

CONFIRMED MINUTES

OF THE POLICY REVIEW COMMITTEE MEETING OF PENRITH CITY COUNCIL HELD IN THE PASSADENA ROOM, PENRITH ON MONDAY 16 OCTOBER 2006 AT 7:01PM

PRESENT

His Worship the Mayor Councillor Pat Sheehy AM, Councillors Jim Aitken OAM, Kaylene Allison, David Bradbury (arrived 7:40pm), Lexie Cettolin, Kevin Crameri OAM, Greg Davies, Mark Davies, Ross Fowler, Karen McKeown, Garry Rumble, and John Thain.

APOLOGIES

PRC 76 RESOLVED on the MOTION of Councillor Ross Fowler seconded Councillor Mark Davies that apologies be received and accepted from Councillors Susan Page, Steve Simat and David Bradbury.

LEAVE OF ABSENCE

Leave of Absence was previously granted to Councillor Jackie Greenow for the period 4 October 2006 to 22 October 2006 inclusive.

CONFIRMATION OF MINUTES - Policy Review Committee Meeting - 11 September 2006

PRC 77 RESOLVED on the MOTION of Councillor John Thain seconded Councillor Kaylene Allison that the minutes of the Policy Review Committee Meeting of 11 September 2006 be confirmed.

DECLARATIONS OF INTEREST

Councillor Jim Aitken declared a Pecuniary Interest in *Item 1 – Werrington Enterprise Living and Learning (WELL) Precinct*, as he owns land in the precinct area, and advised that he would leave the meeting for consideration of this item.

MASTER PROGRAM REPORTS

THE CITY AS A SOCIAL PLACE

Having previously declared a pecuniary interest in this item, Councillor Jim Aitken OAM left the meeting, the time being 7:02pm.

1 Werrington Enterprise Living and Learning (WELL) Precinct

PRC 78 RESOLVED on the MOTION of Councillor Ross Fowler seconded Councillor Garry Rumble

That:

1. The information contained in the report on Werrington Enterprise Living and Learning (WELL) Precinct be received.
2. Council adopt the refined Concept Plan for the WELL Precinct.
3. Council report back to the community the current progress in the planning for the future development of the WELL Precinct and arrange an 'open day' information session for local residents.
4. Further reports be submitted to Council for considering advancement of the public exhibition of draft Local Environmental Plans, Development Control Plans and Contributions Plans for the South Werrington Urban Village and Caddens Release Area in early 2007.
5. Council write to the relevant Ministers and local Members regarding the lack of response to Council's request for information on the University Railway Station.

2 Library Services Casual Staffing

PRC 79 RESOLVED on the MOTION of Councillor Ross Fowler seconded Councillor Kaylene Allison

That:

1. The information contained in the report on Library Services Casual Staffing be received
2. Council endorse the increase of Library FTE positions across the various classifications by 2.5.

LEADERSHIP AND ORGANISATION

Councillor Jim Aitken OAM returned to the meeting, the time being 7:09pm.

3 Community Participation Manual

PRC 80 RESOLVED on the MOTION of Councillor Kevin Cramer OAM seconded Councillor John Thain

That:

1. The information contained in the report on the Community Participation Manual be received.
2. The Community Participation Manual be endorsed by Council as an organisational standard and be made available to the public.

Councillor Kevin Cramer OAM left the meeting, the time being 7:26pm.

4 Service Specification Program

PRC 81 RESOLVED on the MOTION of Councillor Garry Rumble seconded Councillor Ross Fowler

That:

1. The information contained in the report on the Service Specification Program be received.
2. The specification for the Public Domain Maintenance Service be adopted.
3. The specification for the Environment Protection Service be adopted.
4. The specification for Customer Services be adopted.
5. The annual budget allocation for Public Domain maintenance be increased from 2007-2008 in line with the increase in the public domain asset base.

Councillor Kevin Cramer OAM returned to the meeting, the time being 7:30pm.

5 Alignment of the Organisation

PRC 82 RESOLVED on the MOTION of Councillor Jim Aitken OAM seconded Councillor Karen McKeown

That:

1. The information contained in the report on Alignment of the Organisation be received
2. The proposed changes to the alignment of Information Management and Information Technology functions and the restructuring of the Information Manager and City Librarian positions as detailed in the report be endorsed.

6 Council Meeting Cycle

PRC 83 RESOLVED on the MOTION of Councillor Jim Aitken OAM seconded Councillor Garry Rumble

That:

1. The information contained in the report on Council Meeting Cycle be received
2. Council adopt a three-week rolling meeting cycle and calendar commencing from February 2007
3. Council adopt the later start time of 7.30pm for Ordinary and Policy Review Committee Meetings
4. Council adopt the draft Charter for Councillor Briefings attached to this report.

Councillor David Bradbury arrived, the time being 7:40pm.

7 2005-2009 Strategic Program Annual Review

PRC 84 RESOLVED on the MOTION of Councillor Karen McKeown seconded Councillor Ross Fowler that the information contained in the report on the 2005-2009 Strategic Program Annual Review be received.

8 Development Committees

PRC 85 RESOLVED on the MOTION of Councillor Greg Davies seconded Councillor Kaylene Allison that the information contained in the report on Development Committees be received.

9 Position of Grants Support Officer following completion of a twelve-month trial

PRC 86 RESOLVED on the MOTION of Councillor Ross Fowler seconded Councillor Karen McKeown

That:

1. The information contained in the report on Position of Grants Support Officer following completion of a twelve-month trial be received.
2. Council extend the temporary position of Grants Support Officer for an additional 12 months to October 2007.
3. A further report be brought to Council in approximately April 2007 on the progress of assistance in making grant applications. The report is to outline both successful and unsuccessful grant applications.

10 Proposed implementation of Direct Debit Facilities for Payment of Rates

PRC 87 RESOLVED on the MOTION of Councillor Ross Fowler seconded Councillor John Thain

That:

1. The information contained in the report on Proposed implementation of Direct Debit Facilities for Payment of Rates be received
2. Council endorse the introduction of the Direct Debit payment method

There being no further business the Chairperson declared the meeting closed the time being 7:55pm.

I certify that these 4 pages are the Confirmed Minutes of the Policy Review Committee Meeting of Penrith City Council held on 16 October 2006.

Chairperson

Date