, Director - City Strategy

Management Plan 4 Year Outcome (Page ##): *A register of all significant assets, their condition and standards determined and a plan for their maintenance is operating.*
01/02 Critical Action: *Determine and agree on appropriate standards for asset condition and functionality.*

Purpose:

To formalise the establishment of an interim Services and Asset Management Working Party.

Background

A report on the Maintenance of the Local and Regional Road Networks was submitted to Council at its Policy Review Committee Meeting on 24 September 2001. As a result of this report Council resolved, in part, that "a further report be prepared examining options for the setting up of a working party to address the issues associated with the maintenance of Council's infrastructure".

A report was submitted to the Policy Review Committee meeting of 25 February which proposed establishing a Service Review Working Party to operate as a "standing" working party similar in that respect to the Regulation Working Party.

It was suggested that the proposed functions of the Working Party could include:

1. The assessment of newly completed Service Specifications and making of recommendations for changes before going to Policy Review meetings for sign-off.
2. The review of existing Service Specifications for continuing relevance and proposed changes resulting from recent Council decisions.
3. The follow-up of issues raised from previous service orientated working parties (eg Customer Services Review Working Party)
4. Addressing other service related issues that Councillors or management might identify from time to time.

It was considered that this report responded to the earlier request. Items 2 and 4 above allowed consideration of asset management, as asset management are service elements.

It was also considered that a single working party would provide more economic use of Councillors time and required less administrative resourcing, than would two groups potentially covering similar ground.

In discussions on this topic there were concerns expressed that the Service Working Party would not address specifically issues of asset management and concerns relating to timing.

What is suggested is that Council proceed to establish the Services Working Party and in order to make it quite clear that one of its functions is to examine issues of asset management, that item 4 of the proposed functions be amended to read "addressing other service related and asset management issues that Councillors or Managers might identify from time to time".

While the main body of this Working Party's work will begin after the finalisation of the draft service specifications it could be convened earlier than that. This would allow timely consideration of any pressing matter. If Council adopts this general outline the formal terms of reference will be developed and a meeting called promptly.

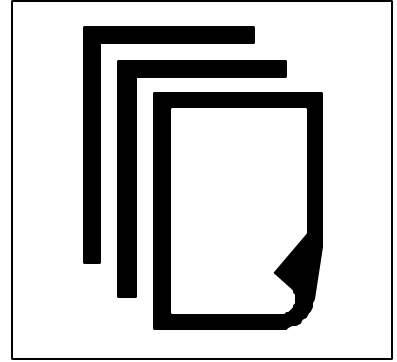
If however Council wishes to persist with a particular Working Party to address asset management, then formal terms of reference and its establishment will be developed. Council would need to indicate the general purpose of the Working Party more explicitly.

RECOMMENDATION

That a Services Review Working Party be formed incorporating specific mention of consideration of asset management issues.



ATTACHMENT



Date of Meeting: 18 March 2002

Master Programme: The City in its Region

Issue: Marketing Penrith's Regional Significance

4 Year Outcome: Continue a program to improve the City's presentation

Report Title: CITY BEAUTIFICATION PROGRAM



MULGOA VILLAGE

1200mm

260mm

600mm

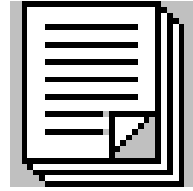


3500mm

Mulgoa Progress Association
meets 1st Monday of each month
Ph: 47 333 333
Mulgoa Rural Fire Service
Ph: 47 444 444

1800mm

ATTACHMENT



Date of Meeting: 18th March 2002

Master Programme: Council's Operating Environment

Issue: Finance

Report Title: 2001-02 Voted Works

2001-02 VOTED WORKS as at 18th March 2002

Item No	Description of Allocation	Meeting Approved	Amount of Allocation	Balance	Actual/Committed Expenditure	Responsible Manager
			\$	\$		
<u>EAST WARD</u>				53,000		
	Revoted from 2001			35,976		
	Amount Available for 2002			88,976		
*****	Reimbursement of 2000/1 items			18,570		
	Adjusted amount available 2002			<u>107,546</u>		
1	Mamre Homestead site improvements ****	02-Jul-01	0	107,546	0	AM
2	Nursing Mothers Assn Hall hire costs	16-Jul-01	300	107,246	300	FOM
3	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	107,145	101	FOM
4	St Marys Arts & Crafts Hall hire costs	16-Jul-01	250	106,895	250	FOM
5	Donation to Nepean District Tennis Assn	17-Sep-01	1,666	105,229	1,666	FOM
6	Cricket Club floor restoration	22-Oct-01	2,000	103,229	2,000	BCMM
7	Alternate Energy Solar Boat Race	04-Feb-02	1,666	101,563	1,666	FOM
7	Local Area Firefighting Effort	04-Feb-02	5,000	96,563	5,000	FOM
8	Glenmore Park Bushfire Benefit Committee	04-Feb-02	1,000	95,563	1,000	FOM
			<u>11,983</u>	<u>95,563</u>		
<u>NORTH WARD</u>				53,000		
	Revoted from 2001			59,615		
	Amount Available for 2002			112,615		
1	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	112,514	101	FOM
2	Weir Reserve Wedding Pavilion	06-Aug-01	6,000	106,514	4,574	BCMM
3	Penrith Senior Citizens' Centre lighting ****	20-Aug-01	1,477	105,037	1,477	BCMM
4	Cranebrook Soccer Club perimeter fence	03-Sep-01	4,400	100,637	4,400	PCMM
5	Donation to Nepean District Tennis Assn	17-Sep-01	1,667	98,970	1,667	FOM
6	Kingswood Park Community Centre Flagpole	22-Oct-01	300	98,670	300	FOM
7	Upgrade long jump runs at Harold Corr Oval	17-Dec-01	5,000	93,670	2,717	PCMM
8	Alternate Energy Solar Boat Race	04-Feb-02	1,667	92,003	1,667	FOM
9	Local Area Firefighting Effort	04-Feb-02	5,000	87,003	5,000	FOM
10	Glenmore Park Bushfire Benefit Committee	04-Feb-02	1,000	86,003	1,000	FOM
11	Pathway at Rance Oval	18-Feb-02	7,200	78,803	0	AM
			<u>33,812</u>	<u>78,803</u>		
<u>SOUTH WARD</u>				53,000		
	Revoted from 2001			47,373		
	Amount Available for 2002			100,373		
*****	Reimbursement of 2000/1 items			10,500		
	Adjusted amount available 2002			<u>110,873</u>		
1	Nepean Hockey Assn Stage hire costs	16-Jul-01	101	110,772	101	FOM
2	Jamison Park traffic control/directory board	06-Aug-01	5,000	105,772	5,000	AM
3	Penrith Senior Citizens' Centre lighting ****	20-Aug-01	1,477	104,295	1,477	BCMM
4	Donation to Nepean District Tennis Assn	17-Sep-01	1,667	102,628	1,667	FOM
5	Breastfeeding Assn hall hire costs	22-Oct-01	165	102,463	165	FOM
6	Mulgoa Senior Citizens Christmas luncheon	19-Nov-01	1,000	101,463	1,000	CDM
7	Alternate Energy Solar Boat Race	04-Feb-02	1,667	99,796	1,667	FOM
8	Local Area Firefighting Effort	04-Feb-02	5,000	94,796	5,000	FOM
9	Glenmore Park Bushfire Benefit Committee	04-Feb-02	1,000	93,796	1,000	FOM
			<u>17,077</u>	<u>93,796</u>		
	Committed			62,872		
	Uncommitted			268,162		
	TOTAL VOTE			<u>331,034</u>		

***** In accordance with Council minutes, the amounts advanced last year from the Voted Works allocation for the path paving and parks improvement programs have been repaid.
Project savings identified during Management Plan reviews are adjusted so that amounts may be reallocated at Council's discretion.

**FOR INFORMATION ON THE ATTACHMENTS
IN THIS BUSINESS PAPER
PLEASE CONTACT PENRITH CITY COUNCIL
ON 4732 7777 AND ASK TO SPEAK
TO THE OFFICER WHO COMPILED THE REPORT.**