

3 October 2007

Dear Councillor,

In pursuance of the provisions of the Local Government Act, 1993 and the Regulations thereunder, notice is hereby given that an **EXTRAORDINARY COUNCIL MEETING** of Penrith City Council is to be held in the Pasadena Room, Civic Centre, 601 High Street, Penrith on Monday 8 October 2007 at 7:30pm.

Attention is directed to the statement accompanying this notice of the business proposed to be transacted at the meeting.

Yours Faithfully

Alan Stoneham
Acting General Manager

BUSINESS

- 1. APOLOGIES**
- 2. LEAVE OF ABSENCE**
Leave of absence has been granted to:
Councillor Garry Rumble - 8 October 2007 to 31 October 2007 inclusive.
Councillor Susan Page - 8 October 2007 to 19 October 2007 inclusive.
- 3. CONFIRMATION OF MINUTES**
Minutes of the Ordinary Meeting of Monday 24 September 2007 will be confirmed at the next Ordinary Meeting on Monday 15 October 2007
- 4. DECLARATIONS OF INTEREST**
Pecuniary Interest (The Act requires Councillors who declare a pecuniary interest in an item to leave the meeting during discussion of that item)
Non-Pecuniary Interest
- 5. ADDRESSING THE MEETING**
- 6. MAYORAL MINUTES**
- 7. NOTICES OF MOTION**
- 8. ADOPTION OF REPORTS AND RECOMMENDATION OF COMMITTEES**
- 9. MASTER PROGRAM REPORTS**
- 10. URGENT REPORTS (to be dealt with in the master program to which the item relates)**
- 11. QUESTIONS WITHOUT NOTICE**
- 12. COMMITTEE OF THE WHOLE**

EXTRAORDINARY COUNCIL MEETING

MONDAY 8 OCTOBER 2007

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MEETING CALENDAR

MASTER PROGRAM REPORTS

Statement of Recognition of Penrith City's Aboriginal and Torres Strait Islander Cultural Heritage

Council values the unique status of Aboriginal people as the original owners and custodians of lands and waters, including the land and waters of Penrith City.

Council values the unique status of Torres Strait Islander people as the original owners and custodians of the Torres Strait Islands and surrounding waters.

We work together for a united Australia and City that respects this land of ours, that values the diversity of Aboriginal and Torres Strait Islander cultural heritage, and provides justice and equity for all.



PRAYER

“Sovereign God, tonight as we gather together as a Council we affirm that you are the giver and sustainer of life. We come together as representatives of our community to make decisions that will benefit this city and the people within it.

We come not in a spirit of competition, not as adversaries, but as colleagues. Help us to treat each other with respect, with dignity, with interest and with honesty. Help us not just to hear the words we say, but also to hear each others hearts. We seek to be wise in all that we say and do.

As we meet, our concern is for this city. Grant us wisdom, courage and strength.

Lord, help us. We pray this in the name of Jesus Christ our Lord. Amen.”



MEETING CALENDAR

February 2007 - December 2007

	TIME	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
		Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon	Mon
Ordinary Meetings	7.30 pm	12	5		7❖	25*	2		3✓	15	5	3
			26	23	28		23	13	24^			17
Policy Review Committee	7.30 pm		12	2@		4	9		10	8	19#	10
		19#+		30	21#		30	20#+		29@		

Meetings at which the Management Plan ¼ly reviews are presented.

#+ General Manager's presentation – half year and end of year review

❖ Meeting at which the Draft Management Plan is adopted for exhibition

* Meeting at which the Management Plan for 2007/2008 is adopted

^ Election of Mayor/Deputy Mayor [only business]

@ Strategic Program progress reports [only business]

✓ Meeting at which the 2006/2007 Annual Statements are presented

- Council's Ordinary Meetings are held on a three-week cycle where practicable.
- Extraordinary Meetings are held as required.
- Policy Review Meetings are held on a three-week cycle where practicable.
- Members of the public are invited to observe meetings of the Council (Ordinary and Policy Review Committee). All meetings start at 7:30pm.
- Should you wish to address Council, please contact the Public Officer, Glenn McCarthy on 47327649

PENRITH CITY COUNCIL

Procedure for Addressing Meetings

Anyone can request permission to address a meeting, providing that the number of speakers is limited to three in support of any proposal and three against.

Any request about an issue or matter on the Agenda for the meeting can be lodged with the General Manager or Public Officer up until 12 noon on the day of the meeting.

Prior to the meeting the person who has requested permission to address the meeting will need to provide the Public Officer with a written statement of the points to be covered during the address in sufficient detail so as to inform the Councillors of the substance of the address and a written copy of any questions to be asked of the Council in order that responses to those questions can be provided in due course.

In addition, prior to addressing the meeting a person addressing Council or Committee will be informed that they do not enjoy any privilege and that permission to speak may be withdrawn should they make inappropriate comments.

It should be noted that speakers at meetings of the Council or Committee do not have absolute privilege (parliamentary privilege). A speaker who makes any potentially offensive or defamatory remarks about any other person may render themselves open to legal action.

Prior to addressing the meeting the person will be required to sign the following statement:

“I (name) understand that the meeting I intend to address on (date) is a public meeting. I also understand that should I say or present any material that is inappropriate, I may be subject to legal action. I also acknowledge that I have been informed to obtain my own legal advice about the appropriateness of the material that I intend to present at the above mentioned meeting”.

Should a person fail to sign the above statement then permission to address either the Council or Committee will not be granted.

The Public Officer or Minute Clerk will speak to those people who have requested permission to address the meeting, prior to the meeting at 7.15pm.

It is up to the Council or Committee to decide if the request to address the meeting will be granted.

Where permission is to be granted the Council or Committee, at the appropriate time, will suspend only so much of the Standing Orders to allow the address to occur.

The Chairperson will then call the person up to the lectern or speaking area.

The person addressing the meeting needs to clearly indicate:

- Their name;
- Organisation or group they are representing (if applicable);
- Details of the issue to be addressed and the item number of the report in the Business Paper;
- Whether they are opposing or supporting the issue or matter (if applicable) and the action they would like the meeting to take;
- The interest of the speaker (e.g. affected person, neighbour, applicant, applicants spokesperson, interested citizen etc).

Each person then has five minutes to make their address. Those addressing Council will be required to speak to the written statement they have submitted. Permission to address Council is not to be taken as an opportunity to refute or otherwise the points made by previous speakers on the same issue.

The Council or Committee can extend this time if they consider it appropriate, however, everyone needs to work on the basis that the address will be for five minutes only.

Councillors may have questions about the address so people are asked to remain at the lectern or in the speaking area until the Chairperson has thanked them.

When this occurs, they should then return to their seat.

Glenn McCarthy
Public Officer
02 4732 7649

MASTER PROGRAM REPORTS

Item

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LEADERSHIP AND ORGANISATION

1 2006-2007 Annual Financial Statements

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LEADERSHIP AND ORGANISATION

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Leadership and Organisation

1 2006-2007 Annual Financial Statements

Compiled by: Andrew Moore, Financial Accountant

Authorised by: David McIllhatton, Acting Financial Services Manager

Strategic Program Term Achievement: *A sound long-term financial position is maintained in balance with pressures to provide new and expanded services.*
Critical Action: *Achieve agreed financial performance targets.*

Purpose:

To present Council's audited financial reports, together with the auditor's reports, in accordance with sections 418 and 419 of the Local Government Act 1993. The report recommends that the information be received.

Background

The Local Government Act has detailed provisions for the completion of the financial statements. The process is:

1. Council staff prepare the statements;
2. Council issues a statement that the accounts are in order;
3. Council refers the statements to its auditors;
4. The auditors complete their work and return the statements with an audit opinion attached;
5. The reports are put on public exhibition;
6. The reports are presented with the auditor's reports at an ordinary meeting.

Council completed steps 1, 2 and 3 at its ordinary meeting of 3 September 2007. The Audit Certificates have now been issued, and Council submitted its 2006-07 Financial Statements to the Department of Local Government on 5 September 2007. The Department of Local Government has since advised that Penrith City Council was the fifth, of the 152 New South Wales councils, to lodge its 2006-07 Financial Statements compared to sixth in 2005-06.

The audited Financial Statements have been placed on public exhibition in accordance with the requirements of the Act. Public notice has been given of Council's intention to present these Statements to this meeting. Public submissions must be lodged in writing to Council by 25 September 2007. No submissions have been received.

The presentation of these reports completes the final stage of the annual Financial Statements process.

RECOMMENDATION

That the information contained in the report on 2006-2007 Annual Financial Statements be received.

ATTACHMENTS/APPENDICES

There are no attachments for this report.