

BUSINESS PAPER



Ordinary Meeting

13 April 2004

7 April 2004

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and Regulations thereunder, notice is hereby given that an **ORDINARY MEETING** of Penrith City Council is to be held in the Council Chambers, Civic Centre, 601 High Street, Penrith on Tuesday 13 April, 2004 at 7.30pm.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours faithfully

Alan Travers
General Manager

B U S I N E S S

1. **APOLOGIES**
2. **DECLARATION OF INTERESTS**
3. **MAYORAL MINUTE**
4. **MASTER PROGRAM REPORTS**

**ORDINARY MEETING
TUESDAY 13 APRIL 2004
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MASTER PROGRAM REPORTS

PRAYER

“Sovereign God, tonight as we gather together as a Council we affirm that you are the giver and sustainer of life. We come together as representatives of our community to make decisions that will benefit this city and the people within it.

We come not in a spirit of competition, not as adversaries, but as colleagues. Help us to treat each other with respect, with dignity, with interest and with honesty. Help us not just to hear the words we say, but also to hear each others hearts. We seek to be wise in all that we say and do.

As we meet, our concern is for this city. Grant us wisdom, courage and strength.

Lord, help us. We pray this in the name of Jesus Christ our Lord. Amen.”



Statement of Recognition of Penrith City's Aboriginal and Torres Strait Islander Cultural Heritage

Council values the unique status of Aboriginal people as the original owners and custodians of lands and waters, including the land and waters of Penrith City.

Council values the unique status of Torres Strait Islander people as the original owners and custodians of the Torres Strait Islands and surrounding waters.

We work together for a united Australia and City that respects this land of ours, that values the diversity of Aboriginal and Torres Strait Islander cultural heritage, and provides justice and equity for all.





MEETING CALENDAR

April 2004 - December 2004

	TIME	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
		Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon
Ordinary Meetings	7.00 pm	13 ^ (Tues. 7.30PM)	3	7	5	2	6	11	1	6
		19	17 #	21*	19	16 #	27+	18	15 #	20
Policy Review Committee	7.00 pm		24	28	26	23			22	13

Meetings at which the Management Plan quarterly review is presented.

* Meeting at which the Management Plan for 2004/2005 is adopted.

^ Mayoral Election subject to poll being declared.

+ Mayoral Election.

- Council has two Ordinary Meetings per month where practicable.
 - Extraordinary Meetings are held as required.
 - Policy Review Meetings are held monthly where practicable.
 - Members of the public are invited to observe meetings of the Council.
- Should you wish to address Council, please contact the Executive Officer,
Glenn McCarthy on 47327649.

Mayoral Minute

Welcome to the New Council

This meeting, the first of the newly-elected Council, begins a four and a half year term in which we shall use our collective wisdom, skills and abilities to deliver services and facilities for the people of Penrith City. I congratulate all Councillors on their election by the people of Penrith City and I look forward to working with all of you for the City's benefit.

There are five brand new faces around this Council Chamber who bring with them new ideas, new thoughts and fresh enthusiasm for the City. I welcome Councillors Kaylene Allison, Lexie Cettolin, Karen McKeown, Mark Davies, and Susan Page to the Council for the first time as well as former Mayor, Councillor Kevin Cramer OAM.

Newly-elected Councillor Garry Rumble is well known to most of us in his previous capacity as Council's Safety, Emergency and Waste Services Manager before his retirement in 2001, and I am sure that his knowledge and expertise will be a great asset to us

On behalf of the Council, I welcome all of our newly elected colleagues to the Council table and wish them well in their deliberations in the years to come.

These new faces mean there are seven Councillors from last term who are no longer with us; John Bateman, Dion Bailey, Greg Evans, Chire O'Neill, Cathy O'Toole, Karyn Paluzzano MP, and Dr Akbar Khan. These seven Councillors made an extensive contribution to Penrith City Council. They have been instrumental as part of the team that successfully guided the City through the considerable challenges of the last four and a half years, leaving it on a positive and prosperous path for the future. On behalf of the City, I thank them for their effort and commitment, and wish them well for the future.

Before we conduct the election for the new Mayor tonight, I would like to express my appreciation for the hard work and support of my Councillor colleagues and the staff during my term as Mayor of Penrith City. It is a great honour to have served the people of Penrith City, and I thank them for the privilege.

Greg Davies
Mayor



MASTER PROGRAM REPORTS

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Council's Operating Environment

1 Election of Mayor

10/11 Pt5

Compiled by: Glenn McCarthy, Executive Officer

Authorised by: Steve Hackett, Director – City Services

Management Plan 4 Year Outcome: <i>Effective corporate governance has been maintained.</i>

Critical Action: <i>Undertake effective local government.</i>
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Purpose:

The purpose of this report is for the Council to elect a Mayor

Background

Section 290 of the Local Government Act, 1993 requires councils to elect a mayor within three (3) weeks of an ordinary election. Due to the delay of the ordinary election from September 2003 to March 2004, the term of office of the Mayor will be until the next Mayoral election to be held in September 2004 as required by s. 290(1)(b) of the Act.

The Local Government (Elections) Regulation, 1998 provides for a Councillor to be nominated without notice for election as Mayor or Deputy Mayor. However, the nomination must be in writing by two or more Councillors, one of whom can be the nominee. The nomination is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered or sent to the Returning Officer (General Manager). The nomination form can be delivered or sent to the Returning Officer up until the time of the election being conducted.

Nomination forms have been sent to all Councillors prior to this meeting. Copies will also be available at the meeting if required.

Election

1. If only one councillor is nominated, that councillor is elected.
2. If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
3. The election is to be held at the council meeting at which the council resolves on the method of voting.

Ballot

In the Regulation the term “ballot” has its normal meaning of secret ballot. “Open voting” means voting by a show of hands or similar means. In other words the preferential and ordinary ballots are to be secret ballots.

Ordinary Ballot or Open Voting

1. If the election proceeds by ordinary ballot, the Returning Officer is to decide the manner in which votes are to be marked on the ballot-papers.
2. If there are only 2 candidates, the candidate with the higher number of votes is elected.
3. If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

Count in the case of there being 3 or more candidates

1. If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
2. If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
3. If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
4. A further vote is to be taken of the 2 remaining candidates.
5. If there are only 2 candidates, the candidate with the higher number of votes is elected.
6. If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Preferential Ballot

1. The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.
2. The formality of a ballot-paper under this Part is to be determined in accordance with clause 76 of the regulation.
3. If a candidate has an absolute majority of first preference votes, that candidate is elected.
4. If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
5. A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
6. An "absolute majority" , in relation to votes, means a number which is more than one-half of the number of unexhausted formal ballot-papers.

Tied Candidates

1. If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
2. If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Choosing by Lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer. The slips are folded by the Returning Officer so as to prevent the names being seen. The slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

Result

The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:

1. to be declared to the Councillors at the Council meeting at which the election is held by the Returning Officer, and
2. to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

RECOMMENDATION

That:

1. The information contained in the report on Election of Mayor be received
2. In the event of more than one Councillor being nominated, Council determine the method of election for the office of Mayor.



Council's Operating Environment

2 Election of Deputy Mayor

10/42 Pt2

Compiled by: Glenn McCarthy, Executive Officer

Authorised by: Steve Hackett, Director – City Services

Management Plan 4 Year Outcome: <i>Effective corporate governance has been maintained.</i>

Critical Action: <i>Undertake effective local government.</i>
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Purpose:

The purpose of this report is to determine whether Council will elect a Deputy Mayor.

Background

Where the Council elects a Deputy Mayor it must follow the same procedure as the election of Mayor.

Nomination forms have been sent to all Councillors prior to this meeting. Copies of nomination forms will also be available at the meeting, if needed.

RECOMMENDATION

That:

1. The information contained in the report on Election of Deputy Mayor be received
2. Council consider the election of a Deputy Mayor.



Council's Operating Environment

3 Councillor Fees

10/11 Pt5

Compiled by: Glenn McCarthy, Executive Officer

Authorised by: Steve Hackett, Director – City Services

Management Plan 4 Year Outcome: *Effective corporate governance has been maintained.*

Critical Action: *Undertake effective local government.*

Purpose:

To receive a report about Councillor Fees as set by the Local Government Remuneration Tribunal and by Council Policy.

Background

The Local Government Remuneration Tribunal was established under the Local Government Act, 1993. Its main function is to:

- a) determine categories for councils and mayoral offices;
- b) place each council and mayoral office into one of the categories it has determined;
- c) determine the minimum and maximum amounts of fees to be paid to mayors and councillors in each of the categories.

The categories for councils and mayoral offices and the placement of councils into those categories is determined by the Tribunal.

In a report presented to Council on 19 May 2003, it was advised that the Tribunal had made its determinations of Annual fees payable from 1 July 2003 to Mayors and Councillors. Penrith City Council is a Category 1A Council and fees for this category were to be set within the range of:

	Councillor - Annual Fee	Mayor-Additional Fee
Category 1 A	\$11,405 - \$18,820	\$24,245 - \$54,860

Council has previously resolved as a matter of policy that the maximum of the range be paid, as follows:

1. Councillor Annual Fee \$18,820
2. Mayor - Additional Fee \$43,888 being 80% of the Mayoral Allowance
3. Deputy Mayor Additional fee \$10,972 being 20% of the Mayoral Allowance

The fee for the Mayor and Deputy Mayor are in addition to the Annual Councillor Fee and are paid monthly in arrears.

In the past the Mayoral Fee has been paid monthly in advance. The previous Council had considered a draft policy on the Payment of Expenses and Provision of Facilities to the Mayor, Deputy Mayor and Councillors which has allowed for the Mayoral and Deputy Mayoral Fee to be paid monthly in arrears. This new policy will be the subject of a report to a future meeting but the content of this report is consistent with the draft policy.

Councillor fees are paid monthly in arrears and apply for the whole month or part thereof.

RECOMMENDATION

That the information contained in the report on Councillor Fees be received.



Council's Operating Environment

4 Councillor Representation on External Organisations

923/2

Compiled by: Glenn McCarthy, Executive Officer

Authorised by: Steve Hackett, Director – City Services

Management Plan 4 Year Outcome: <i>Effective corporate governance has been maintained.</i>

Critical Action: <i>Undertake effective local government.</i>
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Purpose:

The purpose of this report is for Council to elect representatives for the following Organisations: Hawkesbury River County Council, Western Sydney Regional Organisation of Councils Limited (WSROC Ltd), Westpool Ltd, The City of Penrith Regional Indoor Aquatic and Recreation Centre Ltd. (St Mary's Leisure Centre – "Ripples"), The City of Penrith Bicentennial Performing Arts Centre Ltd (Joan Sutherland Performing Arts Centre), Penrith Whitewater Stadium Ltd, Penrith Sports Stadium Ltd, Penrith Valley Economic Development Corporation Ltd, Penrith City Children's Services Co-operative Ltd, and Penrith Regional Gallery and Lewers Bequest Ltd.

Background

Council is represented on many external organisations constituted under the Local Government Act and the Corporations Law. Qualification as a voting delegate or director of these organisations is dependant upon the nomination by Council and the nominee being a Councillor.

Some of the Constitutions of these external organisations enable Council to replace all of the Directors to the Boards. Council also has the choice that where Councillors have been re-elected and have also served on those external organisations, that those Councillors should continue on those external organisations if those Councillors choose to do so.

In this regard the Legal Officer has made the following comment:

"Council should consider that if it replaces all Councillors on its Boards this would not support the notion of providing continuity and corporate knowledge. Accordingly I am recommending where a Councillor has been returned to Council and that Councillor had a position on a Board, that their time on the Board continue until such time as the relevant constitution requires otherwise.

Having said this, on all Boards except the Penrith City Children's Services Co-operative Ltd the Council has the power to replace all of its Councillor representations. This approach is not recommended. The most recent development of a Constitution for a Council controlled entity was the Penrith City Children's Services Co-operative Ltd. The Constitution for this entity has adopted the approach that I am recommending. Vacancies are not created on that entity until the Annual General Meeting unless a Councillor is not returned to the Council then a vacancy would be created on that Board that would allow the Council to replace a member of the Board."

This report provides details of the external organisations for which election of voting delegates or directors is required.

Hawkesbury River County Council
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(5014/2)

The Hawkesbury River County Council is constituted under Part 5 of Chapter 12 of the Local Government Act, 1993, with the primary purpose of controlling noxious plants on land under its jurisdiction.

The County Council covers the Councils of Penrith, Hawkesbury, Blacktown and Baulkham Hills. These Councils have delegated to the Hawkesbury River County Council, their powers under the Local Government Act, to act independently as a County Council, with authority under the Noxious Weeds Act.

The County Council's charter is to:

- “(a) control noxious weeds on land occupied by it; and*
- (b) to control noxious weeds on roads in the County District (this does not include freeways, toll works or State works under the State Roads Act, 1986); in this case the “control” function means the physical eradication of the declared noxious weeds.*

For private lands the owner/occupier is responsible. However, the County Council can issue weed control notices requiring the owner/occupier to eradicate the weeds and if the notice is not complied with may enter the land and carry out the work at the owner's cost or take legal action. In either case, costs may be recovered as a charge on the land.”

Council is required to elect two voting delegates to Hawkesbury River County Council within two (2) months after each general election of Councillors. The term of office will be until the ordinary election of Councillors in September 2008. If more than two Councillors are nominated, the method of election is by preferential ballot.

An attendance fee of \$6,850.00 per annum is paid to the Chairperson and a fee of \$3760.00 is paid to members. Members also receive reimbursement for travel expenses.

Meetings of the County Council are held approximately every two months at 6 Walker Street, (Corner Dowling Place) South Windsor at 7.30 p.m. on the second Thursday of the month. However due to the timing of the Mayoral Election, the next meeting of the Hawkesbury River County Council is scheduled for 29th April 2004.

Council's delegates to the County Council prior to the 2004 Local Government election were Cr Greenow and Cr Thain.

Council will need to elect two (2) Councillors to represent Council on the Hawkesbury River County Council.

Western Sydney Regional Organisation of Councils Limited (WSROC Ltd) (19/7)
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WSROC, which was formed in 1973, is a research, advocacy and lobbying organisation representing the councils and communities of this region. Member Councils are Baulkham Hills, Blue Mountains, Blacktown, Fairfield, Hawkesbury, Holroyd, Liverpool, Parramatta and Penrith.

WSROC is a company limited by guarantee. WSROC's governing body is the Board, which meets every two months on a rotating basis at each member council. Meetings are held on various Thursdays at 6pm.

WSROC's Constitution provides that the Board shall consist of two (2) Directors nominated by each member council. Appointment to the Board is until the beginning of the first meeting of the Board held after each general election of Councillors. The term of office will therefore be until the first meeting of the WSROC Board following the general election of Councillors in September 2008. Directors are bound by the provisions of the Corporations Law. The WSROC Constitution also provides for the appointment of Alternate Directors in the place of specified Directors during periods of leave of absence.

The appointment of an Alternate Director must be in writing under the signature of the General Manager. Council may wish to nominate two (2) Councillors for this purpose.

The next WSROC Board meeting will commence at 6.00pm on Thursday 6th May 2004 at Fairfield Council.

Council's elected Directors to WSROC prior to the 2004 Local Government election were former Councillors Cathy O'Toole and Claire O'Neill. The Alternate Directors were Cr Bradbury and former Councillor Karyn Paluzzano.

Former Councillors Cathy O'Toole and Claire O'Neill did not stand for re-election therefore Council will need to elect two (2) Councillors to represent Council as Directors on the Board of WSROC.

Westpool Ltd

(6011/29)

Westpool has been established, under the provisions of the Local Government Act, to provide cost effective civil liability protection for its member Councils.

Members of Westpool are Penrith, Blacktown, Blue Mountains, Fairfield, Hawkesbury and Liverpool Councils.

Under the Westpool By-Laws each member Council shall appoint two (2) representatives to the Board, one of whom shall be an elected member for the term of the Council and the other being the General Manager or his nominee being a permanent employee.

The term of office of Council's elected representative is the term of the Council which is until September 2008.

The Executive of Westpool meets every quarter and the full Board meets every two (2) months at the various member Councils, on rotation.

The next Westpool Board meeting will be held at 9am on Monday 21st June 2004 at Liverpool Council. The Annual General Meeting of Westpool will be hosted by Blue Mountains City Council and held at the Civic Centre, Katoomba at 9am on 18th October 2004.

Although Council can replace the Director on the Board, Cr Fowler has been re-elected to Council and was Council's Director representative on the Board of Westpool. Councillor Fowler has been the Chairperson of Westpool since 1993. He has successfully led this pool for a number of years and the pool is well respected within the insurance pooling and

insurance industries. The pool has been an innovation for the Western Sydney Councils involved in the pool.

The City of Penrith Regional Indoor Aquatic and Recreation Centre Ltd. (St Marys Leisure Centre – “Ripples”) (2986/8)
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This Company was established in April 1994, and the facility commenced operating in September 1994. “Ripples” is a contemporary indoor regional aquatic and recreation centre, being a major redevelopment of the old St Mary’s Swimming Pool. A hydrotherapy facility has also been added to the Centre.

“Ripples” is managed by a Public Company Limited by Guarantee. The Board comprises of four (4) Councillors of the Council, one (1) Council Officer and five (5) other appointed members, who are not to be Councillors of the Council. Directors are bound by the provisions of the Corporations Law.

To provide continuity, the members of the Board resign on a rotating basis. At the Annual General Meetings, three (3) members resign (including one (1) Councillor). Thereafter, the members of the Board, except the Council Officer, resign after they have served on the Board for three (3) years after appointment or re-appointment to the Board.

All retiring Directors are eligible for re-appointment.

Also on the Board is a Council officer nominated by the General Manager. Council’s Officer on the Board at the present time is the Building Approvals & Environment Protection Manager, Mr Craig Butler.

The Board currently meets at 8.00 a.m. on the second Tuesday, bi-monthly at “Ripples”. The next Board meeting will be held on 8th June 2004.

Although Council can replace the Directors on the Board Cr Fowler, Cr Davies, Cr Thain and Cr Greenow have been re-elected to Council and currently are Directors on the Board of The City of Penrith Regional Indoor Aquatic and Recreation Centre Ltd.

The City of Penrith Bicentennial Performing Arts Centre Ltd (Joan Sutherland Performing Arts Centre) (961/13)
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The aim of the Joan Sutherland Performing Arts Centre (JSPAC) is to promote excellence in a range of Performing Arts across this region.

The objectives of the JSPAC are to enhance the quality of teaching music within the Western Sydney Region and make available, a quality customer service to the whole community.

This Centre is operated by a Public Company Limited by Guarantee. Council is required to have three (3) Councillor representatives on the Board of the Company.

To provide continuity the members of the Board shall resign on a rotating basis. Members of the Board shall resign after they have served on the Board for three (3) years after appointment or re-appointment to the Board, except the General Manager of Council or their nominee.

All retiring Directors shall be eligible for re-appointment.

Also on the Board is a Council officer nominated by the General Manager. Council's Officer on the Board at the present time is the Director – City Strategy, Mr Bruce McDonald.

A member of the Board of Directors ceases to be a Director if they cease to hold the office by virtue of which they are appointed to the Board of Directors

The Board meets at 6.00 p.m. on the second Wednesday of each month, at the Centre. The next meeting will be held on Wednesday 14th April 2004.

Although Council can replace the Directors on the Board Cr Fowler and Cr Sheehy have been re-elected to Council and currently are Directors on the Board of Joan Sutherland Performing Arts Centre. Former Councillor, John Bateman did not stand for re-election to Council which creates a vacancy on the Board.

Council will need to elect one (1) Councillor to represent Council as a Director on the Board of the City of Penrith Bicentennial Performing Arts Centre Ltd (Joan Sutherland Performing Arts Centre).

Council is in the process of constructing significant extensions to the Joan Sutherland Performing Arts Centre. Council and the present Board of the Centre are reviewing the Constitution at the present time. This review has been focused in two (2) areas, the first being to include two (2) additional Directors (one being a representative of the Ministry for the Arts and one representative of the Board of the Railway Theatre Street Company Ltd), the second being to contemporise the Constitution of the Company which is approximately 15 years old.

Penrith Whitewater Stadium Ltd

2988/3 Pt 2

Penrith Whitewater Stadium was constructed prior to the 2000 Sydney Olympic Games. It is a venue for Canoe Slalom and is managed by a Public Company Limited by Guarantee created by Council.

Membership of the Board consists of five (5) community members, four (4) Councillors and the General Manager or his nominee.

To provide continuity, the members of the Board resign on a rotating basis. At the First Annual General Meeting, three (3) Directors (including one (1) Councillor) resign. At the second Annual General Meeting, three (3) members resign (including one (1) Councillor). Thereafter, the members of the Board, except the Council Officer, shall resign after they have served on the Board for three (3) years after appointment or reappointment to the Board.

All retiring Directors are eligible for re-appointment.

Also on the Board is a Council officer nominated by the General Manager. Council's Officer on the Board at the present time is the Director – City Planning, Mr Alan Stoneham.

The Board meets on the fourth Thursday of every month at 5.00 p.m. at the Stadium. The next meeting will be held on 29th April 2004.

Although Council can replace the Directors on the Board Cr Davies, Cr Fowler and Cr Sheehy have been re-elected to Council and currently are Directors on the Board of Penrith Whitewater Stadium. Former Councillor, Greg Evans did not stand for re-election to Council which creates a vacancy on the Board.

Council will need to elect one (1) Councillor to represent Council as a Director on the Board of Penrith Whitewater Stadium Ltd.

Penrith Sports Stadium Ltd

322494 Pt 2

Penrith Sports Stadium Ltd is Company Limited by Guarantee. It is a multipurpose indoor sports stadium built to provide a quality sporting venue for Penrith and the region. It has been operating for approximately 15 years.

The constitution provides for Council to nominate one (1) Councillor to be a Director of the stadium. The term of office of Council's elected representative is the term of the Council which is until September 2008. The Board meets each month at 7.30pm on the first Wednesday of the month. Next meeting date to be advised.

Although Council can replace the Director on the Board Cr Sheehy has been re-elected to Council and currently Council's Director representative on the Board of Penrith Sports Stadium Ltd.

Councillor Sheehy has been on the Board since its inception and was a subscriber to the Constitution when the Company was first formed.

Penrith Valley Economic Development Corporation Ltd
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1133/54 Pt

Penrith Valley Economic Development Corporation Ltd is a Public Company Limited by Guarantee and was established in December 2002. The charter of the Corporation is to promote and support the sustainable growth of the Penrith city economy and increase employment opportunities and skills through cooperative action. The Corporation is funded from a special rate rise which was approved as part of the 2002/03 Management Plan.

There is provision for Council to elect one (1) Councillor to be a Director of the Board. Members of the Board shall resign after three (3) years service on the Board after appointment or re-appointment of the Board.

Also on the Board is a Council officer nominated by the General Manager. Council's Officer on the Board at the present time is the Director – City Strategy, Mr Bruce McDonald.

The Board of the Corporation meets on the 2nd Tuesday of each month at the Penrith Valley Economic Development Corporation Office, Henry St, Penrith. The next meeting will be held at 8.00am on 11th May 2004.

Council has approved a budget of \$234,840 for the 2003/04 financial year for Corporation's activities. The Corporation's office is located in Allen Arcade in the City and it has two staff- the Chief Executive Officer and her administrative assistant.

Former Councillor, Greg Evans was Council's representative on the Board. He did not stand for re-election to Council which creates a vacancy on the Board.

Council will need to elect one (1) Councillor to represent Council as a Director on the Board of the Penrith Valley Economic Development Corporation Ltd.

Penrith City Children's Services Co-operative Ltd

1300/100 Pt 6

Penrith City Children's Services Co-operative Ltd's main function is to manage the direct operation of Children's Services. The Co-operative was established in November 2002.

The constitution provides for Council to elect three (3) Councillors to be on the Board. The term of office of Council's elected representative is the term of the Council which is until September 2008.

A person is not eligible to be elected and may not serve as Director of the Co-operative unless the person is:

- A currently serving Councillor of Penrith City Council nominated by that Council provided that a person will not cease to be qualified under this paragraph during a Council election period merely because that person has stood down from their position on the Council during that period
- The nominee of the General Manager of Penrith City Council

Should a Councillor not be elected to Council then a vacancy would occur in the office of Directors. The Council would then be entitled to nominate a Councillor to fill the vacancy on the Board. The rules of the Co-operative have been designed in such a way that unless a Councillor is not re-elected to the Council then no vacancies are created on the Board. Currently there are no vacancies on the Penrith City Children's Services Co-operative Ltd. Councillors Sheehy, Greenow and Fowler are Council's representatives as Directors on the Board of the Penrith City Children's Services Co-operative Ltd.

At each Annual General Meeting the independent Directors shall retire in rotation of four and three each year. The Directors to retire in any year shall (subject to the provision as to filling casual vacancies) be those who have been longest in office since their last election. The General Manger's nominee is the Director - City Services, Mr Steve Hackett.

The Board meets on the fourth Thursday of every month at Penrith City Council. The next meeting will be on Thursday 22nd April 2004.

Council does not need to replace any of the Councillor Directors to the Board. The opportunity to consider representation on the Co-operative Board would be at the next Annual General Meeting.

Penrith Regional Gallery and Lewers Bequest Ltd

1043/11 Pt 14

The Penrith Regional Gallery and Lewers Bequest Ltd was formed in early 2003 and the Board commenced operating as an independent entity from the 1st July 2003. The role of the Board is to develop and maintain a Centre for excellence and diversity focused on the visual arts and providing a cultural and educational resource for the benefit of the community and to achieve optimal use of the Gallery and achieves the expectations of the strategic plan as adopted from time to time.

The Board meets on the second Monday of each month at 4.30pm at the Gallery. The next meeting will be held on 10th May 2004.

There is provision for Council to elect three (3) Councillors to be Directors of the Board. To provide continuity the members of the Board shall resign on a rotating basis. At the First Annual General Meeting, five (5) Directors (including one (1) Councillor) shall resign. At

the second Annual General Meeting five (5) members shall resign (including one (1) Councillor). Thereafter the members of the Board, shall resign after they have served on the Board for three (3) years after appointment or re-appointment to the Board.

A member of the Board of Directors ceases to be a Director if they cease to hold the office by virtue of which they are appointed to the Board of Directors.

All retiring Directors shall be eligible for re-appointment.

Also on the Board is a Council officer nominated by the General Manager. Council's Officer on the Board at the present time is the Director - City Strategy, Mr Bruce McDonald.

Although Council can replace the Directors on the Board Cr Greenow and Cr Sheehy have been re-elected to Council and currently are Directors of the Penrith Regional Gallery and Lewers Bequest Ltd. Former Councillor, Karyn Paluzzano did not stand for re-election to Council which creates a vacancy on the Board.

Council will need to elect one (1) Councillor to represent Council as a Director on the Board of the Penrith Regional Gallery and Lewers Bequest Ltd.

RECOMMENDATION

That:

1. The information contained in the report on Councillor Representation on Various Organisations be received
2. Where a Councillor has been returned to the Council then:
 - a. that Councillor continue on the relevant Board and
 - b. their tenure on the Board be reconsidered when the Councillor is required to resign (and they offer themselves for re-election) under the constitution or their tenure be otherwise considered as the constitution may provide
3. Council:
 - a. elect two (2) Councillors to represent Council on the Hawkesbury River County Council
 - b. elect two (2) Councillors to represent Council as Directors on the Board of WSROC Ltd and nominate two (2) Councillors as Alternate Directors to WSROC Ltd when the nominated Director(s) cannot attend a meeting of the Board
 - c. elect one (1) Councillor to represent Council as a Director on the Board of The City of Penrith Bicentennial Performing Arts Centre Ltd
 - d. elect one (1) Councillor to represent Council as a Director on the Board of Penrith Whitewater Stadium Ltd

- e. elect one (1) Councillor to represent Council as a Director on the Board of the Penrith Valley Economic Development Corporation Ltd
- f. elect one (1) Councillor to represent Council as a Director on the Board of the Penrith Regional Gallery and Lewers Bequest Ltd.



Council's Operating Environment

5 Councillor Representation on Committees, Working Parties and Forums

923/2

Compiled by: Glenn McCarthy, Executive Officer

Authorised by: Steve Hackett, Director – City Services

Management Plan 4 Year Outcome: <i>Effective corporate governance has been maintained.</i>

Critical Action: <i>Undertake effective local government.</i>
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Purpose:

The purpose of this report is to elect Councillor representatives on Committees, Working Parties and Forums.

Background

This report addresses Committees that require Councillor representation. It is divided into two categories being:

External Committees

- ◆ Committees not convened by Council but requiring Council representation.

Council Committees

- ◆ Committees where Council delegates management under Section 377 of the Local Government Act.
- ◆ Internal Committees set up on Council's initiative to fulfil a specific function.
- ◆ Committees convened by Council where there is an obligation to do so.

In addition, over the term of the previous Council a number of working parties were established covering areas such as development regulation, finance, corporate development and services review. At the Policy Review Committee meeting held on 23rd February 2004 it was resolved to establish four working parties to cover the majority of matters likely to come before Council. A report on working parties will be presented to the next Policy Review Committee meeting to be held on 24th May 2004.

Following adoption of this report, Councillors who have gained membership on the various committees will be contacted by the relevant Manager with further information about the committee including meeting schedules, and so on.

A. EXTERNAL COMMITTEES

1. Bush Fire Management Committee	1011/8
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Formed under the Rural Fires Act, 1997, this Committee prepares bush fire management plans for operations and fuel management. The Committee comprises of a group of stakeholders in the Local Government Area who are responsible for overseeing the planning and control and responses to bushfire hazards.

This Committee has as its objective:

To enable the development of a mosaic of fuel reduced areas in the Penrith Council area, designed to protect life, property and other community assets from the effects of bush fire by:

- ◆ *Identifying those fuels in the Penrith Council area which constitute a hazard to life, property and other community values; and*
- ◆ *Setting strategies to be used to manage the accumulation of fuels in the areas identified.*

The Council is represented on the committee by the Mayor or a nominated Councillor. Councillor Bradbury was Council's appointed representative.

The Committee meets twice per year during the day just prior to and immediately after the fire season. The next will be held in September.

Council should appoint the Mayor (or the Mayor's nominee) to the Bush Fire Management Committee.

2. Local Emergency Management Committee	1101/8
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Formed under the State Emergency and Rescue Management Act, 1989, this Committee prepares and reviews disaster management plans for the Penrith Local Government Area. It has representatives of local emergency response agencies who are responsible for overseeing the planning for major emergencies in the Local Government Area.

The Committee meets 3-4 times per year during the day at various locations throughout the City. The next meeting will be held on 29th June 2004 with the venue to be advised.

The Mayor is the Chairperson of this Committee at the present time.

Council should re-appoint the Mayor to the Local Emergency Management Committee.

3. Cumberland Rural Fire Service Zone Liaison Committee 1011/25 Pt 7

The Cumberland Rural Fire Service Zone Liaison Committee is a committee set up following the amalgamation of the Penrith, Blacktown & Fairfield Rural Fire Districts into one zone. The Committee meets at the Council offices on a rotating basis, 4 times a year in the evening.

The Council is represented on the committee by two (2) Councillors. Councillor Sheehy and Councillor Bradbury were Councils appointed representatives.

Council should appoint two (2) Councillors to the Cumberland Rural Fire Service Zone Liaison Committee.

4. Floodplain Management Authorities of NSW 5009/1

Formed in May 1961 as the Flood Mitigation Authorities and subsequently renamed to Floodplain Management Authorities, it has as its objectives:

- ◆ *Support the primary objective of the State Government's Flood Prone Land Policy, namely to reduce the impact of flooding and flood liability on individual owners and occupiers and to reduce private and public losses from flooding.*
- ◆ *Press for optimum financial assistance by State and Federal Governments to Flood Mitigation Authorities to implement the government's Flood Prone Land Policy.*
- ◆ *Provide a forum for exchange of information and ideas related to flood mitigation.*
- ◆ *Foster good relationships and effective liaison between the Authorities and Government Departments.*

Membership of the Authorities entitles council to three (3) representatives to attend the meetings with two being voting delegates. Council's delegates were Councillors Davies, Greenow and former Councillor, Claire O'Neill.

The Authorities meets quarterly. The next meeting will be held at the Floodplain Management Annual Conference to be held in Coffs Harbour on the 11th – 14th May 2004.

Council should nominate three (3) Councillors to the Floodplain Management Authorities of NSW.

5. Local Government Advisory Group for the Hawkesbury Nepean River
4121/9 Pt 8

The Local Government Advisory Group was formed under the Hawkesbury Nepean Catchment Management Board, which replaced the former Hawkesbury Nepean Catchment Management Trust. The group meets every two months to discuss catchment management and natural resource management issues that are relevant to Local Government. These meetings provide an important opportunity for networking and sharing of information, particularly of best practice in catchment management. A new Catchment Management Authority is in the process of being established with Board Membership to be announced. This will be a statutory authority and will have its own staff.

Terms of reference include:

- The development, implementation and monitoring of local government roles in catchment management for the Hawkesbury Nepean.
- Prioritising the “on-ground” natural resource management activities in the catchment in collaboration with catchment councils
- Co-ordinating funding for catchment management investment to enable councils to deliver environmental benefits consistent with strategic planning for the catchment.
- The effectiveness of the partnership of Local Government and the State Government in assisting local government and their communities in addressing targeted catchment issues.
- Assisting in development of policy initiatives and promotion of Best Catchment Management Practice.

The Local Government Advisory Group currently has membership from 21 Councils in the catchment. The formal role of the Local Government Advisory Group will likely change when the new Catchment Management Authority is formed. It is expected that the committee will continue and will support the activities of the Authority, but perhaps in a more informal sense with a focus on sharing information and policy initiatives. The Minister will announce the members of the Catchment Management Authority Board after the declaration of the poll. These nominations were originally called in December 2003.

The next meeting of the Local Government Advisory Group for the Hawkesbury Nepean River will be held on 24th June 2004.

Council's representative was Cr Greenow. There is provision for Council to nominate one Councillor and an alternative Councillor. The term of office is for the term of the Council.

Council should nominate one (1) Councillor and an alternative Councillor for the Local Government Advisory Group for the Hawkesbury Nepean River.

6. T S Nepean Building Facilities Management Committee **1124/3**

Formed in May 1993 by Council, this Committee has as its objective:

- ◆ *The purpose of this Committee is to manage the building for the benefit of the community.*

The lease states that a Councillor must be nominated by Council to sit on this Committee. Councillor Sheehy is Council's representative on this Committee.

The committee meets as the need arises.

Council should nominate one (1) Councillor to the T S Nepean Building Facilities Management Committee.

7. St Clair High School Community Centre Management Committee 1059/24
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Formed under a joint deed of agreement between the Department of School Education and council in 1987, this Committee has as its objectives:

- ◆ *To manage, care for and maintain the Centre.*
- ◆ *To hire or otherwise make the Centre available to members of the public and bodies or associations desiring to conduct social, educational, cultural, recreational and sporting activities therein.*
- ◆ *To determine the scale of charges to be paid by persons or bodies hiring the Centre.*
- ◆ *To enter into agreements in connection with the hiring of the Centre.*
- ◆ *to accept hiring fees and to hold security bonds paid by hirers of the Centre.*
- ◆ *To pay all costs, charges and expenses in connection with the day to day running of the Committee.*
- ◆ *To establish bank accounts in the name of the Committee for the purpose of depositing and disbursing monies received.*
- ◆ *To carry out improvements to the Centre and repair damage incurred whilst the Centre is being used under the authority of the Committee.*
- ◆ *To do all such lawful things as are incidental or conducive to the attainment of the above objectives.*

The agreement states that the Council is entitled to nominate one person to this Committee. The Committee currently meets as required in the Staff Common room at St Clair High School. Council's representative was Councillor Davies.

Council should nominate an East Ward Councillor to the St Clair High School Community Centre Management Committee.

8. Jamison High School Community Centre Management Committee 1059/17

Formed under a joint deed of agreement between the Department of School Education and Council in 1986, this committee has as its objectives:

- ◆ *To manage, care for and maintain the Centre*

- ◆ *To hire or otherwise make the Centre available to members of the public and bodies or associations desiring to conduct social, educational, cultural, recreational and sporting activities therein.*
- ◆ *To determine the scale of charges to be paid by persons or bodies hiring the Centre.*
- ◆ *To enter into agreements in connection with the hiring of the Centre.*
- ◆ *To accept hiring fees and to hold security bonds paid by hirers of the Centre.*
- ◆ *To pay all costs, charges and expenses in connection with the day to day running of the Committee.*
- ◆ *To establish bank accounts in the name of the Committee for the purpose of depositing and disbursing monies received.*
- ◆ *To carry out improvements to the Centre and repair damage incurred while the Centre is being used under the authority of the Committee.*
- ◆ *To do all such other lawful things as are incidental or conducive to the attainment of the above objects.*

The agreement states that the Council is entitled to nominate three persons (not necessarily Councillors or officers) at least one of whom is to be a member of the community at large. The committee meets as the need arises. Council's representatives were former Councillors Cathy O'Toole and Karyn Paluzzano.

Council should nominate two (2) South Ward Councillors to the Jamison High School Community Centre Management Committee and put in place a process to select a person from the community to sit on this Committee.

9. Local Traffic Committee	31/5
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Formed in 1976, by the then Traffic Authority (now RTA) to deal with delegations to Council for traffic matters.

This Committee's objective is to:

- ◆ *Provide advice to Council on the implementation of traffic control facilities on roads other than classified roads, with the exceptions outlined in the Local Traffic Committee Guidelines.*

The Committee meets at 9am on the first Monday of each month except in October the meeting will be on the second Monday of that month. The next meeting will be held on the 3rd May.

At present, Councillors attend on an availability basis or where issues of particular concern are to be considered. They have no voting rights but are able to have input into the matters at hand.

As is current practice, all Councillors should be invited to attend the Local Traffic Committee.

10. Western Sydney Alliance

9000/7 Pt 3

The Western Sydney Alliance was formed to oppose the development of any airport at Badgerys Creek. It has ten member Councils from Western Sydney including Penrith.

The Alliance is now only meeting twice per year and relies on the executive to progress matters including submissions to relevant inquiries and lobbying State and Commonwealth governments. The Executive meets on an as needs basis which is usually about every three months.

The Alliance had a very successful year in 2003/2004 with Federal Labor officially changing its policy to oppose the Badgerys Creek proposal and to agree for the need for strategic transport planning for Sydney. The official position of the Government is that a decision will be deferred until 2005, but both the Prime Minister and Deputy Prime Minister have made comments to suggest that a second airport is not needed. The site needs to be sold or zoned for a different use so that it is not preserved for a potential airport in the future.

The Mayor or a Councillor from Holroyd holds the position of Chair of the Alliance and the Mayor of Penrith the Deputy Chair. Staff from both Holroyd and Penrith supports the executive.

It is recommended that the information on the Western Sydney Alliance be noted.

B. INTERNAL COMMITTEES OF COUNCIL

1. Heritage Advisory Committee

4125/9

The Heritage Advisory Committee was established in 1999 to conserve and promote the heritage of the City of Penrith, and to provide advice to Council on heritage matters. The Committee meets every two months on a Thursday at the Civic Centre. The next meeting will be held at 5pm on 29th April 2004.

Council's representatives were Councillor Greenow and former Councillor, Cathy O'Toole.

Council should nominate two (2) Councillors to the Heritage Advisory Committee.

2. St Marys Development Committee

1095/14

The St Marys Development Committee was established in 1974 to promote the St Marys Spring Festival, and such other projects as Council approves from time to time on the recommendation of the Committee. The Committee meets on a monthly basis on the first

Tuesday of the month. The next meeting will be held at 5pm on the 4th May 2004 at the Queen Street Centre.

Council's representatives consist of the five East Ward Councillors.

Council should nominate the five (5) East Ward Councillors to the St Marys Development Committee.

3. Food Policy Committee	1111/20
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Formed in 1993, this Committee has as its objectives:

- i. To ensure an affordable, acceptable and nutritious food supply is available to residents and workers in the Penrith Local Government Area, with particular concern for disadvantaged groups.*
- ii. To strengthen the economic vitality of the food industry and agriculture in Penrith LGA and environs.*
- iii. To encourage citizens to accept and consume nutritious food.*
- iv. To minimise food related activities which degrade the natural environment or use excessive amounts of resources needed for future food production and distribution.*
- v. To increase local consume and community participation in and control over the local food supply in Penrith LGA.*

Previously the Mayor (or his/her delegate) attended meetings of this Committee.

This committee no longer meets.

It is recommended that the information on the Food Policy Committee be noted.

4. Senior Staff Recruitment/Review Committee	904/32
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The Senior Staff Recruitment/Review Committee was established in 1993 to assess contractual issues relating to Senior Staff and to recruit Senior Staff. Council's representatives were the Mayor, Cr Fowler, Cr Sheehy, and former Councillors John Bateman and Cathy O'Toole. Council can co-op other Councillors for the purposes of recruitment.

Council should continue to adopt this approach and appoint the Mayor and four (4) Councillors to the Senior Staff Recruitment /Review Committee.

**5. St Marys Residential, Civic and Community Project Steering Committee
4202/13 Pt 6**

The St Marys Community Precinct Working Party was established in 1994 to oversee the conduct on the Consultant's Study on the future use and development of the land bounded by the Great Western Highway, Mamre Road, Swanston and Monfarville Streets, St Marys. The Study was subsequently completed and Council adopted the recommendation on the manner in which the precinct should be developed.

The Working Party comprised of all East Ward Councillors.

In 1997 the Working Party was abandoned in favour of a Steering Committee which was to oversee the development of the precinct. The Councillor representation remained unchanged.

The Steering Committee has seen the establishment of the St Marys Community Centre and the Queen Street Centre. The Committee also agreed to a preferred land use option for Council's residential land east of Collins Street, which was subsequently sold to Landcom. Its main focus has been on the precinct land bounded by the Great Western Highway, Mamre Road, Swanston and Collins Streets, St Mary. The Precinct has a very strong arts and cultural focus bringing together a diverse range of groups that already exists across the city.

The Committee meet on a needs basis.

Council should nominate all East Ward Councillors to the St Marys Residential, Civic and Community Project Steering Committee.

6. Disability Access Committee 1113/28

Established 1999 to facilitate the provisions of the highest possible standard of physical access throughout Penrith Local Government area for people with disabilities. Its charter is to:

- ◆ Raise the profile of the Access Committee within the community.
- ◆ Identify the access needs of people with disabilities.
- ◆ Involve Council officers with the Access Committee on relevant issues.
- ◆ Monitor the implementation of Penrith Council's Access Policy throughout the Local Government area.
- ◆ Consult with Council and the community by providing information and practical advice on access matters.
- ◆ Collaborate with Council to identify strategies to improve access.
- ◆ Facilitate the availability of education to the whole community on issues relating to access.

The Committee has provision for three Councillors to be members. Council's representatives were Councillor Greenow, Councillor Thain and Councillor Bradbury.

The Committee meets up to six (6) times a year. The Committees meeting schedule will be set after the planning day. The date of the planning day is yet to be determined.

Council should nominate three (3) Councillors to the Disability Access Committee.

7. Penrith International Friendship Committee
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1131/7 Pt 19

The aims of the Penrith International Friendship Committee are to foster friendship, communication and understanding between people internationally and to encourage and facilitate the participation of the people of Penrith in cultural, educational, sporting and social activities with international links established by the City.

Membership of the International Friends shall be open to any person with an interest in the conduct of the City of Penrith's International Friendly Relationships. The Chairperson for this Committee is appointed by the Mayor. Councillor Greenow has been Chairperson of the Committee since it was established in 1996.

It is recommended that the information on the Penrith International Friendship Committee be noted.

8. Joint Consultative Committee
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31/43 Pt 2

Established in 1991, the Joint Consultative Committee is a requirement under the Local Government State Award. This Committee's role is to provide a forum for consultation between Council, Management and staff, to positively co-operate in the implementation of award restructuring, ensuing work place reform, to enhance the efficiency and productivity of the council, and staff benefits. Without limiting the generality of the above, the function of the Joint Consultative Committee is to consider the following:

- ◆ The current position of the Council on the restructuring process.
- ◆ Commitment to Equal Employment Opportunity Principles.
- ◆ New work function descriptions.
- ◆ Organization structure.
- ◆ Personnel policies and practices, and employment arrangements.
- ◆ Work and management practices.
- ◆ Skill audit and job analysis.
- ◆ Council competency standards for progression within the skill based award.
- ◆ Multi-skilling opportunities.

- ◆ New career paths within the terms of the skill-based award.
- ◆ Communication and
- ◆ Council agreements which may include items such as:
 - Hours of work
 - Training
 - Performance
 - Local conditions
 - Salary points and
 - Working practices

The Mayor is invited to attend the meetings of the Joint Consultative Committee.

It is recommended that the information on the Joint Consultative Committee be noted.

9. Field Inspection Committee

31/12 Pt 2

The Field Inspection Committee was established to inspect external sites identified by Council. It meets as required. All Councillors are members of this Committee.

It is recommended the information on the Field Inspection Committee be noted.

10. Penrith Valley Sports Foundation

1980/16

Formed in 1993, this forum has as its objective:

- ◆ *To discuss with the various representatives of sporting associations, the priorities for the forthcoming year's Parks Improvement Program.*
- ◆ *Consult with associations to achieve a greater understanding of issues relating to the operation of their particular sport.*
- ◆ *Discuss opportunities for Grants funding.*

This foundation has four quarterly general meetings. 20th May, 19th August, 18th Nov. Executive meets monthly at 5 pm on the third Thursday of each month at Council's Civic Centre. Council's representative on the Penrith Valley Sports Foundation was former Councillor, John Bateman.

Council should nominate one (1) Councillor to the Penrith Valley Sports Foundation.

11. Road Safety Steering Committee

9010/49

The Road Safety Steering Committee is was established to:

- develop community educational programs designed to improve road user behaviours
- increase community awareness, understanding and profile of road safety
- to encourage community ownership of road safety within the Penrith Local Government Area
- to increase Council's awareness and understanding of road safety issues within the local government area

The membership is made up of representatives from the Roads and Traffic Authority, Penrith and St Marys Police, Volunteer Rescue Association, NSW Ambulance, a Councillor and relevant Council staff. Council's representative on the Road Safety Steering Committee was Councillor Sheehy.

The committee meets at 10 am on the third Wednesday of the month except for December which is the first Wednesday. The next meeting will be held on 23rd June 2004.

Council should nominate one (1) Councillor to the Road Safety Steering Committee.

RECOMMENDATION

That:

1. The information contained in the report on Councillor Representation on Committees, Working Parties and Forums be received
2. the Mayor (or the Mayor's nominee) be appointed to the Bush Fire Management Committee
3. the Mayor be re-appointed to the Local Emergency Management Committee.
4. Council appoint two (2) Councillors to the Cumberland Rural Fire Service Zone Liaison Committee
5. Council nominate three (3) Councillors to the Floodplain Management Authorities of NSW
6. Council nominate one (1) Councillor and an alternative Councillor for the Local Government Advisor Group for the Hawkesbury Nepean River
7. Council nominate one (1) Councillor to the T S Nepean Building Facilities Management Committee
8. Council nominate an East Ward Councillor to the St Clair High School Community Centre Management Committee
9. Council nominate two (2) South Ward Councillors to the Jamison High School Community Centre Management Committee

10. Council nominate two (2) Councillors to the Heritage Advisory Committee
11. Council nominate the five (5) East Ward Councillors to the St Marys Development Committee
12. Council nominate the Mayor and four (4) Councillors to the Senior Staff Recruitment/Review Committee
13. Council nominate all East Ward Councillors to the St Marys Residential, Civic and Community Project Steering Committee
14. Council nominate three (3) Councillors to the Disability Access Committee
15. Council nominate one (1) Councillor to the Penrith Valley Sports Foundation
16. Council nominate one (1) Councillor to the Road Safety Steering Committee

